



AGENDA

Wednesday May 1, 2013

*5:30 P.M., Board Chambers, County Administration Center,
700 H Street, Sacramento, California 95814*

COMMISSIONERS:

Chair: Jimmie Yee
Vice-Chair: Mike Singleton
Ron Greenwood
Gay Jones
Susan Peters
Kevin McCarty
Christopher Tooker

ALTERNATE COMMISSIONERS:

Phil Serna
Jeannie Bruins
Jerry Fox
Jerry Fox
Phil Serna
Steve Cohn
John Messner

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR

1. Approve the Meeting Minutes of April 3, 2013
2. Claims dated thru April 25, 2013
3. Monthly Budget Report
4. Legislation Status Report
5. Update Rio Linda/Elverta Community Water District MSR (Lafc 07-10) [CEQA Exempt]

BUSINESS ITEMS


None

PUBLIC HEARINGS

6. Recirculated Draft Environmental Impact Report (RDEIR) Public Comment - City of Elk Grove Sphere of Influence Amendment (Lafc 09-10) [CEQA - EIR SCH#2010092076]
7. Fiscal Year 2013-14 Proposed Budget

QUESTIONS/ANNOUNCEMENTS

8. Executive Officer/Staff/Commission Counsel
9. Commission Chair/Commissioners



MEETING SCHEDULE

5:30 P.M., Board Chambers
700 H Street, Sacramento CA

Dates

June 5
July Recess
August 7

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.,) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net> . The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times.



MINUTES FOR THE MEETING OF
Wednesday April 3, 2013

The Sacramento Local Agency Formation Commission met the third day of April 2013, at 5:30 P.M. in the Board Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento, California 95814.

PRESENT:

Commissioners:

Jimmie Yee, Chair
Mike Singleton, Vice Chair (arrived 5:36)
Ron Greenwood
Gay Jones
Kevin McCarty (arrived 5:33)
Christopher Tooker

Staff:

Peter Brundage, Executive Officer
Donald Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

ABSENT:

Susan Peters

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT CALENDAR

1. Approve the Meeting Minutes of February 6, 2013 (March Recess)
2. Claims dated thru March 28, 2013
3. Monthly Budget Report
4. Legislation Status Report
Motion: To approve the Consent Calendar
Moved: Commissioner Tooker
Second: Commissioner Greenwood
Absent: McCarty, Peters and Singleton
Passed: Unanimous

BUSINESS ITEMS

5. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) [CEQA Exempt]
Receive and File Report – No Action
6. Schedule Update City of Elk Grove Sphere of Influence (LAFC 09-10)
[CEQA - EIR SCH#2010092076]
Receive and File Report – No Action

PUBLIC HEARINGS

None

The meeting adjourned at 6: 21 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Diane Thorpe
Commission Clerk

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
CLAIMS***

<u>Date Submitted to Auditor</u>	<u>Vendor</u>	<u>Amount</u>
4/18/2013	Alhambra Sierra Springs (Water Supplies)	\$ 22.17
4/18/2013	Comcast Cable	\$ 86.78
4/18/2013	Daily Journal Corp. (RDEIR Legal Advertising)	\$ 427.50
4/18/2013	Daily Journal Corp. (Legal Advertising)	\$ 38.50
4/18/2013	Herburger Publications (Legal Advertising)	\$ 296.00
4/18/2013	Millern & Owen	\$ 7,114.58
4/18/2013	Sacramento Bee (Legal Advertising)	\$ 1,922.40
4/18/2013	Toshiba Business Solutions (Copier Lease)	\$ 627.54
4/18/2013	ULI (Membership)	\$ 225.00
4/25/2013	Colliers	\$ 4,827.61
4/25/2013	Fresh & Quick	\$ 239.58

TOTAL

\$ 15,827.66

APPROVED: 5/1/2013

Jimmie Yee, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*Not including Journal Voucher and Personnel items.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

May 1, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PR*
RE: Monthly Budget and Accounting Reports

RECOMMENDATION:

Receive and File Accounting Period Report 9 for FY 2012-13

DISCUSSION:

The attached budget and accounting reports are for Accounting Period 9 for FY 2012-13. These reports summarize monthly expenditures and revenues as well as the Trial Balance for this reporting period.

There are no significant variances to report at this time.



Library : ZSP County of Sacramento Reports
Report group: ZSCB Trial Balance Summary by BA
Report name : ZFP4816B Sum Trial Bal. by BA

Data selected by: 1006614
Data selected on: 04/12/2013 10:54:00

Fiscal year : 2013
Period : 9 March
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	724,471.46	2,333.00	28,127.50-	698,676.96
* Imprest Cash				
* Inventory				
* Due from Other Funds Year				
* Accounts Receivable Year E				
** Total Assets	724,471.46	2,333.00	28,127.50-	698,676.96
* Sales Tax Due				
* Warrants Payable	27,073.84-	25,985.39	882.00-	1,970.45-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		1,028.50	1,028.50-	
* Due to Others				
* Suspense Clearing				
* Payroll Clearing	146.50-	684.75	538.25-	
** Total Liabilities	27,863.82-	27,698.64	2,448.75-	2,613.93-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.08			0.08
* Revenues and Other Financi	708,494.22-		2,333.00-	710,827.22-
* Expenditures/Expenses	414,934.50	2,877.61		417,812.11
* Estimated Revenue	877,805.00			877,805.00
* Appropriations	1,059,920.00-			1,059,920.00-
* Start of System Clearing				
** Total Equity and Other Acc	696,607.64-	2,877.61	2,333.00-	696,063.03-
*** Total Liabilities & Equity	724,471.46-	30,576.25	4,781.75-	698,676.96-

Date: 04/12/2013
 Time: 10:13:21
 Period: 009
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
12036	WELLS FARGO BANK	067A	009	1904660874	03/01/2013	MLED-TAX 2/28/13		4544540	146.50- USD	closed
12036	WELLS FARGO BANK	067A	009	1500046417	03/01/2013				146.50 USD	closed
16847	CALAFCO	067A	009	1904678454	03/22/2013	REGISTRATION		4544540	882.00- USD	closed
16847	CALAFCO	067A	009	2021743824	03/25/2013		1101616057		882.00 USD	closed
Sum of Business Area 067A									0.00 USD	*

Fiscal Year 2013
 From period 0
 To period 9
 Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCD DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Rending	Available	%Consumed
10111000 REGULAR EMPLOYEE								
10112400 COMMITTEE MEMBER	9,000.00	3,100.00		3,100.00			5,900.00	34.44
10122000 CASHT	500.00	237.15		237.15			262.85	47.43
* 10 - SALARIES AND EMPLOYEE	9,500.00	3,337.15		3,337.15			6,162.85	35.13
20200500 ADVERTISING	7,500.00	177.90		177.90			7,322.10	2.37
20202200 BOOKS/PER SUP	2,000.00	740.10		740.10			1,259.90	37.01
20202900 BUS/CONFERENCE E	12,000.00	9,209.32		9,209.32			2,790.68	76.74
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20205200 INS EXEMPT	7,200.00	4,895.56		4,895.56			2,304.44	67.99
20206100 MEMBERSHIP DUES	7,250.00	9,434.00		9,434.00			2,184.00-	130.12
20207600 OFFICE SUPPLIES	8,000.00	1,859.30		1,859.30			6,140.70	23.24
20208100 POSTAL SVC	5,000.00	500.00		500.00			4,500.00	10.00
20227500 RENT/LEASE EQ	18,000.00	5,970.65		5,970.65			12,029.35	33.17
20227504 MISCELLANEOUS		40.00		40.00			40.00-	
20250500 ACCOUNTING SVC	8,000.00						8,000.00	
20253100 LEGAL SVC	60,000.00	54,684.36		54,684.36			5,315.64	91.14
20259100 OTHER PROF SVC	809,500.00	273,222.17		273,222.17			536,277.83	33.75
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20291000 COUNTYWIDE IT SV	1,900.00	1,353.00		1,353.00			547.00	71.21
20291100 SYSTEM DEV SVC	17,000.00	10,914.49		10,914.49	4,235.09		1,850.42	89.12
20291200 SYSTEM DEV SUP	1,900.00	1,325.85		1,325.85	13.40		560.75	70.49
20291600 WAN ALLOCATION	4,600.00	3,451.00		3,451.00			1,149.00	75.02
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		2,273.17		2,273.17			2,273.17-	
20292600 GS STORE CHARGES	1,000.00	68.31		68.31			931.69	6.83
20293400 PUBLIC WORKS SVS	7,400.00						7,400.00	
20294300 LEASED PROP USE	48,500.00	31,221.89		31,221.89			17,278.11	64.38
20296200 GS PARKING CHGS		875.00		875.00			875.00-	
20298700 TELEPHONE SVC	4,000.00	1,675.81		1,675.81			2,324.19	41.90
* 20 - SERVICES AND SUPPLIES	1,035,200.00	414,474.96		414,474.96	4,248.49		616,476.55	40.45
79790100 CONTINGENCY AFR	15,220.00						15,220.00	
* 79 - Appropriation for Cen	15,220.00						15,220.00	
** Expenditure accounts	1,059,920.00	417,812.11		417,812.11	4,248.49		637,859.40	39.82
94941000 INTEREST INCOME	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
* 94 - REVENUE FROM USE OF M	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
96969900 SVC FEES OTHER	188,805.00-	57,268.28		57,268.28			246,073.28-	30.33-
* 96 - CHARGES FOR SERVICES	188,805.00-	57,268.28		57,268.28			246,073.28-	30.33-
97979000 MISC OTHER	686,500.00-	766,582.50-		766,582.50-			80,082.50	111.67
* 97 - MISCELLANEOUS REVENUE	686,500.00-	766,582.50-		766,582.50-			80,082.50	111.67
** REVENUE ACCOUNTS	877,805.00-	710,827.22-		710,827.22-			166,977.78-	80.98
*** Total	182,115.00	293,015.11-		293,015.11-	4,248.49		470,881.62	158.56-

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
03/11/2013	2013	009	1300488156	101000	067A		913.00	
03/11/2013	2013	009	1300488157	101000	067A		1,420.00	
Total Account Number 101000				CASH IN TREASURY-DP			2,333.00	
03/01/2013	2013	009	1500046417	101200	067A		146.50-	
Total Account Number 101200				CASH IN TREASURY-WIRE TRANSFERS			146.50-	
03/01/2013	2013	009	2021684834	101500	067A		8,613.42-	
03/04/2013	2013	009	2021688770	101500	067A		82.03-	
03/06/2013	2013	009	2021700223	101500	067A		1,031.25-	
03/06/2013	2013	009	2021700773	101500	067A		3,928.51-	
03/07/2013	2013	009	2021704773	101500	067A		13.17-	
03/07/2013	2013	009	2021704776	101500	067A		138.47-	
03/08/2013	2013	009	2021706960	101500	067A		243.11-	
03/12/2013	2013	009	2021715707	101500	067A		684.01-	
03/15/2013	2013	009	2021727463	101500	067A		10,369.42-	
03/29/2013	2013	009	2021758888	101500	067A		882.00-	
Total Account Number 101500				PAID WARRANTS RECONCILIATION (IN			25,985.39-	
03/04/2013	2013	009	107999057	109000	067A		151.00-	
03/04/2013	2013	009	107999060	109000	067A		383.00-	
03/05/2013	2013	009	108001282	109000	067A		416.80-	
03/26/2013	2013	009	108011765	109000	067A		249.80-	
03/27/2013	2013	009	108015340	109000	067A		185.31-	
03/31/2013	2013	009	108017655	109000	067A		450.80-	
03/31/2013	2013	009	108017673	109000	067A		4.40-	
03/31/2013	2013	009	108017686	109000	067A		154.50-	
Total Account Number 109000				CASH IN TREAS-SPL			1,995.61-	
03/01/2013	2013	009	2021684834	5100000	067A		8,613.42	
03/04/2013	2013	009	2021688770	5100000	067A		82.03	
03/06/2013	2013	009	2021700223	5100000	067A		1,031.25	
03/06/2013	2013	009	2021700773	5100000	067A		3,928.51	
03/07/2013	2013	009	2021704773	5100000	067A		13.17	
03/07/2013	2013	009	2021704776	5100000	067A		138.47	
03/08/2013	2013	009	2021706960	5100000	067A		243.11	
03/12/2013	2013	009	2021715707	5100000	067A		684.01	
03/15/2013	2013	009	2021727463	5100000	067A		10,369.42	
03/25/2013	2013	009	2021743824	5100000	067A		882.00-	
03/29/2013	2013	009	2021758888	5100000	067A		882.00	
Total Account Number 5100000				WARRANTS PAYABLE			25,103.39	
03/01/2013	2013	009	1500046417	5150000	067A		146.50	
03/01/2013	2013	009	1904660874	5150000	067A		146.50-	MLBD - TAX 02/28/2013
03/22/2013	2013	009	1904678454	5150000	067A		882.00-	*SAC LAFCO CALAFCO BRUNDAGE/LOCKHART/THORPE
03/25/2013	2013	009	2021743824	5150000	067A		882.00	
Total Account Number 5150000				CLAIMS PAYABLE			0.00	
03/01/2013	2013	009	108000150	8025400	067A		184.70-	
03/01/2013	2013	009	108000150	8025400	067A		146.50-	
03/01/2013	2013	009	108000150	8025400	067A		92.35-	
03/01/2013	2013	009	108000150	8025400	067A		92.35-	
03/01/2013	2013	009	108000150	8025400	067A		22.35-	

Report: ZF_SL_SPEC_DIST
 UserID: 1006614
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 009 Fiscal Year: 2013

Date: 04/12/2013
 Time: 10:05:56
 Page: 2

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
03/01/2013	2013	009	108000150	8025400	067A		7.25	
03/01/2013	2013	009	108000150	8025400	067A		7.25	
03/01/2013	2013	009	108000150	8025400	067A		31.00	
03/01/2013	2013	009	108000150	8025400	067A		31.00	
03/01/2013	2013	009	108000150	8025400	067A		70.00	
03/01/2013	2013	009	108000150	8025400	067A		184.70	
03/01/2013	2013	009	108000150	8025400	067A		207.05	
03/01/2013	2013	009	1904660874	8025400	067A	4544540000	146.50	95 TAX
Total Account Number 8025400				SD (HUMANIC) PAYROLL CLEARING			146.50	
03/05/2013	2013	009	108001282	20202900	067A	4544540000	15.00	JONES/MARGUERITE GAY, 000 914921
03/05/2013	2013	009	108001282	20202900	067A	4544540000	401.80	JONES/MARGUERITE GAY, 000 914921
03/22/2013	2013	009	1904678454	20202900	067A	4544540000	294.00	BUS CONF EXP
03/22/2013	2013	009	1904678454	20202900	067A	4544540000	294.00	BUS CONF EXP
03/22/2013	2013	009	1904678454	20202900	067A	4544540000	294.00	BUS CONF EXP
Total Account Number 20202900				BUSINESS/CONFERENCE EXPENSE			1,298.80	
03/04/2013	2013	009	107999057	20291000	067A	4544540000	151.00	March 2013 Countywide IT Allocation
Total Account Number 20291000				COUNTYWIDE IT SERVICES			151.00	
03/31/2013	2013	009	108017655	20291100	067A	4544540000	450.80	
03/31/2013	2013	009	108017686	20291100	067A	4544540000	154.50	
Total Account Number 20291100				SYSTEMS DEVELOPMENT SERVICES			605.30	
03/31/2013	2013	009	108017673	20291200	067A	4544540000	4.40	
Total Account Number 20291200				SYSTEMS DEVELOPMENT SUPPLIES			4.40	
03/04/2013	2013	009	107999060	20291600	067A	4544540000	383.00	March 2013 WAN Allocation
Total Account Number 20291600				WAN Costs			383.00	
03/26/2013	2013	009	108011765	20292300	067A	4544540000	249.80	Per. 9 - Messenger Services
Total Account Number 20292300				GS MESSENGER SERVICES			249.80	
03/27/2013	2013	009	108015340	20298700	067A	4544540000	185.31	Feb 2013 DTech Telecommunications Charges
Total Account Number 20298700				Telephone Svcs			185.31	
03/11/2013	2013	009	1300488157	96969900	067A	4544540000	1,420.00-	GREENBRIAR PROJECT #10-05 INV#63
Total Account Number 96969900				SVC FEES OTHER			1,420.00-	
03/11/2013	2013	009	1300488156	97979000	067A	4544540000	913.00-	CITY OF ISLETON FY 12-13 ASSESSMENT
Total Account Number 97979000				MISCELLANEOUS OTHER REVENUES			913.00-	

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-7458

April 3, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer *PB*

RE: Legislative Update

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937

RECOMMENDATION

Information only, no action is recommended.

BACKGROUND

This memo is part of the ongoing effort to keep your Commission informed regarding various legislative matters.

More than 2,200 Senate and Assembly bills have been introduced for consideration in the 2013-14 session.

An ad-hoc committee appointed by the CALAFCO Board of Directors will consider and adopt positions on several bills, which staff will report back on.

SUMMARY

There are several pieces of proposed legislation that may be of interest to your Commission.

AB 453 (Mullin D) Sustainable communities.

Introduced: 2/19/2013

Status: 4/17/2013-In committee: Set, first hearing. Referred to APPR. suspense file.

Summary:

The Strategic Growth Council is required to manage and award grants and loans to a council of governments, metropolitan planning organization, regional transportation planning agency, city, county, or joint powers authority for the purpose of developing, adopting, and implementing a regional plan or other planning instrument to support the planning and development of sustainable communities. This bill would make a local agency formation commission eligible for the award of financial assistance for those planning purposes.

Attachments:

CALAFCO Support Letter_03_12_13

Position: Sponsor

Subject: Sustainable Community Plans

CALAFCO Comments: This would allow LAFcos to apply directly for grants that support the preparation of sustainable community strategies and other planning efforts.

AB 743 (Logue R) The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Introduced: 2/21/2013

Last Amended: 4/3/2013

Status: 4/22/2013-Read second time. Ordered to third reading.

Calendar:

4/25/2013 #52 ASSEMBLY ASSEMBLY THIRD READING FILE

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 authorizes a local agency formation commission to approve, after notice and hearing, a petition for a change of organization or reorganization of a city, if the petition was initiated on or after January 1, 2010, and before January 1, 2014, and waive protest proceedings entirely if certain requirements are met. This provision applies only to territory that does not exceed 150 acres. This Bill would delete the January 1, 2014, date and make conforming changes. This bill contains other related provisions and other existing laws.

Attachments:

CALAFCO Letter of support April 10, 2013

Position: Support

Subject: Annexation Proceedings, CKH General Procedures

CALAFCO Comments: As amended, this bill removes the sunset date provision to waive protest proceedings for certain island annexations. The size of the island areas for the purposes of annexation under this provision has been amended back to 150 acres.

Unincorporated islands are more costly and inefficient for counties to administer as opposed to the local municipality. A sunset date was initially established on this ability to encourage the use of the provision and was extended to allow cities and LAFcos additional time to implement island annexation programs. The unforeseen economic

downturn over the past five years has significantly hampered the initial progress, and with the sunset ready to expire at the beginning of next year, cities and LAFCos have yet to complete the work that the law intended them to do. Over the twelve year period since the law was established, hundreds of islands have been annexed, yet hundreds more remain.

Additionally, the bill was amended to reset the effective island creation date from January 1, 2000 to January 1, 2014 thus allowing smaller islands of less than 150 acres created after 2000 to be annexed under these provisions. Many of these current islands remained as remnants of larger substantially surrounded island areas that had irregular boundaries or were affected by the annexation of territory for newer development.

AB 1427 (Committee on Local Government) Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Introduced: 4/1/2013

Status: 4/4/2013-Referred to Com. on L. GOV.

Calendar:

5/8/2013 1:30 p.m. - State Capitol, Room 127 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

Current law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (act), provides the sole and exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. This bill would specify that the definition excludes any independent special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. This bill contains other related provisions and other existing laws.

Position: Sponsor

Subject: CKH General Procedures

CALAFCO Comments: Cortese-Knox-Hertzberg Omnibus bill.

SB 56 (Roth D) Local government finance: vehicle license fee adjustments.

Introduced: 1/7/2013

Last Amended: 4/23/2013

Status: 4/23/2013-From committee with author's amendments. Read second time and amended. Re-referred to Com. on GOV. & F.

Calendar:

5/8/2013 9:30 a.m. - Room 112 SENATE GOVERNANCE AND FINANCE, WOLK, Chair

Summary:

Would, for the 2013-14 fiscal year, provide for a new vehicle license fee adjustment amount, as specified. This bill would also, for the 2013-14 fiscal year and for each fiscal year thereafter, provide for a vehicle license fee adjustment amount for certain cities incorporating after a specified date, as provided. This bill contains other related provisions and other existing laws.

Attachments:

CALAFCO Letter of support April 10, 2013

Position: Support

Subject: Financial Viability of Agencies, Tax Allocation

CALAFCO Comments: This bill reinstates revenues through ERAF (backfilled by the state general Fund) for cities incorporating after 2005 and annexations of inhabited territories.

SB 772 (Emmerson R) Drinking water.

Introduced: 2/22/2013

Status: 4/10/2013-Set, second hearing. Hearing canceled at the request of author.

Summary:

Would require the State Department of Public Health or the local health agency, where applicable, annually to provide the address and telephone number for each public water system and state small water system to the Public Utilities Commission and, as prescribed, to a local agency formation commission. This bill contains other related provisions and other existing laws.

Attachments:

CALAFCO Letter of Opposition April 10, 2013

Position: Oppose

Subject: LAFCo Administration, Service Reviews/Spheres

CALAFCO Comments: Requires LAFCos as part of a MSR, to request information from identified public or private entities that provide wholesale or retail supply of drinking water, including the identification of any retail water suppliers within or contiguous to the responding entity. Further requires LAFCos to provide a copy of the SOI review for retail private and public water suppliers to the Public Utilities Commission and the state department of Public Health.

AB 21 (Alejo D) Safe Drinking Water Small Community Emergency Grant Fund.

Introduced: 12/3/2012

Last Amended: 2/14/2013

Status: 4/10/2013-In committee: Set, first hearing. Referred to APPR. suspense file.

Summary:

Would authorize the Department of Public Health to assess a specified annual charge in lieu of interest on loans for water projects made pursuant to the Safe Drinking Water State Revolving Fund, and deposit that money into the Safe Drinking Water Small Community Emergency Grant Fund, which the bill would create in the State Treasury. The bill would authorize the department to expend the money for grants for specified water projects that serve disadvantaged and severely disadvantaged communities, thereby making an appropriation.

Position: Watch

Subject: Disadvantaged Communities

AB 37 (Perea D) Environmental quality: California Environmental Quality Act: record of proceedings.

Introduced: 12/3/2012

Last Amended: 3/18/2013

Status: 4/16/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 9. Noes 0.) (April 15). Re-referred to Com. on APPR.

Summary:

Would require, until January 1, 2017, for specified projects or upon the request of a project applicant and the consent of the lead agency, that the lead agency among other things, prepare a record of proceedings concurrently with the preparation of negative declarations, mitigated negative declarations, EIRs, or other environmental documents for specified projects. Because the bill would require, for specified projects, a lead agency to prepare the record of proceedings as provided, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

AB 115 (Perea D) Safe Drinking Water State Revolving Fund.

Introduced: 1/14/2013

Status: 4/18/2013-In Senate. Read first time. To Com. on RLS. for assignment.

Summary:

Would authorize the State Department of Public Health to fund projects, by grant, loan, or a combination of the two, where multiple water systems apply for funding as a single applicant for the purpose of consolidating water systems or extending services to households relying on private wells, as specified. The bill would authorize funding of a project to benefit a disadvantaged community that is not the applying agency. By authorizing the use of a continuously appropriated fund for new purposes, this bill would make an appropriation. This bill contains other existing laws.

Position: Watch

Subject: Water

AB 194 (Campos D) Open meetings: protections for public criticism: penalties for violations.

Introduced: 1/28/2013

Status: 4/18/2013-In committee: Set, first hearing. Hearing canceled at the request of author.

Summary:

Would make it a misdemeanor for a member of a legislative body, while acting as the chairperson of a legislative body of a local agency, to prohibit public criticism protected under the Ralph M. Brown Act. This bill would authorize a district attorney or any interested person to commence an action for the purpose of obtaining a judicial determination that an action taken by a legislative body of a local agency in violation of the protection for public criticism is null and void, as specified. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: LAFCo Administration

CALAFCO Comments: Prohibits legislative body from preventing public criticism of the policies, procedures, programs, or services of the agency, or other acts or omissions of the legislative body. Creates new misdemeanor crime.

AB 543 (Campos D) California Environmental Quality Act: translation.

Introduced: 2/20/2013

Last Amended: 4/22/2013

Status: 4/23/2013-Re-referred to Com. on NAT. RES.

Calendar:

4/29/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY NATURAL RESOURCES, CHESBRO, Chair

Summary:

Would require a lead agency to translate, as specified, certain notices required by the California Environmental Quality Act and a summary of any negative declaration, mitigated negative declaration, or environmental impact report when the impacted community has a substantial number of non-English-speaking people, as defined. By requiring a lead agency to translate these notices and documents, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: Requires a lead agency to translate certain notices, summary of a negative declaration, mitigated negative declaration, or environmental impact report when the impacted community has 5% or more non-English speaking people affected by the project. The requirement is to translate these notices and summaries in the native language of those impacted. This is an unfunded mandate. While LAFCo is not typically the lead agency, there may be an occasion when they are, and this could have significant resource implications.

AB 823 (Eggman D) Environment: California Farmland Protection Act.

Introduced: 2/21/2013

Last Amended: 4/23/2013

Status: 4/23/2013-From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Calendar: 4/29/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY NATURAL RESOURCES, CHESBRO, Chair

Summary:

Would enact the California Farmland Protection Act, which would require that a lead agency reviewing a development project, as defined, require that all feasible mitigation of the identified significant environmental impacts associated with the conversion of agricultural lands be completed by the project applicant, as prescribed, and would require the lead agency to consider the permanent protection or replacement of agricultural land as feasible mitigation for identified significant effects on agricultural land caused by a development project. By imposing new duties on a lead agency with regard to the review and approval of the mitigation measures required by the act, the bill would impose a

state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: Ag/Open Space Protection, CEQA

CALAFCO Comments: Adds a requirement for lead agencies to require certain mitigation measures for projects that convert ag lands for non-ag land use. These mitigation measures at a minimum require providing replacement acreage in perpetuity to preserve ag land and ensure the sustainability of ag production capacity.

AB 1235 (Gordon D) Local agencies: financial management training.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on L. GOV.

Calendar: 5/1/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

Would require that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, all local agency officials, except a member whose term of office ends before January 1, 2015, in local agency service as of January 1, 2014, or thereafter receive training in financial management, as specified. This bill would provide that if any entity develops criteria for the financial management training, then the Treasurer's office and the Controller's office shall be consulted regarding any proposed course content. Because this bill would impose new duties on local governments, it would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: LAFCo Administration

CALAFCO Comments: Requires that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, the member shall receive one-4 hour state mandated Financial Management training per term of office. Effective January 1, 2014 for those in office as of that date (whose term of office extends beyond January 1, 2015). Those elected to more than one legislative body may take the training one time and have it apply to all legislative bodies on which they serve. This would apply to a LAFCo Commissioner who receives a stipend or is reimbursed for expenses in the performance of their Commissioner duties.

AB 1248 (Cooley D) Local agencies: internal control guidelines.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on L. GOV.

Calendar: 4/24/2013 1:30 p.m. - State Capitol, Room 127 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

Would require the Controller, on or before January 1, 2015, to develop internal control guidelines applicable to a local agency, as defined, to prevent and detect financial errors and fraud, based on specified standards and with input from any local agency and organizations representing the interests of local agencies. This bill would require a local

agency to comply with the guidelines established by the Controller, starting on January 1, 2016. By mandating local agencies to comply with new internal control guidelines established by the Controller, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: None at this time

Subject: LAFCo Administration

SB 167 (Gaines R) Environmental quality: California Environmental Quality Act.

Introduced: 2/4/2013

Status: 2/14/2013-Referred to Com. on RLS.

Summary: The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared by contract, and certify the completion of, an environmental impact report on a project, as defined, that it proposes to carry out or approve that may have a significant effect on the environment, or to adopt a negative declaration if it finds that the project will not have that effect. This bill would make technical, nonsubstantive changes to those provisions.

Position: Watch

Subject: CEQA

SB 617 (Evans D) California Environmental Quality Act.

Introduced: 2/22/2013

Last Amended: 4/1/2013

Status: 4/12/2013-Set for hearing May 1.

Calendar: 5/1/2013 9:30 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, HILL, Chair

Summary:

Would require specified notices to be filed with both the Office of Planning and Research and the county clerk and be posted by county clerk for public review. The bill would require the county clerk to post the notices within one business day, as defined, of receipt and stamp on the notice the date on which the notices were actually posted. By expanding the services provided by the lead agency and the county clerk, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: This bill makes a number of substantive changes including:(1)expanding the definition of "environment" relating to an EIR such that the health and safety of people affected by the physical conditions at the location of a project must also be considered;(2)enhances the definition of "significant effect on the environment" by including exposure of people, either directly or indirectly, to substantial existing or reasonably foreseeable natural hazard or adverse condition of the environment;(3)requires concurrent online filing of notices in a database maintained by the Office of Planning and Research (OPR), and with the office of the County Clerk in which the project is located. Further, any time periods or limitation periods will begin at the time of the later filing of the two offices.(4)Adds to the EIR a requirement to address

any significant effects that may result from locating development near, or attracting people to, existing or reasonably foreseeable natural hazards or adverse environmental conditions.

AB 380 (Dickinson D) California Environmental Quality Act: notice requirements

Introduced: 2/14/2013

Status: 4/2/2013-From committee: Do pass and re-refer to Com. on L. GOV. (Ayes 6. Noes 2.) (April 1). Re-referred to Com. on L. GOV. Calendar: 5/1/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

Would require the above mentioned notices to be filed with both the Office of Planning and Research and the county clerk and be posted by county clerk for public review. The bill would require the county clerk to post the notices within one business day, as defined, of receipt and stamp on the notice the date on which the notices were actually posted. The bill would require the county clerk to post the notices for at least 30 days. The bill would require the Office of Planning and Research to post the notices on a publicly available online database established and maintained by the office. The bill would require the office to stamp the notices with the date on which the notices were actually posted for online review and would require the notices to be posted for at least 30 days. The bill would authorize the office to charge an administrative fee not to exceed \$10 per notice filed. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

AB 515 (Dickinson D) Environmental quality: California Environmental Quality Act: judicial review.

Introduced: 2/20/2013

Last Amended: 3/11/2013

Status: 4/23/2013-In committee: Set, first hearing. Hearing canceled at the request of author.

Summary:

Would establish a CEQA compliance division of the superior court in a county in which the Attorney General maintains an office and would vest the division with original jurisdiction over actions of proceedings brought pursuant to CEQA and joined matters related to land use and environmental laws. The bill would require the Judicial Council to adopt rules for establishing, among other things, protocol to govern the administration and efficient operation of the division, so that those judges assigned to the division will be able to hear and quickly resolve those actions or proceedings. This bill contains other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: As amended, this bill establishes a CEQA compliance division of the superior court in certain counties. This court has original jurisdiction over all CEQA compliance and joined matters related to land use and environmental laws.

Reviews of the decisions made by this court are done through a petition for an extraordinary writ. This bill also adds that actions or proceedings filed with alleged grounds for noncompliance require enough specificity for the public agency to reasonably respond.

AB 642 (Rendon D) Publication: newspaper of general circulation: Internet Web site.

Introduced: 2/20/2013

Status: 3/11/2013-Referred to Com. on JUD.

Summary:

Current law requires that various types of notices are provided in a newspaper of general circulation. Current law requires a newspaper of general circulation to meet certain criteria, including, among others, that it be published and have a substantial distribution to paid subscribers in the city, district, or judicial district in which it is seeking adjudication. This bill would provide that a newspaper that is available on an Internet Web site may also qualify as a newspaper of general circulation, provided that newspaper meets certain criteria.

Position: None at this time

Subject: LAFCo Administration

CALAFCO Comments: Allows for posting of agendas and meeting material on newspaper websites.

AB 774 (Donnelly R) County service areas: zone dissolution.

Introduced: 2/21/2013

Last Amended: 3/19/2013

Status: 4/18/2013-From committee: Do pass and re-refer to Com. on JUD. (Ayes 6. Noes 2.) (April 17). Re-referred to Com. on JUD.

Calendar:

5/7/2013 9 a.m. - State Capitol, Room 4202
ASSEMBLY JUDICIARY, WIECKOWSKI, Chair

Summary:

Would require the county board of supervisors, upon dissolution of a county service area or a specified zone, to post signs indicating which services and facilities are no longer provided within the zone and require the board to provide adequate maintenance to the signs. This bill would provide that, once the signs are posted, the county and the dissolved zone shall not be held liable for death or injury resulting from the termination of services or facilities. This bill would also provide that the county, county service area, and zones would not be responsible for a loss or injury resulting from the failure to provide maintenance of services or facilities if the board is unable to raise revenues.

Position: Watch

AB 792 (Mullin D) Local government: open meetings.

Introduced: 2/21/2013

Last Amended: 4/1/2013

Status: 4/8/2013-Read second time. Ordered to third reading.

Calendar:

4/25/2013 #25 ASSEMBLY ASSEMBLY THIRD READING FILE

Summary:

The Ralph M. Brown Act requires the legislative body of a local agency to post, at least 72 hours before the meeting, an agenda containing a brief general description of each item of business to be transacted or discussed at a regular meeting, in a location that is freely accessible to members of the public, and to provide a notice containing similar information with respect to a special meeting at least 24 hours prior to the special meeting. This bill, if the local agency is unable to post the agenda or notice on its Internet Web site because of software or hardware, or network services impairment beyond the local agency's reasonable control, would require the local agency to post the agenda or notice immediately upon resolution of the technological problems. This bill contains other related provisions and other existing laws.

Position: None at this time

Subject: Public Records Act

CALAFCO Comments: Relates to public agencies who post their meeting information on their website pursuant to the Ralph M. Brown Act. In the instances where they are unable to post the agenda on the website in the prescribed timeframe due to technology difficulties, the agency is required to post the meeting agenda and information on the website as soon as the technological difficulties are resolved.

AB 1237 (Garcia D) Local government finance.

Introduced: 2/22/2013

Last Amended: 4/1/2013

Status: 4/23/2013-Action: Set for hearing. Next hearing on 5/1/2013.

Calendar:

5/1/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

Would specifically require the Controller to prescribe uniform accounting procedures for cities, conforming to Generally Accepted Accounting Principles, and in consultation with the Committee on City Accounting Procedures, which would be created by the bill. The bill would specify the composition of the committee. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: Financial Viability of Agencies

CALAFCO Comments: Establishes uniform accounting practices for special districts and cities.

SB 184 (Committee on Governance and Finance) Local government: omnibus bill.

Introduced: 2/6/2013

Last Amended: 4/9/2013

Status: 4/19/2013-Set for hearing April 29.

Calendar:

4/29/2013 11 a.m. - John L. Burton Hearing Room (4203)
SENATE APPROPRIATIONS, DE León, Chair

Summary:

Current law, the Public Cemetery District Law, defines the term "family member" for purposes of that law to include, among others, a person's spouse. This bill would additionally include within the definition of "family member" a person's domestic partner, and would define the term "domestic partner," as specified. This bill contains other related provisions and other current laws.

Position: None at this time

SB 268 (Gaines R) Political Reform Act of 1974.

Introduced: 2/13/2013

Last Amended: 3/18/2013

Status: 4/9/2013-Set for hearing April 30.

Calendar:

4/30/2013 1:30 p.m. - Room 3191 SENATE ELECTIONS AND CONSTITUTIONAL
AMENDMENTS, CORREA, Chair

Summary:

The Political Reform Act of 1974 requires candidates and committees to file specified campaign finance reports, including semiannual statements, preelection statements, supplemental preelection statements, and late contribution reports, that include prescribed campaign finance information. This bill would repeal the requirements to file these reports and would, instead, require that a candidate or committee who makes or receives a contribution of \$100 or more to report that contribution to specified filing officers within 24 hours of receiving the contribution. This bill contains other related provisions and other existing laws.

Position: Watch

SB 359 (Corbett D) Environment: CEQA exemption: housing projects.

Current Text: Amended: 4/1/2013 pdf html

Introduced: 2/20/2013

Last Amended: 4/1/2013

Status: 4/12/2013-Set for hearing May 1.

Calendar:

5/1/2013 9:30 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, HILL,
Chair

Summary:

CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as

revised, would have a significant effect on the environment. This bill would instead exempt as "residential" a use consisting of residential units and neighborhood-serving goods, services, or retail uses that do not exceed 25% of the total building square footage of the project. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: This bill would exempt as "residential" a use consisting of residential units and neighborhood-serving goods, services, or retail uses that do not exceed 25% of the total building square footage of the project.

SB 436 (Jackson D) California Environmental Quality Act: notice.

Introduced: 2/21/2013

Last Amended: 4/3/2013

Status: 4/12/2013-Set for hearing May 1.

Calendar:

5/1/2013 9:30 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, HILL,
Chair

Summary:

Would require a lead agency to conduct at least one public scoping meeting for the specified projects and to provide notice to the specified entities of at least one public scoping meeting. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: Requires lead agencies to conduct at least one public scoping meeting for proposed projects and increases notification requirements for lead agencies.

SB 633 (Pavley D) CEQA.

Introduced: 2/22/2013

Last Amended: 4/11/2013

Status: 4/12/2013-Set for hearing May 1.

Calendar:

5/1/2013 9:30 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, HILL,
Chair

Summary:

The California Environmental Quality Act prohibits a lead agency or responsible agency from requiring a subsequent or supplemental environmental impact report (EIR) when an EIR has been prepared for a project pursuant to its provisions, unless one or more of specified events occurs, including, among other things, that new information, which was not known and could not have been known at the time the EIR was certified as complete, becomes available. This bill would specifically require that the new information that becomes available was not known and could not have been known by the lead agency or any responsible agency at the time the EIR was certified as complete.

Position: None at this time

Subject: CEQA

SB 731 (Steinberg D) Environment: California Environmental Quality Act and sustainable communities strategy.

Introduced: 2/22/2013

Last Amended: 4/23/2013

Status: 4/23/2013-From committee with author's amendments. Read second time and amended. Re-referred to Com. on RLS.

Summary:

Would provide that aesthetic impacts of a residential, mixed-use residential, or employment center project, as defined, within a transit priority area, as defined, shall not be considered significant impacts on the environment. The bill would require the Office of Planning and Research to prepare and propose, and the Secretary of the Natural Resources Agency to certify and adopt, revisions to the guidelines for the implementation of CEQA establishing thresholds of significance for noise, and for the transportation and parking impacts of residential, mixed-use residential, or employment center projects within transit priority areas. The bill would require the lead agency, in making specified findings, to make those findings available to the public at least 15 days prior to the approval of the proposed project and to provide specified notice of the availability of the findings for public review. Because the bill would require the lead agency to make the draft finding available for public review and to provide specified notices to the public, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Placeholder - monitor

Subject: CEQA

SB 739 (Calderon D) Environmental quality.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on RLS.

Summary:

The California Environmental Quality Act (CEQA) requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would make a technical, nonsubstantive change to that definition. This bill contains other existing laws.

Position: Placeholder - monitor

Subject: CEQA

SCA 11 (Hancock D) Local government: special taxes: voter approval.

Introduced: 1/25/2013

Status: 4/10/2013-Set for hearing May 15.

Calendar:

5/15/2013 9:30 a.m. - Room 112 SENATE GOVERNANCE AND FINANCE, WOLK, Chair

Summary:

The California Constitution conditions the imposition of a special tax by a local government upon the approval of 2/3 of the voters of the local government voting on that

tax, and prohibits a local government from imposing an ad valorem tax on real property or a transactions tax or sales tax on the sale of real property. This measure would instead condition the imposition, extension, or increase of a special tax by a local government upon the approval of 55% of the voters voting on the proposition. The measure would also make conforming and technical, nonsubstantive changes.

Position: Watch

2013

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Executive Assistant

12 March 2013

Assembly Member Kevin Mullin
California State Assembly
State Capitol, Room 3126
Sacramento, CA 95814

RE: **AB 453 (Mullin) – LAFCo Eligibility for Grants – SUPPORT**

Dear Assembly Member Mullin:

The California Association of Local Agency Formation Commissions is pleased to support and sponsor your bill, Assembly Bill 453. The bill would make a local agency formation commission (LAFCo) eligible for planning grants from the Strategic Growth Council.

In August 2008, SB 375 (Steinberg) was signed into law. A component of the law ties the preparation of Regional Transportation Plans and sustainable communities strategies to the LAFCo Municipal Service Reviews and adopted Spheres of Influence for cities and special districts. In 2009 that relationship was further strengthened when SB 215 (Wiggins) was signed into law which requires LAFCo to consider the adopted Regional Transportation Plans when reviewing applications. Principles behind both of these laws is to make more effective use of the Municipal Service Reviews (MSRs) prepared by LAFCos, and to avoid a duplication of effort between LAFCo and the regional transportation agencies in the preparation of the plans.

Under current law the cost of the MSR preparation is paid for by the cities, districts and county within each LAFCo. The limited availability of local funds can restrict the level of detail in an MSR. By making LAFCo eligible to apply for Strategic Growth Council grants, LAFCo would be able to prepare more comprehensive and data-rich MSRs and sphere of influence studies in collaboration with the regional transportation agency. This would reduce duplication of effort and provide the transportation agencies with more complete information regarding municipal services and growth capacity for the preparation of the sustainable communities strategies. This approach is an acknowledgement of the Legislature's intent that agencies like LAFCo and the regional transportation agencies not work in a vacuum, but rather collaborate in comprehensive ways to contribute to each other's work in an aligned manner focused on strategies to ensure sustainable growth in California that meets our collective objectives.

Because AB 453 provides a resource for preparing more comprehensive MSRs to better inform both LAFCo and sustainable communities strategy decisions, CALAFCO supports this bill. Thank you for authoring this important legislation.

Yours sincerely,



Pamela Miller
Executive Director

1215 K Street, Suite 1650
Sacramento, CA 95814

Voice 916-442-6536
Fax 916-442-6535

cc: Members, Assembly Local Government Committee
Misa Yokoi-Shelton, Associate Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus

10 April 2013

**2013
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Sacramento LAFCo

MICHAEL KELLEY
Imperial LAFCo

MICHAEL R. MCGILL
Contra Costa LAFCo

EUGENE MONTANEZ
Riverside LAFCo

JOSH SUSMAN
Nevada LAFCo

Staff

PAMELA MILLER
Executive Director

LOU ANN TEIXEIRA
Executive Officer

CLARK ALSOP
Legal Counsel

MARJORIE BLOM
Deputy Executive Officer

STEPHEN LUCAS
Deputy Executive Officer

SAMUEL MARTINEZ
Deputy Executive Officer

JENI TICKLER
Executive Assistant

Assembly Member Dan Logue
California State Assembly
State Capitol, Room 4158
Sacramento, CA 95814

RE: AB 743 (Logue) – Island Annexations – SUPPORT

Dear Assembly Member Logue:

The California Association of Local Agency Formation Commissions (CALAFCO) is pleased to support your bill, Assembly Bill 743. The bill would remove the sunset date related to the streamlined process to annex what are known as unincorporated islands into an affected city and reset the effective island creation date to January 1, 2014 thus allowing recently created islands to be annexed under these provisions.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provided cities and Local Agency Formation Commission's (LAFCo) with an expedited process to annex unincorporated islands in keeping with the legislature's directive to create logical boundaries and promote the efficient delivery of government services. Unincorporated islands are more costly and inefficient for counties to administer as opposed to the local municipality. A sunset date was initially established on this ability to encourage the use of the provision and was extended to allow cities and LAFCOs additional time to implement island annexation programs. The unforeseen economic downturn over the past five years has significantly hampered the initial progress, and with the sunset ready to expire on January 1, 2014, cities and LAFCOs have yet to complete the work that the law intended them to do.

CALAFCO appreciates your willingness to work with us in crafting the amendments to reduce the proposed acreage back down to 150 acres, as well as resetting the effective island creation date from January 1, 2000 to January 1, 2014. The latter amendment allows smaller islands of less than 150 acres, created after 2000, to be annexed under these provisions. CALAFCO has been working extensively with our members and external stakeholders on this important piece of legislation and these amendments have greater consensus and support.

The island annexation provisions established were an effective tool in creating more logical local government boundaries, increasing efficiencies in the delivery of government services and improving the services available to low income neighborhoods equal to their neighbors within the city surrounding them. All of these intentions are aligned with CALAFCO's legislative policies.

Thank you for authoring this important legislation.

Yours sincerely,



Pamela Miller
Executive Director

1215 K Street, Suite 1650
Sacramento, CA 95814

Voice 916-442-6536
Fax 916-442-6535

cc: Members, Assembly Local Government Committee
Misa Yokoi-Shelton, Associate Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus

9 April 2013

**2013
Board of Directors**

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SAMUEL MARTINEZ
Deputy Executive Officer

JENI TICKLER
Executive Assistant

Senator Richard Roth
California State Senate
State Capital Room 4034
Sacramento, CA 95814

Subject: **Support of SB 56**

Dear Senator Roth:

The California Association of Local Agency Formation Commissions is pleased to support SB 56 authored by yourself and Senator Emmerson. The bill reinstates allocations to recently incorporated cities and cities which annexed inhabited areas, consistent with the allocation formula those communities relied upon when making the decision to incorporate or annex the affected territory.

The CALAFCO Board believes the VLF gap created by SB 89, one of the 2011 budget bills, created a financial disincentive for future city incorporations and annexations of inhabited territory. Further, it created severe fiscal penalties for those communities which chose to annex inhabited territories, particularly unincorporated islands. In several previous legislative acts the Legislature had directed LAFCos to work with cities to annex unincorporated inhabited islands. SB 89 also created severe penalties for those communities which have recently voted to incorporate themselves. While SB 56 does not eliminate these disincentives and penalties for future incorporations and annexations, it makes whole the cities incorporated since 2005, and avoids the likely disincorporation or bankruptcies of these cities.

Reinstating revenues for incorporations and annexations is consistent with the CALAFCO legislative policy of providing communities with local governance and efficient service delivery options, including the ability to incorporate or annex.

Because SB 56 reinstates a critical funding component to incorporations and inhabited annexations, CALAFCO supports this bill.

Thank you to you and Senator Emmerson for carrying this important legislation.

Sincerely yours,



Pamela Miller
Executive Director

Cc: Senator Bill Emmerson
Committee Members, Senate Local Governance and Finance Committee
Samantha Lui, Consultant, Senate Local Governance and Finance Committee
Ryan Eisberg, Consultant, Senate Republican Caucus

10 April 2013

2013
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Vice Chair
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Deputy Executive Officer

SAMUEL MARTINEZ
Deputy Executive Officer

JENI TICKLER
Executive Assistant

Senator Bill Emmerson
California State Senate
State Capital Room 5082
Sacramento, CA 95814

Subject: **Opposition of SB 772**

Dear Senator Emmerson:

On behalf of the California Association of Local Agency Formation Commissions (CALAFCO), I write to express our respectful opposition to your bill, SB 772. Local Agency Formation Commissions (LAFCo) are aware of and concerned about issues relating to the delivery of adequate and safe drinking water. CALAFCO supports your efforts to address these problems which persist in many counties, and we thank you for your willingness to meet with us and continue dialogue on how to achieve the best possible piece of legislation to accomplish our mutual goal of increased sharing of information among public agencies for improved delivery of these public services.

Of primary concern is that the outcome of this legislation, while producing studies in each county over time, does not result in any changes to community services or facilities. Further, a LAFCo on its own has no authority or ability to implement any of the recommendations that may come from the studies required by this legislation. This authority currently lies with the Public Utilities Commission (PUC) and Department of Public Health (DPH). Specific concerns include:

1. **Creates a Significant Unfunded Mandate to LAFCo and Local Agencies.** The studies, analysis and preparation of recommendations that would be required, impose an unfunded mandate on all LAFCos. By law LAFCo is forced to pass those costs on to cities, counties – and in 30 counties – special districts which fund the commissions. In these severe economic times for local agencies this is a difficult proposition. LAFCos have no other revenue source to fund the required studies. With limited staff, many of these studies will require outside consultants at an added cost. The PUC and DPH, who currently have responsibility for regulatory oversight and compliance of these private water agencies, have access to a far greater pool of resources to continue their oversight than LAFCos. The legislation is particularly difficult for small agencies such as the LAFCo in each county. Most have fewer than two staff members and have had their budgets and staffing cut by the local agencies which fund LAFCo.
2. **Changes Service Review Information Gathering for Public and Private Agencies from May to Shall.** The amended language requires LAFCo to request information, as part of a service review, from identified public or private entities that provide wholesale or retail supply of drinking water. This will add costly, time consuming studies to every review. As LAFCos begin to implement the requirements of AB 54 (Solario), they are finding that obtaining the information from these agencies is difficult at best, and in many cases the requests go unanswered.

3. **Requirement of a Sphere of Influence for Private Water Agencies.** In the case of a private water agency, it is the PUC that provides oversight to the boundaries of the water agencies. A Sphere Of Influence (SOI) does nothing to determine service levels. As boundaries are regulated by the PUC, it serves no benefit for LAFCo to be involved with a private water agency's SOI. Creating a SOI for each private water agency would mean a Municipal Service Review for each agency. This is a significant increase in workload and responsibility for LAFCOs as there could be hundreds of these agencies in a given County.

The sponsor states that AB 54 established a precedent for LAFCOs to request information from and establish a sphere of influence and municipal service review for mutual water companies. Under AB 54, the mutual water agencies are to provide maps of their service area to LAFCo. Many LAFCOs have gone beyond that to assist them to comply with this requirement; however they are not developing a SOI from that information, as that was not the intention of LAFCOs role as stated in AB 54.

Furthermore, the bill's sponsor indicates that some private water agencies have failed to provide required information to the agencies that currently regulate them. CALAFCO believes that if these agencies are unresponsive to the agencies that have punitive authority based on their regulatory oversight position, there will be no response to a LAFCo who will be requesting the same information.

CALAFCO remains committed to help find solutions to the mutual goal of increased sharing of information among public agencies for improved delivery of these public services. We respectfully suggest, however, that simply moving the responsibility of tracking these private water agencies from one government entity to another does little to solve the problem.

Again, we appreciate your willingness to engage CALAFCO in the process and work to address our concerns. We look forward to continue working with you on addressing the issue of increasing information sharing amongst agencies through a process that is efficient and effective for everyone.

Yours sincerely,



Pamela Miller
Executive Director

cc: Committee Members, Senate Local Governance and Finance Committee
Samantha Lui, Consultant, Senate Local Governance and Finance Committee
Ryan Eisberg, Consultant, Senate Republican Caucus

Agenda Item No. 5

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

May 1, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (LAFC 07-10)**

RECOMMENDATION

Receive and file status report.

Overall the District continues to provide adequate water service to the community and progress is being made to address the water supply and water quality issues. However, the overall financial condition is weak and the District continues to operate in the red. The District is gradually improving its financial position. In addition, the District is not able to obtain liability coverage for employment practices.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since April 3, 2013.

I. Board of Directors

The Board is developing a Strategic Plan to prioritize deferred maintenance, capital improvement projects and district financing.

The Board approved the collection of the Inactive Service fee that was recently suspended.

It appears that the new Board is attempting to take positive actions to improve Board meetings and develop a long term operational, financing and capital improvement strategies for the District, and control its legal costs.

II. Proposed Reservoir Tank and Booster Station

CDPH has agreed to amend the Scope of Work for to add a Reservoir Tank and Booster Station in lieu of constructing another well. However, the District needs to develop plans and complete an environmental review of the project before CHDP will approve a change to the Funding Agreement. The District has authorized the General Manager to enter into contracts for environmental and construction design for the proposed reservoir tank.

The following steps summarize the major components of this project:

- Complete: RFP issued for design
- Complete: Select Consulting Engineer
- In Progress: Develop Plans and Specifications
- In Progress: Amend Funding Agreement with CDPH
- In Progress: Issue RFP for Construction Contract
- In Progress: Approve Construction Bid
- In Progress: Commence Construction

It is anticipated that the design and environmental review will take several months to complete. It is possible construction could commence in the Fall of 2013.

Completion of the Reservoir Tank and Booster Pump should allow the District to satisfy the outstanding Compliance Order issued by CHDP.

Overall Operations

The District is improving its ability to remotely monitor wells using telemetry equipment.

Urban Water Management Plan

On December 17, 2012, the Board adopted the District's Urban Water Management Plan and it has been sent to the Department of Water Resources for review and approval.

Status of CDPH Compliance Orders

The water quality and quantity continue to be satisfactory. Water pressure is subject to variation because of leaks and equipment failures. However, generally, water pressures remain adequate and comply with CDPH standards.

Completion of the Reservoir Tank and Booster Station should satisfy the outstanding Compliance Order related to adequate water supply.

III. Sacramento Suburban Water District Interconnection

No changes in the operation or status of the intertie with Sacramento Suburban Water District. RLECWD and Sacramento Suburban Water District renewed this Agreement during February, 2013. This intertie operates only if water pressure drops below 30 psi. Once the reservoir tank and booster station are complete the District will no longer need the intertie agreement, however, the District has entered into a Mutual Aid Agreement with Sacramento Suburban Water District similar to agreements with Del Paso Manor Water District and Carmichael Water District.

IV. Status of District Operations

District Financial Condition

No significant changes in the overall financial situation of the District. Cash Flow remains tight. Accounts Payables **are not** current and the District is operating at a loss or in the “red” for last several months. The financial condition of the District appears to be improving and is actually beginning to stabilize. The General Manager has estimated that the operating fund balance is currently \$27,000 in the red or about 1 ½ months behind.

The District has been able to pay creditors and vendors because it is basically using money that should be deposited into capital and debt service accounts. In addition, over the last several years, the District did not deposit capital construction and debt service funds into the appropriate accounts. Currently, the District needs to put in approximately \$150,000. The District is proposing to repay these funds over a five-year period with annual payments of approximately \$30,000. To date, the District is current with its reserve and debt service accounts per the various agreements.

Also, the Board is attempting to contain and control legal costs.

The General Manager will be presenting the proposed budget at the May Board meeting.

Staffing and Employee Relations

No significant issues to report.

Liability Insurance

The Association of California Water Agencies (ACWA) has extended the District’s liability coverage for a 6 month period; however, this amended policy does not cover “employment practices”. The District has not been able to get coverage for this exclusion. The General Manager has contacted ten (10) carriers. This continues to be a significant issue.

At the May, 2013 ACWA meeting, the Board will reconsider providing the District with Employment Practices Insurance.

District Operations

The General Manager's report for March 12, 2013 to April 8, 2013 is attached highlighting the status of various district activities.

Elverta Specific Plan Development Project

Currently, the CDPH has imposed a building moratorium until the District has complied with the outstanding Compliance Order. The developer for the unfranchised areas of the Elverta Specific Plan Area has contacted the District about annexing the remaining portion of the Elverta Specific Plan Area into the District boundaries.

The original Developer group is negotiating with the District to update the District's Master Plan to evaluate the service needs and requirements of the proposed development project. The Developers will be required to comply with Sacramento County Policy PF 8 related to providing surface water to this development.

Once the Master Plan is complete and approved, the District will prepare a financial plan and rate study to determine the appropriate rates for the new development and current rate payers.

Pending Litigation as of January 14, 2013

Currently, there is no pending litigation. A Settlement Agreement was reached regarding the Joseph Sherrill litigation.

V. Summary of Issues

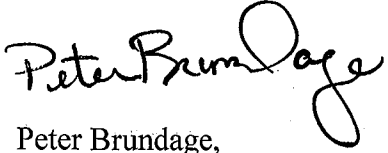
Overall the District is providing adequate water service to the community and progress is being made to address the water supply capacity issue. However, there are two significant issues: the inability of the District to obtain liability coverage for employment practices and the overall financial condition of the District.

VI. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation. We will keep the Commission informed.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

A handwritten signature in black ink that reads "Peter Brundage". The signature is written in a cursive style with a large, looped initial "P".

Peter Brundage,
Executive Officer

Attachments



Managers Report

March 12 to April 8, 2013

On March 12, 2013 the computer we use to download meter reading crashed. The computer tech is determining the problem at this time. Staff may have to manually read meters which will take a considerable amount of extra time. The office scanner is also not talking to any computer but my own at this time.

On March 13, 2013 I met with the Integrated Regional Water Management Plan (IRWMP) stakeholder group. This group is creating the new plan required by the Department of Water Resources for our region. This is also the group that accepts and ranks projects for grant funding. Their ranking is based on a scoring system of project alignment with regional priorities and project implementability. This workshop discussed the final wordsmithing of the IRWMP Plan before it goes to the State. They want to have the final comments by the end of the month. Projects should be submitted for the grants by April 2013 although they can be submitted at anytime as this project list rolls over from year to year. The final plan should go to Department of Water Resources by July 2013.

On March 14, 2013 I went to the Regional Water Authority (RWA) meeting. RWA is currently managing 6 active grants totaling \$44.7 million dollars. \$20.5 million has been reimbursed to date. The RWA's strategic plan update was approved. The current plan is 4 years old. Amendments to the RWA Joint Powers Authority were discussed. The current requirement that all decisions of RWA be unanimous was the main topic of the discussion. It is felt that the RWA is missing out on key opportunities because they cannot get a consensus of the members on issues before they expire. The RWA is proposing a unanimous vote on local issues but not requiring one for External issues. The external issues would require at least 50% approval and no more than 25% opposing. Agencies abstaining or not responding would not be counted. RWA is currently tracking 90 legislative bills many of which are trying to modify the 2014 water bond and implementing last year's "human right to water" legislation.

March 20, 2013 I went to Supervisor Mac Gashan's bimonthly meeting at Cherry Island golf course. She informed us that Library construction has commenced at the old Rio Linda Elementary School. The State spending cuts are affecting the WIC program, senior brown bag lunches, and section 8 housing vouchers for the poor. Wayne Lowery of RLERPD made a presentation showcasing the many facilities the parks District has to offer. Ms. Mc Gashan will once again be in the Little League parade on 4/6/13 in Rio Linda.

March 24, 2013 I went to the joint meeting of the Sac Suburban and San Juan Water District Boards. They discussed several options for their Districts to better use one another's resources and the benefits of each. Staff had determined that they needed to gather more information on three of the proposed options. These options are: 1. Do nothing, 2. Modify San Juan's Central Valley Project water service area to include Sac Suburban or 3. Consolidate the two Districts. There will be additional joint Board meetings in the future to keep the rest of the water community informed of their findings. The joint

Boards determined that the other water agencies in between Sac Suburban and San Juan should be invited to the staff meetings to add their input on the options.

On March 27, 2013 Chuck Wagenseller Cost estimator for ACWA reviewed the District's property listed on our policy and made a couple of revisions.

On March 28, 2013 Mr. Green and I went to the Special Districts Risk Management Authority Safety Training Day. Mr. Green attended the governance training and I attended training on the SB863 the Workers Compensation Reform Act and safety awareness training. We also attended a group session on employment practices and accommodations for people with disabilities. The training was informative and the District received 2% off of the total cost of our Workers Compensation premium by the two of us attending this free annual seminar.

On March 29, 2013 A firm came out to audit our payroll for the Teamsters. Their audit went well with no negative findings.

On April 2, 2013 the planning committee met and we discussed the Elverta Specific Plan consultant agreement, Backflow testing by others, Engineering Requests for proposals for the L St. reservoir and well 9 and 10 Electrical Panel replacement.

On April 3, 2013 I attended the Lafco meeting with Director Caron. The Lafco Board is pleased with the Districts current direction and the steps the Board is taking to move the District forward. Because of this the Executive Director of Lafco has recommended and it has been approved that the Districts status be put on their consent calendar. In my opinion this is a huge positive step for the District. After 2 years of very hard work and perseverance by staff, myself and the Board the District is finally gaining the confidence of the Lafco Board and staff.

On April 4, 2013 the engineering request for proposals on the L St. reservoir were evaluated. The team will be making a recommendation at this meeting of the Board.

On April 8, 2013 the Admin/Finance committee met and discussed the expenditures and financials for the month of March. A public member asked that legal bill details be made public. It was asked this item be put on the agenda for the next meeting of the Board. It was determined the Resolution presented to the District by RWA should be recommended for approval. It was determined that the Managers training should be recommended to the Board for approval. It was determined based on staff recommendation that the District's accounting chart of accounts should be restructured by creating a new company in Quickbooks. It was also determined that the preliminary budget will be discussed at the next meeting of the finance committee.

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Monday, April 15, 2013 (6:30 p.m.)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673
(916) 991-1000

AGENDA

The Board may discuss and take action on any item listed on this agenda including items listed as information items. The Board may also listen to the other items that do not appear on this agenda, but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Request must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT

Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).

3. CONSENT CALENDAR

Action items: Approve Consent Calendar Items

a. Minutes:

March 18, 2013 Regular Board Meeting

b. Expenditures

c. Financial Reports

d. Chart of Accounts

Based on Staff recommendation the Finance / Administrative Committee recommends that Staff create a second company in Quick books with the appropriate account names, structure and abandoned the existing company on June 30, 2013.

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

4.1 Resolution 2013-05 Minimum Service Fee for Inactive Customers

pay a minimum bi-monthly water service fee, without further waivers, as follows: the current base rate of \$44.33 and any subsequent increases and the capital improvement surcharge in the amount of \$19.00.

Action Item: It is recommended by the General Counsel that the Board adopt Resolution 2013-05.

b. The Public has requested Board consideration of the ability to disconnect from the District to avoid the minimum bill and pay all fees including capacity fees again when they reconnect. Staff recommends this concept be added to the Resolution.

4.2 Resolution 2013-06 in Support of Amendments to the Joint Powers Agreement Governing the Regional Water Authority (RWA).

1. Approves the amendments to the Regional Water Authority Joint Powers Agreement as presented, and
2. Authorizes the Board Chairman to sign said agreement and submit to the Regional Water Authority.

Action Item: It is recommended by the Finance / Administrative Committee that the Board adopt Resolution 2013-06.

4.3 Set Date for Public Hearing for Preliminary Budget Hearing in May.

The Board will set a date for a Public Hearing for the Preliminary Budget.

Action Item: It is recommended by the Finance / Administrative Committee that the Board approve a Public Hearing date of May 20, 2013.

4.4 District Policy Manual Changes

Action Item: It is recommended by the Finance / Administrative Committee that Resolutions are no longer required to make Policy Manual changes.

4.5 Elverta Specific Plan Consultant Funding Agreement

Action Item: It is the recommendation of the Planning committee to approve the funding agreement as revised by the committee contingent upon approval of the owners group.

4.6 Legal Bills

The Board will discuss providing full detail of legal bills to the Public.

4.7 Engineering for L Street Reservoir

The Board will be asked to approve the environmental and general engineering for the L Street Reservoir.

Action Item: The Consulting Agreement Evaluation Team recommends the approval of Affinity Engineering for this project.

4.8 EN2 Resources, L Street Reservoir proposal to complete Environmental Analysis, CEQA Documentation and Federal Cross-Cutting Checklist.

Action Item: The Planning Committee has no objection to the staff recommendation to use EN2 Consulting for the environmental work on the L Street reservoir project.

4.9 Management Training

Action Item: The Finance / Administrative Committee recommends that the Board approve "Skill Path Training" for the General Manager in the amount of \$500.

5. CLOSED SESSION

1. CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Mary Harris legal fees.

Announcements from Closed Session

6. INFORMATION ITEMS

1. DISTRICT ACTIVITY REPORT

- a. General Manager's Report
- b. Water Production Report
- c. District Engineers Report

2. BOARD REPORTS

- a. Regional Water Authority – Dills, Henrici
- b. Sacramento Groundwater Authority – Green, Henrici
- c. LAFCo – Caron
- d. Planning Committee – Longo, Green
- e. Finance / Administrative Committee – Dills, Anderson
- f. Legal Ad Hoc Committee – Caron, Anderson
- d. Other Reports

7. DIRECTORS' AND GENERAL MANAGER COMMENTS

8. ADJOURNMENT

Upcoming meetings schedule:

Planning Committee – May 7, 2013, Tuesday, 4:30 pm at the District Office, 730 L Street, Rio Linda, CA
Finance / Administrative Committee – May 13, 2013, Monday, 5:30 pm at the District Office, 730 L Street, Rio Linda, CA

Next Board Meeting – Monday, May 20, 2013, 6:30 pm at the Visitor's / Depot Center, 6730 Front St, Rio Linda, CA 95673.

RIO LINDA



ELVERTA

Consent Calendar

Meeting Date: April 15, 2013

Agenda Item # 3a

Subject:	Minutes
Recommendation:	Approve the following Board minutes; March 18, 2013 Regular Minutes
Current Background and Justification:	
Conclusion:	Revise if needed and approve the Minutes of previous meetings.
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**-DRAFT-
MINUTES OF THE
MARCH 18, 2013
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

The March 18, 2013 Regular Meeting of the Board of Directors of the Rio Linda/Elverta Community Water District was called to order at 6:31 p.m. at the Depot/Visitor Center located at 6730 Front Street, Rio Linda, Ca. General Manager, Mary Henrici took roll call of the Board of Directors. President Brent Dills, Director Frank Caron, Director Duane Anderson, Director Matt Longo and Director Paul R. Green, Jr. were present.

2. PUBLIC COMMENT

The Board received public comments from Vivien Johnson and Mary Harris. Public Member, William Hilton commented that the property at the Calvary Baptist Church is still available for a possible well location.

3. CONSENT CALENDAR

a. Minutes:

February 8, 2013 Special Board Meeting
February 11, 2013 Special Board Meeting
March 2, 2013 Special Board Meeting

b. Expenditures

c. Financial Reports

Director Green requested that the minutes of February 11, item 4.3 be changed, he voted nay. He also inquired about the summarized items of the March 2 meeting item 6.1 and further requested that they be action items. Director Green also inquired about checks from the March 11 expenditure list.

Director Anderson asked that the word "restricted" be added to the documents provided so that they can be easily identified. He also commented on the profit and loss statements and the order of the columns.

The Board accepted public comments from Vivien Johnson on checks being held and asked when the Board started receiving payment for committee meetings.

It was moved by Director Green and seconded by Director Anderson to approve the Consent Calendar as presented. The motion carried by a unanimous vote of 5-0-0.

4. REGULAR CALENDAR

4.1 This item was tabled to a future Board meeting as the speakers were not present.

4.2 Water Forum, Sacramento Groundwater Authority and Regional Water Authority

Tom Gohring provided an explanation on the purpose of the Water Forum and its present functions also how they are going to supply water for human development while protecting the ecological system of the lower American River.

John Woodling of the Sacramento Ground Water Authority and Regional Water Authority presented detailed information on how his organization was recommending reliable water supply to 2030 and protection of the lower American River through habitat management, groundwater management and dry year actions. He also provided information on their water conservation grant programs.

The Board accepted public comment from Mary Harris.

4.3 Mutual Aid Agreement

The Board discussed the Mutual Aid Agreement with the Sacramento Suburban Water District. The Planning Committee recommends approval without having General Counsel review the Agreement.

President Dills asked for the estimated time for Legal Counsel to review the agreement. Mr. Mehta stated that the estimated time to review this agreement was 20 hours and is on the high side because there may be other items that needed research and it could possibly take less time.

Director Caron requested to know what the charges were for the equipment on the FEMA schedule of equipment rates. He further commented that we do not know any of the costs associated with this agreement.

District Engineer, Jim Carson stated that this is just to establish a set of rules if help is needed if you do not need or use the mutual aid there will be no costs associated. The cost of the aid can be negotiated upfront when the aid is needed. He also stated that this is the standard agreement that all of the water agencies are agreeing to.

President Dills stated that there are Federal and State emergency guidelines in place to provide mutual aid. He also commented that this agreement is nonbinding.

It was moved by Director Green and seconded by Director Anderson to approve the Mutual Aid Agreement with Sacramento Suburban Water District as written and without Legal Counsel review. The motion carried by a vote of 4-0-1 with President Dills and Director's Longo, Anderson and Green voting yes and Director Caron abstaining.

4.4 Elverta Specific Plan Consultant Funding Agreement

Jim Carson, Affinity Engineering updated the Board on the status of the Elverta Specific Plan Consultant Funding Agreement. He also informed the Board that the Elverta Owner's Group felt that the cost for Legal Counsel to review the agreement was high as the estimated time given was 10 to 15 hours although there should be some form of legal review.

Director Green explained the reasons why he felt that the funding agreement document should take no longer than 2 to 2 - 1/2 hours for legal review.

Mr. Mehta, General Counsel commented on the Owner's Group controlling the District's decision making by controlling the costs.

Public Member, Vivien Johnson urged the District to be cautious as this development and project will change the lives of the community forever.

It was moved by Director Green and seconded by Director Longo to authorize Legal Counsel 3 hours for legal review of the Elverta Specific funding agreement. The motion failed by a vote of 2-3-0 with Director Longo and Green voting yes and President Dills and Director's Anderson and Caron voting no.

President Dills directed General Counsel, Mr. Mehta to review the document and not to exceed the 10 to 15 hours limitation.

4.5 Hydropneumatic tank air relief valve replacement

Mr. Carson, Affinity Engineering informed the Board of the necessity to replace the hydropneumatic tank air relief valves, he further stated that replacement of these valves is critical, as it is a safety issue. Since the current budget does not have sufficient funds for this replacement, the Planning Committee recommends moving \$11,000 from funds budgeted for the Elverta Booster Station planning to fund the replacement of the valves.

It was moved by Director Caron and seconded by President Dills to approve the recommendation of the Planning Committee to move \$11,000 from funds budgeted for the Elverta Booster Station planning fund for the replacement of the hydropneumatic tank air relief valves. The motion carried by unanimous vote of 5-0-0.

4.6 Request of River West Owners Group \ Gibson Ranch, LLC to receive water from RLECWD

Mr. Carson explained that members of the River West Owners Group are requesting to receive water from RLECWD.

The Planning Committee recommends approval and that a letter be written to LAFCo in support of the River West Owners Group to include their land in our District Boundaries so they may develop in the future. The Committee also recommended that District staff compose the letter.

Director Caron asked if the developers of the Elverta Specific Plan were including this section in the plan for development. Mr. Carson stated that the River West Owner's Group and Gibson Ranch, LLC would develop this section.

The Board accepted public comment from Mary Harris and Belinda Paine.

It was moved by Director Caron and seconded by Director Green to approve the General Manager writing a letter in support of the River West Owner's Group / Gibson Ranch LLC to receive water from the Rio Linda / Elverta Community Water District. The motion carried by unanimous vote of 5-0-0.

4.7 Utilization of Legal Counsel's services:

Director Anderson commented on various costs of legal counsel and comments from the public and how Legal Counsel has been working carte blanc with little to no direction from the Board. He further explained the need for controlling the cost of all legal work and the need for Legal Counsel to use outside sources and assistance. He also spoke about how legal counsel bills for phone calls.

Director Green commented on the need to monitor legal counsel tasks and use of his time.

General Manager Henrici stated that the working relationship has changed between General Counsel and herself as she now requests a completion date or estimated completion date when requesting information or tasks. The other change is that the District now has committees that provide recommendations and requests. GM Henrici also commented on her need for direction when there are conflicting requests from the Board and General Counsel.

Director Green recommended that the Board President should have authority to direct staff after consideration of comments from other Board members. He also recommended that the Board President tell the General Manager that there is no more time to be confused the Board is the Governing Body and if the Board gives direction that is the direction or directive for the General Manager to follow.

Director Caron recommended that the District not bring any legal items to the Board for a vote prior to Legal Counsel reviewing.

President Dills asked the Legal Adhoc committee if they have completed their work and what is the purpose of the Legal Adhoc committee?

Director Anderson stated that the Committee was assigned to address the over expenditures of legal costs.

Director Longo suggested that President Dills and the General Manager discuss the assignments given to Legal Counsel.

The Board accepted public comment from Vivien Johnson and Mary Harris.

4.8 Purchase of Used Inserting Equipment

The General Manager updated the Board on the current condition and status of the District inserting equipment. The information was presented to the Finance / Administrative Committee and they recommended that the District purchase used equipment.

It was moved by Director Green and seconded by Director Caron to approve the purchase of used inserting equipment for the District mailing of bills. The motion carried by a unanimous vote of 5-0-0.

The Board accepted public comment from Vivien Johnson.

4.10 Manager Training

General Manager Henrici requested a approval of training on "Managing Multiple Projects". She reminded the Board that her employment contract requires Board approval of her training.

It was moved by Director Caron and seconded by Director Green to approve the requested training for the General Manager. The motion carried by a unanimous vote of 5-0-0.

5. INFORMATION ITEMS

1. DISTRICT ACTIVITY REPORT

- a. General Manager's Report

- b. Water Production Report
- c. District Engineers Report

2. BOARD REPORTS

- a. Regional Water Authority – Dills, Henrici
- b. Sacramento Groundwater Authority – Green, Henrici
- c. LAFCo – Caron
- d. Planning Committee – Longo, Green
- e. Finance / Administrative Committee – Dills, Anderson
- f. Legal Ad Hoc Committee – Caron, Anderson
- d. Other Reports

6. DIRECTORS' AND GENERAL MANAGER COMMENTS

General Manager Henrici stated that she wanted to let the Board know that Sacramento Suburban Water District is having a special meeting on Thursday, March 21, regarding a possible consolidation between San Juan Water District and themselves in case any of the Board wanted to attend.

Director Green commented on page 5 of the Financials and the legal costs.

7. ADJOURNMENT

President Dills adjourned the meeting at 10:35 pm.

Respectfully submitted,

Mary Henrici, Secretary

Brent Dills, President

RIO LINDA



ELVERTA

Consent Calendar

Meeting Date: April 15, 2013

Agenda Item # 3b

Subject:	Expenditures
Recommendation:	The Finance committee recommends the expenditures through March 31, 2013 be approved.
Current Background and Justification:	The Finance committee has reviewed the attached list of expenditures.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda/Elverta Community Water District
All Other Accounts
Expenditure List
March 2013

	Type	Date	Num	Name	Memo	Amount
1002 - CA Bank & Trust Surcharge						
					NO ACTIVITY	0.00
1005 - CA Bank & Trust Sherrill Reserve						
					NO ACTIVITY	0.00
1007 - Construction-SRF						
	Bill Pmt -Check	03/15/2013	8000	Affinity Engineering Inc (SRF)	1256	-5,470.00
1012 - CA Bank & Trust Secured CC						
	General Journal	03/20/2013	JED031309		Trsf of funds to Operating acct-Close CA Bank & Trust Secured CC account - No longer needed	-15,006.19
1015 - CA Bank & Trust Surcharge Reserve						
					NO ACTIVITY	0.00
1032 - CA Bank & Trust Security Acct						
					NO ACTIVITY	0.00
1033 - CA Bank & Trust Capital Improve						
	Bill Pmt -Check	03/15/2013	1037	Bankcard Center4054	03/2013 Statement-Computer - Wireless Microphones	-812.56
	Bill Pmt -Check	03/15/2013	1038	Affinity Engineering Inc	1257 HydroTanks	-2,880.00
	Bill Pmt -Check	03/15/2013	1039	Sentinel Technology Solutions, In	81391 Employee's New Computer - Setup & Upgrades	-445.56
	Bill Pmt -Check	03/29/2013	1040	Al's Grading & Paving	1681 Blacktop repair contract	-23,056.50
						-27,194.62

Rio Linda/Elverta Community Water District
Expenditure List
Operating Account
March 2013

Type	Date	Num	Name	Memo	Amount
Check	03/08/2013	2145	VOID.		0.00
Liability Check	03/12/2013	E-pay	Employment Development	002-4351-9 QB Tracking # 90493347	-675.03
Liability Check	03/12/2013	E-pay	Irs	68-0107697 QB Tracking # 90493547	-4,160.68
Liability Check	03/14/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/12/2013	-9,284.86
Liability Check	03/14/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/12/2013	-252.55
Paycheck	03/15/2013	2146	Employee	PPE 3-10-13	-137.02
Paycheck	03/15/2013	2147	Employee	PPE 3-10-13	-1,255.22
Bill Pmt -Check	03/15/2013	2148	ACWA/JPIA Powers Insurance Authority	PropPrg4/1/13-4/1/14	-4,279.00
Bill Pmt -Check	03/15/2013	2149	Allied Waste Services, Inc.	0922-002045511	-85.39
Bill Pmt -Check	03/15/2013	2150	Anthem Blue Cross	4-5-6/2013 FOR GERALD S. WICKHAM	-945.21
Bill Pmt -Check	03/15/2013	2151	Bank of New York	3/2013 Bond Pymt	-20,000.00
Bill Pmt -Check	03/15/2013	2152	BSK Labs Fresno, inc.	Feb Chrgs/March bill	-253.00
Bill Pmt -Check	03/15/2013	2153	California State Disbursement Unit	Garnishment PPE 3/15/13	-397.50
Bill Pmt -Check	03/15/2013	2154	Direct-hit Pest Control	41803	-75.00
Bill Pmt -Check	03/15/2013	2155	Employee Relations, Inc.	62255 invoice never received - Pre-Employment testing	-36.00
Bill Pmt -Check	03/15/2013	2156	Franchise Tax Board	Employee Garnishment PPE3/15/13	-153.33
Bill Pmt -Check	03/15/2013	2157	Gerald Wickham	4/5-6/2013	-339.00
Bill Pmt -Check	03/15/2013	2158	Labor Ready Southwest, Inc.	16814363 W/E 2/22/13	-611.20
Bill Pmt -Check	03/15/2013	2159	Law Offices of Ravi Mehta	ESP 2/1-2/28/13	-762.50
Bill Pmt -Check	03/15/2013	2160	Customer	Refund Ovr Pymt	-74.08
Bill Pmt -Check	03/15/2013	2161	Maverick Office Systems	Serv Rpt	-112.00
Bill Pmt -Check	03/15/2013	2162	NAPA Auto Parts	779401 Battery Backhoe	-264.13
Bill Pmt -Check	03/15/2013	2163	PKWH Attorneys	Prior Years Invoices dated 2/9/12, 3/8/12, & 4/12/12	-9,863.44
Bill Pmt -Check	03/15/2013	2164	Rio Linda / Elverta Community Water Dist	Cap Improv 3/13	-7,500.00
Bill Pmt -Check	03/15/2013	2165	Rio Linda Hardware and Building Supply	Feb Chrgs/March bill	-235.34
Bill Pmt -Check	03/15/2013	2166	Sacramento County Utilities	1/22 - 3/21/13	-89.90
Bill Pmt -Check	03/15/2013	2167	Sentinel Technology Solutions, Inc.	VOID:	0.00
Bill Pmt -Check	03/15/2013	2168	Special District Risk Management Auth.	42891 4/1 - 6/2013	-6,611.00
Bill Pmt -Check	03/15/2013	2169	Sprint	545668646-073	-231.53
Bill Pmt -Check	03/15/2013	2170	Standard Insurance Company	3/13 Feb PR fig.	-249.28
Bill Pmt -Check	03/15/2013	2171	Teamsters Local #150	Mar13 Dues	-422.00
Bill Pmt -Check	03/15/2013	2172	USA Mobility Wireless, Inc.	W3556693C	-15.11
Bill Pmt -Check	03/15/2013	2173	USPS	BulkMailRefil 3/2013	-2,500.00
Bill Pmt -Check	03/15/2013	2174	Vanguard Cleaning Systems	16920	-195.00
Bill Pmt -Check	03/15/2013	2175	Customer	Over Payment	-69.26
Bill Pmt -Check	03/15/2013	2176	Law Offices of Ravi Mehta	2/1 - 2/28/13	-29,283.47
Bill Pmt -Check	03/15/2013	2177	Comcast	2/2013 bill (RECEIVED AFTER FEB CLOSE)	-392.31
Bill Pmt -Check	03/15/2013	2178	Corelogic Information Solutions Inc	80786277	-134.75
Bill Pmt -Check	03/15/2013	2179	Frank Caron	3/2/13 Meeting	-100.00
Bill Pmt -Check	03/15/2013	2180	Labor Ready Southwest, Inc.	16832667 W/E 3/1/13	-754.45
Bill Pmt -Check	03/15/2013	2181	MailFinance	N3844915 Leased mail equipment April 2013	-995.43
Bill Pmt -Check	03/15/2013	2182	McCrometer, Inc.	411951 RI Flow meter Repair	-766.78
Bill Pmt -Check	03/15/2013	2183	PG & E762-9	02/06 - 03/07/2013	-19.76
Bill Pmt -Check	03/15/2013	2184	PG&E724-1	02/06 - 03/07/2013	-8.32
Bill Pmt -Check	03/15/2013	2185	Prudential Overall Supply, Inc	4 wks Uniform service	-203.25
Bill Pmt -Check	03/15/2013	2186	Thrasher Bros Automotive	3761 Replace brake master cylinder	-864.39
Bill Pmt -Check	03/15/2013	2187	Customer	Over-payment	-67.65
Bill Pmt -Check	03/15/2013	2188	Bankcard Center 3452	03/2013 Statement- GAS	-487.50

Rio Linda/Elverta Community Water District
Expense List
Operating Account
March 2013

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/15/2013	2189	Bankcard Center 3957	03/2013 Statement-Vac Trailer Spray Nozzle-Gas-Key Shop	-463.94
Bill Pmt -Check	03/15/2013	2190	Bankcard Center4054	03/2013Statement-Gas-Adobe Acrobat program-Office Supplies-Notary fees for Leins	-1,133.65
Bill Pmt -Check	03/15/2013	2191	Thrasher Bros Automotive	3769 Radiator	-222.71
Bill Pmt -Check	03/15/2013	2192	Bankcard Center 3551	Feb Chrgs/March bill - GAS	-387.37
Bill Pmt -Check	03/15/2013	2193	Affinity Engineering Inc	1257 District Engineering Rpt-MSA Review-Gibson Ranch Mtg	-1,600.00
Bill Pmt -Check	03/15/2013	2194	Sentinel Technology Solutions, Inc.	Inv. #81374 & 81386 Feb & Mar	-600.00
Check	03/16/2013	2195	VOID	Voided check for LAIF account set-up	0.00
Bill Pmt -Check	03/18/2013	2196	Paul Green	Jan & Feb 2013 Mtgs	-300.00
Bill Pmt -Check	03/19/2013	2197	Frank Caron	VOID CK#2112 To: Frank Caron dated 2-15-13 (Period Closed) Check never rec'd in mail	-300.00
Bill Pmt -Check	03/19/2013	EFT	CalPERS	Paydate 3-15-13	-3,315.01
Liability Check	03/25/2013	E-pay	Employment Development	002-4351-9 QB Tracking # 92068817	-646.55
Liability Check	03/25/2013	E-pay	Irs	68-0107697 QB Tracking # 92069567	-4,027.54
Bill Pmt -Check	03/27/2013	2198	BSK Labs Fresno, inc.	S300243	-60.00
Liability Check	03/28/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/25/2013	-9,274.36
Liability Check	03/28/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/25/2013	-322.75
Bill Pmt -Check	03/29/2013	2199	AIG Valic	Mar 2013 Employee deductions	-100.00
Bill Pmt -Check	03/29/2013	2200	Brent Dills	3 Mar 2013 Mtgs	-300.00
Bill Pmt -Check	03/29/2013	2201	California Department of Public Health	VOID: 1350425 printer error	0.00
Bill Pmt -Check	03/29/2013	2202	California State Disbursement Unit	Employee Garnishment	-397.50
Bill Pmt -Check	03/29/2013	2203	Cintas	5000333549 Safety Equipment	-27.63
Bill Pmt -Check	03/29/2013	2204	County of Sacramento	0090309999 Permit fees	-360.50
Bill Pmt -Check	03/29/2013	2205	Delta Health Systems	APR 2013	-7,554.00
Bill Pmt -Check	03/29/2013	2206	Employee Relations, Inc.	62894 -Employee Pre-Employment testing Volunteer (Not Employee)	-36.00
Bill Pmt -Check	03/29/2013	2207	Franchise Tax Board	3/31/13 Employee Garnishment	-153.33
Bill Pmt -Check	03/29/2013	2208	Frank Caron	1 March2013 Mtg	-100.00
Bill Pmt -Check	03/29/2013	2209	Groeniger & Company	0881986-6" Coupling-6" PVC Restraint-42" Bury Dry Hydrant	-66.84
Bill Pmt -Check	03/29/2013	2210	Hach Company	8197650- 2 DPD Flec Reagent	-395.15
Bill Pmt -Check	03/29/2013	2211	Labor Ready Southwest, Inc.	WE 3/8, 3/15/, 3/22	-1,936.48
Bill Pmt -Check	03/29/2013	2212	PG&E 742-3	2/14 - 3/15/13	-27.72
Bill Pmt -Check	03/29/2013	2213	Quill Corporation	1131658 Carbonless P.O.s	-178.19
Bill Pmt -Check	03/29/2013	2214	Sierra Chemical Company	73659	-1,132.40
Bill Pmt -Check	03/29/2013	2215	SMUD	All bills Feb Chrgs/ March Bills	-11,368.36
Paycheck	03/29/2013	2216	Employee	PPE 3-25-13	-919.75
Paycheck	03/29/2013	2217	Employee	PPE 3-25-13	-54.81
Bill Pmt -Check	03/29/2013	2218	California Department of Public Health	1350425 Permits-Inspections-Compliance Tracking-Var/Exemp/Waivers/Plan Chk	-14,288.40
Bill Pmt -Check	03/29/2013	2219	Rio Linda / Elverta Community Water Dist	VOID: March2013 Surcharge(Error on calculation)	0.00
Bill Pmt -Check	03/29/2013	EFT	CalPERS	PayDate 3-31-13	-3,322.34
				TOTAL	-171,585.90

RIO LINDA



ELVERTA

Consent Calendar

Meeting Date: April 15, 2013

Agenda Item # 3c

Subject:	Financial Reports
Recommendation: Current Background and Justification:	The Finance committee recommends approval of the Financial Reports. The Finance committee has reviewed and discussed the financial reports for the month of March 2013.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda/Elverta Community Water District

BANKING

As Of March 31, 2013

CHECKING & SAVINGS BANK ACCOUNT BALANCES UN-RECONCILED:

GL Acct No#	Bank Account Name	Bank Balance
1002	CB&T Surcharge	316,716.24
1015	CB&T Surcharge Restricted Reserve	481,963.08
1009	CB&T Operating	-64,623.92
1012	CB&T Secured CC-ACCOUNT CLOSED	0.00
1032	CB&T Security Dep Acct	49,415.35
1033	CB&T Capital Improve	90,543.49
1041	Bank of New York-Debt Service	100,000.00
1044	Bank of NY-Reserve Restricted Fund	243,345.46
1051	Restricted LAIF: for GASB 45	15,560.17
1005	Sherrill Reserve	25,000.00
1007	Construction Checking Account SRF	194,530.00

TOTAL \$ 1,452,449.87

OPERATING BANK ACCOUNT - CHECKS HOLDING:

Date Written	Payee	Ck#	Description	Amount
2/15/2013	RLECWD	2117	Capital Improvements 2/2013	7,500.00
2/28/2013	RLECWD	2143	Surcharge Account 02/2013	61,244.41
3/15/2013	Bank of New York	2151	Bond Payment 03/2013	20,000.00
3/15/2013	RLECWD	2164	Capital Improvements 3/2013	7,500.00

TOTAL 96,244.41

Rio Linda/Elverta Community Water District
Balance Sheet
 As of March 31, 2013

Mar 31, 13

ASSETS

Current Assets

Checking/Savings

1009 · CA Bank & Trust Operating	-64,623.92
1005 · Sherrill Reserve	25,000.00
1007 · Construction-SRF	194,530.00
1002 · CA Bank & Trust Surcharge	316,716.24
1015 · CA Bank & Trust Surcharge Reser	481,963.08
1032 · CA Bank & Trust Security Acct	49,415.35
1033 · CA Bank & Trust Capital Improve	90,543.49
1041 · Bank of New York-Debt Service	100,000.00
1044 · Bank of NY-Reserve Fund	243,345.46
1051 · Restricted for GASB 45	15,560.17

Total Checking/Savings 1,452,449.87

Accounts Receivable

1202 · State Revolving Fund Receivable	79,333.98
--	-----------

Total Accounts Receivable 79,333.98

Other Current Assets

1201 · Water Utility Receivables	376,047.33
1500 · Inventory	62,365.98
1602 · Prepaid Insurance	21,115.22
1620 · Elverta Specific Plan Receivable	5,548.75

Total Other Current Assets 465,077.28

Total Current Assets 1,996,861.13

Fixed Assets

1722 · Urban Water Management Plan	10,680.00
1700 · Construction in Process Well 15	2,689,650.51
1701 · Compliance Order Improvements	102,423.90
1702 · SCADA System Under Development	8,001.30
1703 · General Plant	792,012.65
1704 · Pumping Plant	105,000.00
1705 · Transmission & Distribution	11,168,400.29
1706 · Land	496,673.45
1707 · CIP Well #14	114,841.40
1716 · CIP Well 16	111,355.93
1717 · CIP Well 17	98,566.63
1720 · Diesel Generator/Air Compressor	11,784.00
1723 · Misc Bowl Replacements	17,862.55
1750 · Accumulated Depreciation	
1757 · Urban Water Management Plan Dep	-534.00
1753 · General Plant	-743,634.33
1754 · Pumping Plant	-105,000.00
1755 · Transmission & Distribution	-4,819,765.74
1756 · Diesel Generator/Air Com Deprec	-1,964.00

Total 1750 · Accumulated Depreciation -5,670,898.07

Total Fixed Assets 10,056,354.54

Other Assets

1800 · 1994 Debt Deferred Refunding	
1801 · Debt Deferred Refunding - Other	854,897.58
1815 · 1994 Debt Deferred-Accum Amort	-376,763.88
Total 1800 · 1994 Debt Deferred Refunding	478,133.70

1820 · 2003 Bond Debt Issuance Cost

1821 · 2003 Bond Debt Issuance-Other	242,518.01
1825 · 2003 Bond Cost-Accum Amort	-77,045.29

Total 1820 · 2003 Bond Debt Issuance Cost 165,472.72

1900 · Annexation-Boundary Maps

1901 · Annexation Boundary Maps-Other	42,790.25
1915 · Accum. Amortization Annexation	-42,790.25

Rio Linda/Elverta Community Water District
Balance Sheet
 As of March 31, 2013

	Mar 31, 13
Total 1900 · Annexation-Boundary Maps	0.00
1920 · Master Plan	
1921 · Master Plan - Other	261,526.17
1925 · Accumulated Amortization-Master	-104,553.81
Total 1920 · Master Plan	156,972.36
1930 · Regional Master Plan	
1931 · Regional Master-Plan-Other	30,101.60
1935 · Accum. Amortization Regional MP	-12,039.80
Total 1930 · Regional Master Plan	18,061.80
1940 · Standard Improvement	
1941 · Standard Improvement - Other	28,767.00
1945 · Accum. Amortization-Standards	-28,767.00
Total 1940 · Standard Improvement	0.00
Total Other Assets	818,640.58
TOTAL ASSETS	12,871,856.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2205 · Retentions payable	63,166.00
2000 · Accounts Payable	25,631.68
Total Accounts Payable	88,797.68
Other Current Liabilities	
2001 · Prepaid Service Installations	600.00
2005 · Bond Interest Payable	24,204.17
2015 · Sherrill Settlement Payable	85,000.00
2100 · Payroll Liabilities	
2107 · Insurance Payable	
2117 · Group Health PR Lia.	-1,134.00
2127 · AFLAC PR Lia	318.84
Total 2107 · Insurance Payable	-815.16
2111 · State Unemployment Ins	2,793.00
2114 · Union Dues	-0.78
Total 2100 · Payroll Liabilities	1,977.06
2200 · Security Deposits Payable	33,039.09
2500 · 2003 Bond Issue-ST	95,000.00
2510 · Accumulated Sick/Vacation	
2511 · Compensated Absences Short Term	24,097.71
Total 2510 · Accumulated Sick/Vacation	24,097.71
Total Other Current Liabilities	263,918.03
Total Current Liabilities	352,715.71
Long Term Liabilities	
2600 · 2003 Bond Issue	3,215,000.00
2601 · 2003 Bond Issue-LT	-95,000.00
Total Long Term Liabilities	3,120,000.00
Total Liabilities	3,472,715.71
Equity	
3100 · Capital Assets, Net	5,348,202.00
3200 · Restricted Fund Balances	
3201 · 2003 Bond Reserve with Trustee	329,876.58
Total 3200 · Restricted Fund Balances	329,876.58

10:14 AM

04/03/13

Accrual Basis

Rio Linda/Elverta Community Water District

Balance Sheet

As of March 31, 2013

	<u>Mar 31, 13</u>
3210 - Restricted for Surcharge	670,002.00
3300 - Retained Earnings	2,581,860.08
Net Income	469,199.88
Total Equity	<u>9,399,140.54</u>
TOTAL LIABILITIES & EQUITY	<u>12,871,856.25</u>

Rio Linda/Elverta Community Water District
Profit and Loss Budget Performance
March 31, 2013

						Annual Budget	March 13	Jul '12 - Mar 13	% of Budget	Balance
Ordinary Income/Expense										
Income										
4 · OPERATING REVENUES										
Total 40 · Water Service Rates						1,932,206.00	168,294.59	1,482,640.38	76.73%	449,565.62
Total 41 · Account Service Charges						92,000.00	10,655.00	92,258.34	100.28%	-258.34
Total 42 · Field Water Service Fees						16,250.00	331.36	14,902.36	91.71%	1,347.64
Total 4012 · Miscellaneous Revenue						5,000.00	1,282.34	1,591.17	31.82%	3,408.83
Total 4 · OPERATING REVENUES						2,045,456.00	180,573.29	1,591,392.25	77.8%	454,063.75
6000 · NON-OPERATING REVENUES										
6001 · Tower Leases						75,000.00	4,679.74	57,919.70	77.23%	17,080.30
6002 · Earnings on Monies						1,000.00	15.02	580.27	58.03%	419.73
6003 · Property Taxes & Related						60,000.00	0.00	0.00	0.0%	60,000.00
6004 · Miscellaneous Non-Operating						2,500.00	0.00	2,712.48	108.5%	-212.48
6007 · Lawsuit Settlements-One Time						0.00	0.00	25,000.00	0.0%	-25,000.00
Total 6000 · NON-OPERATING REVENUES						138,500.00	4,694.76	86,212.45	62.25%	52,287.55
Total Income						2,183,956.00	185,268.05	1,677,604.70	76.81%	506,351.30
Expense										
5800 · Other Expense - Prior Year						0.00	9,963.44	24,559.23	0.0%	-24,559.23
5999 · Other Expenses						5,000.00	0.00	0.00	0.0%	5,000.00
7 · NON-OPERATING EXPENDITURES										
7007 · Sherrill Settlement Expense						0.00	0.00	85,000.00	0.0%	-85,000.00
Total 70 · Debt Service						240,263.00	0.00	187,584.39	78.07%	52,678.61
7002 · Non-Operating Expense							36.00	215.00	0.0%	-215.00
Total 7 · NON-OPERATING EXPENDITURES						240,263.00	36.00	272,799.39	113.54%	-32,536.39
5 · OPERATING EXPENDITURES										
Total 51 · Officers Fees/Auditor/Legal Fees						307,000.00	29,885.22	467,654.32	152.33%	-160,654.32
52 · Wages & Benefits										
Total 520 · Benefits & Expenses						248,418.50	18,006.08	200,583.06	80.74%	47,835.44
Total 522 · Salary						437,311.00	35,774.46	327,817.96	74.96%	109,493.04
Total 52 · Wages & Benefits						685,729.50	51,780.54	506,556.02	73.87%	179,173.48
Total 524 · Office Operations						88,212.00	7,129.32	65,720.04	74.5%	22,491.96
Total 5300 · Field Operations						367,450.00	32,539.67	212,366.04	57.79%	155,083.96
Total 537 · Conservation						8,176.00	0.00	7,551.12	92.36%	624.88
Total 538 · Contractual Services/Agreements						50,000.00	960.00	7,680.00	15.36%	42,320.00
Total 539 · Insurance						47,500.00	354.25	33,864.03	71.29%	13,635.97
Total 540 · Memberships						38,008.00	0.00	34,095.00	89.7%	3,913.00
5207 · Governmental Fees/Lien Fees						10,000.00	0.00	8,117.99	81.18%	1,882.01
5217 · Elections						8,245.00	0.00	8,245.00	100.0%	0.00
Total 5 · OPERATING EXPENDITURES						1,610,320.50	122,649.00	1,351,849.56	83.95%	258,470.94
Total Expense						1,855,583.50	132,648.44	1,649,208.18	88.88%	206,375.32
Income						328,372.50	52,619.61	28,396.52	8.65%	299,975.98

Rio Linda/Elverta Community Water District
 Accumulative Costs - JRF Project - Well #15
 From Inception Thru March 31, 2013

8000 Well #15												
Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2009-2010												
9/22/2009	1003		The News	Well #15 Neg Dec Publication	\$ 33.00							\$ 33.00
9/22/2009	1004		Domenichelli & Assoc	September's Inv	\$ 25,761.11	\$ 25,761.11						
9/22/2009	1001		Domenichelli & Assoc	Voided	\$ -	\$ -						
9/22/2009	1002		Domenichelli & Assoc	July's Inv	\$ 15,610.60	\$ 15,610.60						
10/19/2009	1005		Domenichelli & Assoc	August's Inv	\$ 12,142.00	\$ 12,142.00						
10/19/2009	1006		Montgomery Watson Harza	Inv #1290344	\$ 10,753.92		\$ 10,753.92					
11/12/2009	1007		Sacramento County Clerk	Notice of Determination	\$ 2,019.00							\$ 2,019.00
11/12/2009	1008		Central Valley Regional Water Quality	Well #15 Permit	\$ 701.00							\$ 701.00
12/3/2009	1008		Domenichelli & Assoc	Inv #RLECDW.004.004	\$ 49,309.95	\$ 49,309.95						
12/4/2009	1010		CDM	Inv #80330314/2	\$ 786.30							\$ 786.30
12/4/2009	1011		Montgomery Watson Harza	Inv #1304539	\$ 8,669.34		\$ 8,669.34					
12/31/2009	1012		Domenichelli & Assoc	Inv #RLECDW.004.005	\$ 28,362.31	\$ 28,362.31						
12/31/2009	1013		The News	10/29 & 11/5	\$ 90.00							\$ 90.00
12/31/2009	1014		Rio Linda Hardware		\$ 5.44							\$ 5.44
1/10/2010	1015		Domenichelli & Assoc		\$ 31,937.70	\$ 31,937.70						
2/7/2010	1017		Domenichelli & Assoc		\$ 9,905.43	\$ 9,905.43						
2/22/2010	1016		The News	2/18/2010	\$ 72.00							\$ 72.00
3/8/2010	1019		Domenichelli & Assoc		\$ 16,402.00	\$ 16,402.00						
3/31/2010	1020	2102933	B.U.D. Unlimited		\$ 40.00							\$ 40.00
4/9/2010	1022		Domenichelli & Assoc		\$ 39,234.89	\$ 39,234.89						
4/30/2010	1023		Law Offices of Ravi Mehta	March Services	\$ 2,625.00			\$ 2,625.00				
6/1/2010	1028		Domenichelli & Assoc	Well #15	\$ 3,276.31	\$ 3,276.31						
6/1/2010	1030		The News	5/13/2010	\$ 72.00							\$ 72.00
6/8/2010	1026		SMUD	Well #15 application fee	\$ 5,000.00							\$ 5,000.00
6/21/2010	1031		Luis M Ching	Documents for state	\$ 140.66							\$ 140.66
6/30/2010			Domenichelli & Assoc	Well #15	\$ 2,623.60	\$ 2,623.60						
6/30/2010	1036		Domenichelli & Assoc	Well #15	\$ 15,752.12	\$ 15,752.12						
				2009-2010	\$ 281,325.68							
FY 2010-2011												
3/10/2011	116		Domenichelli & Assoc		\$ 3,142.00	\$ 3,142.00						
5/9/2011	1005		Domenichelli & Assoc		\$ 14,232.82	\$ 14,232.82						
6/9/2011	1005		Domenichelli & Assoc		\$ 4,940.00	\$ 4,940.00						
8/1/2010	1050	1049	Affinity Engineering Inc	Inv 1049	\$ 1,280.00			\$ 1,280.00				
9/9/2010	1040		Regional Water Quality Control Board	Discharge permit	\$ 1,452.00							\$ 1,452.00
10/1/2010	1435	1056	Affinity Engineering Inc	Inv 1056	\$ 1,066.67			\$ 1,066.67				
10/29/2010			The News	Legal Notice: Notice to Contractors	\$ 91.50							\$ 91.50
5/13/2011	1003	1109	Affinity Engineering Inc	Well 15 services for 4/11	\$ 7,725.00			\$ 7,725.00				
5/17/2011	1010	837836	Hydro Resources - West Inc	Well 15 drilling	\$ 297,589.50							\$ 297,589.50
6/20/2011	130	1	Kurey & Associates	Well 15 - Labor Compliance Program services thru 6/30/11	\$ 2,800.00							\$ 2,800.00
					\$ 334,319.49							

Rio Linda/Evertz Community Water District
 Accumulative Costs SRF Project - Well #15
 From Inception Thru March 31, 2013

Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2011-2012												
7/18/2011	125		Conservation Resources, LLC	Vernal pool fairy shrimp & tadpole shrimp habitat	\$ 46,400.00					\$ 46,400.00		
7/18/2011	126		Westervelt Ecological Services, LLC	Vernal Pool crustacean habitat	\$ 31,900.00					\$ 31,900.00		
8/4/2011	1007		Sacramento Bee	2 day run for Notice to Contractors	\$ 2,421.52							\$ 2,421.52
8/9/2011	1065	1121	Affinity Engineering Inc	Work on Well 15 distribution system, budget & expense report	\$ 3,200.00				\$ 3,200.00			
8/9/2011	1065	1120	Affinity Engineering Inc	SCADA for the new wells	\$ 2,720.00				\$ 2,720.00			
8/9/2011	1008	RLECWD	Domenichelli & Assoc	Professional engineering services rendered thru 7/31/11 for Well 15	\$ 10,119.50	\$ 10,119.50						
9/6/2011	1012	1126	Affinity Engineering Inc	Attendance at predrilling meeting for Well 16, meeting with CDPH, developing a project plan	\$ 5,600.00				\$ 5,600.00			
9/8/2011	1005	RLECWD	Domenichelli & Assoc	Professional engineering services rendered thru 8/31/11 for Well 15	\$ 4,134.23	\$ 4,134.23						
10/11/2011	1005	RLECWD	Domenichelli & Assoc	Professional engineering services rendered thru 9/30/11 for Well 15	\$ 7,761.47	\$ 7,761.47						
10/11/2011	1015	RLECWD	Domenichelli & Assoc	Professional engineering services rendered thru 9/30/11 for Well 15 Construction Management	\$ 11,245.00	\$ 11,245.00						
10/18/2011	1011	1	Viniguerra Construction	Well 15 Pipeline work completed thru 10/15/11	\$ 537,970.00					\$ 537,970.00		
10/19/2011	1012	1138	Affinity Engineering Inc	Reviewed & signed SRF documents; reviewed Well 15-plant drawings; talked to surrounding property owners	\$ 2,080.00				\$ 2,080.00			
10/31/2011	1004	9029741	County of Sacramento-Municipal Serv	EP-ENUC2010-00112; project #914300	\$ 8,332.37							\$ 8,332.37
11/7/2011	1012	1140	Affinity Engineering Inc	Meetings w/adjacent property owners to allow access and work out principles of agreement	\$ 4,800.00				\$ 4,800.00			
11/9/2011	1015	RLECWD.004.017	Domenichelli & Assoc	Professional engineering services rendered thru 10/31/11 for Well 15 Project	\$ 21,643.99	\$ 21,643.99						
11/9/2011	1017	RLECWD.007.002	Domenichelli & Assoc	Professional engineering services rendered through 10/31/11 for Well 15 Construction Management	\$ 22,022.50	\$ 22,022.50						
11/12/2011	1183	12319	Sign*A*Rama	Signs for project	\$ 344.80				\$ 344.80			
12/1/2011	1016		Law Offices of Ravi Mehta	11/1 - 30/2011	\$ 3,927.25			\$ 3,927.25				
12/1/2011	1012	18501	BSK Labs	3 tests for presence/absence of Coliform	\$ 36.00				\$ 36.00			

Rio Linda/Elvert Community Water District
 Accumulative Costs - SRF Project - Well #15
 From Inception Thru March 31, 2013

Date	Check Number	Invoice Number	Name	Memo	Amount	Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
12/7/2011	1014	1147	Affinity Engineering Inc	Nov, 2011 - Created SRF project signs, attended pipeline meetins met with District attorney	\$ 3,040.00				\$ 3,040.00			
12/7/2011	1019	9029840	County of Sacramento-Municipal Serv	Construction Management Inspection Svcs & Material Lab Services	\$ 6,456.36							\$ 6,456.36
12/12/2011	1019	RLECWD.004.019	Domenichelli & Assoc	Professional engineering services rendered thru 11/30/11 for Well 15 Project	\$ 3,096.50	\$ 3,096.50						
12/12/2011	1019	RLECWD.007.003	Domenichelli & Assoc	Professional engineering services rendered thru 11/30/11 for Well 15 Project	\$ 22,504.60	\$ 22,504.60						
1/1/2012	1020		Law Office of Ravi Mehta	12/1 - 31/2011	\$ 838.75			\$ 838.75				
1/3/2012	1019	RLECWD.004.019	Domenichelli & Assoc	Professional engineering services rendered thru 12/31/11 for Well 15 Project	\$ 12,085.13	\$ 12,085.13						
1/3/2012	1021	RLECWD.007.004	Domenichelli & Assoc	Professional engineering services rendered thru 12/31/11 for Well 15 Project	\$ 6,275.00	\$ 6,275.00						
1/4/2012	1022	90299152	County of Sacramento - Municipal Services	Constr. Mgmt Inspect. & Materials & Lab Serv	\$ 1,472.85							\$ 1,472.85
1/10/2012	1021	Bld Notice	Sacramento Bee	Publication of bid notice for Well 15	\$ 2,233.28							\$ 2,233.28
1/19/2012	1027 1036		Vinciguerra Construction	Well 15 Pipeline final	\$ 476,425.00						\$ 476,425.00	
1/20/2012	1034	1154	Affinity Engineering Inc	Dec 2012 Services Rendered	\$ 4,800.00			\$ 4,800.00				
2/1/2012	1023		Law Office of Ravi Mehta	Well 15 1/1-31/12	\$ 1,906.25			\$ 1,906.25				
2/3/2012	1029	9029990	County of Sacramento-Municipal Serv	Construction Management Inspection Svcs	\$ 12.53							\$ 12.53
2/3/2012	1033	90299907	County of Sacramento-Municipal Serv	Construction Management Inspection Svcs	\$ 111.00							\$ 111.00
2/7/2012	1025	RLECWD.004.020	Domenichelli & Assoc	Professional engineering services rendered thru 1/31/12 for Well 15 Project	\$ 9,180.00	\$ 9,180.00						
2/7/2012	1025	RLECWD.007.006	Domenichelli & Assoc	Professional engineering services rendered thru 1/31/12 for Well 15 Construction Management	\$ 2,940.00	\$ 2,940.00						
2/8/2012	1024		Kurey & Associates	Professional services rendered for implementation of labor compliance program	\$ 6,347.94							\$ 6,347.94
03/01/2012	1030	Mar 2012	Law Offices of Ravi Mehta	Well 15 2/1 - 29/12	\$ 1,143.75			\$ 1,143.75				
03/01/2012	1029	90300570	County of Sacramento-Municipal Services	Construction Management Inspection Svcs	\$ 186.53							\$ 186.53
03/09/2012	1028	1157	Affinity Engineering Inc	Jan 2012 - peer review of Well 15 plans/specs; meeting w/ project engineer; conversation w/ Loretta Hitch	\$ 2,560.00			\$ 2,560.00				
03/09/2012	1035	RLECWD.007.007	Domenichelli & Assoc	Professional Engineering services rendered thru 2/29/2012	\$ 2,000.00	\$ 2,000.00						

Rio Linda/Evert Community Water District
 Accumulative Costs ... SRF Project - Well #15
 From Inception Thru March 31, 2013

Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
03/12/2012	1028	1159	Affinity Engineering Inc	February, 2012 - Meeting with project engineer; update DE budget; reviewing CDPH correspondence; attending bid opening	\$ 2,080.00				\$ 2,080.00			
03/14/2012	1032		PG & E	To apply for new service for Well 15	\$ 1,000.00							\$ 1,000.00
04/06/2012	1035	RLECWD.007.008	Domenichelli & Associates	Professional engineering services rendered through 3/31/12 for Well 15 Construction Management	\$ 10,817.75	\$ 10,817.75						
05/04/2012	1041	1	Koch & Koch	Construction on Well 14A	\$ 181,725.87						\$ 181,725.87	
05/07/2012	1038	1170	Affinity Engineering Inc	Apr 2012 - reviewing & signing budget & expense reports, submittal reviews, easement acquisitions relative to the adjacent property owners, Well 15 construction meetings	\$ 5,600.00				\$ 5,600.00			
05/09/2012	1039	RLECWD.007.009	Domenichelli & Associates	Professional engineering services rendered through 4/30/12 for Well 15	\$ 15,369.00	\$ 15,369.00						
05/25/2012	1043	519666	BSK Labs	Presence/Absence Coliform by MMO-MUG	\$ 12.00							\$ 12.00
05/31/2012	1048	90903369	County of Sacramento - Municipal Services	Construction Management Inspection Svcs	\$ 454.59							\$ 454.59
06/01/2012	1042		PG&E	To apply for new service for Well 15	\$ 8,914.19							\$ 8,914.19
06/01/2012	1046	May 2012	Law Offices of Ravi Mehta	Legal for 5/2012	\$ 2,862.25			\$ 2,862.25				
06/05/2012	1044	RLECWD.007.010	Domenichelli & Associates	Professional engineering services rendered through 5/31/12 for Well 15	\$ 24,568.60	\$ 24,568.60						
06/11/2012	1045	1178	Affinity Engineering Inc	5/12 Professional engineering services for Well 15	\$ 5,920.00				\$ 5,920.00			
06/18/2012	1	CREDIT	Vinciguerra Construction	Well 15 Pipeline final	\$ (15,000.00)						\$ (15,000.00)	
06/29/2012	1050	2	Koch & Koch	Construction	\$ 371,404.98						\$ 371,404.98	
06/30/2012	Accrual See July for Pymt	RLECWD.007.012	Domenichelli & Associates	Professional engineering services rendered through June 30, 2012	\$ 16,567.25	\$ 16,567.25						
					\$ 1,924,570.58							

Rio Linda/Elverta Affinity Water District
 Accumulative Costs - CIP Project - Well #15
 From Inception Thru March 31, 2013

Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2012/2013												
07/09/2012	1047	1183	Affinity Engineering Inc	6/12 Professional engineering services for Well 15	\$ 3,434.00				\$ 3,434.00			
07/09/2012	1049	RLECWD.007.012	Domenichelli & Associates	Professional engineering services rendered through 6/30/12 for Well 15	\$ 16,567.25	\$ 16,567.25						
07/09/2012	Reverse June 2012 Accrual	RLECWD.007.012	Domenichelli & Associates	Professional engineering services rendered through 6/30/12 for Well 15	\$ (16,567.25)	\$ (16,567.25)						
07/20/2012	Cashier Ck#271770		SMUD	Installation of Electricity	\$ 40,152.00							\$ 40,152.00
08/01/2012	Cashier Ck#317530		Law Office of Ravi Mehta	Well 15 legal work	\$ 2,985.75			\$ 2,985.75				
08/06/2012	Cashier Ck#317529	RLECWD.007.013	Domenichelli & Associates	Professional engineering services rendered through 7/31/12 for Well 15	\$ 13,107.25	\$ 13,107.25						
08/15/2012	Cashier Ck#334930	3	Koch & Koch, Inc	Construction on Well 15	335,250.18						\$ 335,250.18	
08/20/2012	Cashier Ck#317592	1190	Affinity Engineering	7/12 work on Well 15	4,160.00				\$ 4,160.00			
09/01/2012	Cashier Ck#317590	8/12	Law Offices of Ravi Mehta	Well 15 legal work for 8/12	5,383.25			\$ 5,383.25				
09/10/2012	Cashier Ck#317592	1198	Affinity Engineering	7/12 work on Well 15	7,370.00				\$ 7,370.00			
09/10/2012	Cashier Ck#317589	RLECWD.007.014	Domenichelli & Assoc	Professional engineering services rendered through 8/31/12 for Well 15	15,851.25	\$ 15,851.25						
10/07/2012	Cashier Ck#334942	1203	Affinity	Professional engineering services for Well 15	2,160.00			\$ 2,160.00				
10/01/2012	Cashier Ck#334940	10012012	Ravi Mehta	Professional legal services for Well 15	76.25			\$ 76.25				
10/05/2012	Cashier Ck#334941	RLECWD.007.015	Domenichelli & Assoc	Professional engineering services rendered through 9/30/12 for Well 15	11,728.00	\$ 11,728.00						
09/27/2012	Cashier Ck#334969	4	Koch & Koch, Inc	Construction on Well 15	82,398.47						\$ 82,398.47	
11/01/2012	Cashier Ck#335044	10/1/12-10/31/12	Law Offices of Ravi Mehta	10/12 Legal Fees	262.00			\$ 262.00				
11/09/2012	Cashier Ck#334966	CMU-12-2011-79	Dept. Industrial Relations	Well 15 Monitoring	445.65							\$ 445.65
11/12/2012	Cashier Ck#335015	RLECWD.007.016	Domenichelli & Associates	Professional engineering services rendered through 10/31/12 for Well 15	16,127.50	\$ 16,127.50						
11/15/2012	Cashier Ck#334975	1214	Affinity Engineering Inc	10/12 Work on Well 15	6,960.00				\$ 6,960.00			

Rio Linda/Elverta Community Water District
 Accumulative Costs - SRF Project - Well #15
 From Inception Thru March 31, 2013

Date	Check Number	Invoice Number	Name	Memo	Amount	Domenichelli	Montgomery	Law Offices	Affinity	Vernal	Construction	Other
						& Assoc	Watson	Ravi Mehta	Engineering	Pool	Contracts	
11/30/2012	Cashier Ck#335044	11/1/12 - 11/30/12	Law Offices of Ravi Mehta	11/12 Legal Fees	472.50			\$ 472.50				
01/01/2013	Cashier Ck#358002	1225	Affinity Engineering Inc	Services Rendered In Nov 2012	5,120.00				\$ 5,120.00			
01/01/2013	Cashier Ck#358002	1230	Affinity Engineering Inc	Services Rendered in Dec 2012	1,920.00				\$ 1,920.00			
01/01/2013	Cashier Ck#358040	5	Koch & Koch, Inc	11/12 Progress Billing	229,365.27						\$ 229,365.27	
01/09/2013	Cashier Ck#358003	RLECWD.007.017	Domenichelli & Associates	Services Rendered in Dec 2012	5,250.00	\$ 5,250.00						
02/03/2013	Cashier Ck#358066	1238	Affinity Engineering, Inc.	Services Rendered in Jan 2013	1,520.00				\$ 1,520.00			
03/10/2013	6000	1256	Affinity Engineering, Inc.	Services Rendered in Feb 2013	2,880.00				\$ 2,880.00			
				FY 2012/2013	\$ 794,379.32							
				Grand Total	\$ 3,334,595.07	\$ 537,027.36	\$ 19,423.26	\$ 24,643.00	\$ 86,216.47	\$ 78,300.00	\$ 2,497,129.27	\$ 91,855.71
				Plus 2008 - 2009 Expenses Not Included in this total BUT IT IS INCLUDED IN GL-See Below	\$ 97,974.17							
				GL Reconciles After 4-1-13 Adjusting JE's	\$ 3,432,569.24	Off by .32 cents because of 6-30-2010 AJE #24 Not exactly the full amount of bills						
FY 2008-2009			[Expenses for Well #15 - Not eligible for SRF Funding]									
10/13/2008		16768	BSK Labs	Inv #199319	\$ 653.00							\$ 653.00
10/13/2008		16768	BSK Labs	Inv #199318	\$ 653.00							\$ 653.00
10/13/2008		16768	BSK Labs	Inv #199317	\$ 653.00							\$ 653.00
10/24/2008		16797	Eaton Drilling Co Inc	Inv #7815	\$ 80,211.00						\$ 80,211.00	
10/24/2008		16797	Eaton Drilling Co Inc	Inv #7818	\$ 6,712.70						\$ 6,712.70	
5/22/2009		17123	Placer Title Co	Well #15 Escrow	\$ 500.00							\$ 500.00
6/11/2009		17153	Placer Title Co	Well #15 Closing	\$ 9,500.00							\$ 9,500.00
6/25/2009		49865	Placer Title Co	Well #15 Closing	\$ (905.30)							\$ (905.30)
6/29/2009		52991	Placer Title Co	Well #15 Escrow	\$ (3.23)							\$ (3.23)
				This is NOT included because State will not pay for it	\$ 97,974.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,923.70	\$ 11,050.47

Rio Linda/Elverta Community Water District
Accumulative Costs for SRF Project Well #14
 From Inception Thru
April 01, 2013

8008 Well #14												
Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2011-2012												
9/8/2011	1005	RLECWD.0 05.0011	Domenichelli & Assoc		\$ 2,220.00	\$ 2,220.00						
10/11/2011	1015	RLECWD.0 05.001	Domenichelli & Assoc	Professional engineering services rendered through 9/30/11 for Well 14 Design	\$ 9,977.50	\$ 9,977.50						
10/11/2011	1015	RLECWD.0 05.001	Domenichelli & Assoc	Professional engineering services rendered through 9/30/11 for Well 14 Design	\$ 3,703.98	\$ 3,703.98						
11/9/2011	1015	RLECWD.0 07.002	Domenichelli & Assoc	Professional engineering services rendered through 09/30/11 for Well 14 Project	\$ 7,340.83	\$ 7,340.83						
11/9/2011	1015	RLECWD.0 07.002	Domenichelli & Assoc	Should be well 15	\$ (7,340.83)	\$ (7,340.83)						
11/9/2011	1015	RLECWD.0 05.012	Domenichelli & Assoc	Professional engineering services rendered through 10/31/11 for Well 14 Design	\$ 16,823.84	\$ 16,823.84						
12/12/2011	1019	RLECWD.0 05.013	Domenichelli & Assoc	Professional engineering	\$ 3,072.58	\$ 3,072.58						
04/06/2012	1035	RLECWD.0 05.014	Domenichelli & Assoc	Professional engineering services rendered through 3/31/12 for Well 14A	\$ 1,620.00	\$ 1,620.00						
05/09/2012	1039		Domenichelli & Assoc	Professional engineering services rendered through 4/30/12 for Well 14A	\$ 1,620.00	\$ 1,620.00						
6/4/2012		RLECWD.0 02WD	Nor-Cal Pump & Well Drilling, Inc.	Professional engineering services rendered through 6/4/12 for Well 14A	\$ 66,388.50							\$ 66,388.50
6/5/2012	1044	RLECWD.0 05.016	Domenichelli & Assoc	Professional engineering services rendered through 5/31/12 for Well 14A	\$ 10,835.00	\$ 10,835.00						
6/11/2012	1045	1178	Affinity Engineering	5/12 Professional engineering services for Well 14	\$ 800.00				\$ 800.00			
6/30/2012	Cross ref Ck#1005	AJE #38	Domenichelli & Assoc	9/8/11 Inv moved to Well #16 Cross Ref Ck#1005	\$ (2,200.00)							
				Total FY 11/12	\$ 114,861.40	\$ 49,872.90	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ 66,388.50
FY 2012-2013												

Rio Linda/Elverta Community Water District
Accumulative Costs for SRF Project Well #14
 From Inception Thru
 April 01, 2013

8008 Well #14												
Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2011-2012												
9/8/2011	1005	RLECWD.0 05.0011	Domenichelli & Assoc		\$ 2,220.00	\$ 2,220.00						
10/11/2011	1015	RLECWD.0 05.001	Domenichelli & Assoc	Professional engineering services rendered through 9/30/11 for Well 14 Design	\$ 9,977.50	\$ 9,977.50						
10/11/2011	1015	RLECWD.0 05.001	Domenichelli & Assoc	Professional engineering services rendered through 9/30/11 for Well 14 Design	\$ 3,703.98	\$ 3,703.98						
11/9/2011	1015	RLECWD.0 07.002	Domenichelli & Assoc	Professional engineering services rendered through 09/30/11 for Well 14 Project	\$ 7,340.83	\$ 7,340.83						
11/9/2011	1015	RLECWD.0 07.002	Domenichelli & Assoc	Should be well 15	\$ (7,340.83)	\$ (7,340.83)						
11/9/2011	1015	RLECWD.0 05.012	Domenichelli & Assoc	Professional engineering services rendered through 10/31/11 for Well 14 Design	\$ 16,823.84	\$ 16,823.84						
12/12/2011	1019	RLECWD.0 05.013	Domenichelli & Assoc	Professional engineering	\$ 3,072.58	\$ 3,072.58						
04/06/2012	1035	RLECWD.0 05.014	Domenichelli & Assoc	Professional engineering services rendered through 3/31/12 for Well 14A	\$ 1,620.00	\$ 1,620.00						
05/09/2012	1039		Domenichelli & Assoc	Professional engineering services rendered through 4/30/12 for Well 14A	\$ 1,620.00	\$ 1,620.00						
6/4/2012		RLECWD.0 02WD	Nor-Cal Pump & Well Drilling, Inc.	Professional engineering services rendered through 6/4/12 for Well 14A	\$ 66,388.50							\$ 66,388.50
6/5/2012	1044	RLECWD.0 05.016	Domenichelli & Assoc	Professional engineering services rendered through 5/31/12 for Well 14A	\$ 10,835.00	\$ 10,835.00						
6/11/2012	1045	1178	Affinity Engineering	5/12 Professional engineering services for Well 14	\$ 800.00				\$ 800.00			
6/30/2012	Cross ref Ck#1005	AJE #38	Domenichelli & Assoc	9/8/11 Inv moved to Well #16 Cross Ref Ck#1005	\$ (2,200.00)							
				Total FY 11/12	\$ 114,861.40	\$ 49,872.90	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ 66,388.50
FY 2012-2013												

Rio Linda/Elverta Community Water District
 Accumulative Costs for SRF Project Well #16
 From Inception Thru March 31, 2013

8001 Well #16												
Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2009-2010												
3/10/2010	1018		Sacramento County Recorder	Filing fees for CEQA on Well #16 & #17	\$ 1,018.13							\$ 1,018.13
4/6/2010	1021		Domenichelli & Assoc	Well #16	\$ 10,628.23	\$ 10,628.23						
5/7/2010	1033		Domenichelli & Assoc	Inv #RLECWD.005.002	\$ 28,260.75	\$ 28,260.75						
6/8/2010	1027		Placer Title Co	Escrow #405-3478	\$ 1,000.00							\$ 1,000.00
6/15/2010	1029		Nautilus Construction	Inv #10-297	\$ 2,745.76						\$ 2,745.76	
6/15/2010	1029		Nautilus Construction	Inv #10-297-2	\$ 1,879.50						\$ 1,879.50	
6/15/2010	1029		Nautilus Construction	Inv #10-297-3	\$ 1,959.50						\$ 1,959.50	
6/30/2010	1029		Nautilus Construction	Inv #10-297-4	\$ 1,891.50						\$ 1,891.50	
6/30/2010	1032		Nautilus Construction	Inv #10-297-5	\$ 1,912.50						\$ 1,912.50	
6/30/2010	1032		Nautilus Construction	Inv #10-297-6	\$ 1,827.00						\$ 1,827.00	
6/30/2010	1032		Law Offices of Ravi Mehta	June Well #16	\$ 656.25			\$ 656.25				
6/30/2010	1035		Domenichelli & Assoc	Well #16	\$ 6,662.75	\$ 6,662.75						
6/30/2010			Nautilus Construction	Inv #10-297-7	\$ 1,701.50						\$ 1,701.50	
6/30/2010	1037		Nautilus Construction	Inv #10-297-8	\$ 2,347.00						\$ 2,347.00	
6/30/2010	1041		Nautilus Construction	Inv #10-297-9	\$ 1,005.00						\$ 1,005.00	
6/30/2010	1041		Domenichelli & Assoc	Well #16	\$ 11,351.63	\$ 11,351.63						
	1036			FY 2009-2010 Total	\$ 76,847.00							
FY 2010-2011												
8/1/2010	1038		Law Offices of Ravi Mehta	July services	\$ 656.25			\$ 656.25				
9/1/2010	124		Domenichelli & Assoc		\$ 6,320.00	\$ 6,320.00						
9/8/2010	1039		Law Offices of Ravi Mehta	August services	\$ 629.13			\$ 629.13				
9/13/2010	129		Domenichelli & Assoc		\$ 3,290.00	\$ 3,290.00						
10/1/2010		1056	Affinity Engineering		\$ 1,066.67				\$ 1,066.67			
10/12/2010	124		Domenichelli & Assoc		\$ 7,314.12	\$ 7,314.12						
10/15/2010	1042		Law Offices of Ravi Mehta	September services	\$ 1,639.38			\$ 1,639.38				
11/4/2010	1047		Law Offices of Ravi Mehta	October services	\$ 1,639.38			\$ 1,639.38				
11/8/2010	129		Domenichelli & Assoc		\$ 1,985.00	\$ 1,985.00						
12/9/2010	129		Domenichelli & Assoc		\$ 625.00	\$ 625.00						
2/7/2011	129		Domenichelli & Assoc		\$ 790.00	\$ 790.00						
				FY 2010-2011 Total	\$ 25,954.93							
FY 2011-2012												
8/1/2011	131	Well 16	Law Offices of Ravi Mehta	Well 16 & 17 covering period 7/1 to 31/11	\$ 2,516.25			\$ 2,516.25				

Rio Linda/Evert Community Water District
 Accumulative Cost - SRF Project Well #17
 From Inception Thru
 March 31, 2013

8002 Well #17												
Date	Check Number	Invoice Number	Name	Memo	Amount							
						Domenichelli & Assoc	Montgomery Watson	Law Offices Ravi Mehta	Affinity Engineering	Vernal Pool	Construction Contracts	Other
FY 2009-2010												
3/10/2010	1018		Sacramento County Recorder	Filing fees for CEQA on Well #16 & #17	\$ 1,018.12							\$ 1,018.12
4/6/2010	1021		Domenichelli & Assoc	Well #17	\$ 10,628.22	\$ 10,628.22						
5/5/2010	1025		Nautilus Construction	Inv 10-294	\$ 6,631.00						\$ 6,631.00	
5/7/2010	1024		Placer Title Co	Lora Van Dalsem	\$ 1,000.00							\$ 1,000.00
5/7/2010	1034		Domenichelli & Assoc	Inv #RLECD.005.002	\$ 28,260.75	\$ 28,260.75						
6/21/2010	1031		Luis M Ching	Documents for state	\$ 70.34							\$ 70.34
6/30/2010	1035		Law Office of Ravi Mehta	June Well #17	\$ 656.25			\$ 656.25				
6/30/2010			Domenichelli & Assoc	Well #17	\$ 6,662.75	\$ 6,662.75						
6/30/2010	1036		Domenichelli & Assoc	Well #17	\$ 11,351.63	\$ 11,351.63						
					\$ 66,279.06							
FY 2010-2011												
8/1/2010	1038		Law Office of Ravi Mehta	July Services	\$ 656.25			\$ 656.25				
9/1/2010	124		Domenichelli & Assoc	Well #17	\$ 6,320.00	\$ 6,320.00						
9/8/2010	1039		Law Office of Ravi Mehta	August	\$ 629.12			\$ 629.12				
10/1/2010		1056	Affinity Engineering	Inv #1056	\$ 1,066.66				\$ 1,066.66			
10/1/2010	129		Domenichelli & Assoc	Well #17	\$ 3,290.00	\$ 3,290.00						
10/12/2010	124		Domenichelli & Assoc	Well #17	\$ 7,314.11	\$ 7,314.11						
10/15/2010	1042		Law Office of Ravi Mehta	September	\$ 1,639.37			\$ 1,639.37				
11/4/2010	1047		Law Office of Ravi Mehta	October	\$ 1,639.37			\$ 1,639.37				
11/8/2010	129		Domenichelli & Assoc	Well #17	\$ 1,985.00	\$ 1,985.00						
12/9/2010	129		Domenichelli & Assoc	Well #17	\$ 625.00	\$ 625.00						
2/7/2011	129		Domenichelli & Assoc	Well #17	\$ 790.00	\$ 790.00						
					\$ 25,954.88							
FY 2011-2012												
8/9/2011	1005	RLECD.005.010	Domenichelli & Assoc	Well #17	\$ 1,540.00	\$ 1,540.00						
9/1/2011	1001	40787	Law Offices of Ravi Mehta	Well 17; 8/1 to 31/11	\$ 1,336.25			\$ 1,336.25				
10/1/2011	1002	40817	Law Offices of Ravi Mehta	Well 17; 9/1 to 30/11	\$ 2,122.25			\$ 2,122.25				
11/1/2011	1006	40848	Law Offices of Ravi Mehta	Well 17; 10/1 to 31/11	\$ 76.25			\$ 76.25				
6/30/2012	Audit Adj		Law Offices of Ravi Mehta	Split legal services between Wells 16 & 17 - Per Auditor	\$ 1,258.00							
					\$ 6,332.75							
				Grand Totals	\$ 98,566.69	\$ 78,767.46	\$ -	\$ 8,755.11	\$ 1,066.66	\$ -	\$ 6,631.00	\$ 2,088.46

RIO LINDA



ELVERTA

Consent Calendar

Meeting Date: April 15, 2013

Agenda Item # 3.d

Subject:	Chart of Accounts
Recommendation:	<p><i>Based on Staff recommendation the Finance / Administrative Committee recommends that Staff create a second company in Quick books with the appropriate account names, structure and abandoned the existing company on June 30, 2013.</i></p>
Current Background and Justification:	<p>The District's current accounting chart of accounts is chaotic and does not following the standard general ledger numbering system. There are also accounts noted as expense accounts that should be liability accounts. It has been determined by staff the best way to clear up these accounts would be to set up another company and on July 1, 2013 move all account balances to that company abandoning the District's current system. The old company would be available to review history and the new company would be used from that date forward.</p>
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.1

Subject:	Resolution 2013-05 Minimum Service Fee for Inactive Customers
Recommendation:	<p><i>Action Item: It is recommended by the General Counsel that the Board adopt Resolution 2013-05.</i></p> <p>a. All properties/parcels that are connected to the District's water system and have no water usage during a billing period and are deemed to be inactive customers by the District, shall be required to pay a minimum bi-monthly water service fee, without further waivers, as follows: the current base rate of \$44.33 and any subsequent increases and the capital improvement surcharge in the amount of \$19.00.</p> <p>b. The Public has requested Board consideration of the ability to disconnect from the District to avoid the minimum bill and pay all fees including capacity fees again when they reconnect.</p>
Current Background and Justification:	Staff recommends this concept be added to the Resolution.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda / Elverta Community Water District

Resolution 2013-05

**MINIMUM WATER SERVICE FEE FOR ALL PROPERTIES/PARCELS
CONNECTED TO THE DISTRICT'S WATER SYSTEM, AND DEEMED TO BE
INACTIVE CUSTOMERS BY THE DISTRICT**

WHEREAS, the Rio Linda/Elverta Community Water District is the exclusive provider of water which is used for drinking, fire protection, and other purposes to the Rio Linda and Elverta communities.

WHEREAS, in the past, the District has waived the minimum bi-monthly fee for properties/parcels that are connected to the District's water system, but for various reasons had no water usage during that billing period, and are deemed to be inactive customers by the District;

WHEREAS, it has been determined that properties/parcels that are connected to the District's water system, but have no water usage during a billing period, and are deemed to inactive customers by the District, continue to have water immediately available upon request and should be responsible for their share of the maintenance and capital improvements to the District's water system, as well as expenses associated with the operations of the District.

NOW THEREFORE, BE IT RESOLVED, by the Rio Linda / Elverta Community Water District Board of Directors that all properties/parcels that are connected to the District's water system and have no water usage during a billing period (except those identified and specifically excluded by the District as redundant connections provided by the McClellan Air Force Base), and are deemed to be inactive customers by the District, shall be required to pay a minimum bi-monthly water service fee, without further waivers, as follows: the current base rate of \$44.33 and any subsequent increases and the capital improvement surcharge in the amount of \$19.00.

This Resolution supersedes Resolution 2013-04, and shall be effective immediately upon approval. This Resolution shall be incorporated into the District Policy Manual.

Passed and adopted this 15th Day of April 2013 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Brent Dills
President, Board of Directors

Mary Henrici
Secretary of the Board

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.2

Subject:	Resolution 2013-06 in Support of Amendments to the Joint Powers Agreement Governing the Regional Water Authority (RWA).
Recommendation:	<p><i>Action Item: It is recommended by the Finance / Administrative Committee that the Board adopt Resolution 2013-06.</i></p> <ol style="list-style-type: none">1. Approves the amendments to the Regional Water Authority Joint Powers Agreement as presented, and2. Authorizes the Board Chairman to sign said agreement and submit to the Regional Water Authority.
Current Background and Justification:	<p>The RWA has asked that member agencies adopt the proposed Resolution in order to allow the RWA to better respond to national issues without waiting for unanimous approval by all member agencies for such issues. It also allows a super majority instead of a unanimous vote of all agencies for local issues.</p>
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills:___ Green:___ Caron:___ Anderson:___ Longo:___ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

Rio Linda / Elverta Community Water District

Resolution 2013-06

**RESOLUTION IN SUPPORT OF AMENDMENTS TO THE
JOINT POWERS AGREEMENT
GOVERNING THE
REGIONAL WATER AUTHORITY (RWA)**

WHEREAS, the Regional Water Authority (RWA) was created in 2001 pursuant to the Joint Exercise of Powers Act (Gov. Code § 6500-6536) to assist members in protecting and enhancing the reliability, availability, affordability, and quality of water resources, and;

WHEREAS, The Rio Linda / Elverta Community Water District (RLECWD) has been a member of the RWA since 2002;

WHEREAS, participation in RWA has benefitted RLECWD and its water customers, and;

WHEREAS, the members, contracting entities, and associates members of RWA have shown great capacity to collaborate in furthering the interests of the region and their individual organizations, and;

WHEREAS challenges and opportunities facing RWA and its members increasingly arise from external sources, including state and federal legislation and regulatory processes, and;

WHEREAS modifications to the Joint Power Agreement will make RWA more effective in advocating on behalf of its members and the region.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rio Linda / Elverta Community Water District, having reviewed the item:

1. Approves the amendments to the Regional Water Authority Joint Powers Agreement as presented, and
2. Authorizes the Board Chairman to sign said agreement and submit to the Regional Water Authority.

I hereby certify that the foregoing is a full true, and correct copy of a resolution duly and regularly passed and adopted by Rio Linda / Elverta Community Water District, Sacramento County, California at a meeting thereof held April 15, 2013 by the following vote of the members thereof:

April 15, 2013

Ayes:

Noes:

Absent:

Abstain:

Brent Dills
President, Board of Directors

Attest:

Mary Henrici
Secretary of the Board

ISSUE: CONSIDERATION OF AMENDMENTS TO REGIONAL WATER AUTHORITY JOINT POWERS AGREEMENT

BACKGROUND

RWA has grappled repeatedly over several years with whether to change the provisions of the Joint Powers Agreement (JPA) that require unanimous written approval of policy positions. In 2006, the RWA Executive Committee approved a proposal for minor changes to the JPA on this issue, but the proposed amendment did not progress. In July 2009, the RWA Board adopted a Strategic Plan that identified advocacy as one of four key goals for RWA action. A committee subsequently considered the need for JPA amendments, but did not propose immediate action. Later that year, the special session legislative package on water, and the lack of attention to Northern California concerns in the process, led to a realization that it is more important than ever to have a strong regional voice on issues that could impact the interests of RWA signatories.¹ Evaluating the need for changes to the unanimous consent provisions of the JPA has also been a recurring objective assigned during the performance evaluation of the Executive Director. In March 2012, RWA made significant progress when the Board approved Policy 100.5, which increased RWA's effectiveness at advocacy by defining the mechanism for implementation of policy principles that had been adopted by RWA's signatories.

In November 2012, the RWA Chair appointed an ad hoc committee to consider the necessary changes to RWA's institutional framework to allow us to be more effective in advocacy on behalf of the region. The ad hoc committee was tasked with bringing recommendations back to the RWA Executive Committee for consideration. The Executive Committee subsequently approved JPA amendments for consideration of the full Board of Directors.

PROPOSED JPA AMENDMENTS

The RWA Board voted unanimously on March 14, 2013 to circulate JPA amendments for approval by the members of RWA. Attachment 1 includes a clean draft version of the proposed amended JPA as well as a mark-up version of the affected pages. In summary, the JPA amendments would:

- Emphasize that RWA will advocate on external issues that affect the region by adding advocacy as one of RWA's express powers,
- Define clearly the "External Policy Issues" on which RWA would advocate, including state and federal legislative, regulatory and judicial matters,

¹ As required by JPA law, RWA has "Members," which are public agencies and mutual water companies, and "Contracting Entities," which are investor-owned utilities. To avoid confusion, those groups are referenced together as "signatories."

- Move the process for taking policy positions on External Policy Issues out of the JPA itself and allow RWA's Board of Directors to govern the development of policy positions and their approval, and
- Identify the local issues on which RWA would not advocate – like local land use decisions, local ordinances and agreements or disputes among RWA signatories – without unanimous written consent from all RWA signatories.

The amended JPA would become effective upon approval by all of the currently existing Members as described in a memorandum from RWA General Counsel (Attachment 2). Attachment 3 is a sample resolution that you may modify for your purposes.

RWA IMPLEMENTING POLICY

When the JPA amendments go into effect, the RWA Board will need to implement the changes by approving a policy to govern RWA's advocacy on External Policy Issues. The ad hoc committee, Executive Committee and Board all discussed possible provisions of such a policy, but nothing has been formally considered for adoption.

During the March 14, 2013 meeting at which the Board approved the circulation of the proposed JPA amendments, the Board also reviewed a preliminary draft policy (100.X) to inform the discussion of JPA amendments. The draft contained some fundamental aspects of an approach to policy making on external issues, which may be incorporated into a future policy. There is general agreement among participating RWA members that the process should:

- Recognize the interests of both Members and Contracting Entities in policy making,
- Provide the opportunity for a JPA signatory to abstain on approval of policy principles,
- Create a responsibility for signatories to respond to proposed principles in a timely manner,
- Allow for a supermajority to determine RWA policy on external policy issues, and
- Define the difference between high-level policy "principles" and specific policy "positions" and a process for adopting each.

STAFF RECOMMENDATION

- Staff recommends all RWA members approve the JPA amendments as drafted through the appropriate process of their governing board by June 17, 2013.
- Staff requests the RWA board representatives for each member coordinate closely with RWA so staff can provide any needed support to the approval process.

- Staff requests to be in attendance and offers to make a presentation at any meetings of members' governing boards at which the JPA amendments are discussed.
- Staff recommends the Executive Committee and Board continue to develop appropriate Board policy to implement the JPA changes when approved.

FAQ - Frequently Asked Questions – Proposed Amendments to the RWA JPA

Why is RWA seeking to modify the JPA?

Many external issues have become more important to RWA members since the JPA was developed more than a decade ago. A solution for the Sacramento-San Joaquin Delta, legislation affecting water rights law, pressure for a public goods charge on water customers, water conservation mandates and other state and federal actions create increasing challenges to RWA members. A strong regional voice can increase our ability to influence the outcomes on these issues. Many members believe the limitations of the JPA are an obstacle to RWA being a stronger advocate for the region.

Do the JPA amendments remove the requirement for unanimous consent on policy positions?

No. The amendments maintain the requirement for local issues, which have been a primary concern since RWA's inception. For external policy issues, the amendments provide for the RWA board, on which each member agency has two representatives, to determine the standard for approval of policy principles.

Why would my agency want to approve the amendments? Aren't we giving up some power in the organization?

While the unanimous consent requirement gives each member agency great power, it is only a power to veto action. The uncertainty present at the time of creation of RWA made this an important JPA provision. Over the last decade, RWA members have demonstrated great capacity to collaborate on mutually beneficial approaches to issues. Members now believe that making it easier for RWA to advocate on External Policy Issues will benefit them by helping to protect their interests as pressures from outside the region increase. In addition, the JPA amendments still would require each RWA member to consent before RWA takes a position on a matter specific to a member, like a project or ordinance proposed by that member.

What happens if some agencies approve the changes, but other don't?

The amendments would become part of the Joint Powers Agreement only upon approval of all of the current members. Failure to get full approval would leave the existing JPA as it is.

I support the JPA amendments, but I don't agree with all the provisions of the draft policy that was discussed. Can't I allay my concerns by not approving the JPA amendments?

It is true that failure to get full approval of the JPA amendments would mean the RWA Board could not approve an alternate procedure; however, the concerns with the current JPA would not be resolved. The draft Policy 100.X was provided to the RWA Board for discussion only.

Although it is the result of extensive discussion, and has broad support, it is not proposed for adoption at this time. The JPA amendments would simply allow the RWA Board representatives from each Member agency, rather than the full governing board of each member, to develop and adopt an appropriate procedure. Many members believe this is an appropriate role for the Board, as those individuals are most knowledgeable about their agency's involvement in RWA.

I generally agree with the proposed amendments, but I have some thoughts that would improve them. How do I propose my comments for consideration?

The proposed amendments have been discussed numerous times at many levels within RWA and there is broad agreement that they should move forward. While it is important to assure that changes to the JPA meet the needs of all members, coordinating editing by 22 signatories could prove impossible and become an obstacle to improving RWA's ability to advocate for the region. In addition, all RWA members will be able to participate in the RWA board's development of policies that would govern how RWA takes positions on external issues.

I support the amendments, but I think there are other things that need to be modified in the JPA. Should I propose changes as my agency approves the amendments?

There could be other things that particular members believe should be changed about the JPA. However, it is essential that all member agencies approve the identical amended JPA in order for it to become effective. Other changes can be proposed to the Executive Committee or Board at any time.

We can't foresee every issue that might come up on which there might be conflicting views among members. Wouldn't changing the policy again be very difficult if we don't get it right?

This may be the greatest benefit of vesting the power to adopt a procedure for policy positions with RWA's Board. Making appropriate changes in the future would be substantially easier than amending the JPA.

My colleagues on my agency's Board who aren't RWA reps may have questions. Will RWA staff be available to respond?

Staff will not only be available, but wish to actively engage with you to support the approval process in any way necessary, including responding to questions, briefing board members, and attending or presenting at board and council meetings.

I'm concerned that the large agencies will override the interests of small agencies. Wasn't the purpose of the unanimous consent provisions to protect against this?

I'm concerned that a group of smaller agencies will override the interests of large agencies. Wasn't the purpose of the unanimous consent provisions to protect against this?

I'm concerned that single purpose water district interests will override the broader interests of cities. Wasn't the purpose of the unanimous consent provisions to protect against this?

I'm concerned that investor owned utilities will conflict with the interests of RWA's public agency members. Wasn't the purpose of the unanimous consent provisions to protect against this?

These types of concerns were the drivers for requiring unanimous consent of policy positions when the JPA was originally developed. In the subsequent twelve years, RWA members have increasingly realized that we are stronger together, and that our common interests far outweigh our differences. In addition, the proposed JPA amendment would retain the unanimous consent rule for RWA to take a position on an agency's specific issues like ordinances, land use projects and agreements or disputes with other RWA members.

ATTACHMENT 1

**AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
REGIONAL WATER AUTHORITY**

This Amended and Restated Agreement is made and entered into as of this 4th ___ day of 2013~~04~~, by and between the parties to this Agreement (listed in Exhibit A). As of the date of this Amended and Restated Agreement's approval under Article 36 of the July 1, 2001 Joint Exercise of Powers Agreement, this Amended and Restated Agreement supersedes that 2001 Agreement.

INTRODUCTION

This Agreement changes the name of the Sacramento Metropolitan Water Authority ("SMWA") to the Regional Water Authority (the "Regional Authority"), and supersedes the agreement under which SMWA was formed and operated. SMWA will continue to operate, but as the Regional Authority. This amendment shall not affect any contracts entered into by SMWA, except for the change of name from SMWA to Regional Authority. The parties to this Agreement intend that the Regional Authority may, at some future time, provide the types of services that are currently being provided by other existing industry associations in the region, including, but not limited to, all or portions of the Sacramento Area Water Works Association ("SAWWA"), the Sacramento Maintenance and Regional Technology group ("SMART"), and the American River Basin Cooperating Agencies ("ARBCA"), subject to the approval of those entities and the Regional Authority.

Recitals

- A. This Agreement amends and supersedes in its entirety that certain joint exercise of powers agreement, as amended, that was entered into as of March 20, 1990 (the "SMWA JPA") to form the SMWA.
- B. The mission of the Regional Authority is to serve and represent the regional water supply interests, and to assist the Members of the Regional Authority in protecting and enhancing the reliability, availability, affordability and quality of water resources.
- C. The goals of the Regional Authority are to:
1. Assist, where appropriate, in the voluntary consolidation of the services provided by existing industry/trade associations and water utility support groups within the Regional Authority.
 2. Develop and provide subscription-based (i.e., that are paid for by participating Members) support services, projects and programs of mutual interest for Members, or groups of Members, and certain other subscribers.
 3. Facilitate discussion of and action on matters of regional priority and interest.

- a. "Agreement" means this Joint Exercise of Powers Agreement.
- b. "Board of Directors" or "Board" means the governing body of the Regional Authority as established in this Agreement. The Board of Directors shall include representatives of Members and Contracting Entities as provided in this agreement.
- c. "Budget" means the approved budget applicable to the expenses of the Regional Authority.
- d. "Contracting Entity" or "Contracting Entities" means an entity providing retail water service to 1,000 or more retail connections that enters into a written agreement with the Regional Authority that has been approved by two-thirds of the membership of the Board (not just two-thirds of the representatives present at a meeting of the Board) to (1) contribute to the costs of the Regional Authority as specified in the agreement, (2) be represented on the Board of Directors, and (3) have the rights and duties set forth in the agreement.
- e. "Director" means a representative on the Board of Directors.
- f. "Executive Director" means the chief administrative officer of the Regional Authority.
- g. "External Policy Issues" means state and federal legislation, and regulatory issues; judicial matters having broad applicability to the mission and/or Members and Contracting Entities; and or land use planning issues, or water projects or actions proposed by other of entities other than Members or Contracting Entities that may impact the region.
- h. "Fiscal Year" means an accounting period running from July 1 through June 30 of each year.
- i. "Member" means each entity that is or becomes a party to this Agreement.
- j. "Project or Program Agreement" means an agreement between the Regional Authority and two or more of its Members or Contracting Entities, to provide for carrying out a project or program that is within the authorized purposes of the Regional Authority, and sharing in the costs and benefits by the parties to the Project or Program Agreement.
- k. "Regional Water Authority" or "Regional Authority" means the changed name for SMWA.
- l. "SMWA" means the Sacramento Metropolitan Water Authority, a joint powers authority that was formed by a joint exercise of powers agreement, as

amended, that was entered into as of March 20, 1990, which, by virtue of this Agreement, is changed to the Regional Water Authority.

m. "SMWA JPA" means the joint exercise of powers agreement that formed SMWA.

CREATION OF JOINT POWERS AUTHORITY; POWERS AND PURPOSES

4. **Regional Authority Created.** The Regional Authority is hereby created pursuant to the JPA Act and this Agreement, reflecting the revisions of the SMWA JPA. The Regional Authority shall be a public entity separate from its Members.

5. **Boundaries of the Regional Authority.** The geographic boundaries of the Regional Authority shall be coextensive with those of the Members.

6. **Common Powers To Be Exercised.** In fulfillment of the stated mission and goals, the Regional Authority shall exercise the foregoing common powers and such additional powers as may be authorized by law in the manner hereinafter set forth.

7. **Powers and Limitations:**

a. **Powers.** The Regional Authority shall have the power in its own name to do any of the following:

1. Exercise jointly the common powers of its Members in studying, planning and implementing ways and means to provide reasonable and financially-feasible projects, programs and cooperative operations activities for Members.

2. Develop and provide voluntary support services and programs by subscription, including but not limited to: educational and training programs, water conservation programs, public education and outreach programs, water quality protection and laboratory testing programs, technical review and analysis programs, multi-Member regional planning activities, and coordinate the planning, design, financing, debt management, grant fund applications, construction and operation of physical assets on behalf of Members pursuant to the terms of this Agreement.

3. Make and enter into contracts.

4. Cooperate, act in conjunction and contract with the United States, the State of California, or any agency thereof, counties, municipalities, public and private corporations of any kind (including, without limitation, investor-owned utilities), and persons, or any of them, for any and all purposes necessary or convenient for the full exercise of the powers of the Regional Authority.

5. Contract for consultant services and to employ such other persons or employees, as it deems necessary.
6. Incur debts, liabilities and obligations, and enter into leases, installment sale and installment purchase contracts, subject to limitations herein set forth.
7. Apply for, accept, receive and administer state, federal or local grants, loans or other forms of aid or subvention from any agency of the United States of America, the State of California or other public or private entity compatible with the Regional Authority's full exercise of its powers.
8. Obtain any governmental authorizations or approvals required for the administration of the Regional Authority
9. Sue and be sued in its own name.
10. Acquire and dispose of real and personal property.
11. Perform all acts necessary or proper to carry out fully the purposes of this Agreement.
12. To the extent not specifically provided for herein, to exercise any powers in the manner and according to methods provided under the laws applicable to a Community Services District (Division 3 of Title 6 of the Government Code, commencing with section 61000).

13. Take and advocate positions on External Policy Issues in a manner consistent with any policies adopted by the Board of Directors to govern the taking and advocacy of such positions.

b. Limitations. To ensure that the Regional Authority does not take a position on in conflict with Members' or Contracting Entities' interests on local issues that are not External Policy Issues, the written consent of all Members and Contracting Entities legislation, regulatory, or land use planning issues or projects proposed by other entities, the written consent of all Members (i.e., the unanimous consent of those entities membership, not just those present at a Board of Directors meeting, or a quorum of the membership and Contracting Entities) shall be required before the Regional Authority adopts formal positions on such local issues External Policy Issues. For purposes of this Article 7.b, the term "local issues" includes, but is not limited to, local land use decisions, local ordinances, projects in this region of individual Members or Contracting Entities and disputes or agreements among Members and/or Contracting Entities concerning the region. The Regional Authority also will not take a position on any judicial or regulatory matter directly involving a Member or Contracting Entity that otherwise would be an External Policy Issue without the consent of that Member or Contracting Entity. Notwithstanding any other portion of this Article 7.b, the Regional Authority may express support for a project of a Member or Contracting

Entity to other entities where the project promotes the mission of the Regional Authority and where the support position is consistent with adopted Board policy or policies.

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.3

Subject:	Set Date for Public Hearing for Preliminary Budget Hearing in May.
Recommendation:	The Board will set a date for a Public Hearing for the Preliminary Budget. <i>Action Item: It is recommended by the Finance / Administrative Committee that the Board approve a Public Hearing date of May 20, 2013.</i>
Current Background and Justification:	The preliminary budget needs to be approved before the end of the fiscal year
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.4

Subject:	District Policy Manual Changes
Recommendation:	<p><i>Action Item: It is recommended by the Finance / Administrative Committee that Resolutions are no longer required to make Policy Manual changes.</i></p>
Current Background and Justification:	<p>The District's current policy manual has not been updated to include the past 5 years worth of Board directives. To update the whole policy manual by Resolution is a very cumbersome process. The Board minutes could serve as the memorialization of the actions taken without the need of composing and having legal review of the many Resolutions needed to accomplish this task. I have contacted the Managers of Citrus Heights Water, Del Paso Manor, San Juan Water and Sacrament Suburban. None of these agencies make policy manual revisions by Resolution. The policy manual changes are done by minute order.</p>
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA



ELVERTA

Items for Discussion
and Action

Meeting Date: April 15, 2013

Agenda Item # 4.5

Subject:	Elverta Specific Plan Consultant Funding Agreement
Recommendation:	<p><i>Action Item: It is the recommendation of the Planning committee to approve the funding agreement as revised by the committee contingent upon approval of the owners group. If there is a disagreement in wording the Board President will reconcile both agreements.</i></p>
Current Background and Justification:	<p>The General Counsel has reviewed and revised the Elverta Specific Consultant agreement. The Planning committee has reviewed his revisions and recommends that the agreement be revised as noted in the attached document. This document is needed in order for the Master Plan work to begin and the Elverta Specific Project to move forward.</p>
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills:___ Green:___ Caron:___ Anderson:___ Longo:___ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
CONSULTANT FUNDING AGREEMENT

THIS CONSULTANT FUNDING AGREEMENT ("Agreement") is entered into as of the ____ day of _____, 2013 ("Effective Date"), by and between the RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT ("District"), and ELVERTA OWNERS GROUP, a group of landowners interested in pursuing development of and therefore funding of, some of the cost of development within the boundaries of the Elverta Specific Plan ("Landowners").

RECITALS

A. On August 8, 2007, the Sacramento County Board of Supervisors adopted the Elverta Specific Plan ("Specific Plan"). The Specific Plan provides for the development of a mixed use community on approximately 1,750 acres including commercial uses, park lands, school sites, a mix of housing types and related infrastructure.

B. The Landowners are pursuing various subsequent governmental approvals in order to advance development within the Specific Plan. District is interested in providing feasible water service to the plan area.

C. Landowners need a reliable and financially affordable supply of domestic water.

D. District and Landowners desire to enter into an agreement providing for certain tasks and funding for certain tasks to be performed or overseen by the District's engineer related to planning, financing and implementation of future water service to the Specific Plan area that is sustainable and feasible.

AGREEMENT

1. **Effective Date and Term.** This Agreement shall be effective as of the date first shown above (the "Effective Date"). This Agreement shall remain in full force and effect until five (5) years from the Effective Date, unless extended in writing by District and Landowners, or until terminated pursuant to Section 6, below.

2. **Initial Scope of Work and Approved Budget.** The initial scope of work ("Initial Scope of Work"), including the budget as approved by the parties is set forth in Exhibit "A" attached hereto and incorporated herein by this reference. Any additional tasks and budget adjustments shall only become effective when approved, in writing by the General Manager of District and Landowners' authorized representative.

3. Deposits and Accounting. Landowners shall submit to District, within 30 days of execution of this agreement, an initial deposit for the budget amount contained in the Initial Scope of Work, as set forth in Exhibit "A". District shall provide, to Landowners within twenty-five (25) calendar days of the end of any given month, a written monthly accounting report of the prior month's expenditures by District of funds paid by Landowners pursuant to this Agreement. In the event that the Initial Scope of Work is increased pursuant to this Agreement, the Landowners shall deposit the corresponding increased amount of budget for such increased Initial Scope of Work with District within thirty (30) calendar days after execution of the change order as provided in Section 2 above.

4. District Consultant Invoices. District consultants shall provide detailed, itemized invoices to District of their work that falls within the Initial Scope of Work, as may be amended pursuant to Section 2 above. District shall include in its consultant contracts a provision that District's consultants shall provide invoices to District within thirty (30) days after the end of each month's work by such consultants. District shall provide copies of invoices, to the Landowners upon receipt from consultants by transmitting them electronically via email to the individual designated by the Landowner to receive notices per this agreement.

Deleted: with the exception of its District's General Counsel's invoices,

Landowners understand and agree that from time to time, and without the need for approval from Landowners, it may be necessary for the District to seek legal advice from its General Counsel as approved by the General Manager for services to be performed by the District and its Consultants pursuant to this Agreement. Landowners will reimburse the District for all legal fees and costs associated thereto.

Deleted: With respect to the District's General Counsel Invoices, District shall only provide Landowners the total amount invoiced (without any details, to ensure confidentiality, and protect the Attorney-Client privilege) by Counsel for legal services rendered for and on behalf of the District.

When District expenditures for approved tasks under this Agreement reach sixty percent (60%) of the approved budget set forth in Exhibit "A," or any change order to this Agreement, District and Landowners shall meet and confer on the status of work on the approved tasks and remaining tasks to be completed, and adjust the approved budget pursuant to mutual written agreement of District and Landowners. No work will occur on any task or scope of work for which the required deposit has not been received.

Payments by Landowners to District shall be transmitted to District, as follows:

Rio Linda/Elverta Community Water District
Attn: Mary Henrici, General Manager
P.O. Box 400
Rio Linda, CA 95673

5. Credit for Master Plan Portion of the Scope of Work. The completion of the District's Master Plan Update "Update" has been determined to be in the interest of both the District and the Landowners. To accelerate the completion of the Update as defined in Task 1 of the Scope of Work as set forth in Attachment A, the Landowners agree to pay upfront costs for the Update. The District agrees to reimburse the cost of the Update by crediting the Landowners the actual cost currently estimated at \$50,000 toward future connection fees associated with the development. The allocation of the reimbursement will be determined at a future date and will not exceed 50 percent of the development's connection fee.

6. Refunds of Unexpended Funds/Payment Upon Termination. After completion of the tasks set forth above in Exhibit "A" and in any change orders to this Agreement, and after full satisfaction of all financial obligations incurred by District in performance of such tasks and if unexpended funds paid by Landowners to District remain, District shall, within fourteen (14) calendar days, refund such unexpended funds to the Landowners.

In the event this Agreement is terminated as provided in Section 7, below, District shall refund any unexpended funds as provided for above.

7. Termination. This Agreement may be terminated by (a) expiration of the Term set forth in Section 1, above, without extension of the parties by mutual written agreement, (b) either District or the Landowners for any reason upon providing ten (10) days' written notice to the other party, subject to the payment obligation of the Landowners set forth in Section 5, above, (c) District for failure by Landowners to make required payments in a timely manner hereunder.

8. Reimbursement Agreement. District and Landowners agree that the costs paid pursuant to this Agreement will benefit other developers and landowners of property within the Elverta Specific Plan boundary. District agrees to assist and take all reasonable actions to cause or support the creation of an infrastructure financing fee such that said costs, shall be reimbursed to Landowners through a fee upon future lands as they benefit from said expenditures. **Landowners agree to reimburse the District for all costs incurred in taking actions to cause or support the creation of an infrastructure financing fee.**

9. Notices. Any notice ("Notice") to be given hereunder to any party hereto shall be in writing and shall be delivered to the person at the appropriate address set forth below by personal service (including express or courier service), or by certified mail, postage prepaid, return receipt requested, as follows:

Notice required to be given to District shall be addressed as follows:

General Manager
P.O. Box 400
Rio Linda, CA 95673

Notice required to be given to the Landowners shall be addressed as follows:

Elverta Owners Group
c/o Jeff Pemstein
The RCH Group to cause
1640 Lead Hill Boulevard, Suite 220
Roseville, CA 95661

Notices so submitted shall be deemed to have been given (i) on the date personally served, if by personal service, or (ii) forty-eight (48) hours after the deposit of same in any United States Post Office mailbox, postage prepaid, addressed as set forth above. The addresses and addressees, for the purpose of this Section 8, may be changed by giving written notice of such change in the manner herein provided for giving notice.

10. No Third Party Beneficiaries. This Agreement is made and entered into for the sole protection and benefit of Landowners and District and their successors and assigns: No person who is not a party to this Agreement shall have any right of action based upon any provision in this Agreement.

11. Amendments. All modifications or amendments to this Agreement shall be in writing, and executed by all parties hereto in order to be of any force or effect.

12. Jurisdiction and Venue. This Agreement shall be administered and interpreted under the laws of the State of California. In addition to any other right or remedies, either District or Landowners may institute legal action to cure, correct or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation. All legal actions shall be instituted in the Superior Court of the County of Sacramento, State of California.

13. Severability. If any term, covenant or condition of this Agreement or the application thereof to any person, entity or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons, entities or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

14. Entire Agreement. Except as may be amended as set forth in Section 10, above, this Agreement, inclusive of its Recitals and Exhibits, constitutes the sole agreement

between District and the Landowners pertaining to funding of the tasks set forth in Section 2, above, and supersedes any other oral or written understanding.

IN WITNESS WHEREOF, District has authorized the execution of this Agreement in by its President of the Board and Landowners have authorized execution of this Agreement by Jeffrey M. Pemstein.

DISTRICT:

RIO LINDA / EVLERTA COMMUNITY WATER DISTRICT

By: _____
President of the Board

Printed Name: _____

LANDOWNERS:

ELVERTA OWNERS GROUP

By: _____
Jeffrey M. Pemstein
Project Manager and
Authorized Agent
EXHIBIT A
Scope of Work
3

Attorney Client Privilege Definition

Attorney-client privilege is an evidentiary rule that protects communications between a client and his or her attorney and keeps those communications confidential. It protects both attorneys and their clients from being compelled to disclose confidential communications between them made for the purpose of furnishing or obtaining legal advice or assistance. The privilege is designed to foster frank, open, and uninhibited discourse between attorney and client so that the client's legal needs are competently addressed by a fully prepared attorney who is cognizant of all the relevant information the client can provide. The attorney-client privilege may be raised during any type of legal proceeding, civil, criminal, or administrative, and at any time during those proceedings, pre-trial, during trial, or post-trial.

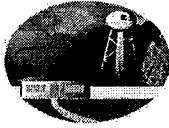
In *United States v. United Shoe Machinery Corp.*, 89 F. Supp. 357 (D. Mass. 1950) the court articulated five requirements necessary to establish attorney client privilege. They are first, the person asserting the privilege must be a client, or must have sought to become a client at the time of disclosure; second, the person connected to the communication must be acting as a lawyer; third, the communication must be between the lawyer and the client exclusively — no non-clients may be included in the communication; fourth, the communication must be for the purpose of securing a legal opinion, legal services, or assistance in some legal proceeding, and not for the purpose of committing a crime; fifth, **the privilege may be claimed or waived by the client only (usually, as mentioned, through counsel).**

However, even when all the requirements have been met, the courts can still compel disclosure of the information sought. The courts base exceptions to the privilege on rule 501 of the Federal Rules of Evidence, which states that "the recognition of a privilege based on a confidential relationship ... should be determined on a case-by-case basis." In examining the privilege on a case-by-case basis, the courts weigh the benefits to be gained by upholding the privilege (preserving the confidence between attorney and client) against the harms that may be caused if they deny it (the loss of information valuable to the opposing party).

The attorney-client privilege is considered as one of the strongest privileges available under law.

Citation: <http://definitions.uslegal.com/a/attorney-client-privilege/>

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.6

Subject:	Legal Bills
Recommendation:	<p>The Board will discuss providing full detail of legal bills to the Public.</p> <p><i>Action Item: It is recommended by the Finance / Administrative Committee that full detail of legal bills being provided to the Public be discussed by the full Board.</i></p>
Current Background and Justification:	
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.7

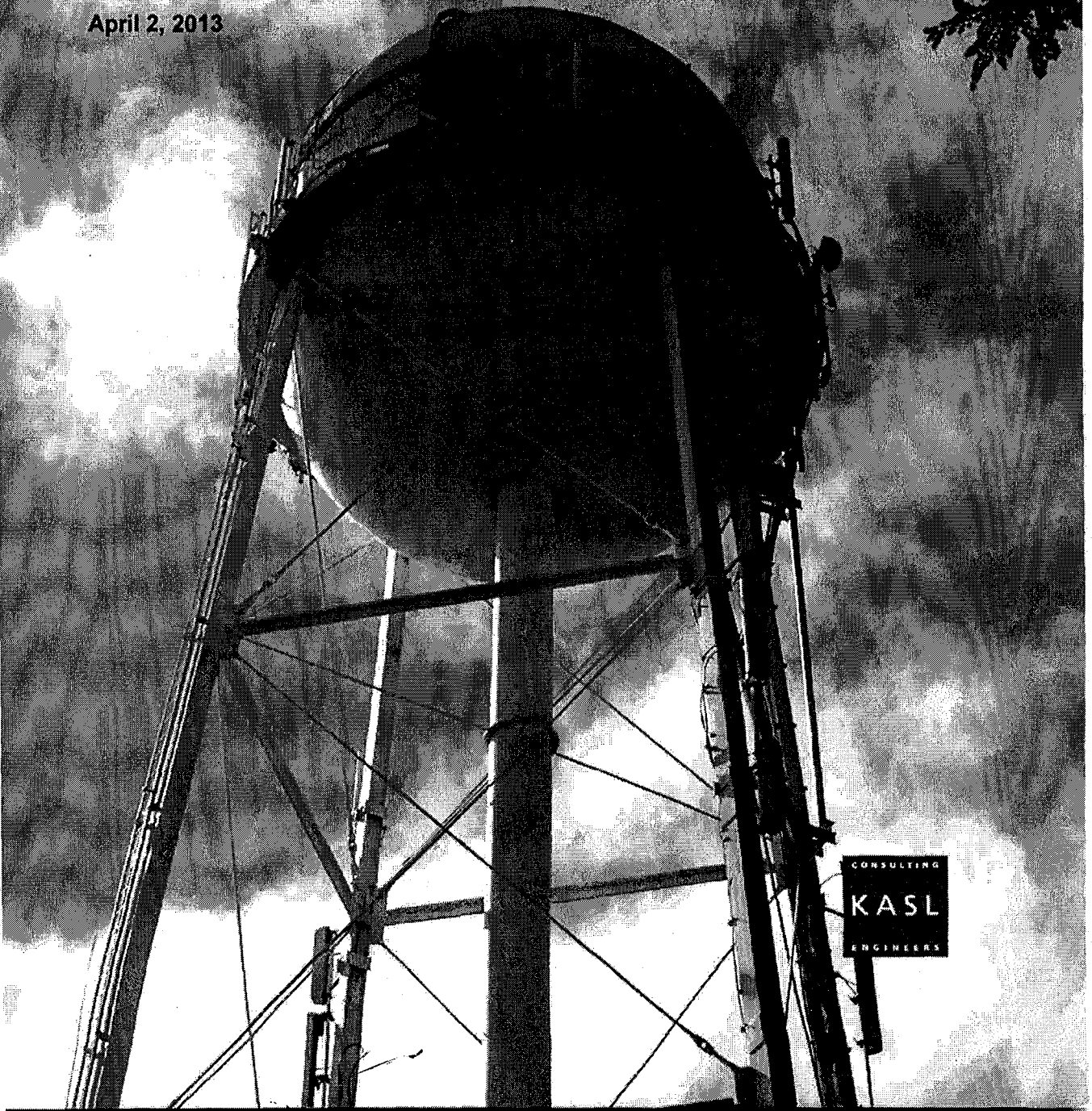
Subject:	Engineering for L Street Reservoir
Recommendation:	<p>The Board will be asked to approve the environmental and general engineering for the L Street Reservoir.</p> <p><i>Action Item: The Consulting Agreement Evaluation Team recommends the approval of Affinity Engineering for this project.</i></p>
Current Background and Justification:	<p>The Planning committee had requested staff to create a Request for Proposals for the engineering work on the L st. Reservoir. This was done. Two firms presented proposals the team felt that both firms were very qualified for the job with a large amount of experience in this field. The team was at a deadlock regarding the firm best qualified to do the work so the fee schedule was analyzed and it was determined that there was a significant difference in the cost to the District for the one firm to perform the work. Because of this Affinity Engineering was determined to be the engineering company recommended to perform this work.</p>
Conclusion:	
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

**PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT**



By: KASL Consulting Engineers

April 2, 2013



April 2, 2013

Rio Linda / Elverta Community Water District
730 L Street
Rio Linda, CA 95673
Attention: Mary Henrici, General Manager

Subject: Proposal for the Design and Services During Construction for the "L" Street Reservoir and Pump Station Project



7777 Greenback Lane
Suite 104
Citrus Heights, CA
95610

Tel. 916 / 722-1800
Fax 916 / 722-4595

Principal:
John C. Scroggs

CIVIL
WATER RESOURCES
SURVEYING

Dear Ms. Henrici and Selection Team Members:

We understand the Rio Linda / Elverta Community Water District (RLECWD) Board, General Manager and staff have been working diligently for their community and rate payers to upgrade the District's water system and complete system improvements which will lift the California Department of Public Health imposed building moratorium. The design and construction of the 1.1 million gallon water storage reservoir, pump station and associated site improvements will achieve this goal. KASL Consulting Engineers, a locally owned, civil engineering, water resources, and land survey firm with over 30 years specialized experience in civil engineering and water resource consulting services is ideally suited to meet the District's engineering design and construction services needs. We understand the reliance and expectations your customers place on you to provide a dependable supply of safe, excellent quality water in an efficient, responsive and affordable manner. Our team is ready to partner with the RLECWD to make sure your goals are met.

How we will meet your needs

We have assembled a team of water resource professionals with proven relevant experience that possesses first hand knowledge of the design of water storage reservoirs and pump stations within the Greater Sacramento Region. We will provide field and record data research to produce accurate base mapping and develop design alternatives and recommendations to guide the engineering of the new reservoir, pump station and water mains. We will provide design and construction service coordination for CEQA/NEPA compliance, California Department of Public Health (CDPH) permits, construction inspection, QA / QC testing and construction management. During the past 10 years, KASL has completed design and construction support engineering for over a dozen similar water storage reservoir and pump station projects. Our recent design experience also includes water treatment plants, supply wells, water main replacement and other water resource facilities.


Assisting us with this project will be the following subconsultant team members and the specialty services that each member will provide:

- **ENGEO** – geotechnical engineering services and special inspections
- **WAVE** – electrical engineering, instrumentation and control
- **NVIS** – construction inspection and QA / QC services

Our team is uniquely qualified to work closely with District staff to ensure that your Project is implemented to your complete satisfaction. Our office is located within 20 minutes of the District. We have previously provided design and construction support for civil engineering projects in the Rio Linda / Elverta community. I will personally serve as Principal-in-Charge and Project Manager from start to finish for this important Project. I am authorized to negotiate and bind the firm to contracts and I certify this Proposal is valid for at least 90 days from the date of submission. Please review the enclosed Proposal for Design and Services During Construction for the "L" Street Reservoir and Pump Station Project to learn more about us and the services we provide. Thank you for considering us to be part of your continued commitment to the Rio Linda / Elverta Community Water District customers.

Very Truly Yours,

KASL Consulting Engineers, Inc.


John C. Scroggs
jscroggs@kasl.com

PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



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1. PROJECT OVERVIEW

INTRODUCTION

With the recent completion of Well No. 15, the 1.1 million gallon capacity water storage tank, pump station and associated L Street site improvements proposed by the Rio Linda / Elverta Community Water District (RLECWD) are the last water system improvements needed to lift the California Department of Public Health (CDPH) imposed building moratorium. Well No. 15, with a firm capacity of 2800 gallons per minute (gpm), will help provide the District with the water source capacity needed to meet updated peak system demands. The new water storage tank will meet current peak hour and fire flow requirements and the pump station, equipped with standby power, will provide the redundant pumping capacity needed to comply with CDPH regulations.

Recent studies completed by the RLECWD initially determined that the District's peak hour water demand and the maximum day plus fire flow requirements ranged from 9100 to 9160 gpm. Well No. 15, which will provide 2800 to 3000 gpm of water supply, increases the total capacity of the District's groundwater supply grid to approximately 9200 gpm.

In the December 2012 Amendment to the SRF Applicant Engineering Report, the District revised their maximum day plus fire flow and peak hour demands to the range of 9624 to 9936 gpm. In addition to the new source of supply, storage and pumping provided by Well No. 15 and the currently proposed L Street Reservoir and Pump Station Project, the District has available an emergency connection to the Sacramento Suburban Water District which can provide emergency flows up to 1000 gpm. With this additional, emergency, source of supply, 1.1 million gallons of storage and 3500 gpm of pumping capacity, the proposed L Street Reservoir and Pump Station improvements will provide the District with sufficient storage plus an additional 30% peak capacity to meet redundant peak hour pumping requirements.

In selecting the currently proposed improvements the District evaluated two other system alternatives and determined, through an analysis of present worth, reliability and constructability, that the proposed L Street Reservoir and Pump Station Project best meets the District's water supply, storage and water pressure needs.

Issues which will Require Special Consideration

- **The proposed water storage reservoir and pump station facility will be constructed on the District's L Street site. There are existing residential land uses which border this site on the west and south.** Modification to the preliminary site layout will likely be made to adjust the location of standby generator, electrical panel and pump station facilities to provide adequate setback and screening with respect to adjacent, residential, land uses. We will evaluate with the District alternative perimeter wall and screening improvements which provide security and noise attenuation both during construction and future operation and maintenance. In addition, the Special Provisions prepared for this Project will address:
 - Clearly defined work hours and schedule constraints to identify acceptable work hours and working days.
 - Temporary screening requirement for the nearest / most affected residences during tank erection.
 - Full "tenting" requirement during coating preparation (i.e. sandblasting) and coating operations.
- **The existing Well No. 12 and elevated storage tank must remain in operation during the construction of the new storage reservoir and pump station improvements.**

The L Street Reservoir and Pump Station improvements will be designed to allow ongoing operation and maintenance of the onsite system improvements. As an early planning and design task we shall review with District staff their current operation, maintenance and access needs at the L Street site. We shall continue to review design submittals with District staff to make sure that ongoing system O & M needs are addressed. Alternative, nearby, construction equipment and storage yards will be identified and reviewed with the District to keep these activities from interfering with



Existing Well No. 12



Elevated Storage Tank



1. PROJECT OVERVIEW

the District's onsite operations. Critical "cutover" scheduling will also be reviewed and coordinated with the District and with utility services to make the transition from existing to new improvements a "seamless" process.

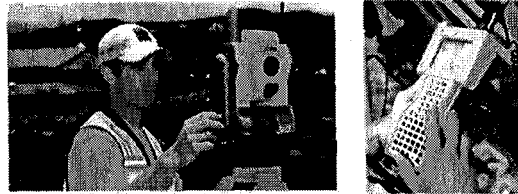
- **The District has scheduled that this Project will be completed and online by April 30, 2014.**

With authorization to proceed received in mid-April 2013, a one year schedule is available to prepare and complete the draft and final Basis of Design Technical Memorandum (TM), Project Construction Documents, Construction Bidding and Award, Project Construction and Permitting. Integrated in this schedule will be the completion of necessary CEQA documents (by others) and environmental certification by the District as lead agency. To meet the Project schedule, the KASL team will immediately conduct a kick-off meeting with the District Manager, District Operations staff and the District selected environmental consultant. Project goals, objectives, design criteria, opportunities, constraints, key stakeholders and submittals shall be clearly identified at this initial meeting. Topographic and boundary surveys (by KASL) and geotechnical investigations (by ENGeo) shall be initiated immediately. These documents will be incorporated in the Basis of Design TM and will be the first deliverables. The TM shall include:

- Alternative and recommended site layouts.
- Preliminary tank design.
- Alternative and recommended pump station improvements using variable frequency drives.
- Preliminary process and instrumentation diagrams.
- Control narratives consistent with the Programmable Logic Controller (PLC), telemetry and SCADA components to be provided by Tesco. The control system shall conform with the District's operation policies, procedures and goals.
- A plan for the eventual replacement of the existing Well No. 12 on the same site and the eventual removal of the existing elevated tank.
- Estimate of probable construction costs.

The draft and final TM documents shall be coordinated with the District's environmental consultant. Mitigation measures recommended in the CEQA document shall be included in the final Project design.

To meet CDPH permitting requirements application for the Amended Water Supply Permit and the Amended Water Supply Permit Report shall be prepared and submitted early in the project construction phase. Other milestones proposed to meet schedule requirements are described in the Project Schedule section of this Proposal.



KASL Surveyor in the Field With Data Collector

- **A comprehensive QA/QC Program is needed to ensure proper fabrication and erection of the above ground welded steel water storage reservoir.** Typically, components of a steel tank are fabricated off site and delivered for final installation. Critical welding and coating operations may therefore, take place off site. It can be costly to send a specialty inspector to a remote location to perform QA inspections during tank fabrication. During erection, the contractor must be responsible for QC of welding and coatings. Certified welding and coatings inspector shall be provided by our team during tank erection and to provide valuable QA. To address QA/QC tank fabrication issues, we propose that the tank erector provide:
 - a third party quality control agent to perform specialty inspections during off site fabrication and erection,
 - complete radiograph testing and reporting per AWWA D100-05, Section 11.

In addition, the Special Provisions prepared for this Project shall require submittals for:

- Prequalifying procedures, products, welders and applications prior to tank fabrication.
- Daily QC fabrication reports.
- Documentation and inspection of prefabricated components.

The Construction Documents shall identify critical welding and coating locations and a schedule of coating and onsite specialty inspections during tank erection.

- **Design Issues**
Responses to design issues are included in the Detailed Work Plan section of this Proposal.

PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



2. DETAILED WORK PLAN

Tasks and deliverables to be completed for the L Street Reservoir and Pump Station Design and Services during construction shall include the following:

1. Kick-off Meeting

An effective, well organized, kick-off meeting shall be conducted to identify and clarify with the District Project goals, objectives, schedules, deliverables, opportunities, constraints and stakeholders. We recommend that the kick-off meeting include the District Manager, Key District Operating Staff and the District Environmental Consultant as well as the KASL Project Manager and Key Staff. KASL shall prepare the meeting agenda and meeting minutes. Special attention shall be given to the District's directives and required action items.

Deliverables:

- Meeting Agenda
- Meeting Minutes
- Meeting Action Items and District Directives

2. Boundary and Topographic Survey

A complete boundary and topographic survey shall be prepared for the entire L Street RLECWD site. The scope shall include the L Street Project frontage and the mapping of visible, nearby improvements (structures, mature trees, and visible utilities) on adjacent properties. The final map, parcel map or deed shall be referenced that created the existing L Street Parcel. We shall obtain as-built improvement plans to help map onsite, underground, District installed facilities. A Preliminary Title Report shall be obtained to map easements or encumbrances which could impact Project design. Setback requirements and / or restrictions shall be noted on the Boundary and Topographic Survey.

Preparation of the L Street Reservoir and Pump Station Boundary and Topographic Survey shall include:

- a) Topographic Data - Spot elevations, contour intervals, grade breaks, elevations at edge of pavement, curbs, gutters, sidewalks, centerline, lane lines, fog line, flow line of roadside ditches, flow lines of drainage conduits and swales, found right-of-way and property line monuments, elevations at fences, walls, existing structures, trees.

- b) Structures - Driveways, culverts, drainage structures, fences, walls, existing onsite and adjacent structures, existing utility improvements, points of connection for the proposed booster pump station connection.
- c) Trees - Location, height, trunk diameter and type of trees, with 6-inch trunk diameter and larger, onsite and adjacent and shrubs, hedges or other landscaping improvements that may impact the proposed L Street site, reservoir, pump station and frontage improvements.
- d) Visible Utilities - Location of onsite, adjacent and frontage street utility poles, guy anchors, pull boxes, vaults, fire hydrants, valve boxes, manholes and meters.

Unless otherwise directed, the Boundary and Topographic Survey base map shall be prepared at 1" = 20' scale. The draft survey shall be reviewed with the District Manager and Operations staff for conformance with District requirements.

Deliverables:

- Draft Boundary and Topographic Survey, Final Boundary and Topographic Survey (and Project Site Base Map)

3. Geotechnical Report

To characterize the subsurface conditions for design, ENGEO will drill not less than two borings within the footprint of the proposed reservoir and not less than one boring within the footprint of the proposed booster pump station. ENGEO will mark the site for an Underground Service Alert (USA) utilities check.

ENGEO will test representative soil samples from the exploratory locations in their laboratory to determine engineering properties. They shall conduct moisture content, dry density, sieve analysis, plasticity index, unconfined compressive strength and corrosion testing as appropriate for the design of the L Street Reservoir and Booster Pump Station improvements.

The Geotechnical Report shall include findings and recommendations for:

- a) Structural Improvements - Reservoir and Booster Pump Station
- b) Earthwork



PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



2. DETAILED WORK PLAN

- c) 2010 California Building Code Parameters
- d) Pavement Recommendations

The geotechnical report will contain discussions of surface, subsurface and groundwater conditions, seismicity, laboratory test data, boring log data, and a site plan showing the exploratory locations and improvement limits. The report will be signed by a licensed California Geotechnical Engineer.

Deliverables:

- 3 bound copies of the Geotechnical Report
- One Electronic Copy in Adobe pdf format

4. Basis of Design Technical Memorandum

The Basis of Design Technical Memorandum (TM) shall serve as the Project Design Report and will guide the preparation of the Construction Documents. The recommendations included in the TM will be of sufficient detail to serve as a 30% design submittal. The preparation of the TM will be coordinated with the District Manager, Key District Staff and the District's Environmental Consultant. The Basis of Design TM shall include, but will not necessarily be limited to, the following:

- a) Alternative and Recommended Site Layouts
- b) Alternative and Recommended Welded Steel Tank Elevations (Cone roof or Knuckle roof)
- c) Alternative and Recommended Tank Appurtenances (exterior stairway interior ladder, cathodic protection, safety features, inlet, outlet, overflow and drain piping, vent, hatch level controls, mixing / diffuser details).
- d) Alternative and Recommended Pump Station Equipment (vertical turbine or inline centrifugal, District approved / District standard pump supply manufacturers).
- e) Alternative and Recommended Pump Station Layout and Structures.
- f) Alternative and Recommended Pump Station Appurtenances (automatic and manual valves, flow control valves, flow meter, instrumentation).
- g) Electrical and Control Systems; Process and Instruction Diagram (P & ID) and control narratives that will assure the District that the proposed electrical and control design will be compatible with the TESCO furnished programmable logic controller (PLC), telemetry and SCADA components.

- h) Engineer's Estimate of Probable Costs. Quantity take-offs cost estimates shall be prepared for alternative and recommended improvements. Pump Station building costs shall be identified as a separate Project cost item.
- i) Plans for Replacement of Existing Well No. 12 and the Eventual Removal of the Existing Elevated Tank. The TM will include provisions for ongoing operation and maintenance of the existing onsite well and tank facilities during Project construction, a schematic plan for replacement of the No. 12 Well with a reverse rotary type facility and a plan for the eventual removal of the existing elevated storage tank.
- j) Preliminary Plans; Preliminary, Recommended Site, Tank, Pump Station, Electrical and Control Improvement Plans shall be appended to the Basis of Design TM.

Preliminary site, tank, booster pump, electrical and control findings and recommendations shall be submitted to the District for review and comment during the preparation of the TM. The draft TM document will include design assumptions, design criteria, design alternatives and recommendations and reviewed with the District Manager and District Staff before the final TM is completed. Copies of the draft and final TM documents shall be reviewed with the District's Environmental Consultant to coordinate the CEQA document preparation.

Deliverables:

- Site, Tank, Booster Pump, Electrical and Control progress submittals.
- Three bound hard copies and one electronic copy in Adobe pdf format of the draft TM.
- Three bound hard copies and one electronic copy in Adobe pdf format of the final TM.

5. Construction Documents: Plan and Specifications

The final Basis of Design TM as approved by the District will serve as the guide document for the preparation of the Plans and Specifications. The Construction Documents shall incorporate District Standards and General Conditions as appropriate.



PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



2. DETAILED WORK PLAN

The Tank design shall conform to AWWA D100-05 and UBC Seismic Zone 3 Standards. Plans and specifications shall be submitted to the District for review at the 60% and 95% design stages. The 95% design submittal shall be complete except for final review comments from the District. In addition to the plans and specifications, the KASL Team shall submit a revised opinion of probable construction cost with the 95% design submittal. A technical review meeting shall be held with District Staff after the 60% and 95% submittals to review District comments.

Deliverables:

- 60% submittal:
 - o Three (3) half size copies of Project Drawings.
 - o Three (3) hard copies of Project Specifications.
 - o One (1) copy of Project Drawings and Specifications in Adobe pdf format.
- The 95% submittal:
 - o One (1) full size copy of Project Drawings
 - o Three (3) half size copies of Project Drawings
 - o Three (3) copies of Project Specifications
 - o One (1) copy of Project Drawings and Specifications in Adobe pdf format.
 - o One (1) Opinion of Probable construction Cost in Adobe pdf format.

A bid set of Construction Documents which incorporate the District's comments of the 95% design submittal shall be prepared. The Bid Document deliverables shall include:

- One (1) signed full size copy of Bid Set Drawings
- Three (3) signed half size copies of the Bid Set Drawings
- Three (3) signed hard copies of Bid Set Specifications.

6. Bid Support Services

Bid Support Services shall be provided in conformance with the District's RFP.

Deliverables:

- Electronic copies of Bid Documents.
- Pre-Bid Meeting minutes.
- Electronic copies of Response to bidders.
- Electronic copies of addenda.
- Bid review findings and recommendations.
- Recommendations for Award.
- Confirmed Set of Project Construction Documents including
- Hard copies and electronic copies of signed Construction Documents as specified in the District's RFP.

7. Services During Construction

Services provided during construction shall conform to the District's RFP. Stephen Walters of NV/5 will serve as the project inspector /resident engineer throughout the construction phase.

Deliverables:

- Hard copies and electronic copies, as appropriate, of inspection meeting notes and progress reports, submittal reviews, field memos, field clarifications, change orders and record drawings as itemized in the District RFP.

The KASL Project Manager shall serve as the single point of contact and coordination between the Contractor, District Manger, District Staff and the Project Resident Engineer / Inspector throughout the Project construction and permitting phase.

In addition to the above services during construction, itemized in the District's RFP, KASL is also available to provide construction staking of the proposed L Street Reservoir and Pump Station Project.



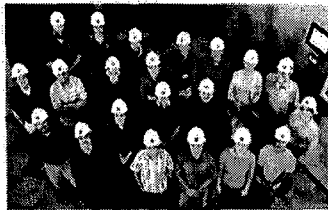
3. PROJECT TEAM

FIRM BACKGROUND AND ORGANIZATION

KASL Consulting Engineers, Inc., is a City of Citrus Heights-based, locally owned, professional engineering and land surveying firm. KASL provides water resource engineering, civil engineering and land surveying services to public agencies and to private development interests in Northern California and the Western United States. **Our office is located at 7777 Greenback Lane, Suite 104, Citrus Heights, CA, 95610 which is less than 12 miles and a 20 minute drive from the Project site.**

Founded in 1982, our firm offers expertise in water development, treatment, storage and distribution systems, wastewater collection, treatment and reclamation, road improvement projects, land development, storm drainage improvements, utility plans, computer modeling, mapping and surveying. With support from our subconsultants we also provide geotechnical engineering, electrical engineering and other professional services, as required. Our current staff of twelve includes five Registered Civil Engineers, one Registered Traffic Engineer and one licensed Professional Land Surveyor.

**The KASL
Team**



The following key KASL professional staff and sub-consultant team members are immediately available for this assignment.

**John (Jack) Scroggs, P.E.
Principal-in-Charge and Project Manager**

The Project Manager for all water resource and public works projects conducted by our firm is **Jack Scroggs**. Mr. Scroggs is a California Registered Civil Engineer and California Registered Traffic Engineer. He is also a Registered Civil Engineer in Nevada. He has supervised and directly participated in the preparation of water master plans, engineering plans and technical specifications for water resource projects throughout Northern California including the Sacramento County Region. Mr. Scroggs has over 35 years of experience in water resource and civil engineering.



Mr. Scroggs received his BS and an MS Degree in Civil Engineering from the University of California, Davis. He is extremely accomplished with County, State and Federal requirements pertinent to water development, treatment, storage, booster pump stations and distribution systems.

For this project, Mr. Scroggs will serve as the Principal-in-Charge and Project Manager and will be the primary point of contact with the Rio Linda/Elverta Community Water District throughout Project design and construction.

He will direct the engineering services work, review, approve, sign and stamp all engineering documents prepared for the District and will participate in all coordination and meetings as required by the RLECSO and California Department of Public Health's Division of Drinking Water and Environmental Health.

Mr. Scroggs performed as the Principal-in-Charge and Project Manager for the preparation of water storage tanks, pump stations and pipeline plans and technical specifications for the following recent water resource projects:

- North Plumas Water Treatment Plant, Storage Tank, Booster Pumps and Transmission Main, Yuba County
- Wildflower Water Storage and Booster Pumps, Amador County
- Olivehurst Water Storage Tank and Booster Pump Station, Yuba County
- Willow Street Pump Station Investigation and Improvement Design, City of Fort Bragg
- Plymouth Pipeline and Water Storage Tank, Amador County
- Copper Cove Raw Water Main, Pump Station, Water Treatment Plant and Distribution Mains, Calaveras County
- Jenny Lind Water Supply, Pumping, Treatment, Treatment Expansion, Booster Pumps, Transmission Mains and Storage Tanks, Calaveras County
- Jenny Lind / AD 604 Water Storage Tank, Pump Station and Pipeline Improvements, Calaveras County
- Walton Lake Water Treatment Plant Expansion, El Dorado County
- Greenback Lane Emergency Water Main Replacement, Orangevale, CA
- Orange Vale Water Company Water Model and GIS Project, Sacramento County
- Polo Grounds Well and Water Treatment Plant, Santa Cruz County
- Auburn Bluffs Water Storage Tank, Placer County

PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



3. PROJECT TEAM

Eileen Shelton, P.E., Senior Engineer

Ms. Shelton is a California registered Civil Engineer with over 27 years of civil engineering experience. Ms. Shelton has extensive background in the planning and design of water, sewer and storm water drainage systems, roadway, and related facilities. She is extremely adept with CADD and underground utility modeling. **For this project Ms. Shelton would provide engineering services for the Project.** Ms. Shelton received her B.S. Degree in Civil Engineering from Santa Clara University.



BA in Geography with an emphasis in cartography. He is licensed as a California Professional Land Surveyor.

He is accomplished with all types of surveying instrumentation including conventional, GPS, robotic, survey controllers, computer applications and CADD. **Mr. Dron will direct field surveys and the creation of boundary and topographic mapping including data gathered in the field and record data gathered from utility companies and County records.**

ENGEO – Geotechnical Sub-Consultant

2213 Plaza Drive, Rocklin, CA 95765

Mark Gilbert, GE, PE, Principal Engineer, has practiced geotechnical engineering since 1985 and has been with ENGEO since 2002. Mark and his ENGEO team has worked with KASL on many water and sewer pipeline projects, water storage and transportation projects throughout Northern California.

Johnathan Boland, GE, PE, Senior Engineer, has over 11 years providing professional geotechnical engineering consulting services.

ENGEO will perform drilling borings within the footprint of the tank site and booster pump station area which will then be laboratory tested and analyzed. A geotechnical report will be prepared with engineering recommendations for design of improvement foundations and support.

WAVE ENGINEERS, INC. – Electrical Engineering and Control Systems Sub-Consultant

6100 Horseshoe Bar Rd, A-102, Loomis, CA 95650

Ken Warddrip, PE, EE, Principal, has 38 years experience with design of electrical power and control systems including pumping plants and SCADA systems. He has coordinated with TESCO on numerous projects throughout Northern California. **Mr. Warddrip will perform electrical engineering and control system design for this Project.**

NOLTE VERTICALFIVE (NV/5) - Construction Inspection and QA / QC Testing Sub-Consultant

2495 Natomas Park Drive, Sacramento, CA 95833

Stephen Walters, PE, has 10 years experience in construction management and civil engineering design. He served as resident and assistant resident engineer on a variety of projects representing millions of dollars of water, wastewater and pump station construction. **Mr. Walters will perform construction management and inspection services for this Project.**

Charles (Chuck) Horel, P.E., Senior Engineer

Mr. Horel has over 35 years of civil engineering and construction experience and has been with KASL Consulting Engineers for six years. A Registered Civil Engineer in California, **Mr. Horel will serve as a Senior Engineer for this project to perform in-house quality control services and permit assistance.** Mr. Horel is a 1974 graduate of CSU Sacramento with a BS Degree in Civil Engineering. Mr. Horel prepared the State of California Domestic Water Supply Permit Amendment for the Olivehurst Public Utility District for activation of a new well, 6.0 MGD water treatment plant, storage tank and booster pump station designed by KASL Consulting Engineers.



William (Bill) Ostroff, P.E., Project Engineer

Mr. Ostroff is a California Registered Civil Engineer with over 10 years experience with KASL. He has conducted water storage tank, pumping and pipeline design, extensive network modeling, extended period simulation and surge analysis of water systems. Mr. Ostroff is well versed with computer modeling and design tools such as MicroStation, Bentley InRoads Suite, CivilStorm, CulvertMaster, FlowMaster, Hammer, StormCAD and WaterCAD. **Mr. Ostroff will serve as a Project Engineer for this assignment and will perform civil engineering design services.** He obtained his B.S. Degree in Civil Engineering from Cal Poly, San Luis Obispo.



Jeff Dron, PLS, Survey Manager

Jeff Dron has over 12 years of survey experience with KASL Consulting Engineers. Mr. Dron graduated from the California State University, Chico with a

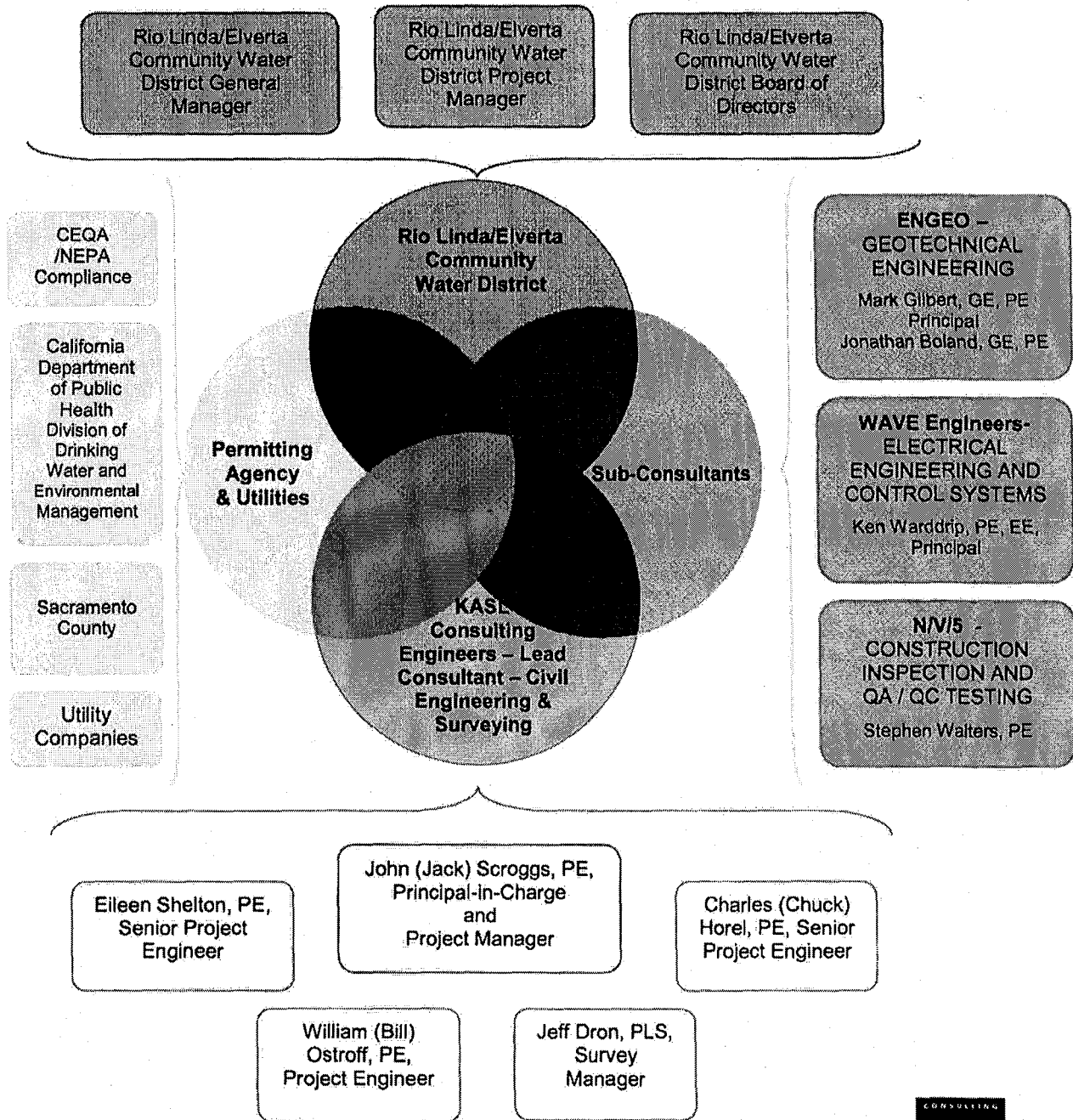


PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



3. PROJECT TEAM

ORGANIZATION CHART – Project management, key engineering and support staff who will participate in the "L" Street Reservoir and Pump Station Project and the KASL subconsultants who will be available to provide specialized support services are presented in the Organization Chart below.





4. REFERENCES

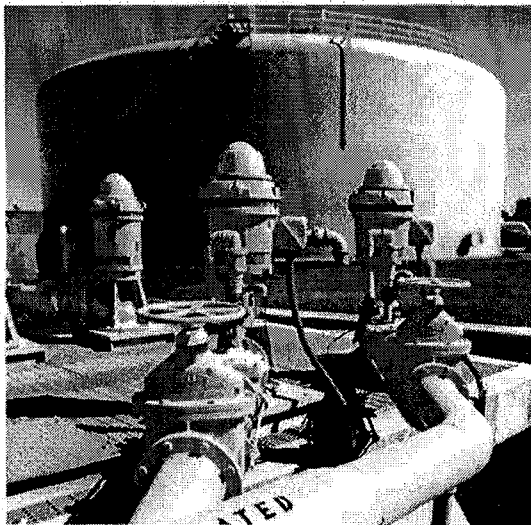
CASE STUDY NO. 1 – North Plumas Water Treatment Plant

Location: Yuba County, CA
Reference: Garry Laughlin, Laughlin & Spence, OPUD District Engineer
1962 9th Avenue
Olivehurst, CA 95961
(530) 671-1008

The North Plumas Water Treatment Plant project was designed by KASL Consulting Engineers and constructed to provide an initial capacity of 6 million gallons per day (MGD) with expansion to 12 MGD capacity. This ground water treatment plant includes pressure filtration facilities for iron and manganese removal and air stripping for methane gas removal.

Project components include local and remote ground water supply wells, disinfection, a 1.5 MG capacity steel water storage tank, 0.5 MG steel backwash tank, 3, each, 75-hp and 2, each, 40-hp variable speed booster pumps, water treatment plant controls and SCADA (Supervisory Control and Data Acquisition) Systems.

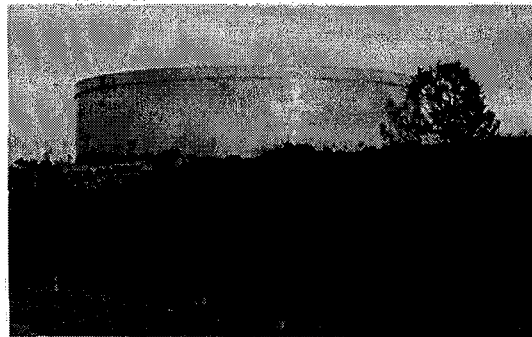
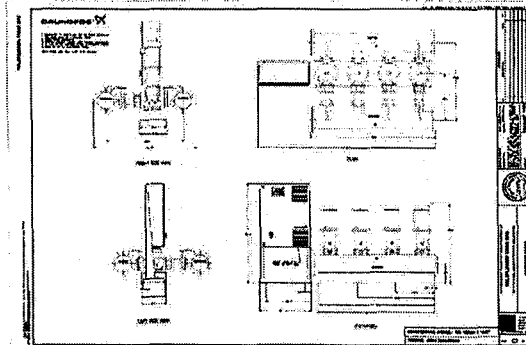
Booster pump and distribution system improvements were designed based on network hydraulic analysis conducted by KASL for the North Plumas water distribution system.



CASE STUDY NO. 2 – Wildflower Subdivision Water System Improvements

Location: City of Lone, CA
Reference: Roark Weber, City Engineer
City of Lone
394 E. St. Charles Street
San Andreas, CA 95249
(209) 754-1824

The new Wildflower Subdivision in Lone required increased water storage capacity in the Amador Water Agency's Lone water system. KASL Consulting Engineers designed a new 2.0 MG steel water storage tank, in-line booster pump station, SCADA and control systems and related distribution system improvements to support the new housing development. The new Wildflower water storage, pumping and distribution improvements now serve existing and new demands throughout the community of Lone. The design included extensive network computer modeling, surge analysis and extended period simulations.





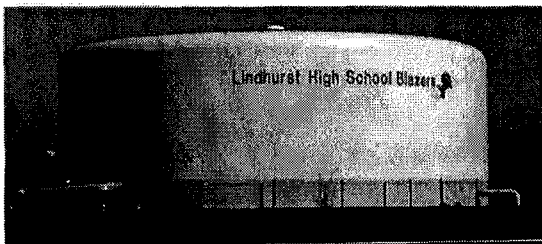
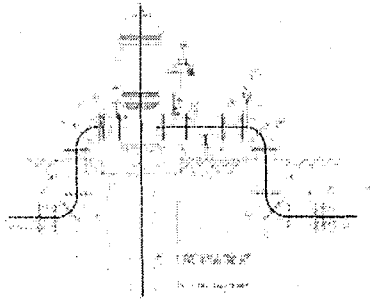
4. REFERENCES

CASE STUDY NO. 3 – Lindhurst High School Water Storage Tank and Booster Pump

Location: Yuba County, CA
Reference: Olivehurst Public Utility District
John Tillotson, Public Works
Director
1970 9th Avenue
Olivehurst, CA 95961
(530) 743-8132

The Lindhurst High School Water System Improvement Project included the design of a 1.0 MG steel water tank with in-line 3.0 MGD capacity booster pumps to improve maximum day and fire flow demands for the Olivehurst Public Utility District (OPUD). The improvements were located on property of the Lindhurst High School.

The location and size of the water storage tank and booster pump improvements were determined after KASL completed hydraulic network analyses of the OPUD service area. With the Lindhurst tank and booster pump improvements in place, OPUD was able to remove older wells from the supply and eliminate noncompliant sources of iron and manganese.



CASE STUDY NO. 4 - Willow Street Pump Station Investigation and Pump Station Replacement Design

Location: Fort Bragg, CA
Reference: Dave Goble, Director of Public
Works, City of Fort Bragg
416 N. Franklin Street
Fort Bragg, CA 95437
(707) 961.2823

KASL Consulting Engineers recently completed the Willow Street Pump Station Investigation and Pump Station Replacement Design for the City of Fort Bragg. KASL made several presentations of investigation findings and recommendations to the City Director of Public Works and staff, the Fort Bragg City Council and to officials of the Fort Bragg Unified School District. The East Fort Bragg Pressure Zone serves several schools within the Fort Bragg Unified School District, including a high school, middle school and elementary school. Public and City concerns with low water pressures prompted the investigation.

Existing and projected maximum day and peak hour demands were developed for the East Fort Bragg Pressure Zone. The Network Hydraulic Model was prepared, flow tested and calibrated. The capacity of the existing pump station and transmission mains to deliver maximum day plus fire flow and to meet peak hour demands was modeled and checked against measured operating conditions.

System flushing and transient pressure studies were completed using the calibrated network model. With the modeling and configuration of existing and projected critical flow conditions, alternative system improvements were developed both with continued operation of the existing Willow Street Pump Station equipment and with Willow Street Pump Station equipment replacement.

At the completion of the design report, KASL Consulting Engineers was subsequently retained by the City of Fort Bragg to perform the engineering design of water transmission improvements and a replacement pump station to resolve the low water pressure in the East Fort Bragg Pressure Zone.

PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT

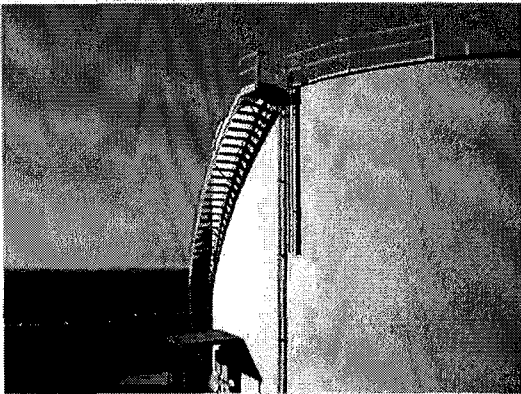


4. REFERENCES

CASE STUDY NO. 5 – Jenny Lind and New Hogan / AD 604 Water Supply, Treatment, Pumping and Pipeline Improvements

Location: Calaveras County, CA ↑
Reference: Larry Diamond, Assistant General Manager, Calaveras County Water District
425 East St. Charles Street
San Andreas, CA 95249
(209) 754-3543

Over a period of 15 years, KASL Consulting Engineers conducted the planning, design and construction administration of 7 above ground welded steel water storage tanks located in the CCWD's Jenny Lind service area. Tank capacities ranged from 0.25 MG to 2.0 MG. The scope of services also included design and construction services for 5 pump stations with capacities up to 4200 gpm. Design and construction services provided also included a 5 MGD Water Treatment Plant and over 8 miles of water transmission mains requiring in size from 8 inch to 24 inches in diameter.



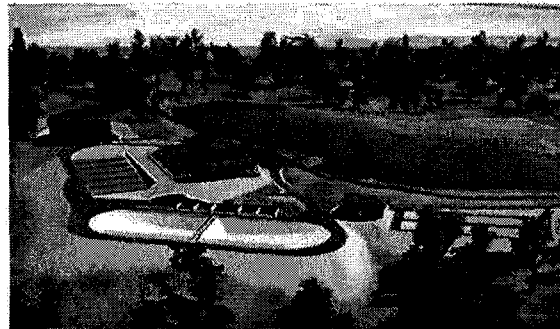
CASE STUDY NO. 6 – Greenwood Water Treatment Plant, Greenwood Water Transmission Main

Location: Georgetown, El Dorado Co., CA ↓
Reference: Hank White, General Manager
Georgetown Public Utilities District
6425 Main Street
Georgetown, CA 95634
(530) 333-4356

The Greenwood Water Treatment Plant includes a 3.0 MGD microfiltration treatment system. The plant is designed for expansion to 4.0 MGD capacity and ultimate capacity of 8.0 MGD. System components include a raw water pump station, reverse filtration (backwash) pump station, backwash recovery pump station and a 1.5 MG capacity water storage tank. The water treatment plant was designed to provide service to GDPUD customers via the 3 mile long Greenwood Water Transmission Main. Design of the project is complete. Construction is on hold pending review of other treatment options and project funding.

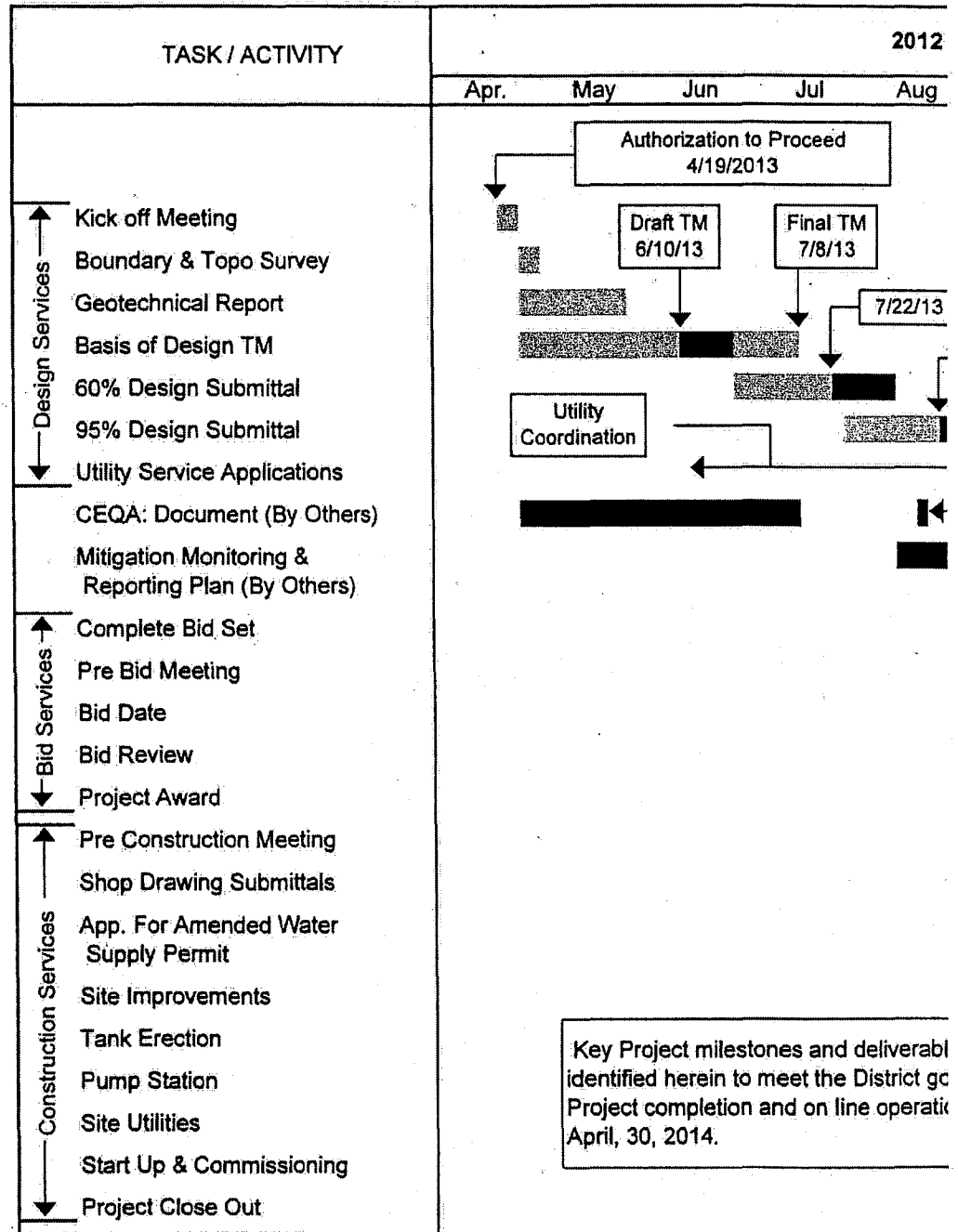
The scope of services included surge analyses for the 16 inch to 20 inch diameter water transmission main. Pressure relief stations were included in the design to avoid unacceptable high transient pressures.

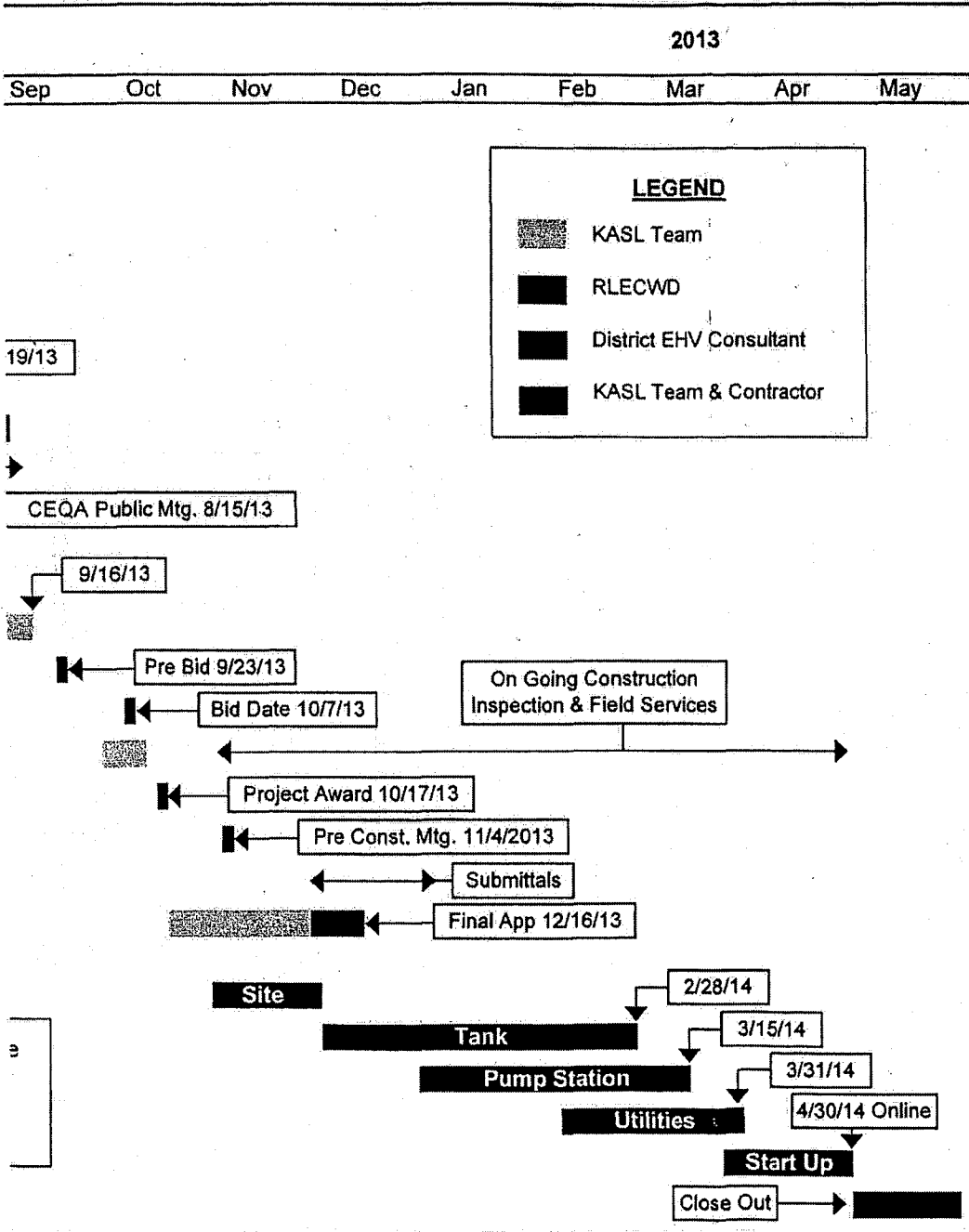
KASL Consulting Engineers served as the lead design consultant for the project. **ENGEO** provided geotechnical engineering services.



PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT

5. PROJECT SCHEDULE





PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR THE "L" STREET RESERVOIR AND PUMP STATION PROJECT



- 6. CONFLICTS OF INTEREST**
- 7. INSURANCE**
- 8. PROPRIETARY INFORMATION**

6. CONFLICTS OF INTEREST

KASL Consulting Engineers has no known conflicts of interests or any, apparent, direct, indirect or potential conflicts of interest with respect to our consulting firm or with management or employees of our firm or with our sub-consultants which would prevent us from providing services to the Rio Linda / Elverta Community Water District for this Project.

7. INSURANCE

KASL Consulting Engineers (Consultant) and its Sub-Consultants maintain the following types and minimum insurance limits which meet or exceed the types and minimum insurance limits as contained in the District's Attachment B Standard Insurance Requirements:

Commercial General Liability
\$1,000,000 Per Occurrence
\$2,000,000 General Aggregate Limit

Automobile Liability
\$1,000,000 Combined Single Limit

Umbrella Liability
\$2,000,000 Each Occurrence
\$2,000,000 Annual Aggregate

Professional Liability
\$2,000,000 Per Occurrence
\$2,000,000 Aggregate Limit

Worker's Compensation
\$1,000,000 Per Occurrence

8. PROPRIETARY INFORMATION

Nothing contained in this submitted Proposal is proprietary and it is understood that this Proposal shall become property of the District once submitted.





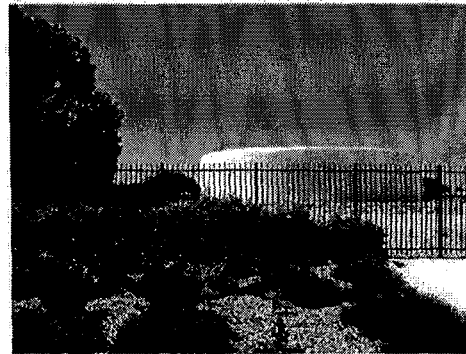
April 2, 2013

Ms. Mary Henrici
Rio Linda/Elverta Community Water District
730 L Street
Rio Linda, CA 95673

**Subject: "L" Street Reservoir and Pump Station Project
Proposal for Design and Services during Construction**

Dear Ms. Henrici,

Thank you for the opportunity to submit this proposal for design and services during construction related to the Rio Linda/Elverta Community Water District (District) "L" Street Reservoir and Pump Station project (project). Affinity Engineering Inc. (Affinity) has been providing engineering services to the District for over 3 years and understands that the District is currently under a moratorium on new connections due to a peak hour supply deficit. The new reservoir and pump station will eliminate this deficit and remove the moratorium.



Coloma Reservoir with Wrought Iron and Drought Tolerant Landscaping - Rancho Cordova, CA

Affinity is committed to making this project successful. Affinity will team with Wood Rodgers, Inc. (Wood Rodgers), a Sacramento consulting firm, by sub-contracting with them to assist on this project. Jim Carson and Jim DeHart from Affinity and Jeff Lodge from Wood Rodgers (Project Team) will lead the engineering and construction management of the project. This Project Team has over 70 years of engineering experience designing water infrastructure projects. Each Project Team member will be responsible for the following:

- Jim Carson: Principal-in-Charge, Process, Mechanical Engineering, Start-up and Testing
- Jeff Lodge: Project Management, Civil Engineering, Managing Sub-consultants
- Jim DeHart: Electrical Engineering, Instrumentation, Construction Management

This Project Team attended the mandatory pre-bid meeting and will remain fully engaged with the project from inception to when the facility is fully operational. Wood Rodgers will also provide the geotechnical investigation, structural engineering and surveying services that are required for this project.

This proposal includes the following sections as identified in the Request for Proposal:

- 1) Project Overview
- 2) Detailed Work Plan
- 3) Project Team
- 4) References

"L" Street Reservoir and Booster Pump Station Proposal

April 2, 2013

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- 5) Project Schedule
- 6) Conflicts of Interest
- 7) Insurance
- 8) Proprietary Information
- 9) Signatures

In a separate envelope from this proposal, please find our Fee Estimate.

1) Project Overview

The California Department of Public Health (CDPH) issued a compliance order (order) to the District in 2009 which determined that the District did not have sufficient facilities to meet their system demand. The original order required the District to construct three new wells to meet their demands including Well 15. Jim Carson provided recommendations to the District which led to Well 15 requiring no treatment. Additionally, he was able to get Well 3 reclassified and back into operation adding 300 gpm of supply to the system.

Based on a revised engineering report, the District requested the order be modified to eliminate the two remaining wells and instead construct a reservoir and pump station to address the peak hour water supply deficit. CDPH accepted the request and is requiring plans and specifications be completed before the funding agreement and amended water supply permit are approved.

The District plans to locate the reservoir and pump station adjacent to their main office on property they own. This location has a number of advantages to the District including:

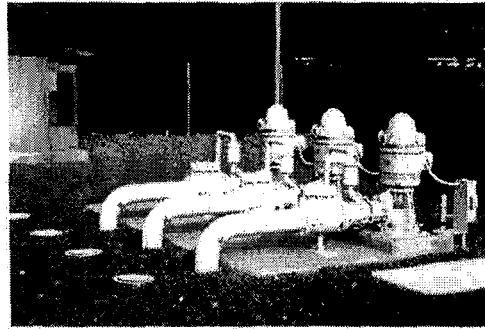
- A 6, 10 and 12-inch water mains adjacent to the project site for efficient get away to meet system demands
- No change in use for the property as storage and pumping already exist
- Property already secured with perimeter fencing and security system
- Light industrial and park across the street and adjacent to the project site minimizing customer concerns about project location
- Proposed reservoir located next to the elevated reservoir
- No known environmental issues associated with the property such as leaking fuel tanks or wetlands
- Convenient operational access to reservoir and pump station
- Utilities such as power, gas and storm drain nearby

Based on comments made by the General Manager at the pre-proposal meeting, the Project Team has revised the original site layout from the request for proposals. The revised preliminary site layout is included at the end of this proposal as Exhibit A. Some of the revisions include:

- Generator relocated away from residential homes to minimize noise impacts

- Chemical and electrical building for
 - Improved security and aesthetics
 - Well 12 and post pump station chlorination systems
 - Space for supervisory control and data acquisition (SCADA) automation and controls should the office be relocated
- Block wall between site and residential neighbors to minimize noise and visual impacts
- Wrought iron fencing and gates for improved security
- Space for existing District storage containers

There are residential neighbors immediately to the south and west of the property requiring attention to the issues of noise, visual impacts and construction activities. The District will be hiring EN2 Resources to provide California Environmental Quality Act (CEQA) compliance for this project. The Project Team will assist the CEQA consultant with plans and other information in order to get project clearance. This would include traffic, construction, visual and operational project impacts.



Clearlake Pump Station - Clearlake, CA

The District's water model will be used to confirm that the existing mains in the area will be able to adequately distribute 3,500 gpm into the system. Future distribution upgrades will be identified and planned for when the pump station is expanded to 6,000 gpm. The pump station's discharge design will accommodate the future connections of these mains with minimal disruption to operations.

The District uses Tesco Controls (Tesco) for their facilities' programmable logic controllers (PLCs) and SCADA system. Affinity has worked with Tesco on many projects including the District's Well 15 and SCADA system upgrades. Affinity's understanding of the operation of the water system and its controls make us uniquely qualified to direct Tesco on the controls and programming for this new facility and how it will integrate into the District's overall water supply.

Sacramento Municipal Utility District (SMUD) will need to provide a new service to the site. The service will be sized to supply power to Well 12, the pump station and future well. The existing electrical service(s) that supply the District office and other onsite facilities will remain. SMUD has a reputation for having long delays before completing new electrical services. To address this issue, Jim DeHart will immediately begin coordinating with SMUD, maintain regular communication and provide quick responses to minimize their project delays. This approach has been implemented by Jim with Sacramento Suburban Water District (SSWD) with success over the last 2 years. Similar planning will be performed for the natural gas service with PG&E in order to minimize delays related to the emergency generator.

The Project Team understands that the District desires an economical design with provisions for future expansion. Economy, however, is not limited to the capital cost of the project. Ongoing operation and maintenance (O&M) costs will also be a factor. Jim Carson brings operational experience to his designs and is able to minimize recurring and

"L" Street Reservoir and Booster Pump Station Proposal

April 2, 2013

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long term O&M expenses. Future expansion is not limited to the electrical service and pipe sizing. The Project Team will include a building for the electrical and chemical equipment with enough space in the electrical room to add a SCADA computer so the facility can serve as a SCADA node once the office is relocated. Additional design benefits include:

- **Energy Efficient Security and Safety Site Lighting:** Typically site lighting consists of 150 watt lamps on 20 foot high poles. These use a high amount of energy and create light pollution for surrounding neighbors. The Project Team proposes using 15 watt light emitting diode (LED) lights approximately 3-feet high for site lighting. This type of design provides security lighting at a lower electrical cost with longer bulb life and easier bulb replacement than the traditional site lighting.
- **Building Solar Tubes:** Solar tubes will be installed in the roof of the electrical and chemical rooms of the building to provide natural light during the day. Affinity provided this recommendation for the Well 15 project and District staff is able to enter the building rooms without requiring the lights to be turned on.
- **Provisions for Reservoir and Building Solar Panels:** With the high cost of electricity, the District may want to take advantage of adding solar panels to the reservoir and building. Provisions for wiring and added load bearing on the reservoir and building roof will be incorporated into the design.
- **Chemical Room Safety Ventilation:** Chemical room ventilation will be designed to vent chlorine off gas through door vents. This design will alert an operator of a chemical spill (by a strong chlorine smell) prior to entering the chemical room.
- **Motor Sound Enclosures:** Motor sound enclosures that require no fans or electric power can be incorporated into the design to mitigate motor noise.
- **Site Paving:** Site paving is recommended for improved access to all facilities and minimize yard maintenance.
- **Chlorine Residual Analyzer Water Recycling:** The discharge from the chlorine residual analyzer will be contained and recycled by pumping the water back into the reservoir.
- **Perimeter Block Wall and Wrought Iron Fencing:** An 8-foot high perimeter block wall will be designed for the west and a portion of the south property lines. The wall will be used to minimize noise from the site and visual impacts from the 32-foot high reservoir on the adjacent residential neighbors. The block wall will match the block from the new building. The remaining perimeter fencing will be upgraded to wrought iron to provide a higher level of security and improve the visual impact to the community.
- **Frontage Landscaping:** Drought tolerant landscaping with security landscaping like pyracantha is recommended for the front of the new facility to blend with the neighborhood to discourage vandalism of the fencing.

2) Detailed Work Plan

The Project Team will complete this project in a series of 4 tasks:

- Task 1 – Project Management
- Task 2 – Preliminary Design
- Task 3 – Detailed Design and Bidding Support
- Task 4 – Services During Construction

These tasks are fully explained as follows.

Task 1 – Project Management

This task involves monitoring the progress of the project. Project manager responsibilities will include the following:

- Monitoring budget and schedule
- Contract administration
- Coordinating sub-consultants
- Schedule progress design meetings
- Prepare agenda and minutes for design meetings
- Complete SRF required budget and expense reports for District reimbursement
- Complete project close out by verifying that the District has everything they need to consider the project finished

Task 2 – Preliminary Design

Upon notice to proceed, the property will be surveyed for boundary and topography. The Project Team will utilize District staff to assist in locating onsite underground utilities that will be shown on the preliminary site layout. Location services may require potholing to verify utility locations.

A kick off meeting will be held within two weeks to meet with District Staff and go over the preliminary site layout, project objectives and lines of communication. Preliminary electrical loads will be developed and a draft Rule 16 service application will be submitted to SMUD as well as a draft site drawing and single line diagram. SMUD and PG&E both will require a deposit for them to begin reviewing the electric and gas service applications.

Based on comments received from the District on the preliminary site layout, a hydrogeologist will be consulted with to confirm that the location of the future Well 12 replacement meets regulatory requirements and is accessible for construction. The geotechnical investigation will also be initiated and focus on foundation requirements for the reservoir, building, generator and pump station.

A draft basis of design technical memorandum (TM1) will be developed which will include the elements of a 30% level of design including site layout, process and instrumentation diagrams, single line diagram, major equipment specifications, and updated drawing and specification list (see Exhibit B for the preliminary drawing list). During this phase of the project, Tesco will be engaged to work together with us in developing a control strategy for the local PLC as well as in the SCADA system. From the adopted control strategy, Tesco will define their scope and cost that will be included in the final plans and specifications.

A meeting will be scheduled to discuss District comments on the draft TM1. TM1 will then be finalized based on comments received along with a planning level opinion of probable construction cost.

Meetings:

- Project kick-off
- Draft TM1 review

Deliverables:

- Electronic Copy (PDF Format) – Draft and Final TM1
- 3 Hardcopies – Draft and Final TM1
- Electronic Copies (Adobe and AutoCAD Format) – Site Survey
- Draft and Final Geotechnical Investigation Report

Assumption:

- The SMUD and PG&E deposits are paid directly by the District

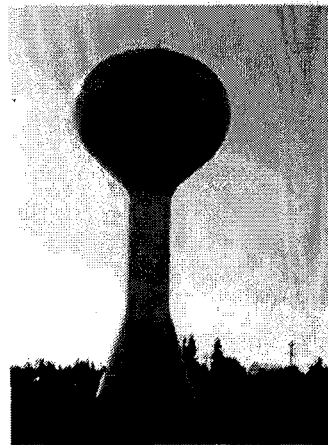
Task 3 – Detailed Design and Bidding Support

Once the basis of design has been finalized, the detailed design phase of the project will begin. The detailed design will include the drawings and specifications listed in TM1 and include additional CEQA requirements.

The Project Team will submit a 60% design level for District review and will schedule a meeting to review District comments. The Project Team will incorporate District comments and complete the design. The complete design will be submitted to the District and CDPH for review along with an updated opinion of probable construction cost; the submittal will be identified as 95% but will reflect the complete design except for District or CDPH comments. A meeting with CDPH will be scheduled to go over the 95% design and assist CDPH in finalizing the funding agreement. Once CDPH has approved the submittal, the design will be finalized into the Bid Set of plans and specifications.

The Project Team will deliver the Bid Set to the Sacramento Regional Builders Exchange and advertise the project in the Sacramento Bee. The plans will also be made available at a print shop for bidders to purchase hard copy sets. The Project Team will respond to bidder inquiries and prepare and distribute addenda as necessary. The Project Team will schedule and conduct a pre-bid conference for prospective bidders to see the site and discuss any issues they may have.

Once the District has opened the bids and determined the apparent low bid. The Project Team will prepare a bid tabulation and evaluate the low bid for bidders' compliance with the requirements of the contract documents by checking references, company financials, bonds, credit rating and insurance standing. After this evaluation is complete, the Project Team will provide a successful contractor recommendation.



Stonebridge Elevated Reservoir with
Solar Tubes - Rancho Cordova, CA

After the District issues a Notice of Award and enters into a contract with the successful contractor, a conformed sets of drawings and specifications that include all addenda will be prepared and issued to the successful contractor.

Meetings:

- 60% and 95% Submittal Review Meetings with District
- One meeting with CDPH

Deliverables:

- We will provide all deliverables stated in the RFP for the 60%, 95%, Bid and Conformed set submittals that are required in the RFP. These include half and full size drawings, hard copy specifications and electronic formats on flash drives.

Task 4 – Services During Construction

The services during construction will include office and field engineering and construction management/inspection tasks as follows:

Office/Field Engineering

- Respond to contractor requests for information (RFIs)
- Review and approve submittals
- Maintain submittal and RFI lists
- Write up change orders and submit to District for approval
- Site visits to address construction conflicts
- Provide technical support as required during Start up and Testing
- Attend Board Meetings to provide project updates as required

Construction Management/Inspection

- Schedule and conduct pre-construction meeting
- Schedule and conduct construction progress meetings
- Observe and document construction activities
- Provide inspection of critical construction events (compaction testing, tank coating, formwork, electrical conduit layout, etc.)
- Review and recommend progress payments
- Develop and maintain contractor punch lists
- Coordinate with District and contractor for project closeout

The construction manager will coordinate with District staff to assist in the connection of the new infrastructure into the existing water system and with the startup of the facilities.

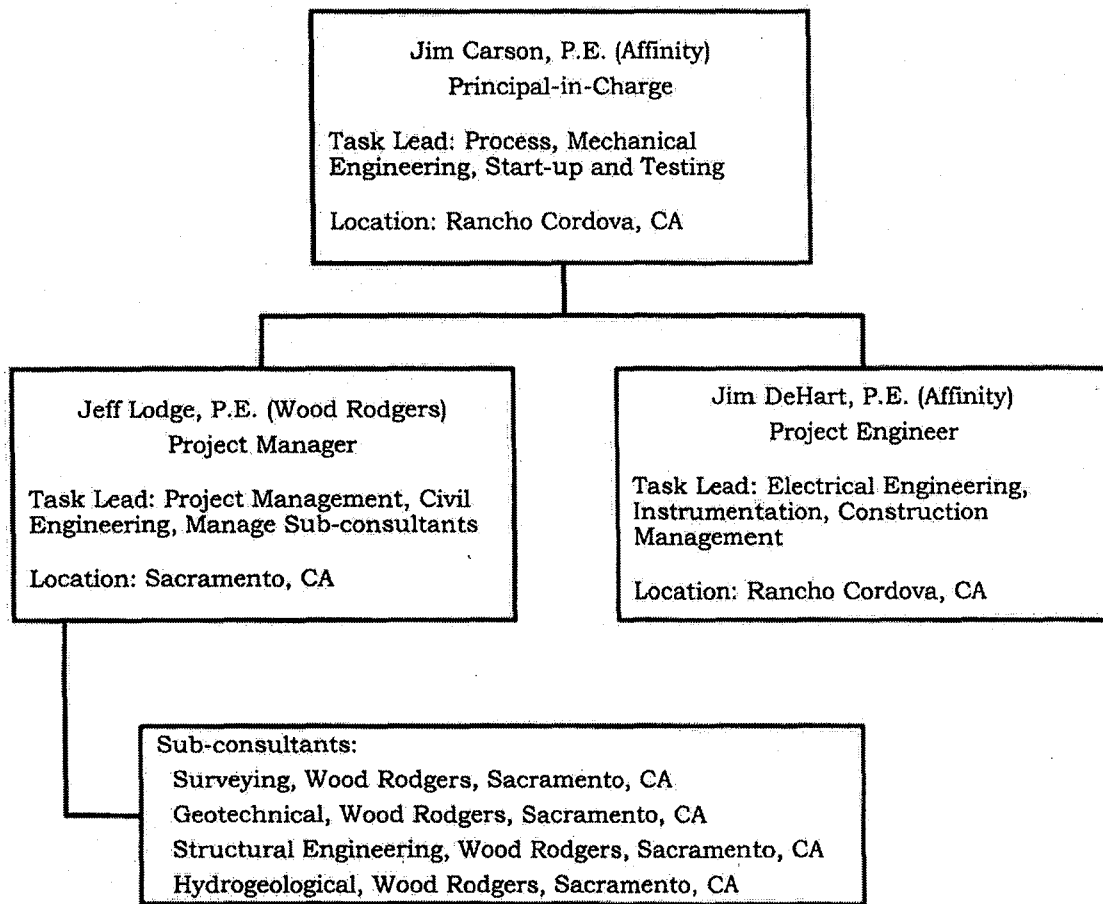
3) Project Team

Affinity Engineering's Office is located in Rancho Cordova and Wood Rodgers' Office is located in Sacramento. The project team plans to use Wood Rodgers for the surveying, geotechnical and structural engineering.

Our project team is led by Jim Carson, who brings more than 27 years of reservoir and pump station experience to this project. Our team also includes local engineers and sub-consultants that have extensive experience in the design of welded steel reservoirs, pump stations, wells, pipelines, structural engineering, water treatment, electrical and controls.

For this project, Affinity has teamed with Wood Rodgers to assist in the project design and services during construction. The three key project team members of Jim Carson, Jeff Lodge and Jim DeHart are registered professional engineers experienced in designing water utility infrastructure. Additionally, Mr. Carson has also held Grade 4 - Distribution Plant Operator and Grade 5 - Treatment Plant Operator Certifications, adding real-world and hands-on experience. He also brings local knowledge of the District's water system to the project design team.

An organizational chart of the project team and a brief biography of each of project's key team members is provided below.



Jim Carson, P.E. (Principal-in-Charge)

Jim Carson has more than 27 years of experience covering all aspects of the water utility business. His experience includes overseeing the operations, planning, design, contracting, project start-ups, and customer service for several water systems in Northern and Central California. These systems ranged in size from 500 to 15,000 customers. As a District Manager, he was responsible for the day-to-day operations and customer service functions for several cities and communities in Northern California. As an Engineering Manager, he was responsible for creating water master plans, designing

wells, reservoirs and pump stations. The reservoirs designed were up to 5 million gallons with pump stations designed up to 12,000 gpm. As a consultant, his experience includes District Engineering support, discharge and air quality permitting, and design of groundwater treatment systems (new and retrofit), water wells, reservoirs and pump stations along with their associated start-up.

Jim DeHart, P.E. (Project Engineer)

Jim DeHart has spent over 18 years designing power distribution and control systems for municipal water systems. His electrical engineering experience includes developing process and instrumentation diagrams (P&IDs), single line diagrams, control diagrams, site layout drawings, and specifications. His projects have included standby power systems involving both diesel and natural gas powered generators and the associated automatic transfer switches. He has also assisted water utilities with the issue of arc flash including designing mitigation to reduce arc flash hazards. In addition to electrical engineering, Mr. DeHart has been assisting with the civil and mechanical design of water facilities over the last five years. He has assisted with developing process diagrams, piping layouts, process equipment selection and unidirectional flushing and valve exercising programs. His career has also included performing construction management services for a variety of facilities including the Olivehurst Public Utility District's Well 34 groundwater treatment plant and backwash recycling facility and the City of Roseville's Pleasant Gove Wastewater Treatment Plant.

Jeff Lodge, P.E. (Project Manager)

Jeff Lodge has more than 23 years of experience in planning, design, quality control and project management of water infrastructure projects. His experience includes taking projects from the conceptual level through implementation specifically focusing on water delivery projects. His experience includes over 15 pump stations ranging in size from 2,000 - 90,000 gpm. Some of these pump stations included ground storage reservoirs of 1 MG or more. Project responsibilities have included project management, hydraulic modeling, surge tank sizing, chemical feed, reservoir sizing and detailing, pump station layout and design, civil site work, and onsite drainage basin sizing.

4) References

Golden State Water Company

Reference: Paul Schubert - District Manager
3005 Gold Canal Dr.
Rancho Cordova, CA 95670
(916) 853-3600

- Bay Point, CA - Hill Street 1 MG Reservoir
- Bay Point, CA - Evora 0.5 MG Reservoir
- Bay Point, CA - Skyline 1 MG Reservoir
- Rancho Cordova, CA - Coloma 2 MG Reservoir and Pump Station
- Rancho Cordova, CA - Stonebridge 0.5 MG Elevated Reservoir
- Englewood, CA - Yukon 1 MG Reservoir and Pump Station
- Simi Valley, CA - Pineview 2 MG Reservoir
- Clearlake, CA - Sonoma 0.1 MG Reservoir and Pump Station

"L" Street Reservoir and Booster Pump Station Proposal

April 2, 2013

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These projects for Golden State Water Company were designed by Jim Carson and located throughout California. The reservoirs included welded steel, steel bolted and concrete types. The reservoirs included gravity storage and ground storage with pump stations. The pump station capacities ranged from 1,000 gpm to 20,000 gpm.

California American Water Company

Reference: Matt Lasecki, P.E. – Senior Engineer

4701 Beloit Dr., Sacramento, CA 95838, (916) 568-4200

↑ CAGS/IVS

Rancho Cordova, CA – Jackson 1 MG Reservoir and Pump Station

This project consisted of the equipping of a remote well, transmission main, manganese treatment, 0.1 MG backwash recycle tank, 1 MG reservoir and pump station with Jim Carson providing the civil, mechanical and process and Jim DeHart providing electrical engineering. The project included getting Sacramento County planning and building approval. The reservoir and backwash recycling tank were welded steel. The pump station had variable speed pumps with an overall capacity of 3,000 gpm.

South San Joaquin Irrigation District

11011 E. Highway 120, Manteca, CA 95336, (209) 249-4600

Reference: Bruce Corwin Project Manager (916) 567-9900 now with CDM Smith

?

Manteca, CA – Four 1 MG Reservoirs and Pump Stations

Jeff Lodge was the Project Engineer for design of four 1 MG welded steel reservoirs, four 3,000 gpm pump stations and one 7,500 gpm pump station to provide surface water to several cities in San Joaquin County.

5) Project Schedule

The preliminary project schedule has been designed to meet the objective of getting the facility on line by April 30, 2014 as shown in Exhibit C. Our project team has the time and resources to meet the project schedule.

6) Conflicts of Interest

Affinity is under contract to provide District Engineering services to the District. Under direction of the District, Affinity provided a draft RFP to the General Manager upon which this proposal is based. Affinity was not involved with finalizing or distributing the RFP. Affinity will not be in contact or provide any influence on the selection of the consultant. Because of this, there is no conflict of interest with Affinity proposing or being selected on this project.

Wood Rodgers has no conflict of interest with the District.

7) Insurance

Affinity currently has a contract with the District and meets their insurance requirements. In summary, Affinity and Wood Rodgers both maintain the following minimum insurance coverage:

- Workers' compensation and Employer's Liability: as required by the laws of the State of California.
- General Liability: commercial general liability insurance for personal and bodily injury, including death and property damage, on an occurrence basis, in the amount of \$1,000,000 combined single limit each occurrence and in aggregate.
- Automobile Liability: automobile liability for personal and bodily injury, including death and property damage, in the amount of \$1,000,000 for each accident.
- Professional Liability: professional liability insurance for damages incurred by reason of any actual or alleged negligent act, error or omission by Consultant and Sub-consultant in the amount of \$1,000,000 combined single limit each occurrence and \$2,000,000 annual aggregate.
- Consultant and Sub-consultant shall provide certificates of insurance evidencing coverage required above. Each certificate shall provide that the coverage afforded shall not be cancelled or ordered reduced by Consultant or Sub-consultant, except with at least thirty (30) days' prior written notice to the Client. Should this occur, Consultant or Sub-consultant shall procure and furnish to the Client prior to such effective date new certificates conforming to the above coverage requirements. Consultant shall not have the right to receive any payment under this agreement until all insurance certificates are received by the Client.

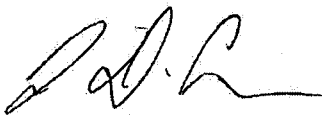
8) Proprietary Information

Nothing provided in this proposal is proprietary and once submitted to the District shall be the property of the District.

9) Signatures

Thank you for the opportunity to propose on your "L" Street Reservoir and Pump Station project. We are eager to begin working on the project and will be fully committed and engaged to making it a successful project.

Sincerely,

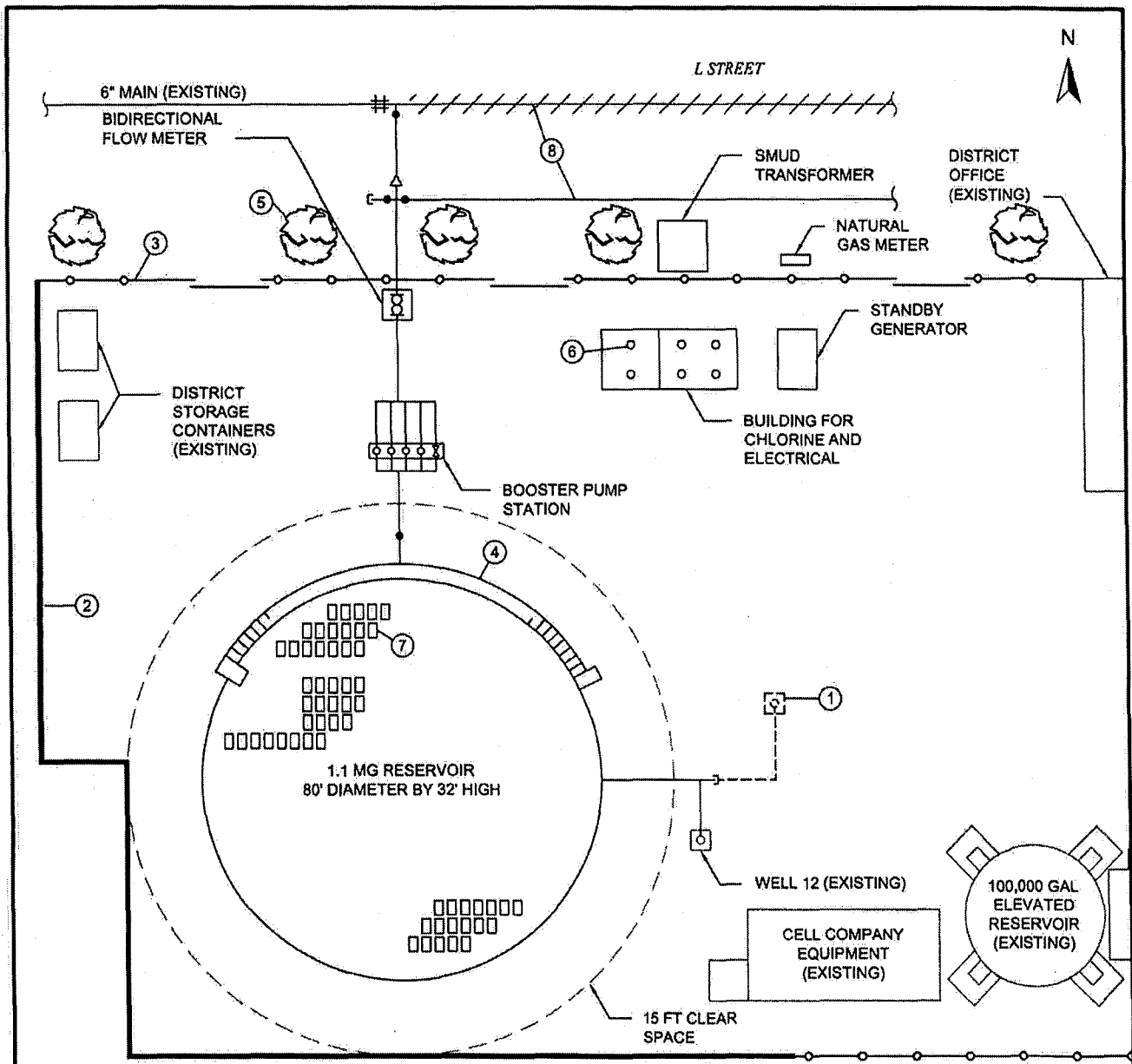


James D. Carson, P.E.
President
Affinity Engineering Inc.

Enclosures:

Exhibit A - Preliminary Site Layout
Exhibit B - Preliminary Drawing List
Fee Estimate

Cc: Jim DeHart, Jeff Lodge



FEATURES:

- | | |
|---|--|
| <ul style="list-style-type: none"> 1. FUTURE WELL 12 REPLACEMENT 2. BLOCK WALL TO MINIMIZE VISUAL IMPACTS 3. WROUGHT IRON FENCE (ENTIRE PROPERTY EXCEPT BLOCK WALL) FOR INCREASED SECURITY 4. OPTIONAL SPIRAL STAIRS FOR EASY RESERVOIR ROOF ACCESS | <ul style="list-style-type: none"> 5. DROUGHT TOLERANT LANDSCAPING 6. SOLAR TUBES FOR NATURAL BUILDING LIGHT 7. OPTIONAL RESERVOIR DESIGN FOR FUTURE SOLAR PANELS 8. PIPE LINE IMPROVEMENTS INCLUDING NEW 16" DISCHARGE, AND NEW CONNECTIONS TO EXISTING MAINS |
|---|--|



**APPENDIX A
PRELIMINARY SITE LAYOUT**

Exhibit B
Preliminary Drawing List

Sheet	Name	Discipline	Title
			COVER SHEET
1	G1	GENERAL	PROJECT OVERVIEW
2	G2	GENERAL	DRAWING INDEX, GENERAL INFORMATION
3	C1	CIVIL	EXISTING PROPERTY SITE PLAN, SURVEY CONTROL
4	C2	CIVIL	DEMOLITION PLAN
5	C3	CIVIL	PRELIMINARY GRADING PLAN
6	C4	CIVIL	FINISH GRADING PLAN
7	C5	CIVIL	PIPING
8	C6	CIVIL	PIPING AND STORM DRAIN DETAILS
9	C7	CIVIL	L STREET WATER MAIN AND STORM DRAIN CONNECTION DETAILS
10	C8	CIVIL	PERIMETER FENCE AND LANDSCAPING IMPROVEMENT DETAILS
11	C9	CIVIL	STANDARD DETAILS
12	P1	P&ID	RESERVOIR
13	P2	P&ID	PUMP STATION
14	P3	P&ID	MISCELLANEOUS PROCESSES
15	S1	STRUCTURAL	CHEMICAL BUILDING FLOOR AND ROOF PLAN
16	S2	STRUCTURAL	CHEMICAL BUILDING ELEVATIONS
17	S3	STRUCTURAL	CHEMICAL BUILDING DETAILS
18	S4	STRUCTURAL	CONCRETE PADS
19	S5	STRUCTURAL	STANDARD NOTES
20	S6	STRUCTURAL	STANDARD DETAILS
21	M1	MECHANICAL	ABOVE GRADE PIPING PLAN
22	M2	MECHANICAL	ABOVE GRADE PIPING ELEVATIONS
23	M3	MECHANICAL	RESERVOIR PLAN
24	M4	MECHANICAL	RESERVOIR ELEVATIONS
25	M5	MECHANICAL	RESERVOIR DETAILS
26	M6	MECHANICAL	PUMP STATION PLAN
27	M7	MECHANICAL	PUMP STATION ELEVATIONS
28	M8	MECHANICAL	PUMP STATION DETAILS
29	M9	MECHANICAL	FLOW METERING PLAN, ELEVATIONS AND DETAILS
30	M10	MECHANICAL	CHEMICAL STORAGE AND FEED PLAN AND DETAILS
31	M11	MECHANICAL	CHEMICAL BUILDING VENTILATION AND HEATING
32	M12	MECHANICAL	STANDARD DETAILS
33	E1	ELECTRICAL	ELECTRICAL SITE PLAN
34	E2	ELECTRICAL	ELECTRICAL PANEL AND FLOW METER PARTIAL PLANS
35	E3	ELECTRICAL	RESERVOIR PARTIAL PLAN
36	E4	ELECTRICAL	PUMP STATION PARTIAL PLAN
37	E5	ELECTRICAL	CHEMICAL BUILDING PARTIAL PLAN
38	E6	ELECTRICAL	GENERATOR AND SECURITY PARTIAL PLANS
39	E7	ELECTRICAL	ELECTRICAL PANEL PLAN, ELEVATION AND DETAILS
40	E8	ELECTRICAL	SINGLE LINE DIAGRAM AND PANELBOARD SCHEDULE
41	E9	ELECTRICAL	PUMP CONTROL DIAGRAM
42	E10	ELECTRICAL	MISCELLANEOUS CONTROL DIAGRAMS
43	E11	ELECTRICAL	CONDUIT AND CABLE SCHEDULE 1
44	E12	ELECTRICAL	CONDUIT AND CABLE SCHEDULE 2
45	E13	ELECTRICAL	STANDARD DETAILS

EXHIBIT C Preliminary Project Schedule

ID	Task Name	Start	Finish	2013												20			
				Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	Project Notice to Proceed/Contract Execution	Wed 4/17/13	Wed 4/17/13																
2	Project Management and Coordination	Wed 4/17/13	Fri 5/23/14																
3	Conduct Kick-off Meeting	Thu 4/18/13	Thu 4/18/13																
4	Prepare SMUD Rule 16 Application	Fri 4/19/13	Thu 5/2/13																
5	Prepare and Manage Contracts for Consultants/Contractors	Fri 5/3/13	Fri 5/23/14																
6	Provide Quality Assurance and Quality Control	Fri 4/19/13	Fri 5/9/14																
7	Task 1 - Review of Existing Information	Fri 4/19/13	Thu 6/13/13																
8	Review of General Plan and land use	Fri 4/19/13	Thu 5/2/13																
9	Task 2 - Preliminary Design	Fri 5/3/13	Thu 8/22/13																
10	Task 2.1 Geotechnical Investigation	Fri 5/3/13	Thu 5/30/13																
11	Task 2.2 Site Survey	Fri 5/31/13	Thu 6/20/13																
12	Pump Station, Treatment, Conveyance Design	Fri 5/3/13	Thu 8/22/13																
13	Letter Summary of Design Criteria	Fri 5/3/13	Thu 5/16/13																
14	District Review	Fri 5/17/13	Thu 5/23/13																
15	Finalize Design Criteria	Fri 5/24/13	Thu 5/30/13																
16	Prepare Draft Basis of Design Memorandum (TM1)	Fri 5/31/13	Thu 6/6/13																
17	District Review	Fri 6/7/13	Thu 6/13/13																
18	Final Draft Basis of Design Memorandum (TM1)	Fri 6/14/13	Thu 6/20/13																
19	Provide CEQA assistance	Fri 6/21/13	Thu 8/22/13																
20	Preliminary Design	Fri 5/31/13	Thu 7/11/13																
21	Prepare 60% PS Plans, Specifications and Eng. Estimate	Fri 5/31/13	Thu 7/4/13																
22	District Review	Fri 7/5/13	Thu 7/11/13																
23	Task 3 - Detailed Design and Bidding Support	Fri 7/12/13	Fri 11/1/13																
24	Prepare 95% Plans, Specifications and Eng. Estimate	Fri 7/12/13	Thu 8/15/13																
25	Submittal to CDPH	Fri 8/16/13	Fri 8/16/13																
26	District and CDPH Review	Mon 8/19/13	Fri 9/6/13																
27	Final Bid Set of Plans, Specifications and Eng. Estimate	Mon 9/9/13	Fri 9/20/13																
28	Bid Phase	Mon 9/23/13	Fri 11/1/13																
29	Task 4 - Services During Construction	Mon 11/11/13	Wed 4/30/14																
30	Conduct Pre-construction Meeting	Mon 11/11/13	Mon 11/11/13																
31	Submittal Review/Inspection	Tue 11/12/13	Tue 4/8/14																
32	Punch list	Wed 4/9/14	Tue 4/22/14																
33	Facility Startup	Wed 4/23/14	Tue 4/29/14																
34	Project Closeout	Wed 4/30/14	Wed 4/30/14																

Mon 4/1/13

Affinity Engineering/Wood Rodgers, Inc.

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.8

Subject:	EN2 Resources, L Street Reservoir proposal to complete Environmental Analysis, CEQA Documentation and Federal Cross-Cutting Checklist.
Recommendation:	<i>Action Item: The Planning Committee has no objection to the staff recommendation to use EN2 Consulting for the environmental work on the L Street reservoir project.</i>
Current Background and Justification:	
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



March 12, 2013

Mr. James Carson, P.E.
Affinity Engineering Inc.
10824 Olson Drive, Suite C266
Rancho Cordova, CA 95670

Subject: Proposal to Complete Environmental Documentation for the Rio Linda/Elverta Community Water District (District) L Street Reservoir and Booster Station Project (Project)

Dear Mr. Carson:


Per your March 6, 2013 request as discussed with Elizabeth Sheppard, EN2 Resources, Inc. (EN2) is pleased to present this proposal for the subject Project. To comply with California Environmental Quality Act (CEQA) requirements and with the California Department of Public Health's (CDPH) environmental review requirements for the disbursement of Proposition 50, Safe Drinking Water State Revolving Funds (SRF), the following tasks are included in this proposal:

- Task 1 – Environmental Constraints Analysis
- Task 2 – California Environmental Quality Act Documentation
- Task 3 – California Department of Public Health (CDPH) Federal Cross-Cutting Checklist

Permitting services are neither anticipated nor included in the proposed scope, but could be added at a later date, if necessary, under a separate scope and budget.

We appreciate the opportunity to support you and the District on this Project. Please feel free to contact Elizabeth Sheppard or me at (530) 626-1401 if you have any questions regarding the above or the enclosed.

Sincerely,



Rick A. Lind
President

Enclosure

**Proposed Scope of Work to Complete Environmental Documentation for the
Rio Linda/Elverta Community Water District
L Street Reservoir and Booster Station Project**

EN2 Resources, Inc. (EN2) proposes to support the Rio Linda/Elverta Community Water District (District) with conducting the three tasks described below for the District's L Street Reservoir and Booster Station (Project) located within Sacramento County, adjacent to the existing District Office. These tasks are required to comply with California Environmental Quality Act (CEQA) requirements and with the California Department of Public Health's (CDPH) environmental review requirements for the disbursement of Proposition 50, Safe Drinking Water State Revolving Funds (SRF).

Based upon our initial understanding of the Project and from our review of the Preliminary Site Layout sent by Jim Carson of Affinity Engineering (Affinity) on March 6, 2013, we believe that an Initial Study/Negative Declaration (IS/ND) or Mitigated Negative Declaration (MND) would be appropriate for this Project. However, if substantial design changes occur subsequent to the completion of the Administrative Draft IS/ND or MND, then a supplemental scope and budget will need to be prepared to cover additional costs associated with impact analyses revisions.

This scope of work does not include environmental permitting services and are limited to the tasks outlined herein. More detail is provided below that identifies the work involved under each task.

Task 1 – Environmental Constraints Analysis

EN2 will perform an Environmental Constraints Analysis to identify what environmental resource issues are at or near the site that need to be further evaluated in the CEQA documentation and considered during final design of the Project. The analysis will include reconnaissance level biological and Phase 1 cultural records searches coupled with a site visit to field verify search findings and evaluate other environmentally considerable issues (i.e., sensitive receptors for noise and air).

If protocol-level biological field surveys, cultural resources Phase 2 site investigation(s), or additional studies are required on biological resources, cultural resources, or other CEQA topics, then an amendment to this scope and budget would be prepared and submitted to the District for approval prior to the completion of the additional work.

Task 2 – CEQA Documentation

EN2 will prepare either an IS/ND or IS/MND as appropriate for the Project. In order to prepare a complete and defensible CEQA document, the following subtasks would be performed.

Prepare Project Description

EN2 will prepare a Draft Project Description based on information provided by the District and Affinity.

The following is required of the District/ Affinity:

- Proposed site layout of Project features/facilities
- Review of and concurrence with Draft Project Description in order to proceed to the CEQA impact analysis

Deliverable:

- An electronic copy of the Draft Project Description for the District's and Affinity's review/comment

Prepare Administrative Draft IS/Proposed ND or MND and Mitigation, Monitoring, and Reporting Program (MMRP), as applicable

EN2 will prepare an Administrative Draft IS/Proposed ND or MND, which includes the supporting public notices for District review and approval, pursuant to CEQA and CEQA Guidelines requirements. This document will:

- Utilize the approved Project Description and the results of the analyses performed under Task 1 to evaluate and document the environmental conditions of the project site
- Determine the level of impacts.
- If an MND is deemed necessary, identify mitigation measures for the environmental resources affected by the Project and summarize identified mitigation measures in an MMRP that would be included as an appendix to be approved by the District and made a part of the construction bid documents and contract

The following is required of the District/ Affinity:

- Any additional technical reports, construction methods, or plans to assist in completing the Draft IS/Proposed ND or MND and MMRP, as applicable
- Review/comment on Administrative Draft IS/Proposed ND or MND and MMRP within 5 days

Deliverable:

- Electronic copy of the Administrative Draft IS/Proposed ND or MND and MMRP for the Affinity /District's review/comment.

Prepare IS/Proposed NDs or MND and MMRP for Public and Agency Review

Prepare the IS/Proposed ND or MND and the supporting notices for public and agency review once comments from Affinity/District staff have been received and addressed on the Administrative Draft IS/ND or MND.

EN2 assumes that the District will perform the following and other CEQA-related matters:

- Advance planning and scheduling of the District's internal review processes,
- Scheduling of and briefing packages for District Board meetings,
- District Board agenda staff reports, and
- Processing checks for payment of agency filing fees for the CEQA document and public notices.

The following is required of Affinity/District:

- Review/comment on proposed release of Public and Agency Review Draft IS/Proposed ND or MND from EN2

Deliverables:

- Two (2) copies of the IS/Proposed ND or MND for the District's review/comment
- Electronic copy of the Project Notice of Intent to the District for publication by the local newspaper, other media, and others as necessary

Respond to Public/Agency Comments on IS/Proposed ND or MND and Prepare Final IS/ND or MND and MMRP, as applicable

Assist the District with reviewing the contents of and if necessary, responding to comments on the proposed adoption of the ND or MND, following the 30-day public and agency review on the IS/Proposed ND or MND. In addition to the Response to Comments, this task also includes the

preparation of the Final IS/ND or MND, which will only include non-substantive changes to the document.

Requirements of the District:

- Review of recommended Responses to Comments and Final IS/ND or MND, and MMRP as applicable, within five (5) days

Deliverables:

- Electronic copy of the Draft Responses to Comments and Final IS/ND or MND for Affinity/the District's review/comment
- Two (2) copies of the Final Responses to Comments and Final IS/ND or MND to Affinity/the District
- NOD to be filed with SCH and the County Clerk's Office within five (5) days of District Board approval of the CEQA document

Task 3 – California Department of Public Health Federal Cross-Cutting Checklist

Based on discussions with District staff, the project will be receiving funding from SDWSRF, which is administered by the CDPH. As a result and per discussions with CDPH staff, a Federal Cross-Cutting Checklist (Checklist) will need to be completed for District well projects receiving SDWSRF funding. A majority of the Checklist information requirements will have been evaluated in the CEQA documents and will therefore be utilized in the Checklist. However, to comply with federal NEPA requirements, additional evaluations are needed to complete the Checklist. They are:

1. Evaluating anticipated air emissions from the construction and operation of all project activities with the completion of an air quality model.
2. Evaluating whether any tribal lands will be affected by requesting a Sacred Lands search, which may include contacting any affected tribes identified through the Sacred Lands search.

EN2 will prepare the Checklist and submit it to the CDPH concurrent with the public/agency review of the CEQA document for the Project. Following the submittal of the Checklist to the CDPH, the CDPH will consult with the federal agencies on the Checklist. If there are any federal agency comments, EN2 will work with the District to address those comments and to ensure all requested information is complete.

Deliverables:

- Electronic copy of the Draft Federal Cross-cutting Checklist to the District for review and comment
- Three (3) copies of the Final Federal Cross-cutting Checklist to the District/ and the CDPH for review

ASSUMPTIONS

The proposed timeline and cost estimate for the Project assume that:

- EN2 will not need to attend any District Board meetings.
- The Project site will not require a General Plan land use/zoning amendment.
- The District/Affinity will assist EN2 with developing assumptions on the amount and type of construction equipment, construction methods, and operations and maintenance practices to be utilized during implementation of the Project for purposes of impact analysis
- This Project will not require EN2 to address issues/tasks that are not identified in this scope of services, including endangered species, wetlands, and an Environmental Impact Report; all impacts are assumed to be mitigable to below a level of significance

- EN2 will consult informally, but will not need to consult formally, with USFWS, CDFW, or other resource/regulatory agencies. Formal consultations may be required if special-status terrestrial or aquatic species may be affected by the Project and would be conducted under a separate scope of work
- A Phase I Cultural Resources Evaluation (without field survey) will be sufficient to address Project impacts to cultural resources
- No subsurface cultural resources are likely to be found during construction
- Biological evaluations will include initial project site and construction staging area surveys (reconnaissance level) but no wetland, endangered species, or other protocol level surveys
- EN2 will deliver CEQA Notices (NOI, NOC, and NOD) to the County Clerk's Office and SCH, as applicable
- The District will issue checks for payment of agency filing fees and media publications for the CEQA document and public notices
- District representatives will be responsible for the following CEQA-related matters:
 - Advance planning and scheduling of the District's internal review processes;
 - Scheduling of and briefing packages for the District Board meetings; and
 - District Board agenda staff reports.

Project Timeline for Completion and Costs						
2013						
	March	Apr	May	June	July	Projected Costs
Task 1						\$2,574
Task 2						\$15,734
Task 3						\$5,642
					Expenses	\$700
					Total Costs	\$24,717

EN2 Resources, Inc.
 SCOPE OF WORK ESTIMATED HOURS
 Rio Linda/Elverta Community Water District
 L Street Reservoir and Booster Station Project

TASK	STAFF	PROJECTED HOURS	COST PER HOUR/ITEM	PROJECTED TOTAL COSTS
Task 1 – Environmental Constraints Evaluation	R. Lind	2	167	\$ 334.00
	K. Kiehne	8	116	\$ 928.00
	E. Sheppard	6	112	\$ 672.00
	J. Waites	4	93	\$ 372.00
	R. LaFrance	4	67	\$ 268.00
	Subtotal	24		\$ 2,574.00
Task 2 - CEQA Documentation (IS/ND or MND)	R. Lind	10	167	\$ 1,670.00
	K. Kiehne	30	116	\$ 3,480.00
	E. Sheppard	60	112	\$ 6,720.00
	J. Waites	20	93	\$ 1,860.00
	M. Buchanan	15	80	\$ 1,200.00
	R. LaFrance	12	67	\$ 804.00
	Subtotal	147		\$ 15,734.00
Task 3 - CDPH Federal Cross-Cutting Checklist	R. Lind	4	167	\$ 668.00
	K. Kiehne	10	116	\$ 1,160.00
	E. Sheppard	30	112	\$ 3,360.00
	M. Buchanan	4	80	\$ 320.00
	R. LaFrance	3	67	\$ 201.00
	Subtotal	51		\$ 5,709.00
Record Searches: CNDDB and NCIC				\$ 400.00
Miscellaneous (e.g., mileage, reproduction)				\$ 300.00
	TOTAL HOURS	222	TOTAL NOT TO EXCEED	\$ 24,717.00

Hours may vary by individual and by task, but total budget will not be exceeded.

Cost estimate based on Proposal to Support the Rio Linda/Elverta Community Water District with the L Street Reservoir and Booster Station.

March 12, 2013

RIO LINDA



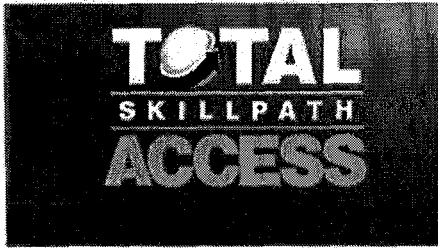
ELVERTA

**Items for Discussion
and Action**

Meeting Date: April 15, 2013

Agenda Item # 4.9

Subject:	Management Training
Recommendation:	<p><i>Action Item: The Finance / Administrative Committee recommends that the Board approve "Skill Path Training" for the General Manager in the amount of \$500.</i></p>
Current Background and Justification:	<p>At the last meeting of the Board the Board approved management training for managing multiple projects. When the manager went to register for the training she was informed that for \$500.00 more she could attend all of the classes this company has to offer for 1 year. This company offers many types of training the new Board wants the Management to implement including Strategic thinking and staff project management. These 2 classes offered by this company cost more than the \$500.00 that would be spent to go to all classes offered by the company for 1 year. Thus saving the District money and making more training available.</p>
Conclusion:	<p>It makes economic sense to receive more training for less money and staff will have the opportunity to learn more ways to improve District operations.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills: ___ Green: ___ Caron: ___ Anderson: ___ Longo: ___ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>



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RIO LINDA



ELVERTA

Closed Session

Meeting Date: April 15, 2013

Agenda Item # 5

Subject:	1. CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Mary Harris legal fees, Board to approve language in settlement agreement.
Recommendation: Current Background and Justification:	
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

RIO LINDA



ELVERTA

**District Activity
Report**

Meeting Date: April 15, 2013

Agenda Item # 6.1

Subject:	
Recommendation: Current Background and Justification:	a. General Manager's Report b. Water Production Reports c. District Engineers Report
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: ___ Green: ___ Caron: ___ Anderson: ___ Longo: ___ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Managers Report

March 12 to April 8, 2013

On March 12, 2013 the computer we use to download meter readings crashed. The computer tech is determining the problem at this time. Staff may have to manually read meters which will take a considerable amount of extra time. The office scanner is also not talking to any computer but my own at this time.

On March 13, 2013 I met with the Integrated Regional Water Management Plan (IRWMP) stakeholder group. This group is creating the new plan required by the Department of Water Resources for our region. This is also the group that accepts and ranks projects for grant funding. Their ranking is based on a scoring system of project alignment with regional priorities and project implementability. This work shop discussed the final wordsmithing of the IRWMP Plan before it goes to the State. They want to have the final comments by the end of the month. Projects should be submitted for the grants by April 2013 although they can be submitted at anytime as this project list rolls over from year to year. The final plan should go to Department of Water Resources by July 2013.

On March 14, 2013 I went to the Regional Water Authority (RWA) meeting. RWA is currently managing 6 active grants totaling \$44.7 million dollars. \$20.5 million has been reimbursed to date. The RWA's strategic plan update was approved. The current plan is 4 years old. Amendments to the RWA Joint Powers Authority were discussed. The current requirement that all decisions of RWA be unanimous was the main topic of the discussion. It is felt that the RWA is missing out on key opportunities because they cannot get a consensus of the members on issues before they expire. The RWA is proposing a unanimous vote on local issues but not requiring one for External issues. The external issues would require at least 50% approval and no more than 25% opposing. Agencies abstaining or not responding would not be counted. RWA is currently tracking 90 legislative bills many of which are trying to modify the 2014 water bond and implementing last year's "human right to water" legislation.

March 20, 2013 I went to Supervisor Mac Glashan's bimonthly meeting at Cherry Island golf course. She informed us that Library construction has commenced at the old Rio Linda Elementary School. The State spending cuts are affecting the WIC program, senior brown bag lunches, and section 8 housing vouchers for the poor. Wayne Lowery of RLERPD made a presentation showcasing the many facilities the parks District has to offer. Ms. Mc Glashan will once again be in the Little League parade on 4/6/13 in Rio Linda.

March 24, 2013 I went to the joint meeting of the Sac Suburban and San Juan Water District Boards. They discussed several options for their Districts to better use one another's resources and the benefits of each. Staff had determined that they needed to gather more information on three of the proposed options. These options are: 1. Do nothing, 2. Modify San Juan's Central Valley Project water service area to include Sac Suburban or 3. Consolidate the two Districts. There will be additional joint Board meetings in the future to keep the rest of the water community informed of their findings. The joint

Boards determined that the other water agencies in between Sac Suburban and San Juan should be invited to the staff meetings to add their input on the options.

On March 27, 2013 Chuck Wagenseller Cost estimator for ACWA reviewed the District's property listed on our policy and made a couple of revisions.

On March 28, 2013 Mr. Green and I went to the Special Districts Risk Management Authority Safety Training Day. Mr. Green attended the governance training and I attended training on the SB863 the Workers Compensation Reform Act and safety awareness training. We also attended a group session on employment practices and accommodations for people with disabilities. The training was informative and the District received 2% off of the total cost of our Workers Compensation premium by the two of us attending this free annual seminar.

On March 29, 2013 A firm came out to audit our payroll for the Teamsters. Their audit went well with no negative findings.

On April 2, 2013 the planning committee met and we discussed the Elverta Specific Plan consultant agreement, Backflow testing by others, Engineering Requests for proposals for the L St. reservoir and well 9 and 10 Electrical Panel replacement.

On April 3, 2013 I attended the Lafco meeting with Director Caron. The Lafco Board is pleased with the Districts current direction and the steps the Board is taking to move the District forward. Because of this the Executive Director of Lafco has recommended and it has been approved that the Districts status be put on their consent calendar. In my opinion this is a huge positive step for the District. After 2 years of very hard work and perseverance by staff, myself and the Board the District is finally gaining the confidence of the Lafco Board and staff.

On April 4, 2013 the engineering request for proposals on the L St. reservoir were evaluated. The team will be making a recommendation at this meeting of the Board.

On April 8, 2013 the Admin/Finance committee met and discussed the expenditures and financials for the month of March. A public member asked that legal bill details be made public. It was asked this item be put on the agenda for the next meeting of the Board. It was determined the Resolution presented to the District by RWA should be recommended for approval. It was determined that the Managers training should be recommended to the Board for approval. It was determined based on staff recommendation that the District's accounting chart of accounts should be restructured by creating a new company in Quickbooks. It was also determined that the preliminary budget will be discussed at the next meeting of the finance committee.

RIO LINDA/ELVERTA C.W.D. 2013

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June		Year To Date
39	36.5	51.7	0	0	0		
39,040,780	36,450,779	51,711,372					
July	August	Sept.	Oct.	Nov.	Dec.		
0	0	0	0	0	0		127-20

	Monthly Total					
Gallons = Multiply M.G. by:	1,000,000	51,711,372	Gallons	127,202,931		
Cubic Feet = Divide gallons by:	7.48	6,913,285	Cubic Feet	17,005,739		
Hundred Cu Ft. = Divide cu. ft. by:	100	69,133	Hundred Cubic Feet	170,057		
Acre Ft. = Divide gallons by:	325,829	158.71	Acre Ft.	390		

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total (Low Psi Complaints)

January	February	March	April	May	June		Year To Date
0	1 (1)	1 (1)					
July	August	Sept.	Oct.	Nov.	Dec.		
							2

New Services

New Construction	0		0
Existing Homes	0		0
Paid prior to increase. (2 not installed)	0		0
Total of Service Connections to Date ----->			4617

Deterioration March 1 thru March 31	5		11
Damaged March 1 thru March 31	1		1

Water Sampling

Routine	16		52
Non Routine	11		13

March 1, 2013 - March 31, 2013

5 - Distribution leaks repaired by District staff, 1 - by Contractor or with contractor assistance.

Work Orders Issued - 60 USA's Issued - 44

Get Current Read - 22

Repair or Replace Box - 2

Change Out Meter - 19

Line Leak - 3

Turn On/Off Service - 1

Possible Leak - 5

Meter Downsize Request - 1

Pressure Complaint - 1

Other Work - 6

Contractor Al's Grading & Paving completed paving patches identified in project #2012-01 Asphalt Repair Project

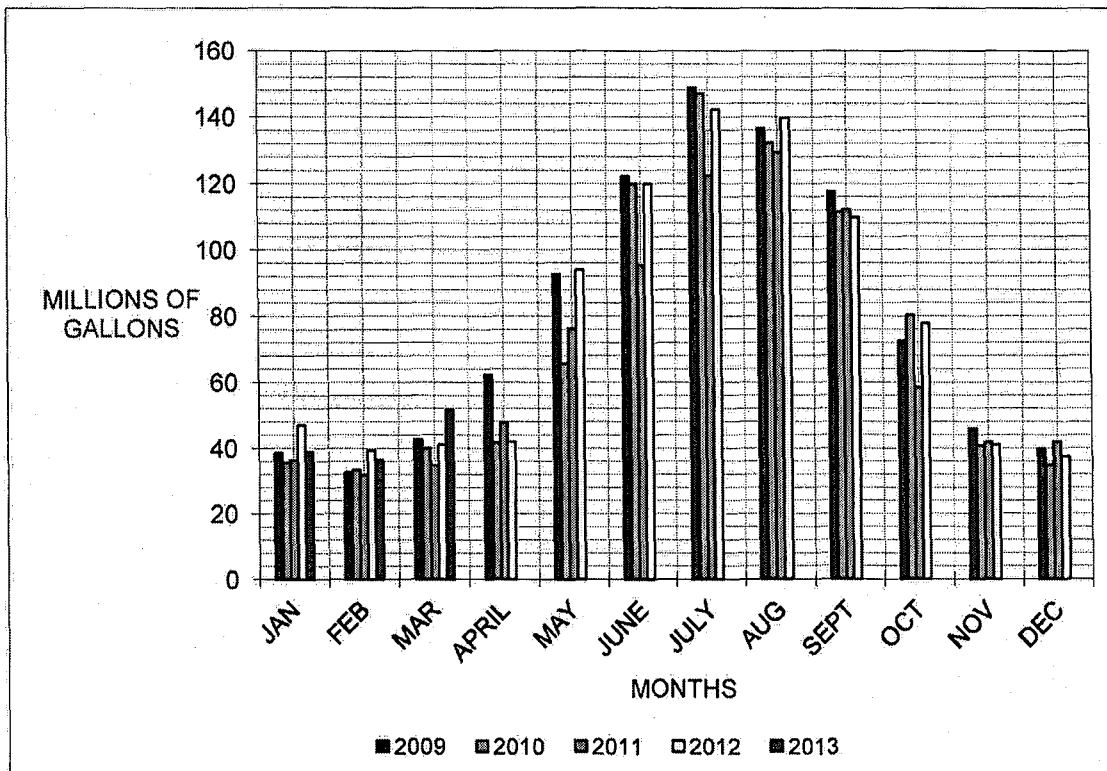
District staff raised 6 street valve boxes covered by Sac County Paving Projects.

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2009 \ 2013

Month	Water Production in Million Gallons					Avg	SSWD Water Purchases			
	2009	2010	2011	2012	2013		2010	2011	2012	2013
JAN	38.7	35.6	36.4	47	39	39.34	0	0	0.009	0
FEB	32.7	33.4	31.8	39.3	36.5	34.74	0	0	0	0
MAR	42.6	40	34.7	41.1	51.7	42.02	0	0	0.002	0
APRIL	62.4	41.7	47.8	42		48.48	0	0	0	
MAY	92.6	65.7	76.4	94		82.18	0.002	0.019	0.01	
JUNE	122.3	120	95.3	120		114.40	0.4	0.71	0.12	
JULY	148.8	147	122.4	142.2		140.10	0.028	0.025	0.26	
AUG	136.6	132.2	129.4	139.7		134.48	0.038	0.012	0.3	
SEPT	117.6	111.4	112.2	109.7		112.73	0.094	0.003	7.6	
OCT	72.5	80.3	58.4	77.8		72.25	0	0.001	0	
NOV	45.9	40.8	41.9	41		42.40	0.004	0	0	
DEC	39.9	34.8	42	37.5		38.55	0	0	0	
TOTAL	952.6	882.9	828.7	931.3	127.2	898.875	0.566	0.77	8.301	0



Water Loss Report

January 20, 2013 Billing

Date	Well	2a	3	4	6	7	8	9	10	11	12	15	
Pumped 11/21/2012 thru 1/20/2013													
11/21/2012 Mtr Read		-409127000	N/A	-66985310	-859973200	-513956800	-691686200	-162069600	-455301900	-1174382000	-103708100	-1500000	
1/20/2013 Mtr Read		409234496	N/A	67070876	876242048	514248640	692119360	162200592	456942080	1219488896	103834536	11176350	
Total Gallons		107,496		85,566	16,268,848	291,840	433,160	130,992	1,640,180	45,106,896	126,436	9,676,350	73,867,764 Gallons 9,875,370 Cubic Ft
Usage													
												Billed 1/20/2013	8,318,200 Cubic Ft
												Billed Usage + Flushing	8,318,200 Cubic Ft
Loss													
												Production - Billed/Flushing	1,557,170 Cubic Ft
												Percentage Lost	15.77%

March 20, 2013 Billing

Date	Well	2a	3	4	6	7	8	9	10	11	12	15	
Pumped 1/21/2013 thru 3/20/2013													
3/20/2013 Mtr Read		409331680	7870761.5	67134576	883493120	514343456	692619776	162279072	457134880	1228688640	103868280	69494360	
1/20/2013 Mtr Read		-409234496	-575962.62	-67070876	-876242048	-514248640	-692119360	-162200592	-456942080	-1219488896	-103834536	-11176350	
Total Gallons		97,184	7,294,799	63,700	7,251,072	94,816	500,416	78,480	192,800	9,199,744	33,744	58,318,010	83,124,765 Gallons 11,112,936 Cubic Ft
Usage													
												Billed 3/20/2013	10,575,400 Cubic Ft
												Billed Usage + Flushing	10,575,400 Cubic Ft
Loss													
												Production - Billed/Flushing	537,536 Cubic Ft
												Percentage Lost	4.84%

TECHNICAL MEMORANDUM

To: Mary Henrici – General Manager
From: Jim Carson, District Engineer (Affinity Engineering)
Subject: District Engineering Staff Report – April 2013
Date: April 7, 2013

This Technical Memorandum (TM) updates the Board of Directors on the engineering projects since last month's engineering report.

1. Planning Committee

The planning committee met on April 2, 2013 and discussed several planning projects. The planning committee is scheduled to meet the first Tuesday of each month. The next scheduled meeting is May 7, 2013.

2. State Revolving Fund Project – “L” Street Reservoir and Booster Station

- a. Engineering Design Request for Proposals (RFP): The RFP for the design of the “L” Street Reservoir and Booster Station was submitted to local engineering firms. The proposals were due April 2, 2013 for the Board of Directors to award the engineering contract at the April Board Meeting.
- b. Environmental Consultant: A cost for the environmental work associated with the “L” Street Reservoir and Booster station was received and is being forwarded to the Board for approval. This consultant performed the environmental work for Well 15 and was recommended by the California Department of Public Health.

3. Hydropneumatic Tank Risk Management

- a. Pressure Relief Valve Installations: A contract to install the pressure relief valves was approved by the Board. The contractor is currently purchasing the material and is expected to install the relief valves within the next 30 days.
- b. Well 9 and 10 Electrical Panel Replacements: The layout of the electrical panel replacements for Wells 9 and 10 are being designed in order to submit the plans to SMUD for them to complete their primary design and commitment letter.

4. Elverta Specific Plan

Recommended revisions to the funding agreement were provided by the District's Attorney and the Planning Committee. The revisions are being provided to the Board for their review and approval at the April Board Meeting.

RIO LINDA



ELVERTA

Meeting Date: April 15, 2013

Board Reports

Agenda Item # 6.2

Subject:	Board and Committee Reports
Recommendation: Current Background and Justification:	a. Sacramento Groundwater Authority – Green, Henrici b. Regional Water Authority – Dills, Henrici c. LAFCo – Caron d. Planning Committee – Longo, Green e. Finance / Administrative Committee – Dills, Anderson f. Ad Hoc Legal Committee g. Other
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**REGIONAL WATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 14, 2013; 9:00 a.m.**

5620 Birdcage Street, Suite 110
Citrus Heights, CA 95610
(916) 967-7692

AGENDA

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. **CALL TO ORDER AND ROLL CALL**
2. **PUBLIC COMMENT**
3. **CONSENT CALENDAR**
 - a. Minutes of the January 10, 2013 regular board meeting.
Action: Approve Consent Calendar Items.
4. **EXECUTIVE COMMITTEE REPORT**
 - a. Information: Final minutes of the January 23, 2013 and draft minutes from the February 27, 2013 RWA Executive Committee meeting.
5. **RWA STRATEGIC PLAN UPDATE AND ACTION**
Action: Reaffirm the mission, vision, values and goals from the 2009 Strategic Plan.
6. **RWA JPA AMENDMENTS**
Action: Approve circulation of JPA amendments to the RWA members for approval.
7. **LEGISLATIVE UPDATE**
 - Information Presentation: John Woodling and legislative advocates for RWA members.
8. **EXECUTIVE DIRECTOR'S REPORT**
 - a. Water Efficiency Program Update
 - b. Government Affairs Update
 - c. Grants Update
 - d. Integrated Regional Water Management Plan (IRWMP) Update
 - e. Data and Analysis Tools Needs Assessment
 - f. Regional Chemical Bid Program
 - g. Public Relations Program Update

h. RWA Outreach

9. DIRECTORS' COMMENTS

10. ADJOURNMENT

Upcoming meetings:

Next Executive Committee Meetings – Wednesday, March 27, 2013 and April 24, 2013,
8:30 a.m. at the RWA office.

Next RWA Board of Directors' Meeting – Thursday, May 16, 2013, 9:00 a.m., at the
RWA Office.

MARCH 14, 2013

TO: REGIONAL WATER AUTHORITY BOARD

FROM: JOHN WOODLING

RE: EXECUTIVE DIRECTOR'S REPORT

- a. **Water Efficiency Program Update** – The California Urban Water Conservation Council in partnership with ACWA, CUWA, and DWR will be hosting two summits (Northern and Southern CA) to inform the update of BMP 1.4, Retail Conservation Pricing. The summits are currently planned for June 2013 and will include water agencies, financial experts, environmental representatives, and other interested parties. It is expected that the outcomes of these two summits will be incorporated into the refinement process over the next year. RWA and member agency staff were instrumental in developing and promoting the workshop concept.

The Blue Thumb Program launches its 2013 outreach campaign on March 11th in coordination with USEPA's Fix a Leak Week. The focus of this year's campaign is maintaining an efficient irrigation system. We will be urging residents to check and tune up their irrigation systems with the help of our unique public service announcement that features the sprinkler dance, "how to videos" to guide residents through irrigation repairs, participation in six regional events, TV and radio ads, and partnerships with the Sacramento Kings and the River Cats. Web banners, the new pledge format, logos, and support letters are all available to each member agency to help promote the campaign.

- b. **Government Affairs Update** – The RWA Government Affairs Update is convened by conference call on the 2nd and 4th Tuesdays of each month. RWA and SGA bill tracking is updated weekly and is available at www.rwah2o.org.

The Bay-Delta Conservation Plan continues to create controversy. A coalition that includes NRDC and other environmental groups as well as San Diego and Bay Area water agencies has proposed an alternative for consideration in the BDCP EIR, consisting of a single 3,000 cfs tunnel and a broad package of efforts to improve self-reliance in the export areas (attachments). Northern California members of Congress supported consideration of the plan. BDCP proponents responded with an evaluation of the proposal (attachment). Governor Brown continues to promote the BDCP, but also recognized the need for "protections for counties and areas of origins as part of the plan," in his recent comments in Colusa.

Chairman of the State Water Resources Control Board Charlie Hoppin has announced that he will step down from the Board in April, prior to the end of his term. The terms of Tam Doduc and Fran Spivey-Weber have expired, leaving the board with two remaining

members until appointments are made. RWA received a response to its recent coalition letter to Chair Hoppin and Secretary Laird regarding the water rights permitting for the BDCP (attached). The Board has scheduled a workshop for April 9th to discuss the next steps in the development of the Bay-Delta Water Quality Control Plan update.

- c. **Grants Update** – Staff is currently managing six active regional grants totaling \$44.7 million, with more than \$20.5 million reimbursed to date. DWR recently announced preliminary results for the Local Groundwater Assistance Grant Program (AB 303). SGA, SCGS, Sacramento Suburban Water District, City of Folsom, and City of Roseville were all among the highest scoring applicants, with SGA receiving a perfect score of 40 (attached).
- d. **Integrated Regional Water Management Plan (IRWMP) Update** – RWA held work group meetings on environmental resources on January 18th and on flood management on January 31st to obtain stakeholder input on draft IRWMP strategies. A stakeholder workshop is being held March 13th, to discuss revised objectives, strategies, and a project prioritization method. Staff is working with RMC Water and Environment to assess the potential impacts of climate change on water supply using the Integrated Groundwater and Surface Water Model (IGSM). Assessing climate change is a required component of IRWMPs, and RWA applied for \$46,470 in the current Proposition 84 planning grant to fully fund this analysis. Staff expects to bring the IRWMP to the RWA Board for adoption in July 2013.
- e. **Data and Analysis Tools Needs Assessment** – This is an effort to identify regional data and analytical tools needs, review existing tools' abilities to meet analysis needs, and to develop a scope of work for proposed data or tool enhancements needed for priority long-term regional analyses. The project is funded by the California Water Foundation and the Sacramento Groundwater Authority. The work commenced in January 2013 and is expected to conclude in early 2014. The project steering committee had its initial meeting on January 31st to provide input on key information and assessment needs and the proposed process to conduct the evaluation. Staff issued a request for qualifications to six firms with known local planning and modeling experience on February 14th. The RFQs are due back on March 8th, and staff will bring a recommendation to the EC for approval on March 27th. The steering committee will meet again in early March to discuss key questions to address during the assessment process.
- f. **Regional Chemical Bid Program** – Work to develop this program is continuing. RWA plans to release a solicitation for bids for sodium hypochlorite and sodium hydroxide on April 1, 2013 for purchases in FY 2013-14. Nine RWA members are currently planning to participate on the hypochlorite bid, for quantities in excess of 1.3 million gallons. Seven agencies plan to participate in the sodium hydroxide bid solicitation.
- g. **Public Relations Program Update** – The program is advancing with strong Steering Committee engagement. One of the first new initiatives, a periodic e-update, made its

debut on February 7, 2013 (attached). We are also planning a forum on water issues for April 4th, targeted primarily at city council members and county supervisors from throughout the region. Congresswoman Matsui has agreed to be a keynote speaker. RWA members will be recruiting individuals to be spokespeople on our regional water issues and will provide tools and training to participants.

- h. RWA Outreach** – Mr. Woodling spoke to a water policy class at McGeorge Law School regarding urban water conservation on March 4, 2013. Mr. Woodling served as chair of the Flood and Water Team for the Metro Chamber's State Legislative Summit on March 6th. Mr. Woodling and Sean Bigley from City of Roseville, along with RWA alumnus Derrick Whitehead will be two of the co-chairs for the Water Resources Team for the Metro Chamber's Cap-to-Cap program for 2013. A number of RWA member staff and elected officials are already signed up to participate.



AGENDA

Wednesday April 3, 2013

5:30 P.M., Board Chambers, County Administration Center,
 700 H Street, Sacramento, California 95814

COMMISSIONERS:

Chair: Jimmie Yee
 Vice-Chair: Mike Singleton
 Ron Greenwood
 Gay Jones
 Susan Peters
 Kevin M^cCarty
 Christopher Tooker

ALTERNATE COMMISSIONERS:

Phil Serna
 Jeannie Bruins
 Jerry Fox
 Jerry Fox
 Phil Serna
 Steve Cohn
 John Messner

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR

1. Approve the Meeting Minutes of February 6, 2013
2. Claims dated thru March 28, 2013
3. Monthly Budget Report
4. Legislation Status Report

BUSINESS ITEMS

5. Update Rio Linda/Elverta Community Water District MSR (LAFCA 07-10) [CEQA Exempt]
6. Schedule Update City of Elk Grove Sphere of Influence (LAFCA 09-10) [CEQA - EIR SCH#2010092076]

PUBLIC HEARINGS

None

QUESTIONS/ANNOUNCEMENTS

7. Executive Officer/Staff/Commission Counsel
8. Commission Chair/Commissioners

MEETING SCHEDULE

5:30 P.M., Board Chambers
 700 H Street, Sacramento CA

Dates

May 1
 June 5
 July Recess
 August 7

* Please Note – AGENDA is subject to change up to 72 hours prior to meeting

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net> . The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times.

Agenda Item No. 5

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

April 3, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (LAFC 07-10)

RECOMMENDATION

Receive and file status report.

Overall the District continues to provide adequate water service to the community and progress is being made to address the water supply and water quality issues. However, the overall financial condition is weak and the District continues to operate in the red. In addition, the District is not able to obtain liability coverage for employment practices.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since February 6, 2012.

I. Board of Directors

The Board is developing a Strategic Plan to prioritize deferred maintenance, capital improvement projects and district financing.

The Board approved the collection of the Inactive Service fee that was recently suspended.

It appears that the new Board is attempting to take positive actions to improve Board meetings and develop a long term operational, financing and capital improvement strategies for the District, and control its legal costs.

II. Progress of Well and Pipeline Construction

Well No. 15

On March 20, 2013, the Notice of Completion was filed with the County-Clerk Recorder's Office certifying that the well construction is complete. Well No. 15 is fully operational and can produce approximately 2,800 gpm.

Well No. 3 Reactivation Project

Well No. 3 has been reactivated and is now operational. This well can produce approximately 600 gpm.

Proposed Reservoir Tank and Booster Station

CDPH has agreed to amend the Scope of Work for to add a Reservoir Tank and Booster Station in lieu of constructing another well. However, the District needs to develop plans and complete an environmental review of the project before CHDP will approve a change to the Funding Agreement. The District has issued an RFP for tank design and specifications. The RFP is due early in April and the Board could approve the Consulting Engineer at its April meeting.

The following steps summarize the major components of this project:

- RFP issued for design
- Select Consulting Engineer
- Develop Plans and Specifications
- Amend Funding Agreement with CDPH
- Issue RFP for Construction Contract
- Approve Construction Bid
- Commence Construction

It is anticipated that the design and environmental review will take several months to complete. It is possible construction could commence in the Fall of 2013.

Completion of the Reservoir Tank and Booster Pump should allow the District to satisfy the outstanding Compliance Order issued by CHDP.

Hydro-pneumatic Tank Evaluation

Recently, the District was notified that it is required to test and evaluate tanks for safety purposes. The District has completed testing and evaluation of the tanks. Pressure relief valves and modifications to electric panels and pump starters will be required to comply with this safety issue.

Pressure Relief Valves will be installed on seven of the hydro pneumatic tanks for a total estimated cost of \$4,900. Four of the tanks have been identified as being eligible for certification. The cost of \$10,800 has been added to the FY 2013-14 Budget.

Three tanks will require new electric panels and soft starts to mitigate pressure surges. The total cost is estimated to be \$120,000. Work will be completed over the next two years.

Overall Operations

The District is improving its ability to remotely monitor wells using telemetry equipment.

Urban Water Management Plan

On December 17, 2012, the Board adopted the District's Urban Water Management Plan and it has been sent to the Department of Water Resources for review and approval.

Status of CDPH Compliance Orders

The water quality and quantity continue to be satisfactory. Water pressure is subject to variation because of leaks and equipment failures. However, generally, water pressures remain adequate and comply with CDPH standards.

Completion of the Reservoir Tank and Booster Station should satisfy the outstanding Compliance Order related to adequate water supply.

III. Sacramento Suburban Water District Interconnection

No changes in the operation or status of the intertie with Sacramento Suburban Water District. RLECWD and Sacramento Suburban Water District renewed this Agreement during February, 2013. This intertie operates only if water pressure drops below 30 psi. Once the reservoir tank and booster station are complete the District will no longer need the intertie agreement, however, the District is evaluating a Mutual Aid Agreement with Sacramento Suburban Water District similar to agreements with Del Paso Manor Water District and Carmichael Water District.

IV. Status of District Operations

District Financial Condition

No significant changes in the overall financial situation of the District. Cash Flow remains tight. Accounts Payables **are not** current and the District is operating at a loss or in the "red" for last several months. The financial condition of the District appears to be improving and is actually beginning to stabilize. The General Manager has estimated that the operating fund balance is currently \$24,000 in the red.

V. Summary of Issues

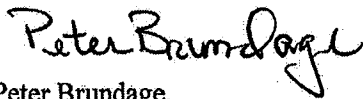
Overall the District is providing adequate water service to the community and progress is being made to address the water supply capacity issue. However, there are two significant issues: the inability of the District to obtain liability coverage for employment practices and the overall financial condition of the District.

VI. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation. We will keep the Commission informed.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage,
Executive Officer

Attachments

Minutes RLECWD Planning Committee
April 2, 2013
Meeting called to order @4:30 pm

Public Comment: There was no public comment as there were no public in attendance.

Attendants – Paul Green, Matt Longo, Mary Henrici, Jim Carson

Agenda items for discussion:

Item 1- State revolving Fund Project status and update.

Proposals- L St. Reservoir and Pump Station. Proposals were received from 2 firms, Affinity and KASL. 15 proposal requests were sent out, 8 firms attended the pre proposal meeting with the General Manager at our L St. location. Discussion centered on the importance of looking at qualification of the Engineering as opposed to just price. It is important to find a "Qualified" engineering firm to design and run our project. An Evaluation team was selected (Mary Henrici, Paul Green and Matt Longo) to make a recommendation to the Board from the 2 proposals. The Evaluation team will meet Fri. April , 5th at 2:00 pm. It was also decided that EN2 environmental would be used for this project. This was recommended by CDPH. The Planning Committee had no objection to this recommendation.

Item 2- Elverta Specific Plan planning project.

Elverta Owners Group. Legal review of Funding Agreement. The much discussed and anticipated legal review of the funding agreement, so that our engineering firm can get started on a master plan and how that mater plan will incorporate the ESP has been completed. Changes made by council to the agreement largely pertained to legal and not the plan itself. Mr. Green had significant reservations with regard to some of the changes and wording made by legal. As a result the Planning Committee thinks it best the agreement be reviewed by the Board. Planning Committee suggests that we strike verbiage related to client/attorney privilege and privacy of invoices. ESP has not had time to review as of this meeting. Planning Committee recommends adoption of funding agreement based on changes suggested by Committee and Approval of ESP.

Item 3 – Out Sourcing of Backflow device testing.

Planning Committee discussed possibility of out sourcing backflow testing as a cost and time saving measure. Matt Longo and Mary Henrici are gathering more info. Further discussion will take place at next meeting.

Item 4- Wells 9 and 10 Electrical Panel Replacement Engineering.

Affinity would like to get started on the engineering of the electrical panel replacements for wells 9 and 10. Completing the engineering will enable the District to

bid and contract the replacement of panels as soon as budget FY13/14 is approved. The cost of engineering is approximately \$3,000.00 each well and is presently budgeted, as such Planning Committee authorized the engineering.

Item 5 - General Comment

Mr. Green had one comment; he would like to get moving forward on a plan of grant acquisition. As a point of coincidence Mary Henrici had just asked Affinity to look into possible Home Land Security grants. There were no other general comments.

Meeting adjourned at 5:45 pm

Rio Linda/Elverta Community Water District
Finance and Administration Committee Meeting Minutes

April 8, 2013

The meeting was called to order at 5:30 p.m.

Attendees: Directors Duane Anderson and Brent Dills, General Manager Mary Henrici and public members Mary Harris and John Ridilla were present.

Public Comment: Public Member Mary Harris made comments regarding legal billing documents being provided by counsel and whether they are really confidential or should be available through public records act requests. Ms. Harris is requesting that the RLECWD Board consider this as an agenda item and waive confidentiality at the next board meeting. Finance and Administrative Committee agreed to make this an agenda item.

Financial Condition Summary: The financial state of the RLECWD continues to improve. Income is up and expenses are down. The held checks have still not all been paid but are continuing to be released a little at a time by the G.M. They should be paid in the next billing cycle or two at the current rate of payment. According to the G.M., LAFCO has put the District on the LAFCO Meeting consent calendar instead of as an individual line item and is apparently not feeling the need to micromanage the situation any longer. That is very positive sign for RLECWD and the ratepayers.

- 1. Expenditures:** Director Anderson had a few simple questions regarding the Balance Sheet that were easily answered by the G.M.
- 2. Profit and Loss Report:** Directors and the public discussed a few brief items and received clarification from the G.M.
- 3. District Accounting Program:** Directors, the public and G.M. discussed the current problems getting an accurate Chart of Accounts. The formulas and

format currently used in Quick Books does not lend itself to accuracy and has some problems built in. Staff recommended and the committee agrees to start a new database in the current software program to resolve those issues. New software is not needed and training for new program and a staff learning curve using it will be avoided. Public agreed.

4. **Management Training:** Committee agreed with G.M. to purchase a package including a lot of relevant training from Skill Path for only \$500. That should result in cost saving to the district and is within the budget. Public agreed.
5. **RWA Amendment to Joint Powers Authority:** Committee agrees with staff recommendation to approve the amendment. Public agreed.
6. **Bimonthly Billing:** Committee considered briefly going to monthly billing to even out income stream timing to make paying of bills easier. That would result in more work for staff and uneven work flows for support staff. The committee felt that this may not really be an issue at this time because of the recent increased District income and decreased expenses. This issue will be monitored and revisited later if appropriate.
7. **General Manager's Report:** Committee reviewed and discussed the G.M. Report. It was decided to ask for a time bound legal review of a Tenant Agreement not to exceed half an hour using an agreement template provided by another reputable agency. Currently there is some confusion regarding who pays for water and when or if it should be shut off if the bill is not paid. This new agreement will clarify that the owner is the responsible party and the water will be shut off if the bill is not paid. Agreements between the owner and tenant are separate agreements beyond the districts control. After legal review this will be put on the consent calendar as an informational item for package approval by the board.

8. **Preliminary Budget Meetings:** Committee will review and recommend for approval of a District preliminary draft budget at the next Finance and Administration Committee Meeting scheduled for May 13th unless one is needed sooner. That meeting will be open to the public and will be announced at the next regular District Board Meeting scheduled for April 15th. The final budget requires approval by the District Board of Directors by June. Having a budget reviewed and approved by Committee and considered by the full board by May Board Meeting schedule for May 20th will provide time for discussions and revisions if needed.

The meeting was adjourned at 7:15 p.m.

Meeting minutes were taken by Brent Dills to the best of his ability. Nothing was intentionally left out. Please contact Brent Dills if you have any questions, comments or feel a revision is required.

RIO LINDA



ELVERTA

Meeting Date: April 15, 2013

Agenda Item # 7

Subject:	Director's and General Manager Comments
Recommendation: Current Background and Justification:	
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458

May 1, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: **RECIRCULATED DRAFT ENVIRONMENTAL IMPACT REPORT**
City of Elk Grove Sphere of Influence Amendment (L AFC 09-10)
(CEQA EIR SCH# 2010092076)

CONTACT: **Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937**

RECOMMENDATION

Staff recommends that your Commission:

- A. Open the Public Hearing.
- B. Receive public comments on the Recirculated Draft Environmental Impact Report (RDEIR) for the City of Elk Grove Sphere of Influence Amendment Proposal (SOIA).
- C. Close the Public Hearing.

PROPOSED PROJECT SUMMARY

The proposed project consists of a request initiated by the Elk Grove City Council (Resolution #2008-54) to the Sacramento Local Agency Formation Commission (LAFCo) to amend the City of Elk Grove's SOI. The current SOI is coterminous with the city boundary. The application to amend the SOI includes 7,869 acres generally described as the areas south of Bilby Road/Kammerer Road and Grant Line Road. Current City of Elk Grove land use projections indicate that future growth may require additional lands outside of the current city boundary. The city's available residential, industrial, and commercial land inventory is in the process of building out, and in the view of the City Council, may be unable to accommodate all anticipated urban growth within the current city limits. This application reflects the view of the city to establish a path to accommodate its anticipated growth by designating an area for long-term planning. For purposes of analyzing environmental impacts, your staff consulted with city staff, and has developed land use assumptions to allow LAFCo to understand environmental effects that may result from growth during future annexations. No specific land use entitlements are proposed at this time in conjunction with the proposed SOI Amendment (SOIA). California Government Code Section 65300 provides that a city may comprehensively plan for lands outside of its jurisdiction without the area being within an approved SOI. However, while the Elk Grove City Council has expressed its desire to have the proposed SOIA Area master planned, the City Council has explicitly stated that no comprehensive planning of the area will occur until LAFCo approves the SOIA.

The current city boundaries and coterminous SOI encompass 26,974 acres. The proposed SOIA would expand the existing SOI, *not the city limits*, by 7,869 acres, or by 29 percent, to a total of 34,843 acres. However, any future growth and expansion through the annexation process would be limited to areas outside of the FEMA designated 100-year floodplain. This would limit development to 6,882 acres of the proposed 7,869-acre SOI expansion, leaving 13 percent of the area for non-urban uses, such as open space.

The Sphere of Influence Amendment should be considered as one component of an overall long range land use and services policy planning approach for the city and affected agencies. The SOIA can contribute to the public policy discussion regarding employment and population growth and service provision in an orderly and efficient manner. The SOIA would not result in any change in land use entitlements or jurisdiction.

Your Commission has the authority to approve, modify and approve or deny the request.

PUBLIC COMMENT PERIOD FOR THE RDEIR

A Notice of Availability for the RDEIR was issued March 20, 2013, to over 100 interested parties, including agencies and members of the public. Public comment regarding the RDEIR is encouraged before the Commission this evening. The public should note that the sixty (60) day comment period is **March 21, 2013, through 4 PM May 21, 2013.**

To be considered, all comments on the RDEIR must be received by **4 PM May 21, 2013.** Upon completion of the 60-day public review period, responses to all substantive comments concerning the adequacy of the RDEIR will be prepared and incorporated into a Final EIR. Written comments are encouraged and should be submitted by U.S. Mail or email to:

Don Lockhart, AICP, Assistant Executive Officer
Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814-2836
FAX# (916)874-2937
Don.Lockhart@SacLAFCo.org

The RDEIR may be reviewed and/or downloaded at www.saclafco.org. A hard copy may be reviewed at each of the following locations: LAFCo offices (1112 I Street, Suite 100), Elk Grove City Hall (8400 Laguna Palms Way), Elk Grove Library (8900 Elk Grove Blvd.) and Franklin Community Library (10055 Franklin High Road). (NOTE: While both the previous DEIR and the RDEIR documents may be reviewed at www.SacLAFCo.org, the current review period applies only to the RDEIR.)

UPDATE – PUBLIC WORKSHOP

In response to public requests, your Commission directed staff to provide an opportunity for public review and comments in Elk Grove. Accordingly, staff held a Public Workshop to receive comments on the RDEIR from **6 to 7:30 PM on Tuesday, April 23.** (Please see attached Workshop material.) The Cosumnes Community Services District graciously agreed to provide

meeting space at the *Barbara Morse Wackford Community & Aquatic Complex* at 9014 Bruceville Road in Elk Grove for the Workshop for the benefit of the community.

Approximately fifty people were in attendance, including staff, consultants and Commissioners Greenwood, Singleton and Tooker – (Please note, the Commissioners were introduced, and did not interact with one another during the Workshop.) More than twenty verbal comments were provided with and without speaker identification. Two written comments were submitted. Staff reminded all in attendance that your Commission will also provide the opportunity for public comments at the regularly scheduled Commission meeting of **May 1, 2013**. Staff encourages written comments, which may be submitted via US Mail or e-mail (Don.Lockhart@SacLAFCo.org) until **4 PM May 21, 2013**.

BACKGROUND

The RDEIR Executive Summary (ES) is attached. The ES provides your Commission with a concise overview of the RDEIR and a summary of the SOIA proposal's potential environmental impacts and proposed mitigation measures.

Sacramento LAFCo is the lead agency under the California Environmental Quality Act, and has prepared the Recirculated Draft Environmental Impact Report (RDEIR) as part of the ongoing environmental review for the proposal. The RDEIR is considered a Recirculated DEIR because significant new information has been added or changed in portions of the Draft EIR after it was initially circulated for public comment in September 2011. In the interest of furthering public understanding of the CEQA analysis, the entire document is being recirculated. To be clear, this current document is referred to as the Recirculated Draft EIR (RDEIR), and the previously circulated Draft EIR may be referred to as the Draft EIR (DEIR.). (NOTE: While both the previous DEIR and the RDEIR documents may be reviewed at www.SacLAFCo.org, the current review period applies only to the RDEIR.)

The RDEIR is intended to serve as an informational document for your Commission and the general public regarding the objectives and components of the proposed SOIA. The document evaluates potentially significant adverse environmental impacts that could be associated with the project, and identifies project changes (mitigation measures) and project alternatives that would reduce or eliminate these impacts. The RDEIR does not set forth policy for your Commission about the proposed project's desirability. Rather, the RDEIR is an informational document to be used by the public, decision makers and public agencies. During the project review process, Sacramento LAFCo must consider all feasible mitigation measures and alternatives developed in the RDEIR to substantially lessen anticipated environmental impacts of the proposed project.

RECIRCULATED DRAFT ENVIRONMENTAL IMPACT REPORT

Sacramento LAFCo, in consultation with the City of Elk Grove, has prepared the Recirculated Draft EIR addressing the following resource areas:

- Transportation & Circulation
- Air Quality
- Noise
- Population & Housing
- Utilities
- Public Services
- Parks
- Aesthetics
- Land Use
- Geology & Soils
- Hydrology, Drainage, & Water Quality
- Agricultural Resources
- Biological Resources
- Cumulative Impacts
- Alternatives

Proposed mitigation is included in the RDEIR to reduce many impacts to less-than-significant levels. Significant and unavoidable impacts have been identified in the following areas: aesthetics, agricultural resources, land use and planning, noise, population and housing, and transportation and traffic.

LAFCO ISSUES OF INTEREST

As lead agency under CEQA, LAFCo must ensure that the environmental document prepared for the project adequately addresses LAFCo matters. As such, the following discussion briefly outlines sections in the RDEIR of primary importance to LAFCo:

- *Utilities*: Issues related to the project's impacts to local and regional water and wastewater treatment and conveyance, storm drainage, and electrical and natural gas facilities are discussed in this section.
- *Public Services*: Issues related to the project's impacts to police, fire, emergency, solid waste, school, and library services are discussed in this section.
- *Open Space and Parks*: Issues related to the project's provision and preservation of open space and park areas, including the project's impacts to existing City, County and District open space and park resources are discussed in this section.
- *Hydrology, Drainage and Water Quality*: Issues related to the project's impacts relating to mapped floodplain, water quality and hydrology of the region are discussed in this section.
- *Agriculture*: Issues related to the project's impacts to existing agricultural resources, Williamson Act contracts, and adjacent agricultural operations are discussed in this section.
- *Alternatives*: Issues related to alternatives with different or lesser potential impacts than the proposed SOI amendment are evaluated in this section.

SCHEDULE

The following tentative schedule was approved by your Commission on April 3, 2013.

The RDEIR public review and comment period will be open for sixty days, from March 21 through May 21.

JUNE/JULY: After the close of the comment period, staff will work with the environmental consultants to review and prepare responses to all public and agency comments received.

JULY/AUGUST: Staff will work with the environmental consultants to review and prepare the Final EIR.

AUGUST/SEPTEMBER: Staff will work with the environmental consultants to review and prepare the Draft Mitigation Monitoring and Reporting Plan, and the Draft Statement of Findings and Overrides for consideration by your Commission.

Concurrently with environmental review, staff will complete the Executive Officer Report with Recommendations and proposed Terms and Conditions for your Commission consideration.

OCTOBER: Public Hearing.

MUNICIPAL SERVICE REVIEW (MSR)

In order to evaluate the SOIA, LAFCo has conducted a service review of the municipal services which may be provided for the affected territory. The MSR has previously been circulated to affected agencies for review and comment. Staff is once more “routing” the MSR to refresh and ensure that that current budget and service information is incorporated. The Draft MSR hard copy may be reviewed at LAFCo offices (1112 I Street, Suite 100), or downloaded @ www.SacLAFCo.org.

EXECUTIVE OFFICER COMMENTS

Public hearings are encouraged, but not required for the RDEIR. Consistent with past practice, your Commission holds a hearing during the public review period to receive public testimony on the RDEIR. This hearing tends to be thirty or more days after issuance of the document. However, the timing of the hearing can be flexible.

The Notice of Availability was issued March 20, 2013 and the RDEIR for the proposed SOI Amendment for the City of Elk Grove was issued the same day. The Recirculated Draft EIR has the maximum permissible 60-day comment period. It has also been submitted to the State Clearinghouse for State agency review. The review period ends on **May 21, 2013**.

The purpose of this May 1 hearing is to present the RDEIR and receive public comment on the SOIA project. **Affected agencies and the public have the complete 60-day period during which to provide written comments to your Commission.**

1. At the close of the RDEIR public review period, all comments will be reviewed and the Final EIR with responses to the comments will be prepared.

2. Staff will also complete the project analysis with consideration of public comments, including the MSR, in the Executive Officer's Report with Recommendations and proposed Terms and Conditions for the consideration of your Commission.

Together, these three components: 1) Final EIR, 2) MSR and 3) Executive Officer Report comprise the material to be provided for the consideration of your Commission at the October Public Hearing.

Your Commission has the authority to approve, modify and approve or deny the request. Staff will continue to provide your Commission and the public with timely updates as key milestones are achieved.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Peter Brundage
Executive Officer

Attachments



**City of Elk Grove
Proposed Sphere of Influence Amendment
Recirculated Draft Environmental Impact Report
(LAFC # 09-10)**

SCH No. 2010092076



Sacramento LAFCo ■ March 21, 2013



**Michael Brandman Associates
2000 "O" Street, Suite 200
Sacramento, CA 95811**



Purpose

This Recirculated Draft Environmental Impact Report (EIR) is prepared in accordance with the California Environmental Quality Act (CEQA) to evaluate the potential environmental impacts associated with the implementation of the Proposed Elk Grove Sphere of Influence Amendment (State Clearinghouse No. 2010092076). This document is prepared in conformance with CEQA (California Public Resources Code, Section 21000, et seq.) and the CEQA Guidelines (California Code of Regulations, Title 14, Section 15000, et seq.).

The purpose of this Recirculated Draft EIR is to inform decision makers, representatives of affected and responsible agencies, the public, and other interested parties of the potential environmental effects that may result from implementation of the proposed project. This Recirculated Draft EIR describes potential impacts relating to a wide variety of environmental issues and methods by which these impacts can be mitigated or avoided.

Project Summary

Project Setting

The proposed project site is located in the unincorporated area of Sacramento County, California. The project area is generally located south-southwest of the existing City of Elk Grove boundaries close to the community of Franklin-Laguna. The area subject to the City of Elk Grove's application is described as the areas south of Bilby Road, Kammerer Road, and Grant Line Road, extending south to Eschinger Road and Cosumnes River; east towards Cosumnes River and just past Freeman Road; and west towards Interstate 5 (I-5) and the Union Pacific Railroad tracks. The proposed Sphere of Influence (SOI) boundary does not reach the Cosumnes River east of State Route 99 (SR-99) but follows the 100-year Federal Emergency Management Agency (FEMA) floodplain. The proposed project is located on the Elk Grove, California, United States Geological Survey 7.5-minute topographic quadrangle map, Township 6 North, Range 5 East, Section 13 (Latitude 38°21'37" North; Longitude 121°23'02" West).

Project Description

The proposed project consists of a request initiated by the Elk Grove City Council (Resolution #2008-54) to Sacramento Local Agency Formation Commission (LAFCo) to amend the City of Elk Grove's SOI. The current SOI is coterminous with the City boundary. The application to amend the SOI includes 7,869 acres generally described as the areas south of Bilby Road/Kammerer Road and Grant Line Road. Current City of Elk Grove land use projections indicate that future growth may require

additional lands outside of the current city boundary.¹ The City's available residential, industrial, and commercial land inventory is in the process of building out and may be unable to accommodate all anticipated urban growth within the city limits. As a result, the City needs to establish a direction to accommodate its anticipated future growth by designating an area for long-term planning. For purposes of analyzing environmental impacts, LAFCo has developed land use assumptions in the following sections that would allow LAFCo to understand environmental effects that may result from future anticipated growth during future annexations. There are no specific land use entitlements proposed at this time in conjunction with the proposed SOI Amendment (SOIA). California Government Code Section 65300 provides that a city may comprehensively plan for lands outside of its jurisdiction without the area being within an approved SOI. However, while the Elk Grove City Council has expressed its desire to have the proposed SOI Area master planned, the Council has explicitly stated that no comprehensive planning of the area will occur until LAFCo approves it.

The current City boundaries and coterminous SOI encompass 26,974 acres. The proposed SOIA would expand the existing SOI, not city limits, by 7,869 acres, or by 29 percent, to a total SOI of 34,843 acres. However, anticipated future growth and expansion through the annexation process would be limited to areas outside of the FEMA 100-year floodplain. This would limit future growth to 6,882 acres of the proposed 7,869-acre SOI expansion, leaving 13 percent of the area for non-urban uses, such as open space.

Project Objectives

The objectives of the proposed project are to:

- Amend the Sphere of Influence (SOI) boundary beyond the existing Elk Grove city limits to accommodate orderly and sustainable growth consistent with the City's General Plan.
- Implement the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 consistent with public service conditions present or reasonably foreseeable in the proposed SOIA Area.
- Establish a logical boundary within which future and timely annexation requests by the City of Elk Grove may be considered.
- Establish an SOI for the City of Elk Grove that will facilitate the protection of important environmental, cultural, and agricultural resources.
- Provide sufficient land to accommodate a jobs-housing ratio for the City of Elk Grove that provides for sufficient residential and employment-generating lands uses to minimize the need for commuting to or from other jurisdictions.

¹ City of Elk Grove, Sphere of Influence Amendment Application, 2010.

Summary of Environmental Impacts and Mitigation Measures

Table ES-1 summarizes the impacts, mitigation measures, and resulting level of significance after mitigation for the relevant environmental issue areas evaluated for the proposed project. The table is intended to provide an overview; narrative discussions for the issue areas are included in the corresponding section of this Recirculated Draft EIR. Table ES-1 is included in the Recirculated Draft EIR as required by CEQA Guidelines Section 15123(b)(1).

Significant Unavoidable Adverse Impacts

The proposed project would result in the following significant unavoidable impacts:

- **Aesthetics:** Sacramento Local Agency Formation Commission (LAFCo) acknowledges that expansion of the Sphere of Influence (SOI) boundary would result in future urbanization of the project area (at an undetermined time). In addition, the City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries to accommodate future growth. Therefore, it is concluded that future urbanization of agricultural lands may have a substantial adverse effect on a scenic vista, and may significantly alter the existing visual character of the proposed Sphere of Influence Amendment (SOIA) Area.
- **Agricultural Resources:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization of the project area (at an undetermined time). In addition, the City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries to accommodate future growth. Therefore, it is concluded that urbanization of agricultural lands may result in permanent loss of prime agricultural lands, would conflict with Williamson Act contracts, and involve other changes in the existing environment, which due to their location or nature, could result in conversion of Farmland to nonagricultural use.
- **Air Quality:** Sacramento LAFCo acknowledges that expansion of the Sphere of Influence (SOI) boundary would result in future urbanization (at an undetermined time) of the project area. In addition, the City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries to accommodate future growth. Therefore, future urbanization may conflict with or obstruct implementation of the applicable air quality plan and result in a cumulatively considerable net increase of a criteria pollutant.
- **Biological Resources:** Sacramento LAFCo acknowledges that expansion of the Sphere of Influence (SOI) boundary would result in future urbanization (at an undetermined time) of the project area. In addition, the City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries to accommodate future growth. Therefore, future

Executive Summary

urbanization may have a substantial adverse effect, either directly or through habitat modifications, on special-status wildlife species.

- **Land Use Plans, Policies, and Regulations:** Since approval of an SOIA by LAFCo indicates that the Commission has designated the revised SOIA Area for future urbanization, impacts related to potential conflict with applicable habitat conservation plan or natural community conservation plan and conversion of open space resources, as defined by Sacramento LAFCo, to urban uses. Implementation of Mitigation Measure AG-1 and BIO-1a would reduce these impacts, but impacts would remain significant and unavoidable.
- **Noise:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization of the project area (at an undetermined time). Urbanization of the SOIA Area may result in increase in traffic noise from 0 to 13 dB L_{dn} relative to existing conditions. No feasible mitigation measure is available and therefore, it is concluded that urbanization would significantly alter the existing traffic noise levels of the proposed SOIA Area.
- **Traffic and Transportation:** Should the proposed SOIA Area be fully developed in the future, it would generate vehicle trips that would contribute to an unacceptable Level of Service (LOS) on various roadway and freeway segments under Existing Plus Project conditions as well as Cumulative conditions. Mitigation is proposed that would require the applicant to contribute fees to fund necessary improvements; however, there is uncertainty regarding actual implementation of the improvements. As such, the residual significance of this impact is significant and unavoidable.
- **Utilities and Service Systems:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization (at an undetermined time) of the project area. Urbanization of the SOIA Area could result in the generation of a demand for increased water services over current demand in the area and may require or result in the construction of new water and wastewater treatment facilities or expansion of existing facilities.

Summary of Project Alternatives

Below is a summary of the alternatives to the proposed project considered in Section 5, Alternatives to the Proposed Project.

No Project Alternative

Under the No Project Alternative, the project site would remain in its existing condition and no SOIA would occur. The SOI boundaries would be limited to the existing City of Elk Grove city limits. The SOIA Area is anticipated to continue to develop under the existing Sacramento County General Plan.

Alternate SOI Boundary Alternative

The Alternate SOI Boundary Alternative would entail the expansion of the City of Elk Grove's SOI to the northeast of the existing city limits and would encompass an area that is larger than the currently proposed SOI Area. This Alternate SOI Boundary modification is aimed to encompass an unincorporated area of Sacramento County that would allow the City meet its objectives of future growth and expansion but focus on areas adjacent to the City that are currently processing specific plans and development applications. As such, the alternate SOI boundary would include the North Vineyards Station Specific Plan (1,590 acres); the Vineyard Springs Comprehensive Plan (2,650 acres); and an area west of these specific plans that includes 6,500 acres bounded by Eagle Nest Road to the east, Elder Creek Road to the north, Calvine Road to the south, and Grant Line Road to the southeast. Similar to the proposed SOIA Area, the land use designations for the 6,500 acres is General Agriculture-20, most of the land (about 90 percent) is grazing land, according to the Farmland Mapping and Monitoring Program (FMMP).

Enhanced Regional Alternative

The Enhanced Regional Alternative would entail the expansion of the City of Elk Grove's SOI over 2775 acres immediately to the south of the current City limits, generally 0.5 mile north of Eschinger Road, in the area between State Route 99 (SR-99) and Franklin Boulevard and approximately 1575 acres in the area east of SR 99 that is currently within the County General Plan Urban Services Boundary, for a total of 4350 gross acres. This alternative is illustrated in Exhibit 5 2. The Enhanced Regional Alternative would be located within portions of the area identified by the Sacramento Area Council of Governments (SACOG) Blueprint Preferred Scenario for Elk Grove as a Medium Density Residential place type, and as Vacant Urban Designated Lands (2050) and it incorporates areas east of SR 99 within the County's Urban Services Boundary. This alternative aims to encompass an unincorporated area of the County that would allow the City to meet many of its objectives for future growth and expansion but would focus on siting that growth in areas that meet regional as well as City objectives, as set forth in regional transportation and air quality planning documents (e.g. Sacramento Sustainable Communities Strategy (SCS)). By encouraging more compact urban development, the alternative would reduce potential environmental impacts to air quality and greenhouse gas emissions, and the loss of agricultural and biological resources as well. This alternative would also largely avoid FEMA designated floodplains and extension of the SOIA Area near the Stone Lakes National Wildlife Refuge.

Areas of Controversy

Pursuant to CEQA Guidelines Section 15123(b), a summary section must address areas of controversy known to the lead agency, including issues raised by agencies and the public, and it must also address issues to be resolved, including the choice among alternatives and whether or how to mitigate the significant effects.

Executive Summary

A Notice of Preparation (NOP) for the project was issued on September 27, 2010. The NOP describing the original concept for the project and issues to be addressed in the EIR was distributed to the State Clearinghouse, responsible agencies, and other interested parties for a 30-day public review period, extending from September 27, 2010 through October 26, 2010. The NOP identified the potential for significant impacts on the environment related to the following topical areas:

- Aesthetics
- Agricultural Resources
- Air Quality
- Greenhouse Gas Emissions
- Biological Resources
- Cultural Resources
- Geology and Soils
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources
- Noise
- Population, Employment, and Housing
- Public Services and Recreation
- Utilities
- Transportation

Disagreement Among Experts

This Recirculated Draft EIR contains substantial evidence to support all the conclusions presented herein. It is possible that there will be disagreement among various parties regarding these conclusions, although Sacramento LAFCo is not aware of any disputed conclusions at the time of this writing. Both the CEQA Guidelines and case law clearly provide the standards for treating disagreement among experts. Where evidence and opinions conflict on an issue concerning the environment, and the lead agency knows of these controversies in advance, the EIR must acknowledge the controversies, summarize the conflicting opinions of the experts, and include sufficient information to allow the public and decision makers to make an informed judgment about the environmental consequences of the proposed project.

Substantial Evidence

As defined by CEQA Section 21080(e) and CEQA Guidelines Section 156044, substantial evidence includes fact, a reasonable assumption predicated upon fact, or expert opinion supported by fact. Substantial evidence is not argument, speculation, unsubstantiated opinion or narrative, evidence that is clearly inaccurate or erroneous, or evidence of social or economic impacts that do not contribute to, or are not caused by, physical impacts on the environment. Evidence of economic and social impacts that do not contribute to or are not caused by physical changes in the environment is not substantial evidence that the project may have a significant effect on the environment

Potentially Controversial Issues

Below is a list of potentially controversial issues that may be raised during the public review and hearing process of this Recirculated Draft EIR:

- Land Use
- Air Quality
- Public Services/Utility Systems
- Transportation
- Agricultural Resources
- Greenhouse Gases
- Hydrology and Flooding
- Biological Resources
- Water Resources

It is also possible that evidence will be presented during the 60-day Recirculated Draft EIR public review period that may create disagreement. Decision makers would consider this evidence during the public hearing process.

In rendering a decision on a project where there is disagreement among experts, the decision makers are not obligated to select the most environmentally preferable viewpoint. Decision makers are vested with the ability to choose whatever viewpoint is preferable and need not resolve a dispute among experts. In their proceedings, decision makers must consider comments received concerning the adequacy of the Recirculated Draft EIR and address any objections raised in these comments. However, decision makers are not obligated to follow any directives, recommendations, or suggestions presented in comments on the Recirculated Draft EIR, and can certify the Final EIR without needing to resolve disagreements among experts.

Public Review of the Recirculated Draft EIR

The Recirculated Draft EIR will be available for public review for a 60-day review period beginning March 21, 2013. The document will be available for public review at the following location:

Sacramento Local Agency
Formation Commission
1112 I Street, Suite 100
Sacramento, California 95814

Executive Summary Matrix

Table ES-1 below summarizes the impacts, mitigation measures, and resulting level of significance after mitigation for the relevant environmental issue areas evaluated for the proposed project. The table is intended to provide an overview; narrative discussions for the issue areas are included in the corresponding section of this Recirculated Draft EIR. Table ES-1 is included in the Recirculated Draft EIR as required by CEQA Guidelines Section 15123(b)(1).

Table ES-1: Executive Summary Matrix

Section 3.1 – Aesthetics			
Impact AES-1: Would the proposed project have a substantial adverse effect on a scenic vista?	Potentially significant impact.	No feasible mitigation measure is available.	Significant and unavoidable impact.
Impact AES-2: Would the proposed project substantially damage scenic resources, including but not limited to trees, rock outcroppings, and historic buildings, within a state scenic highway?	Potentially significant impact.	No mitigation is required.	Less than significant impact.
Impact AES-3: Would the proposed project substantially degrade the visual character of the project site and its surroundings?	Potentially significant impact.	MM AES-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will impose the following conditions on all discretionary projects: (1) Trees that function as an important part of the City’s or a neighborhood’s aesthetic character or as natural habitat should be retained to the extent feasible during the development of new structures, roadways (public and private, including roadway widening), parks, drainage channels, and other uses and structures. (2) If trees cannot be preserved on-site, the City may require off-site mitigation or payment of an in-lieu fee. Trees that cannot be preserved shall be replaced either on- or off-site as required by the City, and trees planted for mitigation should be located in the same watershed as the trees that were removed, when feasible.	Significant and unavoidable impact.
Impact AES-4: Would the proposed project create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	Potentially significant impact.	MM AES-4: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will impose the following condition on all discretionary projects: All projects in the SOIA Area shall comply with the City of Elk Grove’s Citywide Design Guidelines by minimizing the use of reflective materials in building design in order to reduce the potential impacts of daytime glare and designing outdoor light fixtures to be directed/shielded downward and screened to avoid nighttime lighting spillover effects on adjacent land uses and nighttime sky glow conditions.	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Section 3.2 – Agricultural Resources			
<p>Impact AG-1: Would the project convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?</p>	<p>Potentially significant impact.</p>	<p>MM AG-1: At the time of submittal of any application to change land uses within the Sphere of Influence Amendment (SOIA) Area from agricultural uses to urban uses, the City will require that applicants protect one (1) acre of existing farmland land of equal or higher quality for each acre of Prime Farmland, Unique Farmland, or Farmland of Statewide Importance that would be developed as a result of the project. This protection may consist of the establishment of a farmland conservation easement, farmland deed restriction, or other appropriate farmland conservation mechanism to ensure the preservation of the land from conversion in perpetuity, but may also be utilized for compatible wildlife habitat conservation efforts (e.g., Swainson’s hawk foraging habitat mitigation). The farmland/wildlife habitat land to be preserved must have adequate water supply to support agricultural use. The City shall consider the benefits of preserving farmlands in proximity to other protected lands.</p> <p>The total acres of land conserved will be based on the total on-site agriculture acreage converted to urban uses. Conserved agriculture areas may include areas on the project site, lands secured for permanent habitat enhancement (e.g., giant garter snake habitat, Swainson’s hawk habitat), or additional land identified by the City. The City shall attempt to locate preserved farmland within 5 miles of the SOIA Area; however, the preserved farmland shall at a minimum be located inside Sacramento County. The City shall impose the conservation easement content standards to include, at a minimum: land encumberment documentation; documentation that the easements are permanent, monitored, and appropriately endowed; prohibition of activity which substantially impairs or diminishes the agricultural productivity of the land; and protection of water rights.</p> <p>In addition, the City shall impose the following minimum conservation easement content standards:</p> <ol style="list-style-type: none"> a) All owners of the agricultural/wildlife habitat mitigation land shall execute the document encumbering the land. b) The document shall be recordable and contain an accurate legal description 	<p>Significant and unavoidable impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

		<p>of the agricultural/wildlife habitat mitigation land.</p> <ul style="list-style-type: none"> c) The document shall prohibit any activity that substantially impairs or diminishes the agricultural productivity of the land. If the conservation easement is also proposed for wildlife habitat mitigation purposes, the document shall also prohibit any activity that substantially impairs or diminishes the wildlife habitat suitability of the land. d) The document shall protect any existing water rights necessary to maintain agricultural uses on the land covered by the document and retain such water rights for ongoing use on the agricultural/wildlife habitat mitigation land. e) Interests in agricultural/habitat mitigation land shall be held in trust by an entity acceptable to the City and/or by the City in perpetuity. The entity shall not sell, lease, or convey any interest in agricultural/wildlife habitat mitigation land that it acquires without the City's prior written approval. f) The applicant shall pay to the City an agricultural/wildlife habitat mitigation monitoring fee to cover the costs of administering, monitoring, and enforcing the document in an amount determined by the receiving entity, in an amount determined by the City. g) The City shall be named a beneficiary under any document conveying the interest in the agricultural/wildlife habitat mitigation land to an entity acceptable to the City. h) If any qualifying entity owning an interest in agricultural/wildlife habitat mitigation land ceases to exist, the duty to hold, administer, monitor, and enforce the interest shall be transferred to another entity acceptable to the City or transferred to the City. <p>Before committing to the preservation of any particular farmland pursuant to this measure, the project proponent shall obtain the City's approval of the farmland proposed for preservation.</p>	
<p>Impact AG-2: Would the project conflict with existing zoning for agricultural use, or a Williamson Act contract?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure AG-1.</p>	<p>Significant and unavoidable impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact AG-3: Would the project involve other changes in the existing environment, which due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?</p>	<p>Potentially significant impact.</p>	<p>MM AG-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA), the City of Elk Grove shall prepare an agricultural land use compatibility plan for the SOIA Area. The plan shall include implementation of the City's Agricultural Activities ordinance (Municipal Code, Chapter 14.05), as required under Elk Grove General Plan Policy CAQ-4-Action 1, site design, screening, fencing, landscaping, and setbacks. Prospective buyers of property adjacent to agricultural land shall be notified through the title report that they could be subject to inconvenience or discomfort resulting from accepted farming activities as per provisions of the City's Agricultural Activities ordinance (City of Elk Grove Municipal Code Chapter 14.05).</p>	<p>Significant and unavoidable impact.</p>
<p>Section 3.3 – Air Quality</p>			
<p>Impact AIR-1: Would the project conflict with or obstruct implementation of the applicable air quality plan?</p>	<p>Potentially significant impact.</p>	<p>MM AIR-1: Prior to the submission of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will require that all discretionary projects prepare an Air Quality Plan for the SOIA Area. The Air Quality Plan must incorporate policies and other measures at least as stringent as those found in City General Plan Policies CAQ-27 through CAQ-33 and associated actions. The total effectiveness of the Air Quality Plan adopted for the SOIA Area will match those recently adopted for other developing areas within Sacramento County, such as North Natomas. In the case of North Natomas, the emissions will be reduced by 35 percent from the potential emissions that could occur without the adopted air quality policies being implemented.</p>	<p>Significant and unavoidable impact.</p>
<p>Impact AIR-2: Would construction emissions generated by the project violate any air quality standard or contribute substantially to an existing or projected air quality violation?</p>	<p>Potentially significant impact.</p>	<p>MM AIR-2: At the time of submittal to annex land within the Sphere of Influence Amendment (SOIA) Area from agricultural uses to urban uses, the City of Elk Grove will require all discretionary projects to comply with all recommended SMAQMD measures to address construction emissions. This will include emission reduction requirements for construction equipment and development of an inspection and enforcement plan associated with construction equipment emissions. In addition, compliance with SMAQMD Rules 402 and 403 will be demonstrated.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact AIR-3: Would the operational emissions generated by the project violate any air quality standard or contribute substantially to an existing or projected air quality violation?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure AIR-1.</p>	<p>Significant and unavoidable impact.</p>
<p>Impact AIR-4: Would the project result in a cumulatively considerable net increase of any criteria pollutant for which the project region is nonattainment under an applicable federal or state ambient air quality standard (including releasing emissions that exceed quantitative thresholds for ozone precursors)?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measures AIR-1 and AIR-2.</p>	<p>Significant and unavoidable cumulative impact.</p>
<p>Impact AIR-5: Would the project contribute to localized concentrations of carbon monoxide (CO) that would exceed applicable ambient air quality standards?</p>	<p>Potentially significant impact.</p>	<p>MM AIR-5: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will require all discretionary projects to demonstrate that the Sacramento Metropolitan Air Quality Management District's (SMAQMD) 2009 Guide to Air Quality Assessment in Sacramento County, as updated in June 2011, or most current guidance on the screening and assessment of CO, PM₁₀, and PM_{2.5} hotspots will be implemented for all development proposals within the SOIA Area. The City will provide proof of consultation with the SMAQMD to demonstrate compliance with this measure to the Sacramento Local Agency Formation Commission at the time of any application to annex territory within the SOIA Area. In addition, the City of Elk Grove shall demonstrate that sufficient mitigation will be required of all identified potentially significant CO, PM₁₀, and PM_{2.5} hotspots to reduce the impact to less than significant.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact AIR-6: Would the project expose sensitive receptors to substantial pollutant concentrations?</p>	<p>Potentially significant impact.</p>	<p>MM AIR-6: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will require all discretionary projects to review existing sources of toxic air contaminants in and around the project site. Discretionary projects will be required to develop mitigation to address sensitive land use (e.g. residential, schools, hospitals) exposure to toxic air contaminants. Methods may include buffers with appropriate landscaping, building design with additional air filtration, and emission source controls. The plan must meet the standards current in use by the Sacramento Metropolitan Air Quality Management District in connection with such toxic air contaminants. In addition, the City will provide proof of consultation with the SMAQMD to demonstrate compliance with this measure to the Sacramento Local Agency Formation Commission.</p>	<p>Less than significant impact.</p>
<p>Impact AIR-7: Would the project create objectionable odors affecting a substantial number of people?</p>	<p>Potentially significant impact.</p>	<p>MM AIR-7: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will require all discretionary projects to review existing sources of odor in and around the project site, including (but not limited to) any land use referenced in Sacramento Metropolitan Air Quality Management District's (SMAQMD) CEQA Guidance document as an odor-generating land use. Discretionary projects will be required to develop mitigation to address odor impacts that will protect sensitive land use (e.g. residential, schools, hospitals) in consultation with SMAQMD. Methods to address odor impacts may include buffers and emission source controls. In addition, the City will provide proof of consultation with the SMAQMD to demonstrate compliance with this measure to LAFCo.</p>	<p>Less than significant impact.</p>
<p>Section 3.4 - Biological Resources</p>			
<p>Impact BIO-1: Would the project have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or</p>	<p>Potentially significant impact.</p>	<p>MM BIO-1a: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will demonstrate to LAFCo compliance with all following measures: A. A reconnaissance-level biological survey of the area to be annexed shall be performed by a professional biologist approved by the lead agency to</p>	<p>Significant and unavoidable impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?</p>		<p>identify habitats and individuals of special-status species defined in this Recirculated EIR. This will permit the lead agency to track impacts to special-status species on a regional basis rather than on project-by-project basis, when feasible.</p> <p>B. Avoidance of special-status species and their habitats shall be addressed during project design. If avoidance is infeasible, mitigation of special-status species shall occur pursuant to measure C, below.</p> <p>C. The City of Elk Grove shall participate in the South Sacramento County Habitat Conservation Plan or shall require the preparation and implementation of a Habitat Conservation Management Plan (HCMP) for all affected special status species and habitats. The HCMP shall include assessment, disclosure and mitigation for nesting and foraging habitat impacts to protected species, as discussed further in Mitigation Measure BIO-1b and BIO-1c. The HCMP shall be developed in consultation with California Department of Fish and Wildlife (CDFW) and the U.S. Fish and Wildlife Service (USFWS) for listed species under the Federal Endangered Species Act (FESA) and the California Endangered Species Act (CESA). The City of Elk Grove shall consult with Sacramento County during development of the HCMP, in the County's capacity as the lead of the South Sacramento Habitat Conservation Plan (SSHCP), and provide proof of consultation with the County to LAFCo.</p> <p>D. If an HCMP is prepared, it shall incorporate mitigation guidelines of these agencies for listed species. For non-listed but sensitive species as defined by this Recirculated EIR, the HCMP shall include provisions including, but not limited to the following:</p> <ul style="list-style-type: none"> • Require clustering of urban development to retain non-disturbed open space areas. • Require comprehensive site development standards to minimize removal of existing vegetation and to require installation and long-term maintenance of landscaping in setback and buffer areas. Landscaping in buffer areas adjacent of preserved habitat areas should be of native and non-invasive plant materials, and non-irrigated. • Require appropriate buffers between development and Right to Farm 	
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Table ES-1 (cont.): Executive Summary Matrix

		<p>Ordinance lands, Nature Conservancy Lands, and Stone Lakes National Wildlife Refuge.</p> <ul style="list-style-type: none"> • Require buffers between development and drainage canals that serve as habitat and ultimately drain into Stone Lakes National Wildlife Preserve, Nature Conservancy lands, and/or Farmland Preservation Zones; buffers shall be a minimum of 150 feet on either side of said drainage canals. • Minimize impacts to movement corridors to ensure movement of wildlife. • Provide for the integrity and continuity of wildlife and plant habitat. • Support the acquisition, development, maintenance, and restoration of habitat lands for wildlife and plant enhancement. <p>E. The special-status species referred to herein are those identified under the applicable federal and state laws listed in Table 3.4-2 and -3.</p> <p>MM BIO-1b. To mitigate impacts on nesting for Swainson’s hawk and other raptors (including burrowing owl), prior to the submittal of any application to annex all or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate to LAFCo, through policy or adopted planning documents, that the following requirements shall be applied to development proposals within the SOIA Area, and required actions will be completed prior to development activity:</p> <ul style="list-style-type: none"> • A qualified biologist will be retained by the applicant to conduct preconstruction surveys and to identify active nests on and within 0.5 mile of the proposed development and active burrows on the development site if accessible. The surveys shall be conducted before the approval of grading and/or improvement plans (as applicable) and no less than 14 days and no more than 30 days before the beginning of construction for all project phases. To the extent feasible, guidelines provided in Recommended Timing and Methodology for Swainson’s Hawk Nesting Surveys in the Central Valley shall be followed for surveys for Swainson’s hawk, and the guidelines provided in the California Department of Fish and Wildlife’s (CDFW) Burrowing Owl Survey Protocol and Mitigation Guidelines shall be followed 	
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Table ES-1 (cont.): Executive Summary Matrix

		<p>for burrowing owls.</p> <ul style="list-style-type: none"> • If no nests are found, no further nesting mitigation is required. • If active nests are found, impacts on nesting Swainson’s hawks and other raptors shall be avoided by establishing appropriate buffers around the nests, and impacts to burrowing owls shall be avoided by establishing appropriate buffers around the nests. No project activity shall commence within the buffer area until the young have fledged, the nest is no longer active, or until a qualified biologist has determined, in consultation with CDFW, that reducing the buffer would not result in nest abandonment. CDFW guidelines recommend implementation of 0.25- or 0.5-mile-wide buffers, but the size of the buffer may be adjusted if a qualified biologist and the City, in consultation with CDFW, determine that such an adjustment would not be likely to adversely affect the nest. Monitoring of the nest by a qualified biologist during and after construction activities will be required if the activity has potential to adversely affect the nest. <p>MM BIO-1c: To mitigate impacts on foraging habitat for Swainson’s hawk, other raptors (including burrowing owl), and greater sandhill cranes, the City of Elk Grove shall demonstrate to LAFCo prior to annexation of all or part of the Sphere of Influence Amendment (SOIA) Area, through policy or adopted planning documents, that conservation easements or other instruments to acquire and preserve suitable foraging habitat for Swainson’s hawk and greater sandhill crane are identified and will be implemented, as determined by the California Department of Fish and Wildlife (CDFW). Foraging impacts mitigation shall be required for the following planning actions that would occur within the SOIA Area:</p> <ol style="list-style-type: none"> A. Any request to change land use zoning or general plan designation from agricultural to a non-agricultural land use, B. Any request to subdivide five (5) acres or more of contiguous land zoned AR-1 or AR-2, C. Any request for land use entitlement for a nonagricultural use of land zoned with an agricultural designation, D. Any request for a land use entitlement for a nonagricultural use of land five (5) acres or more in size that is zoned AR-1 or AR-2, or 	
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Table ES-1 (cont.): Executive Summary Matrix

		<p>E. Any public improvement project proposed by any department or agency of the City of Elk Grove on land with agricultural designation.</p> <p>The project shall acquire conservation easements or other instruments to preserve suitable foraging habitat. In deciding whether to approve the land for proposed preservation, the City shall consider the benefits of preserving lands in proximity to other protected lands. The preservation should occur prior to the onset of any development activities that would cause the impact (i.e., land clearing or site grading) or the issuance of permits for grading, building or other site improvements, whichever occurs first.</p> <ul style="list-style-type: none"> • Swainson’s hawk. The location and suitability of mitigation parcels, as well as the conservation instruments protecting them shall be acceptable to the City and to the CDFW. The amount of land shall be governed by a one-to-one (1:1) mitigation ratio for each acre developed. The land to be preserved shall be deemed suitable Swainson’s hawk foraging habitat by the City in consultation with CDFW. • Greater sandhill crane. The location and suitability of mitigation parcels, as well as the conservation instruments protecting them shall be acceptable to the City and to the CDFW. The amount of land preserved shall be governed at a 1:1 mitigation ratio for each acre developed. The land to be preserved shall be deemed suitable greater sandhill crane foraging habitat by the City in consultation with CDFW. <p>Where impacts for these species overlap (lands that support foraging for both species) mitigation can occur at 1:1 if mitigation sites support both species.</p> <p>The City of Elk Grove shall require minimum conservation easement content standards to be implemented to the satisfaction of LAFCo. Minimum conservation easement contents must include, but are not limited to: documentation and recorded encumbrances on the land, prohibition of activity which substantially impairs or diminishes the land’s capacity as suitable foraging habitat, water rights protections, and requirements for the mitigation land to be held in trust in perpetuity.</p> <p>This mitigation measure may be implemented in combination with Mitigation</p>	
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Table ES-1 (cont.): Executive Summary Matrix

		<p>Measure AG-1, which requires the preservation of agricultural land, as long as the agricultural land is determined by the City in consultation with CDFW to be suitable habitat pursuant to the conditions and requirements listed above. In addition, this mitigation measure may allow the joint use of land for both Swainson's hawk and greater sandhill crane foraging habitat mitigation, as long as the land is determined by the City in consultation with CDFW to be suitable habitat pursuant to the conditions and requirements listed above. In the event that it is infeasible to acquire the necessary easements prior to annexation and development, the City will apply its impact mitigation fee program, used to acquire available land with suitable foraging habitat values at the ratios and conditions specified above.</p>	
<p>Impact BIO-2: Would the project have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?</p>	<p>Potentially significant impact.</p>	<p>MM BIO-2: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate to LAFCO that the City shall require the following actions from all future development within the SIOA Area:</p> <ul style="list-style-type: none"> • Prior to the approval of grading or improvement plans, and before any groundbreaking activity associated with future projects, the City shall require project applicant(s) of all project's that would include fill of wetlands or other waters of the U.S. or waters of the state to complete site-specific wetland delineations and obtain all necessary permits under sections 401 and 404 of the Clean Water Act or the state's Porter-Cologne Act and a CDFW Streambed Alteration Agreement for the respective phase. Wetland habitat shall be restored, enhanced, and/or replaced at an acreage and location and by methods agreeable to USACE, the Central Valley RWQCB, and the City, as appropriate, depending on agency jurisdiction as determined during the Section 401 and Section 404 permitting processes but will result in not less than 1 acre created/ enhanced/ restored to each acre impacted. Wetland mitigation should occur within the same watershed as the impact, where feasible. 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact BIO-3: Would the project have a substantial adverse effect on wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, march, vernal pool, coastal, etc.) through direct removal, filling, hydrologic interruption, or other means?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure BIO-2.</p>	<p>Less than significant impact.</p>
<p>Impact BIO-4: Would the project interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impeded the use of wildlife nursery sites?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measures BIO-1a and BIO-2.</p>	<p>Less than significant impact.</p>
<p>Impact BIO-5: Would the project conflict with any local biological policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?</p>	<p>Potentially significant impact.</p>	<p>MM BIO-5: At the time of submittal of an application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will demonstrate that tree protection will be consistent with either: (1) the City's current tree preservation standards under Municipal Code Chapter 19.12 or (2) the following mitigation measure.</p> <ul style="list-style-type: none"> A. Reconnaissance-level tree survey of the SOIA Area should be performed by a certified arborist to identify native tree resources, particularly those that may be designated as landmark or heritage trees. This will enable the lead agency to track impacts to native trees on a regional basis rather than a project-by-project basis, when feasible. B. Minimization of impacts to protected tree species shall be undertaken during project design. If avoidance is infeasible, mitigation of native trees pursuant to measures D through F below shall be conducted. C. In addition to native oak trees, all native tree species should be protected under the City of Elk Grove's Tree Preservation and Protection Code Chapter 19.12. The mitigation rate would be the same as those in the 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

		<p>Ordinance current at the time of this document, unless future versions require a higher mitigation rate, but it would also require obtaining replacement trees from local genetic stock.</p> <p>D. A five-year monitoring plan shall be completed for all mitigation plantings. The monitoring plan would include appropriate irrigation schedules, as well as criteria for success and reestablishment during the 5-year period. A success rate of not less than 80 percent at the end of the 5-year monitoring period is recommended.</p> <p>E. Individual trees or groups of trees preserved shall be fully protected during construction. A temporary protective fence shall be established at a minimum of 10 feet beyond the drip line of the retained native trees. The fence shall be in place prior to beginning construction activities, including grading. Within this protective buffer, no grading, trenching, fill, or vegetation alteration shall be allowed.</p> <p>F. Mitigation shall target large tracts or contiguous native tree habitat. Connectivity between native tree woodland preserves as well as adequate buffering from development is important to promote native tree recruitment, the long-term viability of the habitat, and wildlife use of the area.</p>	
<p>Impact BIO-6: Would the project conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?</p>	No Impact.	No mitigation is required.	No impact.
<p>Section 3.5 – Cultural Resources</p>			
<p>Impact CUL-1: Would the project result in subsurface construction activities that would damage or destroy previously undiscovered historic resources?</p>	Potentially significant impact.	<p>MM CUL-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will acknowledge that it will impose the following conditions on all discretionary projects:</p> <ul style="list-style-type: none"> Should any cultural resources, such as structural features, unusual amounts of bone or shell, artifacts, human remains, or architectural remains be 	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

		<p>encountered during any development activities, work shall be suspended and the City of Elk Grove Planning Department shall be immediately notified. At that time, the City of Elk Grove Planning Department will coordinate any necessary investigation of the site with appropriate specialists, as needed. The project proponent shall be required to implement any mitigation deemed necessary for the protection of the cultural resources. In addition, pursuant to Section 5097.98 of the California Public Resources Code and Section 7050.5 of the California Health and Safety Code, in the event of the discovery of human remains, all work is to stop and the County Coroner shall be immediately notified. If the remains are determined to be Native American, guidelines of the Native American Heritage Commission shall be adhered to in the treatment and disposition of the remains.</p> <ul style="list-style-type: none"> • The Elk Grove Planning Department shall be notified immediately if any prehistoric, archaeological, or paleontologic artifact is uncovered during construction. All construction must stop, and an archaeologist that meets the Secretary of the Interior's Professional Qualifications Standards in prehistoric or historical archaeology shall be retained to evaluate the finds and recommend appropriate action. • All construction must stop if any human remains are uncovered, and the County Coroner must be notified according to Section 7050.5 of the California Health and Safety Code. If the remains are determined to be Native American, the procedures outlined in CEQA Section 15064.5(d) and (e) shall be followed. 	
<p>Impact CUL-2: Would the project result in subsurface construction activities that would damage or destroy previously undiscovered archaeological resources?</p>	<p>Potentially significant impact.</p>	<p>MM CUL-2: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will acknowledge that it will impose the following conditions on all discretionary projects:</p> <ul style="list-style-type: none"> • Should any archaeological resources be encountered during any development activities, work shall be suspended and the City of Elk Grove Planning Department shall be immediately notified. At that time, the City of Elk Grove Planning Department will coordinate any necessary investigation of the site with appropriate specialists, as needed. The project proponent shall be required to implement any mitigation deemed necessary for the protection of 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

		<p>the archaeological resources.</p> <ul style="list-style-type: none"> The City of Elk Grove Planning Department shall be notified immediately if any prehistoric, archaeological, or paleontologic artifact is uncovered during construction. All construction must stop, and an archaeologist that meets the Secretary of the Interior's Professional Qualifications Standards in prehistoric or historical archaeology shall be retained to evaluate the finds and recommend appropriate action. 	
<p>Impact CUL-3: Would the project result in subsurface construction activities that would damage or destroy previously undiscovered paleontological resources?</p>	<p>Potentially significant impact.</p>	<p>MM CUL-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will acknowledge that it will impose the following conditions on all discretionary projects:</p> <ul style="list-style-type: none"> Should any paleontologic artifact be encountered during any development activities, work shall be suspended and the City of Elk Grove Planning Department shall be immediately notified. At that time, the City of Elk Grove Planning Department will coordinate any necessary investigation of the site with appropriate specialists, as needed. The project proponent shall be required to implement any mitigation deemed necessary for the protection of the paleontologic artifact. The City of Elk Grove Planning Department shall be notified immediately if any prehistoric, archaeological, or paleontologic artifact is uncovered during construction. All construction must stop, and an archaeologist that meets the Secretary of the Interior's Professional Qualifications Standards in prehistoric or historical archaeology shall be retained to evaluate the finds and recommend appropriate action. 	<p>Less than significant impact.</p>
<p>Impact CUL-4: Would the project result in subsurface construction activities that would damage or destroy previously undiscovered human remains?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure MM CUL-1.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Section 3.6 – Geology, Soils, and Seismicity			
<p>Impact GEO-1: Would the project expose people or structures to potential substantial adverse effects, including the risk of loss, injury or death involving:</p> <ul style="list-style-type: none"> i. Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on substantial evidence of a known fault? ii. Strong seismic ground shaking? iii. Seismic-related ground failure, including liquefaction? iv. Landslides? 	<p>Potentially significant impact.</p>	<p>MM GEO-1: At the time of submittal of any application to annex territory within the SOIA Area, the City shall demonstrate that it will require a geotechnical report or other appropriate analysis be conducted at time of development application submittal to determine the shrink/swell potential and the stability of the soil for public and private construction projects and to identify measures necessary to ensure stable soil conditions.</p>	<p>Less than significant impact.</p>
<p>Impact GEO-2: Would the project result in substantial soil erosion or the loss of topsoil?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact GEO-3: Would the project be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact GEO-4: Would the project be located on expansive soil, as defined in Table 18.1-B of the Uniform building Code (1994), creating substantial risks to life or property?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Section 3.7 – Greenhouse Gas Emissions</p>			
<p>Impact GHG-1: Would the project generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?</p>	<p>Potentially significant impact.</p>	<p>MM GHG-1: Prior to annexation of any or part of the SOIA Area, the City of Elk Grove shall amend or augment the City’s greenhouse gas emissions inventory projections to account for potential development of the SOIA Area. Analysis assumptions, methodology and emission factors used by the City shall be submitted for review to the Sacramento Metropolitan Air Quality Management District (SMAQMD). In addition, the City will provide proof of consultation with the SMAQMD to demonstrate compliance with this measure to the Sacramento Local Agency Formation Commission. The City will require that discretionary project comply with any one of the following performance criteria:</p> <ul style="list-style-type: none"> a. Efficiency Metric: Greenhouse gas emissions would be less than 6.6 annual metric tons of carbon dioxide equivalent per service population. Service population comprises both residents and employees that would be accommodated by the SOIA Area. b. Percent Reduction: Greenhouse gas emissions would be reduced by 29 percent from the year 2020 business-as-usual baseline. The business-as-usual baseline parameters will be determined in consultation with the SMAQMD. c. Climate Action Plan Consistency: The City shall demonstrate that development in the SOIA Area will comply with applicable SECAP measures and the City’s emission reduction goals. 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impact GHG-2: Would the project conflict with any applicable plan, policy, or regulation of an agency adopted for the purpose of reducing emissions of greenhouse gases?	Potentially significant impact.	Implement Mitigation Measure GHG-1.	Less than significant impact.
Section 3.8 – Hazards and Hazardous Materials			
Impact HAZ-1: Would the project create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact HAZ-2: Would the project create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact HAZ-3: Would the project emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within 0.25 mile of an existing or proposed school?	Less than significant impact.	No mitigation is required.	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact HAZ-4: Would the project be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?</p>	<p>Potentially significant impact.</p>	<p>MM HAZ-4: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will acknowledge that it will impose the following conditions on all discretionary projects. Prior to site improvements for properties that are suspected or known to contain hazardous materials and sites that are listed on or identified on any hazardous material/waste database search, the site and surrounding area shall be reviewed, tested, and remediated for potential hazardous materials in accordance with all local, state, and federal regulations.</p>	<p>Less than significant impact.</p>
<p>Impact HAZ-5: Would the project impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?</p>	<p>No impact.</p>	<p>No mitigation is required.</p>	<p>No impact.</p>
<p>Impact HAZ-6: Would the project expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact HAZ-7: Would the project expose people to electric and magnetic fields from nearby high-voltage lines?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Section 3.9 – Hydrology and Water Quality</p>			
<p>Impact HYD-1: Would the project violate any water quality standards or waste discharge requests?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact HYD-2: Would the project substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level that would not support existing land uses or planned uses for which permits have been granted)?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure USS-1.</p>	<p>Less than significant impact.</p>
<p>Impact HYD-3: Would the project increase impervious surface coverage, which may result in substantial increased stormwater runoff volumes and peak flows?</p>	<p>Potentially significant impact.</p>	<p>MM HYD-3: Prior to annexation of any or part of the SOIA Area, the City of Elk Grove shall require that new projects in the SOIA Area not result in new or increased flooding impacts on adjoining parcels on upstream and downstream areas. This can be accomplished by (1) Preparing a Master Drainage Plan (Plan) for the SOIA Area, and requiring site-specific drainage plans for future projects to conform to requirements of the Plan, or (2) enacting modification of the City's existing Stormwater Master Plan that includes the following components. The Plan shall include disclosure of where stormwater is designed to be released into waterway crossings at State Route 99 and/or Interstate 5 roadway facilities. The Plan shall include a review, analysis, and disclosure of locations where channel capacity inadequacies lie, as well as capacities of bridges crossing State Route 99 and Interstate 5 associated with inadequate channels. The Plan shall identify the need for additional bridge capacity, if necessary. City shall develop measures to minimize, avoid, reduce, or compensate for potential impacts to roadway facilities in consultation with the California Department of Transportation. The City shall provide proof of consultation with the California Department of Transportation to LAFCo. In addition, the Master Drainage Plan shall identify areas of potential impacts due to encroachments on channels or levees, measures to provide improvements or maintenance where development in the SOIA Area would affect channels or levees.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

		<p>The Plan shall require individual projects to prepare a detailed drainage plan that demonstrates attainment of pre-project runoff rates prior to release at the outlet canal and describes the volume reduction measures and treatment controls used to reach attainment. The Master Drainage Plan shall identify all expected flows from the project area and the location, size, and type of facilities used to retain and treat the runoff volumes and peak flows to meet pre-project conditions. The Master Drainage Plan shall also include the geotechnical report verifying groundwater elevation for the regional basins.</p>	
<p>Impact HYD-4: Would the project place structures within a 100-year flood hazard area that may have the potential to divert flood flows or to be subjected to flood hazard?</p>	<p>Potentially significant impact.</p>	<p>MM HYD-4a: Prior to annexation of any or part of the SOIA Area, the City of Elk Grove shall prepare a local plan of flood protection that shows the following for land within the SOIA Area: identification of all types of flood hazards (levee failure inundation, 100-year storm flooding, 200-year storm flooding and 500-year storm flooding), and locations of flood management facilities. The City shall provide proof of consultation with the California Department of Transportation to LAFCo.</p> <p>The City will not approve any discretionary permit or entitlement, or any ministerial permit that would result in the construction of a new residence; any tentative map, or any parcel map for which a tentative map was not required; or enter into development agreement for projects located within a 200-year flood zone, unless the City makes, based on substantial evidence, one of the finding found in Government Code Section 65865.5.</p> <p>MM HYD-4b: Prior to approval of any development project in the SOIA Area, the City of Elk Grove shall require that new development demonstrate that for land within the 100-year floodplain (to be identified by hydraulic and hydrologic modeling), that post-development storm water run-off peak flows and volumes will not exceed pre-development levels within or downstream of the SOIA Area.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impact HYD-5: Would the project expose people or structures to a significant risk of loss, injury, or death involving flooding as a result of the failure of a levee or dam?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Section 3.10 – Land Use and Planning			
Impact LU-1: Would the project physically divide an established community?	No impact.	No mitigation is required.	No impact.
Impact LU-2: Would the project conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	Potentially significant impact.	Implementation of all mitigation measures in this Recirculated Draft EIR.	Less than significant impact.
Impact LU-3: Would the project conflict with any applicable habitat conservation plan or natural community conservation plan.	Potentially significant impact.	Implementation of Mitigation Measure MM BIO-1a, which requires the City of Elk Grove to participate in the South Sacramento County Habitat Conservation Plan or the preparation and implementation of a Habitat Conservation Management Plan (HCMP) for all affected special status species and habitats.	Significant and unavoidable impact.
Impact LU-4: Would the project convert open space resources to urban uses?	Potentially significant impact.	Implement Mitigation Measure AG-1.	Significant and unavoidable impact.

Table ES-1 (cont.): Executive Summary Matrix

Section 3.11 – Mineral Resources			
Impact MIN-1: Would the project result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the State?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact MIN-2: Would the project result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Section 3.12 – Noise			
Impact NOI-1: Would development within the SOIA Area result in a significant increase existing traffic noise levels at noise-sensitive land uses?	Potentially significant impact.	No feasible mitigation measure is available.	Significant and unavoidable impact.
Impact NOI-2: Would the project expose future sensitive receptors to substantially elevated noise levels from both transportation and non-transportation noise sources?	Less than significant impact.	No mitigation is required.	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Section 3.13 – Population and Housing			
<p>Impact POP-1: Would the project induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?</p>	<p>Potentially significant impact.</p>	<p>MM POP-1a: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will consult with the Sacramento Area Council of Governments (SACOG) regarding the Regional Blueprint and consistency with the Metropolitan Transportation Plan/Sustainable Community Strategy, and provide LAFCo with evidence of the results of this consultation.</p> <p>MM POP-1b: At the time of submittal of any application to annex territory within the SOIA Area, the City of Elk Grove shall:</p> <ul style="list-style-type: none"> • Revise and update its General Plan in accordance with state law that addresses the annexed territory; • Update the Housing Element (updated to reflect the annexed territory) to establish that the City has or will meet its Regional Housing Needs Allocation (RHNA) for all income levels as defined in Government Code Section 65588. 	<p>Less than significant impact.</p>
Section 3.14 – Public Services			
<p>Impact PSU-1: Would the project result in a need for new or expanded fire facilities or substantial adverse impacts on fire protection?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact PSU-2: Would the project result in a need for new or expanded police facilities or substantial adverse impacts on police protection?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact PSU-3: Would the project result in a need for new or expanded school facilities or substantial adverse impacts on education?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impact PSU-4: Would the project result in a need for new or expanded park, trail, or community facilities or substantial adverse impacts on related services?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact PSU-5: Would the project result in a need for new or expanded library facilities or substantial adverse impacts on related services?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact PSU-6: Would the project result in the need for new or expanded animal control facilities or substantial adverse impacts on related services.	Less than significant impact.	No mitigation is required.	Less than significant impact.
Impact PSU-7: Would the project result in the need for new or expanded code enforcement services?	Less than significant impact.	No mitigation is required.	Less than significant impact.
Section 3.15 – Transportation and Traffic			
Impact TRANS-1: Would future annexation and development activities within the proposed project generate new vehicle trips that would contribute to unacceptable traffic operations under Existing Plus Project Conditions?	Potentially significant impact.	MM TRANS-1: At the time of submittal of any application to annex territory within the SOIA Area, the City of Elk Grove will consult with Sacramento County and Caltrans to establish transportation improvement plans and funding mechanisms to provide service levels consistent with the City’s and County’s General Plans. In addition, any future annexation and development activity within the SOIA Area will require the preparation of traffic impact analyses that would include discussion of the project’s fair-share contribution and mitigation strategies.	Significant and unavoidable impact.

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact TRANS-2: Would future annexation and development activities within the proposed project generate new vehicle trips that would contribute to unacceptable traffic operations under Cumulative Conditions?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure TRANS-1.</p>	<p>Significant and unavoidable impact.</p>
<p>Impact TRANS-3: Would the project increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact TRANS-4: Would the project result in inadequate emergency access?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>
<p>Impact TRANS-5: Would future annexation and development activities within the proposed project conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?</p>	<p>Potentially significant impact.</p>	<p>MM TRANS-5a: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall update the City’s Bicycle and Pedestrian Master Plan to delineate bicycle and pedestrian facilities in the SOIA Area consistent with the goals and policies of the City’s General Plan. The update will identify on- and off-street bikeways and pedestrian routes as well as support facilities. Development in the SOIA Area shall be responsible for implementing the master plan recommendation as development occurs in the project area.</p> <p>MM TRANS-5b: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall complete a transit master plan for the SOIA Area consistent with policies of the City’s General Plan. This plan will identify the roadways to be used by bus transit routes, locations for bus turnouts and pedestrian shelters, locations for bus transfer stations, alignment for fixed-route rail service, and the location of rail service stations. Future development in the SOIA Area and the City of</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

		Elk Grove shall be responsible for implementing the master plan recommendations as development occurs in the project area.	
Section 3.16 – Utilities and Service Systems			
Impact USS-1: Would the project generate a demand for increased water services over that which is currently produced in the area and thereby result in a need for additional water supplies or facilities, the construction of which would cause significant environmental effects?	Potentially significant impact.	MM USS-1: Prior to LAFCo approval of annexation of any portion of the City of Elk Grove SOIA territory, the City must demonstrate that through the Plan for Services as required by Government Code section 56430, or its successor, to allow the Commission to determine that: (1) the requirement for timely water availability, as required by law, is met; (2) its water purveyor is a signatory to the Water Forum Successor Effort, (3) the amount of water provided will be consistent with the geographical extent of the SOIA territory and the groundwater sustainable yield described in the Water Forum Agreement. water will be provided in a manner that ensures no overdraft will occur; and (4) existing water customers will not be adversely affected. The Plan for Services shall be sufficient for LAFCo to determine timely water availability to the affected territory pursuant to Government Code Section 56668, subdivision (k), or its successor.	Significant and unavoidable cumulative impact.
Impact USS-2: Would the proposed project require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which would cause significant environmental effects?	Potentially significant impact.	MM USS-2: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will provide a Plan for Services that demonstrates that the wastewater transmission and treatment providers have requested that the SOIA Area be within their respective Spheres of Influence if a public agency, and that such providers have prepared or approved an infrastructure plan and funding program to ensure compliance with Federal Clean Water Act and applicable state standards; and that sufficient transmission infrastructure, and treatment and disposal capacity adequate for projected needs are available to accommodate the buildout of the annexation territory, with no adverse impact to existing ratepayers.	Significant and unavoidable impact.

Table ES-1 (cont.): Executive Summary Matrix

<p>Impact USS-3: Would the project require or result in the construction of new stormwater drainage facilities or expansion of existing facilities, the construction of which would cause significant environmental effects?</p>	<p>Potentially significant impact.</p>	<p>Implement Mitigation Measure HYD-3.</p>	<p>Less than significant impact.</p>
<p>Impact USS-4: Would the project be served by landfills with sufficient permitted capacity and would comply with applicable regulations?</p>	<p>Potentially significant impact.</p>	<p>MM USS-4: At the time of submittal of any application to annex any or all territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall identify solid waste services, including contract service operation if applicable, to be extended, the level and range of services, timing of services, improvements of facility upgrades associated with the services, and how the services will be financed to accommodate the buildout of the SOIA Area.</p>	<p>Less than significant impact.</p>
<p>Impact USS-5: Would the project result in the unnecessary, wasteful, or inefficient use of energy?</p>	<p>Less than significant impact.</p>	<p>No mitigation is required.</p>	<p>Less than significant impact.</p>



Community Workshop Agenda

Proposed City of ELK GROVE Sphere of Influence Amendment
(LAFC# 09-10/ SCH # 2010092076)

Recirculated Draft Environmental Impact Report (RDEIR)

Tuesday April 23, 2013 6:00 – 7:30 p.m.

Barbara Morse Wackford Community & Aquatic Complex
Valley Oak Ballroom
9014 Bruceville Road; Elk Grove, CA

1. Welcome and Introductions 6PM
2. LAFCo & Sphere of Influence Overview 6:05
3. Open discussion of Item 2 above 6:15

RDEIR

1. Brief Overview of CEQA and the RDEIR 6:30
2. Public Comments 6:40

- Written comments are encouraged!
(Please use the Public Comment forms)
3. Meeting Wrap-up 7:25

Thank you for your participation



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939







Sacramento Local Agency Formation Commission

April 23, 2013

Peter Brundage, Executive Officer; Don Lockhart, AICP Assistant Executive Officer; Diane Therpe, Commission Clerk
www.saclafco.org

1

Sacramento LAFCo

- Web Site: www.SacLAFCo.org
- Email: commissionclerk@saclafco.org
- 1112 I Street, Ste 100
Sacramento, Ca. 95814
- Peter Brundage or Don Lockhart
 - 916-874-5935 916-874-2937

2

Sphere of Influence Overview

- Purpose
- Factors to be Evaluated for a Sphere of Influence
- SOI Application Process
- Where are we?
- Next Steps

3

Purpose

- Created in the 1960's by State Legislature
- Regulatory Body responsible for the discouragement of urban sprawl and the encouragement of orderly development
- Preserve and Protect Open Space and Agricultural Lands
- But, also must accommodate population growth

4

Who is LAFCo?

- 7-member Commission
- Representatives
 - 2 City Council Members
 - 2 County Board of Supervisors
 - 2 Special District Directors
 - 1 Public Member

5

Responsibilities and Duties

- LAFCo may approve, modify or deny proposals:
 - Spheres of Influence (SOI)
 - Annexations
 - Incorporation
 - Formation of Special Districts
 - Consolidations

6

Spheres of Influence

- Definition:

“A plan for the probable physical boundaries and service area of a local agency, as determined by the Commission”

No change in land use jurisdiction and no entitlements are approved

7

SOI Purpose

- SOI is a long range regional planning tool
- Encourage communication between land use jurisdictions
- Improve regional planning
- Encourage orderly development

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Spheres of Influence

- SOI analysis is neither an art or a science—more often a platform for discussion among many competing interests to find a balance between resource preservation and urban development

9

SOI Factors

- Must examine: community, countywide, & regional impacts related to growth
- Regional Issues:
 - SACOG – Metropolitan Trans. Plan/ Sustainable Communities Strategy
 - Habitat Conservation Plans
 - Air Quality Issues
 - Open Space and Agriculture

SOI Factors

- Regional Issues:
 - Water
 - Regional Housing Needs (Affordable)
 - Economic Growth for a viable community
 - Climate Change (SB 375)
 - Jobs/Housing Balance
 - Infill Programs

SOI Factors

- Evaluate Supply and Demand Analysis- determine future population, housing, and employment needs
- Evaluate current land use supply

SOI Factors

- Assess the availability of municipal services that need to be provided
- Analysis of local government agencies presently providing services including present level, range, cost and adequacy of services provided

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SOI Factors

- Analyze the type of development that is occurring or planned for the area including residential, office, commercial, industrial & open space, etc.
- Growth trends, development patterns, density and intensity of current and proposed land use

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SOI Factors

- Boundary Analysis- should be logical and reasonable
- Evaluate topography, natural boundaries, watersheds, drainage basins, & proximity to populated areas, as well as, proximity to municipal services

15

SOI Factors

- Assess Community Identity Issues
- Determine the existence of social and economic interdependence and communities of interest
 - Impact of proposal on surrounding communities
 - Impact of proposal on residents and businesses within the City of Elk Grove

SOI Factors

- Effect of the proposal on maintaining the physical and economic integrity of open space and agriculture lands
- Evaluate the existence of agricultural (Williamson Act) preserves in the area which could be considered within the agency's SOI and the effect on maintaining the physical and economic integrity of such preserves in the event that such preserves are proposed to be within a sphere of influence of a city

SOI Process

- City and County must meet and confer prior to City submitting a Sphere of Influence application
- Issues to be discussed:
 - Boundaries
 - Zoning
 - Development Standards

SOI Process

LAFCo Commission shall give
“great weight” if the County and
City enter into a Memorandum of
Understanding (MOU) from the
meet and confer process

SOI Process

- Evaluate Affected Agency and Public Comments
- Prepare a Municipal Service Review
 - Evaluate municipal service providers
 - Means, Capacity, and fiscal viability
- Comply with the California Environmental Quality Act (CEQA)
 - Assess potential environmental impacts
 - Evaluate boundary alternatives

SOI Process

- Conduct analysis and prepare staff report with recommendations
- Hold Public Hearings
- Commission may impose Terms and Conditions
- Commission may approve, deny or modify boundary of proposal

Where are We?

- Application has been submitted
- CEQA RDEIR is out for public review and comments
 - 60-day public review – March 21 thru May 21, 4PM
- MSR public review (3rd cycle)

Where are We?

- Public outreach w/meeting this evening, and May 1 w/Commission
- LAFCo will review and respond to public comments
- Respond to comments and issue a Final EIR
- Prepare a staff report and recommendations
- Conduct Public Hearings
- Commission will render a decision

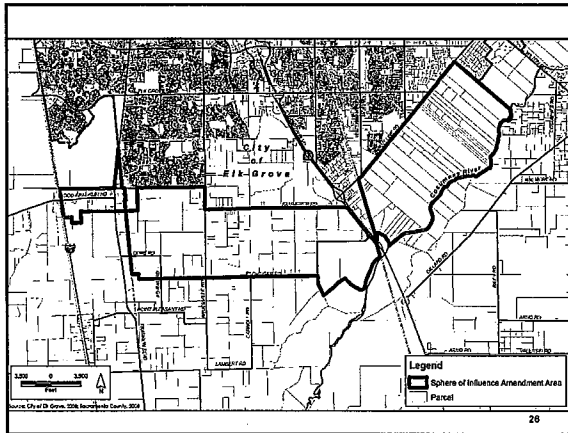
Annexation Process

- Annexation is a separate action
- Service Plan for Municipal Services will be evaluated in more detail, including financing
- City Required to Prezone
- City and County need to enter into a Property Tax Exchange Agreement
- LAFCo proceedings culminate in Public Hearing(s) with a Commission decision

Summary

- SOI provides an area for a city to grow and should be based on reasonable population and growth projections
- SOI does not create new jurisdictional boundaries or entitlements
- SOI is used as a long term planning tool by a city to plan for anticipated growth

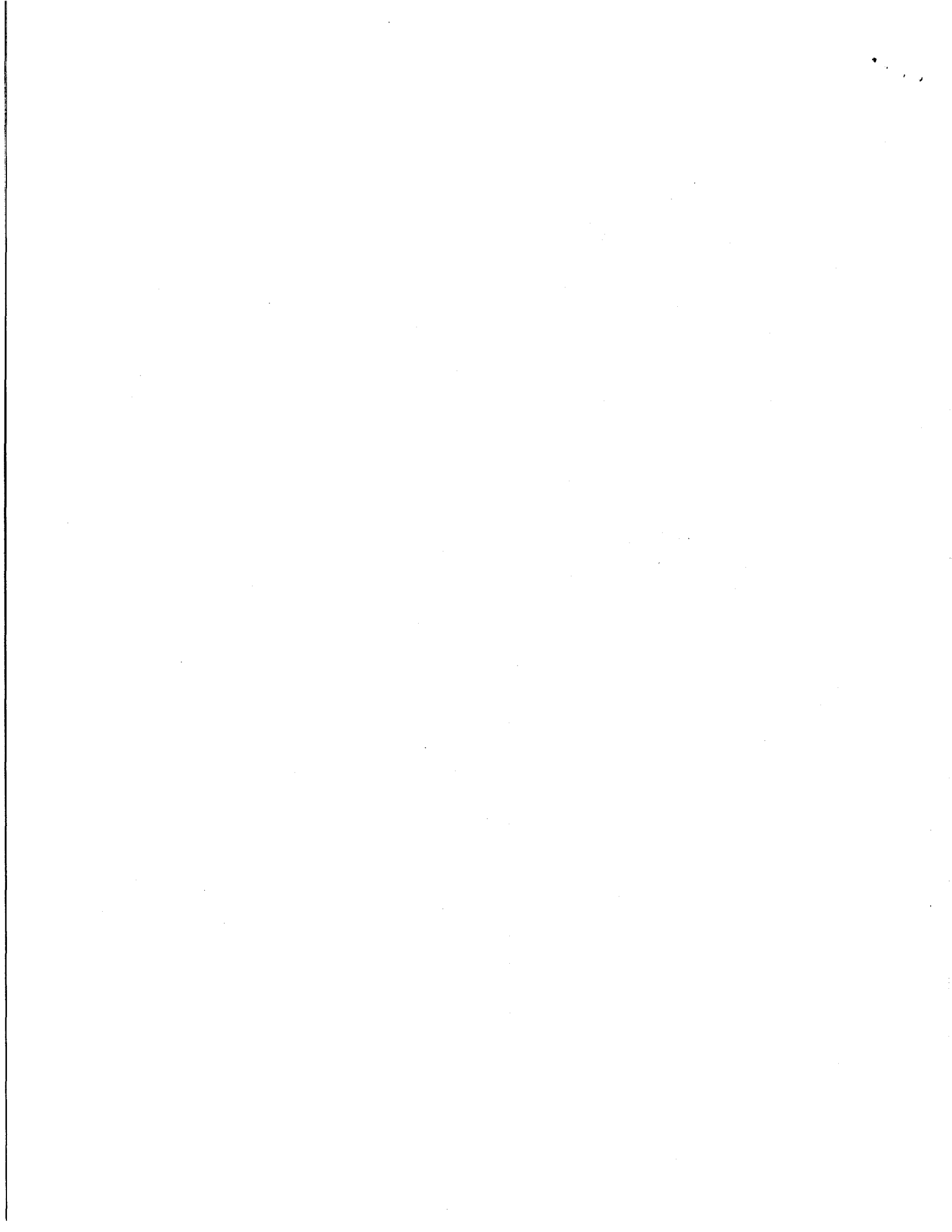
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Questions?

27






**Elk Grove SOIA
Recirculated Draft Environmental
Impact Report**



Sacramento LAFCo
April 23, 2013

Presentation Agenda

- Project Understanding
- EIR Milestones
- EIR Highlights
- Next Steps



Proposed Project

- Proposed Sphere of Influence Amendment Area - south-southwest of the existing City of Elk Grove boundaries.
 - Approximately 7,869 acres or 12.3 sq mi
 - Mostly agricultural uses
 - Bounded by:
 - Bilby Road/Kammerer Road and Grant Line Road: South
 - 100-year floodplain boundary of the Cosumnes River and just past Freeman Road: East
 - Interstate 5 (I-5) and the Union Pacific Railroad tracks: West


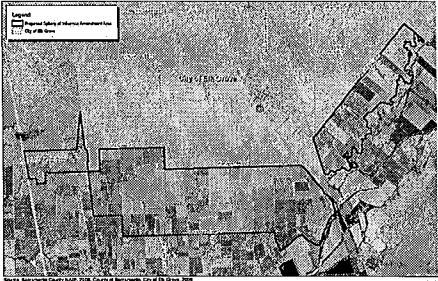





Exhibit 2-2
Local Vicinity Map
April 23, 2013



EIR Milestones


- Notice of Preparation (NOP)
 - Issued on September 27, 2010.
 - 30-day public review period.
 - September 27, 2010 to October 26, 2010
- Draft EIR:
 - September 19, 2011 - November 14, 2011
- Recirculated Draft EIR Release (60 Days):
 - Open: March 21, 2013
 - Close: May 21, 2013, 4:00 pm



EIR Highlights

- Utilities
 - Please note: Elk Grove is not a "Full Service" City


Service To SOIA Area	Provided by Others
Potable Water	SCWA Zone 41 and Zone 40
Wastewater Collection	Sacramento Area Sewer District
Wastewater Treatment	Sacramento Regional County Sanitation District
Storm Drainage	Sacramento County Water Agency
Solid Waste	Sacramento Regional Solid Waste Authority



EIR Highlights


- Impacts Identified
 - Less than Significant Impact Area (Mineral Resources)
 - Less than Significant with Mitigation Impact Areas
 - Significant Unavoidable with Mitigation Impact Areas

Less Than Significant With Mitigation	
Cultural Resources	Hydrology and Water Quality
Geological Resources	Population and Housing
Greenhouse Gas Emissions	Public Services
Hazards and Hazardous Materials	




EIR Highlights

Significant and Unavoidable Impact Area	Mitigation
Aesthetics	2: Tree Protection, Design Guidelines for Glare
Agricultural Resources	2: Conservation Easements, Compatibility Plan
Air Quality	5: Air Quality Plan, Construction Measures, AQMD Guidance, TACs Assessment, Odor Assessment
Biological Resources	5: SSCHCP or equal mitigation, Nesting Surveys and Measures, Conservation Easements for Foraging Impacts, 401 and 404 permits, Tree Protection



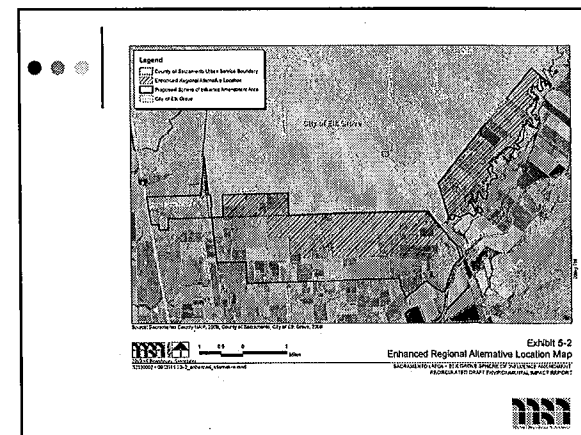
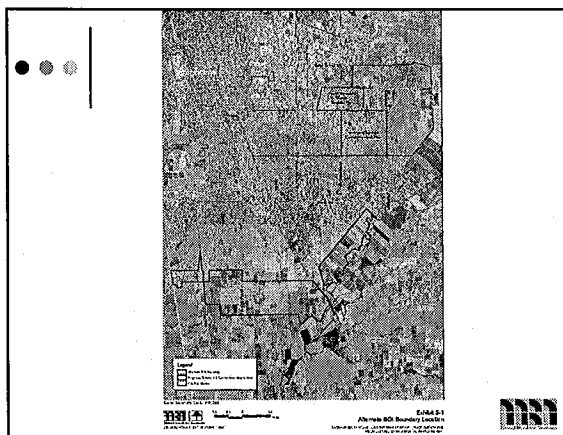
EIR Highlights

Significant and Unavoidable Impact Area	Mitigation
Land Use and Planning	3: Ag Mitigation (above), Bio Mitigation (above), RDEIR Mitigation
Noise	No Feasible Mitigation
Transportation/Traffic	3: Transportation Improvement Plans, Traffic Studies, Bicycle and Pedestrian Master Plan, Transit Master Plan
Utilities and Service Systems	3: Plan for Services for Potable Water, Plan for Services for Wastewater, Solid Waste Services



Project Alternatives

- No Project
 - Proposed SOIA would not occur
- Alternate Boundary Alternative
 - Larger area
 - Located northeast of existing City Limits
 - North Vineyards Station Specific Plan, Vineyard Springs Comprehensive Plan
- UPDATE: Enhanced Regional Alternative:
 - Smaller area
 - Within footprint of proposed project analysis area
 - Approximately 2,765 acres, within general area identified by the Sacramento Area Council of Governments Blueprint Preferred Scenario and land within the County's Urban Services Boundary





Next Steps

- Receive comments on Recirculated DEIR tonight, thru May 21, 2013.
- Following closure of public review period, responses to comments will be addressed
- Responses will be provided in the Final EIR
- Final EIR will be submitted to Commission for consideration.





SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458**

May 1, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **FY 2013-14 Proposed Budget**

RECOMMENDATION

Adopt the Proposed FY 2013-14 Proposed Budget Resolution with total Appropriations of \$963,170.

DISCUSSION

This report outlines the FY 2013-14 Proposed Budget based on the best available information. LAFCo must adopt the Proposed Budget by May of each year and a Final Budget by June 15th. The Proposed Budget is based on an estimated Fund Balance by projecting year-end expenditures and revenues. Every attempt is made to accurately estimate Fund Balance because it is used as a base funding source for the following year's budget.¹

The Proposed Budget includes increases for our annual audit and increases in charges for systems and data support provided by the County of Sacramento as discussed in this report.

Summary FY 2013-14 Proposed Budget

Appropriations	\$963,170
Funding Sources	
Project Revenues	150,000
Assessments	686,500

¹ The final Fund Balance will not be available from the County Auditor until late July or early August. Staff will report back to the Commission in August or September after the Year-End Fund Balance is available to advise the Commission if any adjustments are required.

Fund Balance-General	109,170
Miscellaneous Project Revenue	15,000
Interest Earnings	<u>2,500</u>
Total Revenue and Assessments	\$963,170

LAFCo Funding Sources

LAFCo's Budget is primarily funded from assessments from contributing agencies, Fund Balance, and project revenue. Project revenue can vary from year to year. The table below summarizes the estimated revenue and funding sources for FY 2013-14:

Summary of Revenue Sources		
Source	Amount	Percent
Fund Balance	\$109,170	11.3%
Interest	2,500	.2%
Assessments	686,500	71.3%
Project Revenue	<u>165,000</u>	<u>17.2%</u>
Total Base Budget	<u>\$963,170</u>	100.0%

Fund Balance or carryover is used to help fund next year's budget. Historically, fund balance has averaged about \$100,000 to \$120,000 for the last several years. Fund Balance is dependent on cost savings and/or revenues in excess of revenue budgeted.

Affected Agency Assessment

The proposed budget assumes no assessment increase. Total contributions from other affected agencies will remain at \$686,500, the same as the last six (6) years. LAFCo's contribution from the cities, county, and special districts is \$228,833 for each category or 1/3 each. The cities and special districts allocation is calculated as a percentage of their revenue compared to the total revenue for their category. Consequently, individual assessments for each affected agency may vary from year to year, however, the 1/3 share in the amount of \$228,833 will not change next fiscal year. This calculation is pursuant to State law [GC 56381] and uses the most recent State Controller's Report for Cities and Special Districts to make the assessment allocation to each affected agency.

Contributing Agencies

The Proposed FY 2013-14 Proposed Budget will be distributed to LAFCo's Contributing Agencies for their review and comment.

Summary of Reserves, Year End Fund Balance Estimate, Revenues and Expenditures for current FY 2013-14 Budget

Estimated Fund Balance (6-30-13)

Fund Balance (Undesignated)	\$109,170
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Currently the Year-End Balance is estimated to be \$109,170. This may be optimistic and it will be adjusted for the Final Budget based on actual information. The actual Year-End Fund Balance is not available until late July. If fund balance is greater than estimated the excess will be placed in reserves, however, if Fund Balance is lower than \$109,170, it may be necessary to transfer a sufficient amount from reserves to balance the FY 2013-14 budget.

General Fund Reserves (6-30-13)

Reserve Balance (6-30-2013)	\$220,933
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Currently, the Commission General Reserve Fund Balance is \$220,933. This amount has been set aside for unanticipated expenditures, revenue shortfalls and/or litigation. These funds cannot be spent without Commission approval. No increase or decrease is anticipated at this time except as described in the Fund Balance section of this report.

FY 2013-14 Proposed Budget

The attached budget summarizes the FY 2013-14 Preliminary Proposed Budget. No significant changes are proposed for the base budget. Project revenue and project expenses are based on anticipated projects for FY 2013-14. The project costs are estimates and could change as would the revenue estimates when additional information becomes available.

Summary of Budget Changes

Salary and Benefits-No Change

Salary and Benefits do not include and COLA or equity adjustments pursuant to the County of Sacramento and City of Sacramento Personnel Budget Reports. LAFCo staff is either employees of the County of Sacramento or City of Sacramento. Salary and Benefit adjustments are determined by the respective agencies i.e. either the approval of the Sacramento City Council or County Board of Supervisors. Minor increases represent changes in benefit costs such as medical insurance premiums, retirement contributions, increased employer share of social security taxes, etc.

Estimated Increase: None

Service and Supply Accounts

It is estimated that service and supply accounts will *increase* by approximately \$7,950 from last year's base budget attributable to the following changes in allocated costs and auditing fees shown below.

The following table summarizes the net change from last year's budget to the proposed budget. The net increase in the Proposed Budget is estimated to be \$7,950 based on current information.

Summary of Budget Changes Between FY 2012-13 and FY 2013-14	
Audit Fees	3,500
Calafco Dues	250
Countywide IT Services	(200)
IT Maintenance	(900)
WAN Network	500
Telephone	(1,000)
Messenger Service	3,300
Lease Facility	2,000
County Allocated Pers	500
Total Net Increase	\$7,950

Contract Costs and Revenue

LAFCo contracts for legal, environmental and surveyor services. All contracts include both reimbursable and non-reimbursable expenses. The reimbursable expenses are related to project and/or applications. The non-reimbursable expenses do not relate to specific projects or applications and reflect the on-going costs of operating an independent LAFCo.

The following contract amounts represent non-reimbursable expenditures. These accounts have not increased in several years and remain the same as previous years. For example, legal expenditures may include charges for legal opinions that may be requested by Commissioners, general legal advice, and information that is needed that is not related to a specific project.

	<u>Non-Project</u>
Legal	\$60,000
Environmental Services	20,000
Surveyor	0
Total Net Cost	<u>\$80,000</u>

Contingencies

The Proposed Budget recommends that \$15,220 be budgeted in contingencies to offset unanticipated expenses or revenue shortfalls that may occur during the budget year. This minimal amount remains unchanged from last year. If it is not needed it is a savings that contributes to year-end carryover and Fund Balance.

Summary of Project Costs and Revenues

The following table highlights possible projects that may commence in the next fiscal year. The estimated cost of these projects will be entirely offset by revenue. These costs are estimates and could be either higher or lower.

Estimated Project Costs

City of Elk Grove SOIA	\$60,000
Cordova Hills	20,000
New Projects	50,000
Project Contingency	<u>20,000</u>
Total	\$150,000

Estimated Project Revenue

Project Fees and Revenue	<u>\$150,000</u>
Total	\$150,000

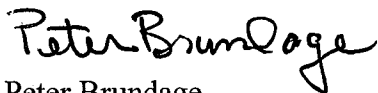
Operating Efficiencies

Staff continues to review overall expenditures and evaluate all cost savings opportunities.

Conclusion and Recommendation

Based on the estimated year-end Fund Balance, the FY 2013-14 Preliminary Proposed Budget is balanced. However, it may be necessary to take money from reserves to offset any Year-End Fund Balance shortfall. Staff recommends that the Commission adopt the FY 2013-14 Proposed Budget.

Respectfully Submitted,



Peter Brundage
Executive Officer
PB

Attachment
(FY 2013-14 Proposed Budget May, 2013)

Government Code 56381 - Statutory Funding Formula and Budget Process

56381. (a) The commission shall adopt annually, following noticed public hearings, a proposed budget by May 1 and final budget by June 15. At a minimum, the proposed and final budget shall be equal to the budget adopted for the previous fiscal year unless the commission finds that reduced staffing or program costs will nevertheless allow the commission to fulfill the purposes and programs of this chapter. The commission shall transmit its proposed and final budgets to the board of supervisors, to each city, and to each independent special district.

(b) After public hearings, consideration of comments, and adoption of a final budget by the commission pursuant to subdivision (a), the auditor shall apportion the net operating expenses of a commission in the following manner:

(1) (A) In counties in which there is city and independent special district representation on the commission, the county, cities, and independent special districts shall each provide a one-third share of the commission's operational costs.

(B) The cities' share shall be apportioned in proportion to each city's total revenues, as reported in the most recent edition of the Cities Annual Report published by the Controller, as a percentage of the combined city revenues within a county, or by an alternative method approved by a majority of cities representing the majority of the combined cities' populations.

(C) The independent special districts' share shall be apportioned in proportion to each district's total revenues as a percentage of the combined total district revenues within a county. Except as provided in subparagraph (D), an independent special district's total revenue shall be calculated for non-enterprise activities as total revenues for general purpose transactions less revenue category aid from other governmental agencies and for enterprise activities as total operating and non-operating revenues less revenue category other governmental agencies, as reported in the most recent edition of the "Special Districts Annual Report" published by the Controller, or by an alternative method approved by a majority of the agencies, representing a majority of their combined populations. For the purposes of fulfilling the requirement of this section, a multicounty independent special district shall be required to pay its apportionment in its principal county. It is the intent of the Legislature that no single district or class or type of district shall bear a disproportionate amount of the district share of costs.

(D) (i) For purposes of apportioning costs to a health care district formed pursuant to Division 23 (commencing with Section 32000) of the Health and Safety Code that operates a hospital, a health care district's share, except as provided in clauses (ii) and (iii), shall be apportioned in proportion to each district's net from operations as reported in the most recent edition of the hospital financial disclosure report form published by the Office of Statewide Health Planning and Development, as a percentage of the combined independent special districts' net operating revenues within a county.

(ii) A health care district for which net from operations is a negative number may not be apportioned any share of the commission's operational costs until the fiscal year following positive net from operations, as reported in the most recent edition of the hospital financial disclosure report form published by the Office of Statewide Health Planning and Development.

(iii) A health care district that has filed and is operating under public entity bankruptcy pursuant to federal bankruptcy law, shall not be apportioned any share of the commission's operational costs until the fiscal year following its discharge from bankruptcy.

(iv) As used in this subparagraph "net from operations" means total operating revenue less total operating expenses.

(E) Notwithstanding the requirements of subparagraph (C), the independent special districts' share may be apportioned by an alternative method approved by a majority of the districts, representing a majority of the combined populations. However, in no event shall an individual district's apportionment exceed the amount that would be calculated pursuant to subparagraphs

(C) and (D), or in excess of 50 percent of the total independent special districts' share, without the consent of that district.

(F) Notwithstanding the requirements of subparagraph (C), no independent special district shall be apportioned a share of more than 50 percent of the total independent special districts' share of the commission's operational costs, without the consent of the district as otherwise provided in this section. In those counties in which a district's share is limited to 50 percent of the total independent special districts' share of the commission's operational costs, the share of the remaining districts shall be increased on a proportional basis so that the total amount for all districts equals the share apportioned by the auditor to independent special districts.

(2) In counties in which there is no independent special district representation on the commission, the county and its cities shall each provide a one-half share of the commission's operational costs. The cities' share shall be apportioned in the manner described in paragraph (1).

(3) In counties in which there are no cities, the county and its special districts shall each provide a one-half share of the commission's operational costs. The independent special districts' share shall be apportioned in the manner described for cities' apportionment in paragraph (1). If there is no independent special district representation on the commission, the county shall pay all of the commission's operational costs.

(4) Instead of determining apportionment pursuant to paragraph (1), (2), or (3), any alternative method of apportionment of the net operating expenses of the commission

may be used if approved by a majority vote of each of the following: the board of supervisors; a majority of the cities representing a majority of the total population of cities in the county; and the independent special districts representing a majority of the combined total population of independent special districts in the county. However, in no event shall an individual district's apportionment exceed the amount that would be calculated pursuant to subparagraphs (C) and (D) of paragraph (1), or in excess of 50 percent of the total independent special districts' share, without the consent of that district.

(c) After apportioning the costs as required in subdivision (b), the auditor shall request payment from the board of supervisors and from each city and each independent special district no later than July 1 of each year for the amount that entity owes and the actual administrative costs incurred by the auditor in apportioning costs and requesting payment from each entity. If the county, a city, or an independent special district does not remit its required payment within 60 days, the commission may determine an appropriate method of collecting the required payment, including a request to the auditor to collect an equivalent amount from the property tax, or any fee or eligible revenue owed to the county, city, or district. The auditor shall provide written notice to the county, city, or district prior to appropriating a share of the property tax or other revenue to the commission for the payment due the commission pursuant to this section. Any expenses incurred by the commission or the auditor in collecting late payments or successfully challenging nonpayment shall be added to the payment owed to the commission. Between the beginning of the fiscal year and the time the auditor receives payment from each affected city and district, the board of supervisors shall transmit funds to the commission sufficient to cover the first two months of the commission's operating expenses as specified by the commission. When the city and district payments are received by the commission, the county's portion of the commission's annual operating expenses shall be credited with funds already received from the county. If, at the end of the fiscal year, the commission has funds in excess of what it needs, the commission may retain those funds and calculate them into the following fiscal year's budget. If, during the fiscal year, the commission is without adequate funds to operate, the board of supervisors may loan the commission funds. The commission shall appropriate sufficient funds in its budget for the subsequent fiscal year to repay the loan.

56381.6. (a) Notwithstanding the provisions of Section 56381, for counties whose membership on the commission is established pursuant to Sections 56326, 56326.5, 56327, or 56328, the commission's annual operational costs shall be apportioned among the classes of public agencies that select members on the commission in proportion to the number of members selected by each class. The classes of public agencies that may be represented on the commission are the county, the cities, and independent special districts. Any alternative cost apportionment procedure may be adopted by the commission, subject to a majority affirmative vote of the commission that includes the affirmative vote of at least one of the members selected by the county, one of the members selected by the cities, and one of the members selected by districts, if special districts are represented on the commission.

(b) Allocation of costs among individual cities and independent special districts and remittance of payments shall be in accordance with the procedures of Section 56381. Notwithstanding Section 56381, any city that has permanent membership on the commission pursuant to Sections 56326, 56326.5, 56327, or 56328 shall be apportioned the same percentage of the commission's annual operational costs as its permanent member bears to the total membership of the commission, excluding any public members selected by all the members. The balance of the cities' portion of the commission's annual operational costs shall be apportioned to the remaining cities in the county in accordance with the procedures of Section 56381.

Sacramento Local Agency Formation Commission

Proposed Budget FY 2013-14 (May, 2013)

Base Budget with Projects

Acct	Description	AmendedFinal Budget 12-13	Proposed Budget 13-14	Change Increase/(Decrease)
Salary and Benefit Accounts				
1000	Total Salaries & Benefits	480,000	485,000	5,000
1005	Secretary Part time	42,000	37,000	(5,000)
1124	Commission Reimbursement	9,000	9,000	0
1240	Worker's Comp	500	500	0
1250	Unemployment	0	0	0
Total 1000's Account		531,500	531,500	0
Service and Supply Accounts				
2005	Advertising-public notice, meetings etc.	7,500	7,500	0
2022	Periodicals, Books, Subs	2,000	2,000	0
2029	Business & Conf Expenses	12,000	12,000	0
2035	Education/Training	2,200	2,200	0
2039	Employee Transportation	200	200	0
2051	Liability Insurance for Commission	7,000	7,000	0
2061	Membership CaLAFCo Dues	7,250	7,500	250
2076	Office Supplies	8,000	8,000	0
2081	Postage	5,000	5,000	0
2275	Rents/Leases Equipment-Copier	18,000	18,000	0
2505	Accounting/Audit Fees	5,000	8,500	3,500
2531	Legal Costs projects	0	0	0
2531	Legal-General	60,000	60,000	0
2591	Other Professional Services	30,000	30,000	0
2591	Misc Costs	0	0	0
2591	Misc Billable Project	250,000	150,000	(100,000)
2910	County Wide IT Servcies	1,700	1,500	(200)
2911	System Dev Sve Web & Desktop Suppc	17,000	17,000	0
2912	System Dev Sup Maintenace	500	1,000	500
2916	WAN Wide Area Network	4,500	3,600	(900)
2917	Security Alarm Monitoring	0	0	0
2921	Printing Services/Duplication	2,250	2,250	0
2923	GS Messenger Services	0	3,300	3,300
2926	GS Stores	1,000	1,000	0
2934	P/W Charges	7,400	7,400	0
2943	Lease Facility Charges	48,500	50,500	2,000
2987	Telephone	4,000	3,000	(1,000)
2990	GS Other Dept Svc	500	500	0
2995	County Allocated Costs	7,000	7,500	500
Total 2000's Account		508,500	416,450	(92,050)
7900	Contingency Base	15,220	15,220	0
7901	Contingency Surplus	0	0	0
	General Purpose Reserve	0	0	0
Total Contingency		15,220	15,220	0
Total Appropriations and Contingency		1,055,220	963,170	(92,050)
Less: Project Revenue-Variou				
	Revenue Reimbursement-Projects	15,000	15,000	0
	Interest Earnings	250,000	150,000	(100,000)
	Fund Balance/Carryover	2,500	2,500	0
	Reserve or Fund Balance Betterment-Adjustment	101,220	109,170	7,950
	Assessments from Contributing Agencies	0	0	0
	Assessments from Contributing Agencies	686,500	686,500	0
Total Funding		1,055,220	963,170	(92,050)
Estimated Surplus/Shortfall		0	0	0

RESOLUTION NO. LAFC 2013-02-0501-00-00

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**RESOLUTION APPROVING THE
FISCAL YEAR 2013-14 PROPOSED BUDGET**

WHEREAS, the Sacramento Local Agency Formation Commission has conducted a public hearing on May 1, 2013, during which all additions and deletions amending the Proposed Budget for Fiscal Year 2013-2014 (FY 2013-14) were considered and made.

WHEREAS, in accordance with Government Code Section 56381, that the Proposed Budget for FY 2013-14 is hereby adopted in accordance to the following:

(1)	Salaries and Employees Benefits	\$ 9,500
(2)	Services and Supplies	\$938,450 ¹
(3)	Other Charges	-0-
(4)	Fixed Assets	
	(A) Land	-0-
	(B) Structures and Improvements	-0-
	(C) Equipment	-0-
(5)	Expenditure Transfers	-0-
(6)	Contingencies	\$ 15,220
(7)	Provision for Reserve Increases	\$ 0
	TOTAL BUDGET REQUIREMENTS	\$ 963,170

TOTAL FUNDING **\$ 963,170**

WHEREAS, the FY 2013-14 Budget is subject to any salary and benefit changes made by the County Board of Supervisors and Sacramento City Council during their budget deliberations. LAFCo contracts with City and County staff. These positions are subject to salary and benefits which are approved by the respective agencies;

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$ 963,170.

NOW THEREFOR, BE IT RESOLVED that the Proposed Budget for FY 2013-14 be and is hereby adopted with the listed attachments which show in detail the approved appropriations subject to limitations attached hereto and by reference made a part hereof.

¹ Includes reimbursement to City and County of Sacramento for Reimbursements of Salary and Benefits for Executive Officer, Assistant Executive Officer and Commission Clerk.

BE IT FURTHER RESOLVED that Resolution No. *L AFC 2013-02-0501-00-00* was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the *1st day of May 2013*, by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Susan Peters	_____	_____	_____	_____	_____	_____
Christopher Tooker	_____	_____	_____	_____	_____	_____
Kevin McCarty	_____	_____	_____	_____	_____	_____
Mike Singleton	_____	_____	_____	_____	_____	_____
Jimmie Yee	_____	_____	_____	_____	_____	_____
Ron Greenwood	_____	_____	_____	_____	_____	_____
Gay Jones	_____	_____	_____	_____	_____	_____

Commission Vote Tally	Aye	_____	No	_____	Absent	_____	Abstain	_____
Passed	Yes	_____	No	_____				

By:

Jimmie Yee, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST:

Diane Thorpe
Commission Clerk

Sacramento Local Agency Formation Commission

Proposed Budget FY 2013-14 (May, 2013)

Base Budget with Projects

Acct	Description	Amended Final Budget 12-13	Proposed Budget 13-14	Change Increase/(Decrease)
Salary and Benefit Accounts				
1000	Total Salaries & Benefits			0
1005	Secretary Part time			0
1124	Commission Reimbursement	9,000	9,000	0
1240	Worker's Comp	500	500	0
1250	Unemployment	0		0
Total 1000's Account		9,500	9,500	0
Service and Supply Accounts				
2005	Advertising-public notice, meetings etc.	7,500	7,500	0
2022	Periodicals, Books, Subs	2,000	2,000	0
2029	Business & Conf Expenses	12,000	12,000	0
2035	Education/Training	2,200	2,200	0
2039	Employee Transportation	200	200	0
2051	Liability Insurance for Commission	7,000	7,000	0
2061	Membership CaLAFCo Dues	7,250	7,500	250
2076	Office Supplies	8,000	8,000	0
2081	Postage	5,000	5,000	0
2275	Rents/Leases Equipment-Copier	18,000	18,000	0
2505	Accounting/Audit Fees	5,000	8,500	3,500
2531	Legal Costs projects	0	0	0
2531	Legal-General	60,000	60,000	0
2591	Other Professional Services	30,000	30,000	0
2591	Misc Costs	522,000	522,000	0
2591	Misc Billable Project	250,000	150,000	(100,000)
2910	County Wide IT Services	1,700	1,500	(200)
2911	System Dev Sve Web & Desktop Suppc	17,000	17,000	0
2912	System Dev Sup Maintence	500	1,000	500
2916	WAN Wide Area Network	4,500	3,600	(900)
2917	Security Alarm Monitoring	0	0	0
2921	Printing Services/Duplication	2,250	2,250	0
2923	GS Messenger Services	0	3,300	3,300
2926	GS Stores	1,000	1,000	0
2934	P/W Charges	7,400	7,400	0
2943	Lease Facility Charges	48,500	50,500	2,000
2987	Telephone	4,000	3,000	(1,000)
2990	GS Other Dept Svc	500	500	0
2995	County Allocated Costs	7,000	7,500	500
Total 2000's Account		1,030,500	938,450	(92,050)
7900	Contingency Base	15,220	15,220	0
7901	Contingency Surplus		0	0
	General Purpose Reserve		0	0
Total Contingency		15,220	15,220	0
Total Appropriations and Contingency		1,055,220	963,170	(92,050)
Less: Project Revenue-Variou				
	Revenue Reimbursement-Projects	15,000	15,000	0
	Interest Earnings	250,000	150,000	(100,000)
	Fund Balance/Carryover	2,500	2,500	0
	Reserve or Fund Balance Betterment-Adjustment	101,220	109,170	7,950
	Assessments from Contributing Agencies	0	0	0
	Assessments from Contributing Agencies	686,500	686,500	0
Total Funding		1,055,220	963,170	(92,050)
Estimated Surplus/Shortfall		0	0	0

