

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
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Sacramento, California 95814
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March 7, 2007

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PB*
RE: Incorporation Process

RECOMMENDATION

Receive and file this report.

DISCUSSION

On February 27, 2007, LAFCo received a petition from the Arden-Arcade Incorporation Committee to incorporate most of the Arden-Arcade community. On February 28, 2007, the petition was forwarded to the Registrar of Voters for signature verification. The proponents are required to make a \$25,000 deposit toward LAFCo expenses in accordance with current LAFCo fee policy. In addition, the proponents are required to reimburse LAFCo for the cost of signature verification charged by the Registrar of Voters.

The purpose of this report is to provide the Commission with an outline of the incorporation process and a tentative schedule. The following are the major steps in analyzing a proposed incorporation.

- Submittal of Petition (25% of Registered Voters within Proposal Territory)
- Verification of Signatures by Registrar of Voters
- Preparation of Environmental Document
- Preparation of Comprehensive Fiscal Analysis
- LAFCo Analysis
- LAFCo Public Hearings
- LAFCo Determination (Approve, Modify, or Deny the proposal.)
- Election, if Approved by LAFCo

