

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**  
**1112 I Street, Suite #100**  
**Sacramento, California 95814**  
**(916) 874-6458**

September 5, 2012

TO: Sacramento Local Agency Formation Commission  
FROM: Peter Brundage, Executive Officer  
RE: **FY 2012-13 Amended Final Budget**

**RECOMMENDATION**

Adopt the attached Budget Resolution approving the FY 2012-13 Amended Final Budget with total Appropriations of \$1,059,920 and Revenue and Fund Balance in the amount of \$1,059,920.

**DISCUSSION**

This report outlines the FY 2012-13 Amended Final Budget based actual FY 2011-12 Year-End Fund Balance.

FY 2011-12 Adjusted Year-End Fund Balance is \$105,920 after deducting payables associated with FY 2011-12. The Final FY 2012-13 assumed Year-End Fund Balance would be \$127,200. This results in a funding shortfall of \$21,280.

I am recommending that contingencies in the amount of \$36,500 be reduced by \$21,280 leaving a contingency in the amount of \$15,220.

**Conclusion and Recommendation**

Based on these adjustments, the FY 2012-13 Amended Final Budget is balanced. Staff recommends that the Commission adopt the FY 2012-13 Amended Final Budget and transmit the Budget Resolution to the Auditor-Controller's Office.

Respectfully Submitted,



Peter Brundage  
Executive Officer

## Sacramento Local Agency Formation Commission

Amended Final Budget FY 2012-13 (September, 2012)

### Base Budget with Projects

Acct	Description	Final Budget	Final Budget	Change
		11-12	12-13	Increase/(Decrease)
<b>Salary and Benefit Accounts</b>				
1000	Total Salaries & Benefits	480,000	480,000	0
1005	Secretary Part time	42,000	42,000	0
1124	Commission Reimbursement	9,000	9,000	0
1240	Worker's Comp	500	500	0
1250	Unemployment	0	0	0
<b>Total 1000's Account</b>		<b>531,500</b>	<b>531,500</b>	<b>0</b>
<b>Service and Supply Accounts</b>				
2005	Advertising-public notice, meetings etc.	7,500	7,500	0
2022	Periodicals, Books, Subs	2,000	2,000	0
2029	Business & Conf Expenses	12,000	12,000	0
2035	Education/Training	2,200	2,200	0
2039	Employee Transportation	200	200	0
2051	Liability Insurance for Commission	7,000	7,000	0
2061	Membership CaLAFCo Dues	7,250	7,250	0
2076	Office Supplies	8,000	8,000	0
2081	Postage	5,000	5,000	0
2275	Rents/Leases Equipment-Copier	18,000	18,000	0
2505	Accounting/Audit Fees	5,000	8,000	3,000
2531	Legal Costs projects	0	0	0
2531	Legal-General	60,000	60,000	0
2591	Other Professional Services	30,000	30,000	0
2591	Misc Costs	0	0	0
2591	Misc Billable Project	400,000	250,000	(150,000)
2910	County Wide IT Services	1,700	1,900	200
2911	System Dev Sve Web & Desktop Suppc	17,000	17,000	0
2912	System Dev Sup Maintenance	500	1,900	1,400
2916	WAN Wide Area Network	4,500	4,600	100
2917	Security Alarm Monitoring	0	0	0
2921	Printing Services/Duplication	2,250	2,250	0
2923	GS Messenger Services	0	0	0
2926	GS Stores	1,000	1,000	0
2934	P/W Charges	7,400	7,400	0
2943	Lease Facility Charges	48,500	48,500	0
2987	Telephone	4,000	4,000	0
2990	GS Other Dept Svc	500	500	0
2995	County Allocated Costs	7,500	7,000	(500)
<b>Total 2000's Account</b>		<b>659,000</b>	<b>513,200</b>	<b>(145,800)</b>
7900	Contingency Base	36,500	15,220	(21,280)
7901	Contingency Surplus	0	0	0
	General Purpose Reserve	0	0	0
<b>Total Contingency</b>		<b>36,500</b>	<b>15,220</b>	<b>(21,280)</b>
<b>Total Appropriations and Contingency</b>		<b>1,227,000</b>	<b>1,059,920</b>	<b>(167,080)</b>
Less: Project Revenue-Variou				
	Revenue Reimbursement-Projects	400,000	250,000	(150,000)
	Interest Earnings	5,000	2,500	(2,500)
	Fund Balance/Carryover	120,500	105,920	(14,580)
	Reserve or Fund Balance Betterment-Adjustment	0	0	0
	Assessments from Contributing Agencies	686,500	686,500	0
<b>Total Funding</b>		<b>1,227,000</b>	<b>1,059,920</b>	<b>(167,080)</b>
<b>Estimated Surplus/Shortfall</b>		<b>0</b>	<b>0</b>	<b>0</b>

**RESOLUTION NO. LAFC 2012-10-0905-00-00**

**THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**

**RESOLUTION APPROVING THE  
FISCAL YEAR 2012-13 AMENDED FINAL BUDGET**

**WHEREAS**, the Sacramento Local Agency Formation Commission has conducted a public hearing on September 5, 2012, during which all additions and deletions amending the Final Budget for Fiscal Year 2012-2013 (FY 2012-13) were considered and made.

**WHEREAS**, in accordance with Government Code Section 56381, that the Final Budget for FY 2012-13 is hereby adopted in accordance to the following:

(1)	Salaries and Employees Benefits	\$ 9,500
(2)	Services and Supplies	\$1,035,200 <sup>1</sup>
(3)	Other Charges	-0-
(4)	Fixed Assets	
	(A) Land	-0-
	(B) Structures and Improvements	-0-
	(C) Equipment	-0-
(5)	Expenditure Transfers	-0-
(6)	Contingencies	\$ 15,220
(7)	Provision for Reserve Increases	\$ <u>0</u>
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$1,059,920</b>
	<b>TOTAL FUNDING</b>	<b>\$1,059,920</b>

**WHEREAS**, the FY 2012-13 Budget is subject to any salary and benefit changes made by the County Board of Supervisors and Sacramento City Council during their budget deliberations. LAFCo contracts with City and County staff. These positions are subject to salary and benefits which are approved by the respective agencies;

**WHEREAS**, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$1,059,920.

**NOW THEREFOR, BE IT RESOLVED** that the Final Budget for FY 2012-13 be and is hereby adopted with the listed attachments which show in detail the approved appropriations subject to limitations attached hereto and by reference made a part hereof.

---

<sup>1</sup> Includes reimbursement to City and County of Sacramento for Reimbursements of Salary and Benefits for Executive Officer, Assistant Executive Officer and Commission Clerk.

**BE IT FURTHER RESOLVED** that Resolution No. *L AFC 2012-10-0905-00-00* was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the *5th day of September 2012* , by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Gay Jones	_____	_____	_____	_____	_____	_____
Susan Peters	_____	_____	_____	_____	_____	_____
Ron Greenwood	_____	_____	_____	_____	_____	_____
Christopher Tooker	_____	_____	_____	_____	_____	_____
Robert Jankovitz	_____	_____	_____	_____	_____	_____
Jimmie Yee	_____	_____	_____	_____	_____	_____
Jay Schenirer	_____	_____	_____	_____	_____	_____

Commission Vote Tally      Aye \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_  
 Passed                      Yes \_\_\_\_\_ No \_\_\_\_\_

By:

\_\_\_\_\_  
**Gay Jones, Chair**  
**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**

**ATTEST:**

\_\_\_\_\_  
**Diane Thorpe**  
**Commission Clerk**