

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-6458

April 4, 2007

TO: Sacramento Local Agency Formation Commission
FROM: Chuck Rose, Chairman, Special District Advisory Committee
RE: **Special District Advisory Committee - Confirmation of Candidates**

RECOMMENDATION

I respectfully recommend confirmation of all six applicants to this Committee.

BACKGROUND

The Special District Advisory Committee was established by your Commission on October 1, 2003. The SDAC consists of a minimum of nine, but no more than seventeen, committee members, including the alternate, and two special district Commissioners. It is the intent of your Commission to have a diverse representation of special districts on the committee. The committee includes representatives from park, fire, water, flood control/reclamation, and other types of special districts (SMUD, resource conservation, CSD, etc.). Applicants must sit as current Board members on an independent special district in Sacramento County, and must be nominated by their respective Board. Committee members will serve with no LAFCo compensation. Each committee member will serve a two-year term. Terms are staggered over a period of two years. Committee members will be selected by the Sacramento SDAC LAFCo Nominating Committee, and must be ratified by your Commission.

Accomplishments of the SDAC include the development of the Bylaws of the Advisory Committee, formulation of an equitable cost sharing formula for the special district share of funding for your Commission, enhanced criteria for special district representation during city-county property tax exchange agreement negotiations, and streamlining of the special district Commission member selection process.

CANDIDATES RECOMMENDED FOR CONFIRMATION

New Applicants:

Attached please find the Application, Candidate's Resume and the respective District confirmation for the candidates.

Ralph Carhart	Fair Oaks Water District
Peter Keat	Sacramento Municipal Utility District
Ted Costa	San Juan Water District
Derek Minnema	American River Flood Control District
Dan Speer	Wilton Fire Protection District
Lee Garrison	Cordova Recreation & Park District

CURRENT MEMBERSHIP

Chuck Rose	Citrus Heights Water District
Gay Jones	Sacramento Metro Fire District
Daniel Gilliam	Fair Oaks Water District
Wayne Kuntz	Rancho Murrieta Community Services District
Manuel Meraz	Orangevale Recreation & Park District
Tom Nelson	Florin Resource Conservation District
Bob Clouse	Fair Oaks Cemetery District
Mark Emmerson	Carmichael Water District
Hal Morris	Rio Linda-Elverta Community Water District
Thomas Barandas	Reclamation District #1000

DL:dl
Attachments

(SDACNominationsreport April07)

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814

APPLICATION FORM
Special District Advisory Committee to
Sacramento Local Agency Formation Commission

NAME: Ralph Carhart
ADDRESS: 5931 Long Acres Court
Fair Oaks, CA. 95628
DISTRICT: Fair Oaks Recreation and Park District
PHONE: 961-6301

PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF
NOMINATION.

QUALIFICATIONS:
(Or attach Resume)

Please See Attached

Submit to Sacramento LAFCo at above address.

RALPH L. CARHART

Ralph Carhart, 56, a 29-year resident of Fair Oaks, was elected to the Board of Directors of the Fair Oaks Recreation and Park District in 2002. Previously, Mr. Carhart served for five years on the Fair Oaks Community Planning Advisory Council, as Secretary and as Chairman. Mr. Carhart is a past-President of the Rotary Club of Fair Oaks and a past-President of the Fair Oaks Historical Society. A licensed Landscape Architect, Mr Carhart retired with 34 years of service from the California Department of Transportation where, among other assignments, he initiated California's Adopt-A-Highway Program, was Project Landscape Architect for the initial Sacramento Light Rail Project, and managed the Roadside Rest Area Program. Mr Carhart was a member of the State Board that regulates Landscape Architects, and a Director of the California Council of the American Society of Landscape Architects. Mr. Carhart has also served on the City of Riverside Environmental Protection Commission, the Sacramento Tree Foundation Technical Advisory Committee, and on numerous task forces for park development, open space preservation, water conservation, urban heat island reduction and various community events.



Fair Oaks Recreation and Park District

Resolution No. 121406-01

Resolution Of the Board of Directors Of The
Fair Oaks Recreation And Park District
Supporting The Nomination of Ralph Carhart To The
Sacramento Local Agency Formation Commission
Special District Advisory Committee

WHEREAS, the Fair Oaks Recreation and Park District is
a participating member agency of the Sacramento
Local Agency Formation Commission (LAFCO)

WHEREAS, Ralph Carhart, Park District Director, is hereby
nominated to serve on the Special District Advisory Committee of
Sacramento LAFCO, and


WHEREAS, it is to the advantage and best interest of the Fair
Oaks Recreation and Park District that it have a representative on
Sacramento LAFCO.

NOW, THEREFORE, BE IT RESOLVED, that Ralph Carhart is
hereby authorized to serve on the Sacramento Local Agency Formation
Commission Special District Advisory Committee and to serve
as such within the scope of duties as an elected Director of the Fair Oaks
Recreation and Park District.

PASSED AND ADOPTED THIS 14th day of December, 2006, on a
Motion by Director Jacobs and seconded by Director Carhart and by the
Following vote:

YES: Chair Simcoe, Vice-Chair Labelle, Directors Carhart, Jacobs,
and O'Farrell
NO: None
ABSENT: None
ABSTAIN: None

ATTEST:


SAM CRAWFORD, Secretary
Board of Directors



SACRAMENTO MUNICIPAL UTILITY DISTRICT
The Power To Do More.™

P.O. Box 15830, Sacramento, CA 95852-1830; 1-888-742-SMUD (7683)

Via Facsimile and U. S. Mail

LEG 2007-0065

January 30, 2007

Mr. Peter Brundage
Executive Officer
Sacramento County Local Agency Formation Commission
1112 I Street, Suite 100
Sacramento, California 95814-2836

Peter

Re: **Special District Advisory Committee**

Dear Mr. Brundage:

On January 18, 2007, the SMUD Board adopted Resolution No. 07-01-12 designating Director Peter Keat submit his application to serve a two-year term on the above Committee. A copy of that Resolution and Director Keat's Application Form and Resume are enclosed.

If you have any questions, do not hesitate to give me a call at 732-5830.

Sincerely,

Arlen Orchard
General Counsel

/dm

Enclosures

cc: Board Members
Jan Schori
Jim Shetler
John DiStasio
Betty Masuoka
Jim Tracy
Linda Johnson
Special Assistant to the Board
Corporate Files

RESOLUTION NO. 07-01-12**BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF THE SACRAMENTO MUNICIPAL UTILITY DISTRICT:**

That this Board designates Director Keat to submit his application to serve a two-year term on the **Sacramento Local Agency Formation Commission's Special District Advisory Committee** by January 30, 2006.

Adopted: January 18, 2007

INTRODUCED BY DIRECTOR SHIROMA				
SECONDED BY DIRECTOR SLATON				
DIRECTOR	AYE	NO	ABSTAIN	ABSENT
PATTERSON	X			
POSNER				X
DAVIS				X
SHIROMA	X			
KEAT	X			
CARR	X			
SLATON	X			

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814

APPLICATION FORM
Special District Advisory Committee to
Sacramento Local Agency Formation Commission

NAME: PETER KEAT
ADDRESS: 2111 F Street
Sacramento, CA 95816
DISTRICT: SACRAMENTO MUNICIPAL UTILITY DISTRICT
PHONE: (916) 732-6155

PLEASE ATTACH CERTIFIED BOARD LETTER/ RESOLUTION OF NOMINATION.

QUALIFICATIONS:
(Or attach Resume)

Board of Director Ward 5 since 1989
Familiar With Special District Issues
Past President Midtown Business Association
Previously on the Environmental Council of Sacramento
Served on the Board of the Sacramento Natural Foods Coop
(See Attached BIO)

Submit to Sacramento LAFCo at above address.

Board Profile

Sacramento Municipal Utility District

Media Services: (916) 732-5111



Director Peter Keat Ward Five

Peter Keat, Ward Five representative, was first elected to the SMUD Board of Directors in 1988. He represents downtown and midtown Sacramento, Rio Linda and Elverta.

Since 1980, Keat has owned and operated a retail bookstore that sells new, second-hand and out-of-print books.

Keat previously served as the president of the Midtown Business Association and was on the board of the Environmental Council of Sacramento. He served on the board of the Sacramento Natural Foods Cooperative for 13 years and has been president for five terms.

Keat earned a master's degree from Indiana University in 1974 and graduated from the University of California, Davis, in 1971 with a bachelor's degree.

The Sacramento Municipal Utility District is the nation's sixth-largest community-owned electric system in terms of customers served.

SMUD provides services to more than 550,000 customers (more than 1.3 million residents) over a 900-square-mile area that includes Sacramento County and a small portion of Placer County.

Visit www.smud.org, where you'll find energy and safety tips and information about the many programs and services available to SMUD customers.

January 2006



SACRAMENTO MUNICIPAL UTILITY DISTRICT
6201 S Street, Sacramento, CA 95817-1699
The Power To Do More.®



San Juan Water District

P.O. Box 2157 • Granite Bay, California 95746 • 916.791.0115
9935 Auburn Folsom Road • Granite Bay, California 95746
Fax: 916.791.7361 • www.sjwd.org

Directors

Edward J. "Ted" Costa, *President*

Pamela Tobin, *Vice President*

Dorothy Kilgore

Kenneth H. Miller

Dave Peterson



General Manager

Shauna Lorance

January 11, 2007

Don Lockhart
Sacramento LAFCo
11121 I Street, Suite 100
Sacramento, CA 95814-2836

Enclosed is a copy of the San Juan Water District approved minutes for December 12, 2006 in which the Board approved Ted Costa's appointment to the Special District Advisory Committee. (Note: Page 4, IV -1.1)

Sincerely,

Sue Makimoto
Board Secretary
San Juan Water District

Enclosure

02

SAN JUAN WATER DISTRICT

Board of Director's Meeting Minutes

December 12, 2006 – 7:00 p.m.

JAN 16 07

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President
Ken Miller	Director
Dave Peterson	Director
Bob Walters	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Shauna Lorance	General Manager
Keith Durkin	Assistant General Manager
Mary Morris	Finance & Administrative Services Manager
Rick Hydrick	Retail Operations Manager
George Machado	Field Operations Manager

OTHER ATTENDEES

Clita Simpson	Director Walters' Fiancé
Gay Jones	Candidate for LAFCo Commissioner

AGENDA ITEMS

- I. Oath of Office**
- II. Consent Calendar**
- III. Committee Reports**
- IV. Information and Action Items**
- V. Public Forum**
- VI. Upcoming Events**
- VII. Adjourn**

I. OATH OF OFFICE

Oath of Office for Directors Costa, Peterson and Walters were recited and forms signed and dated.

II. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. Board of Director's Meeting Minutes

M/S/C to accept the San Juan Water District's Board of Director's meeting minutes of November 8, 2006. 5 Aye votes.

IIA. PUBLIC COMMENT

For the convenience of the public in attendance, this item was moved up to the beginning of the agenda. Gay Jones introduced herself and informed the Board that she is a candidate for LAFCo Commissioner and asked for the Board's support.

III. COMMITTEE REPORTS

1. Ad Hoc Retirement Committee 11/13/06

This was a continuation of the November 6th meeting to discuss further options regarding the CalPERS retirement plan.

2. Public Information Committee 11/15/06

2.1 Review the Water Gram

The committee reviewed the water gram and recommended a few revisions.

2.2 Outreach Recommendations for 2007-08

Jill Scofield presented a draft Retail and Wholesale Public Outreach Scope of Work for 2007-08 and provided a general overview. The committee agreed that public outreach for retail should change its focus from metering to our proposed capital improvement projects and funding through rates. Lucy & Company is recommending that a random telephone survey be conducted (similar to the public opinion survey conducted in 1999) to provide direction in developing our five-year public outreach program.

2.3 Other Public Information

Judy Gagnier presented a report prepared by IT staff showing that we had 4,967 hits to our website during the month of October 2007. The report shows number of hits per day, number of pages of our website that were viewed per day, average number of pages viewed per visit, the ten most popular pages viewed, and the ten top referrer domains (i.e. google.com, etc.). The committee felt this information will be helpful with website development and upgrades.

3. Legal Committee 12/4/06

3.1 Sacramento Suburban Water District Wholesale Agreement

San Juan Water District and Northridge Water District entered into a Water Treatment Agreement in 1994. This agreement was for the diversion, treatment, and conveyance of either surplus surface water from Folsom under SJWD water rights or water supply Northridge may become entitled to divert.

San Juan Water District has entered, or is entering, into revised wholesale agreements with wholesale agencies. Sacramento Suburban Water District, formerly Northridge Water District, has obtained a surface water supply, and does not have use for additional supply from SJWD. The existing wholesale agreement needs to be updated to reflect changes over the past decade.

The SSWD Wholesale Water Supply Agreement was negotiated by the respective General Managers of Sacramento Suburban and San Juan Water Districts. With the consent of the General Managers, Paul Bartkiewicz provided assistance in drafting this agreement, but was not involved in the negotiation of the adequacy of the agreement because of his representation as general counsel of each District. Mr. Bartkiewicz has recommended that Sacramento Suburban and San Juan Water Districts each have the agreement reviewed by independent legal counsel.

Sacramento Suburban Water District unanimously approved the agreement at its meeting on July 17. Sacramento Suburban did not have the agreement reviewed by outside counsel because District staff was comfortable with the form of the

agreement because the substantive provisions are comparable to the terms of the agreement that it will supersede.

The SJWD Board of Directors directed the General Manager to obtain an independent legal counsel review of the proposed agreement.

Rob Donlan, Ellison, Schneider & Harris, reviewed the SSWD Wholesale agreement. The substantive recommended revisions are listed below:

- Reformatted and ordered the sections for clarity and to distinguish the Agreement from SJWD wholesale agreements.
- Added definitions for additional terms in the agreement.
- Revised the title from SJWD Wholesale Water Supply Agreement with SSWD to SJWD Water Diversion, Pumping, Treatment and Conveyance Agreement with SSWD.
- Updated and removed the statements that SJWD would assist with the arrangements necessary for SSWD to obtain a water supply and that SJWD would supply water under SJWD water rights or entitlements.
- Restated portions of the water rates and charges section for clarity.

The committee discussed each aspect of the contract. The committee recommended attaching the SSWD existing contract as an exhibit, not limiting the water SSWD can have treated by SJWD to PCWA water in case they acquire additional water sources in the future, and clarifying the limitation of surplus capacity available to SSWD on a first right of refusal basis.

Rob Donlan will revise the existing contract for adoption by the Board at a future meeting.

3.2 Other Legal Matters

None.

4. Finance Committee 12/11/06

4.1 Review bills and claims from the General Fund Account

Bills and claims in the amount of \$647,424.61 were reviewed by the committee and found to be in order. In accordance with recommended practices, the committee specifically reviews any credit card charges and reimbursements for the General Manager, Assistant General Manager and Finance & Administrative Services Manager. Other randomly selected bills and claims were reviewed by the committee. All were found to be in order.

M/S/C to approve Resolution 06-60. 5 Aye votes.

4.2 Computerized Maintenance Management System (CMMS)

Rick Hydrick discussed the benefits to the District for a CMMS: work order tracking, corrective maintenance, pipeline condition assessment, and GIS interface. Staff has researched and is prepared to issue a Request for Proposals (RFP). There is currently \$50,000 included in the CIP budget for the first stage; CMMS can be developed in stages over several years. Director Costa would like to meet with Rick Hydrick to discuss and review submitted proposals prior to

