



AGENDA

Wednesday October 5, 2011

5:30 P.M., Board Chambers, County Administration Center,
700 H Street, Sacramento, California 95814

COMMISSIONERS:

Chair: Christopher Tooker
Vice-Chair: Gay Jones
Steve Cohn
Jimmie Yee
Susan Peters
Robert Jankovitz
Charles Rose

ALTERNATE COMMISSIONERS:

John Messner
Jerry Fox
Robert King Fong
Roberta MacGlashan
Roberta MacGlashan
Mike Singleton
Jerry Fox

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR

1. Approve the Meeting Minutes of August 3, 2011
2. Claims dated thru September 28, 2011
3. Monthly Budget Report
4. Legislation Status Report
5. Del Paso Manor Water District - Municipal Service Review and Sphere of Influence Update (LAFC 02-11) [CEQA Exempt]
6. Approve Audit Engagement Letter for FY 2010-11 Audit

BUSINESS ITEMS

7. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) {CEQA Exempt}
8. City of Elk Grove Sphere of Influence (LAFC 09-10) - Status Report [CEQA - EIR SCH#2010092076]
9. Amend FY 2011-12 Adopted Final Budget

PUBLIC HEARINGS

None

QUESTIONS/ANNOUNCEMENTS

10. Commission Chair/Commissioners

INFORMATIONAL ITEMS

Letters, Newsletters and Miscellaneous Correspondence

<u>MEETING SCHEDULE</u>	
5:30 P.M., Board Chambers 700 H Street, Sacramento CA	
Dates	
November	2
December	7
January	Recess
February	1

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.,) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net>. The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times. A VHS video copy will be available for checkout through the County Library System seven to ten days following the meeting.



***MINUTES FOR THE MEETING OF
Wednesday August 3, 2011***

The Sacramento Local Agency Formation Commission met the third day of August 2011, at 5:30 P.M. in Board Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento, California 95814.

PRESENT:

Commissioners:

Christopher Tooker, Chair
Steve Cohn
Jerry Fox
Robert Jankovitz
Charles Rose
Jimmie Yee
Gay Jones
Susan Peters

Staff:

Peter Brundage, Executive Officer
Donald Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

Alternates:

Jerry Fox

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT CALENDAR

1. Approve the Meeting Minutes of June 1, 2011
2. Claims dated thru July 27, 2011
3. Monthly Budget Report
4. Legislation Status Report
5. Citrus Heights Water District (CSD) Final Municipal Services Review and Sphere of Influence Update (LAFC 03-11) [CEQA Exempt]
Motion: To approve the Consent Calendar
Moved: Commissioner Rose
Second: Commissioner Yee
Passed: Unanimous

BUSINESS ITEMS

6. Final Audit Report
Motion: To conduct an annual audit
Moved: Commissioner Peters
Second: Commissioner Yee
Passed: Unanimous

7. Special Districts Risk Management Association (SDRMA) 2011 Board of Directors Election
Motion: To vote for Sandy Raffelson, Edmund K. Sprague, and Ed Gray
Moved: Commissioner Jones
Second: Commissioner Rose
Passed: Unanimous

PUBLIC HEARINGS

8. Rio Linda/Elverta Community Water District MSR - Report Back (L AFC 07-10) [CEQA Exempt]
Receive and File Report - No Action
9. Del Paso Manor Water District - Draft Municipal Service Review and Sphere of Influence
Update (L AFC 02-11) [CEQA Exempt]
Receive and File Report - No action

REPORTS/QUESTIONS/ANNOUNCEMENTS

None

The meeting adjourned at 6:30 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Diane Thorpe
Commission Clerk

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
CLAIMS***

<u>Date Submitted to Auditor</u>	<u>Vendor</u>	<u>Amount</u>
8/15/2011	Alhambra Sierra Springs (Water Supplies)	\$29.54
8/15/2011	Toshiba Business Solutions (Copier Lease)	\$617.96
8/15/2011	Environmental Planning Partners	\$401.25
8/15/2011	Fresh & Quick Catering (Comm. Mtg)	\$249.91
8/15/2011	Michael Brandman Associates (EIR for EG SOIA)	\$32,231.50
8/15/2011	Comcast Cable	\$82.09
8/15/2011	Miller & Owen	\$6,237.40
8/29/2011	First Choice Services	\$511.87
8/29/2011	James Marta & Company	\$4,300.00
8/29/2011	James Marta & Company	\$1,180.00
8/29/2011	Staples (Office Supplies)	\$71.69
9/20/2011	Michael Brandman Associates (EIR for EG SOIA)	\$12,997.51
9/20/2011	Environmental Planning Partners	\$2,996.19
9/20/2011	James Marta & Company	\$65.00
9/20/2011	James Marta & Company	\$210.00
9/20/2011	Millern & Owen	\$8,945.84
9/20/2011	Alhambra Sierra Springs	\$19.17
9/20/2011	Donald Lockhart (Urban Land Institute Workshop)	\$40.00
9/20/2011	Daily Journal Corp. (Legal Advertising)	\$36.30
9/20/2011	Comcast Cable	\$82.09
9/20/2011	American Planning Association	\$628.00
TOTAL		\$71,933.31

APPROVED: 10/5/2011

Christopher Tooker, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*Not including Journal Voucher and Personnel items.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

October 5, 2011

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PB*
RE: Monthly Budget Reports

RECOMMENDATION:

Receive and File Periods 1 and 2 FY 2011-12 Budget Status Reports.

DISCUSSION:

The attached budget reports are for Accounting Periods 1 and 2 ending September 7, 2011. This report summarizes monthly expenditures and revenues as well as the Trial Balance for the reporting periods.

Based on payment from the County of Sacramento for last fiscal year, there are no significant variances to report at this time.

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 09/07/2011 15:46:16

Fiscal year : 2012
Period : 2 August
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	416,290.80	16,390.00	82,291.77-	350,389.03
* Imprest Cash	40.00			40.00
* Inventory				
* Due from Other Funds Year End		53.00	53.00-	
* Accounts Receivable Year End	60,761.73		60,761.73-	
** Total Assets	477,092.53	16,443.00	143,106.50-	350,429.03
* Sales Tax Due	1.15-			1.15-
* Warrants Payable	23,092.50-	69,271.75	94,740.80-	48,561.55-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		94,823.09	94,823.09-	
* Due to Others				
* Suspense Clearing				
* Payroll Clearing		401.75	538.25-	136.50-
** Total Liabilities	23,737.13-	164,496.59	190,102.14-	49,342.68-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	228,912.36			228,912.36
* Revenues and Other Financing Sources	343,250.00-	60,761.73	15,472.00-	297,960.27-
* Expenditures/Expenses	2,415.24	107,979.61	1,000.29-	109,394.56
* Estimated Revenue	1,106,500.00			1,106,500.00
* Appropriations	1,227,000.00-			1,227,000.00-
* Start of System Clearing				
** Total Equity & Other Accounts	453,355.40-	168,741.34	16,472.29-	301,086.35-
*** Total Liabilities & Equity + Other Accts	477,092.53-	333,237.93	206,574.43-	350,429.03-

Date: 09/07/2011
 Time: 15:33:15
 Period: 002
 Year: 2012

Vendor One Time Vendor	Vendor Name	BA	Per	Doc.no.	Estg date	Reference	Check	Fund Center	Trans. currency	Status
1630	DAILY JOURNAL CORP	067A	002	1904236293	08/01/2011	A2136028		4544540	36.30- USD	closed
1630	DAILY JOURNAL CORP	067A	002	2020139298	08/02/2011		1101280765		36.30 USD	closed
2295	MILLER & OWEN	067A	002	1904255687	08/25/2011	29053		4544540	6,237.40- USD	closed
2295	MILLER & OWEN	067A	002	2020204370	08/26/2011		1101294860		6,237.40 USD	closed
5634	FRESH & QUICK CATERING	067A	002	2020204396	08/26/2011		1101294885		249.91 USD	closed
5634	FRESH & QUICK CATERING	067A	002	1904255689	08/25/2011	2580		4544540	249.91- USD	closed
9443	CITY OF SACRAMENTO	067A	002	2020204422	08/26/2011		1101294911		40,655.60 USD	closed
9443	CITY OF SACRAMENTO	067A	002	1904255791	08/25/2011	GRAGG001374		4544540	40,655.60- USD	closed
12322	COMCAST	067A	002	2020193893	08/23/2011		1101291737		82.09 USD	closed
12322	COMCAST	067A	002	1904251758	08/22/2011	8155600380732795		4544540	82.29 USD	closed
12322	COMCAST	067A	002	1904251975	08/22/2011	8155600380732795		4544540	82.09- USD	closed
12322	COMCAST	067A	002	1904251757	08/22/2011	8155600380732795		4544540	82.29- USD	closed
13429	SPECIAL DIST RISK MGMT AUTHORITY	067A	002	1904236288	08/01/2011	36348		4544540	4,895.56- USD	closed
13429	SPECIAL DIST RISK MGMT AUTHORITY	067A	002	2020139367	08/02/2011		1101280814		4,895.56 USD	closed
16847	CALAFCO	067A	002	2020143487	08/03/2011		1101281600		1,692.00 USD	closed
16847	CALAFCO	067A	002	1904236291	08/01/2011	201134		4544540	7,000.00- USD	closed
16847	CALAFCO	067A	002	2020139373	08/02/2011		1101280819		7,000.00 USD	closed
16847	CALAFCO	067A	002	1904236931	08/02/2011	CALAFCO		4544540	1,692.00- USD	closed
24241	PITNEY BOWES	067A	002	2020139386	08/02/2011		1101280829		209.94 USD	closed
24241	PITNEY BOWES	067A	002	1904236300	08/01/2011	3014263JY11		4544540	209.94- USD	closed
28211	MEA OF CALIFORNIA INC	067A	002	2020204476	08/26/2011		1101294956		617.96 USD	closed
28211	MEA OF CALIFORNIA INC	067A	002	1904255691	08/25/2011	8475221		4544540	617.96- USD	closed
37780	DS WATERS OF AMERICA INC	067A	002	1904255692	08/25/2011	4831121080111		4544540	29.54- USD	closed
37780	DS WATERS OF AMERICA INC	067A	002	2020204503	08/26/2011		1101294982		29.54 USD	closed
39553	MICHAEL BRANDMAN ASSOCIATES	067A	002	2020204514	08/26/2011		1101294993		32,231.50 USD	closed
39553	MICHAEL BRANDMAN ASSOCIATES	067A	002	1904255693	08/25/2011	54579		4544540	32,231.50- USD	closed
48634	ENVIRONMENTAL PLANNING PARTNERS INC	067A	002	2020204552	08/26/2011		1101295011		401.25 USD	closed

Date: 09/07/2011
 Time: 15:33:15
 Period: 002
 Year: 2012

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
48634	ENVIRONMENTAL PLANNING EXPANERS INC	067A	002	1904255688	08/25/2011	IAFCL107		4544540	401.25- USD	closed
SDPAYROLL	SDPAYROLL	067A	002	2020206406	08/31/2011		8000013516		94.35 USD	closed
CHRISTOPHER TOOKER										
SDPAYROLL	SDPAYROLL	067A	002	2020206405	08/31/2011		8000013515		94.35 USD	closed
CHARLES T. ROSE										
SDPAYROLL	SDPAYROLL	067A	002	2020206429	08/31/2011		8000013539		94.35 USD	closed
JIMMIE YEE										
SDPAYROLL	SDPAYROLL	067A	002	1904257187	08/26/2011	95-LAFCD DISIR		4544540	94.35- USD	closed
CHRISTOPHER TOOKER										
SDPAYROLL	SDPAYROLL	067A	002	1904257220	08/26/2011	95-LAFCD DISIR		4544540	94.35- USD	closed
ROBERT G. JANKOVITZ										
SDPAYROLL	SDPAYROLL	067A	002	2020206442	08/31/2011		8000013552		94.35 USD	closed
ROBERT G. JANKOVITZ										
SDPAYROLL	SDPAYROLL	067A	002	1904257182	08/26/2011	95-LAFCD DISIR		4544540	24.35- USD	closed
GAY JONES										
SDPAYROLL	SDPAYROLL	067A	002	1904257188	08/26/2011	95-LAFCD DISIR		4544540	94.35- USD	closed
CHARLES T. ROSE										
SDPAYROLL	SDPAYROLL	067A	002	2020206419	08/31/2011		8000013529		24.35 USD	closed
GAY JONES										
SDPAYROLL	SDPAYROLL	067A	002	1904257195	08/26/2011	95-LAFCD DISIR		4544540	94.35- USD	closed
JIMMIE YEE										
Sum of Business Area 067A									0.00 USD	*

Fiscal Year 2012
 From period 1
 To period 2

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LARGO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE	8,000.00						8,000.00	
10112400 COMMITTEE MEMBER		500.00		500.00			500.00-	
10122000 CASE/HI	1,500.00	38.25		38.25			1,461.75	2.55
* 10 - SALARIES AND EMPLOYEE	9,500.00	538.25		538.25			8,961.75	5.67
20200500 ADVERTISING		7,500.00		7,500.00			7,463.70	0.48
20202200 BOOKS/PER SUP	2,000.00			2,000.00			2,000.00	
20202900 FELS/CONFERENCE E	12,000.00	1,941.91		1,941.91			10,058.09	16.18
20203500 ED/TRAINING SVC		2,200.00		2,200.00			2,200.00	
20203900 EMP TRANSFORMATION								
20205200 INS PREMIUM	7,000.00	4,895.56		4,895.56			2,104.44	69.94
20206100 MEMBERSHIP DUES	7,250.00	7,000.00		7,000.00			250.00	96.55
20207600 OFFICE SUPPLIES	8,000.00	239.48		239.48			7,760.52	2.99
20208100 POSTAL SVC		5,000.00		5,000.00			5,000.00	
20227500 RENT/LEASE ED	18,000.00	164.38		164.38			17,835.62	0.91
20227504 MISCELLANEOUS		617.96		617.96			617.96-	
20250500 ACCOUNTING SVC								
20253100 LEGAL SVC	60,000.00	6,237.40		6,237.40			53,762.60	10.40
20254100 PERSONNEL SVC	522,000.00			522,000.00			522,000.00	
20259100 OTHER PROF SVC	450,600.00	73,288.35		73,288.35			377,311.65	16.26
20291000 COUNTYWIDE IT SV	1,700.00	419.50		419.50			1,280.50	24.68
20291100 SYSTEM DEV SVC	17,000.00	613.90		613.90	12,297.10		4,089.00	75.95
20291200 SYSTEM DEV SUP	500.00	71.65		71.65	48.60		379.75	24.05
20291600 WAN ALLOCATION	4,500.00	1,105.25		1,105.25			3,394.75	24.56
20291700 ALARM SERVICES								
20292100 GS PRINTING SVC	2,250.00			2,250.00			2,250.00	
20292300 GS MESSENGER SVC		485.90		485.90			485.90-	
20292600 GS STORE CHARGES	1,000.00	503.65		503.65			496.35	50.37
20293400 PUBLIC WORKS SYS								
20294300 LEASED PROP USE	48,500.00	11,014.00		11,014.00	6.00		37,480.00	22.72
20298700 TELEPHONE SVC	4,000.00	221.12		221.12			3,778.88	5.53
* 20 - SERVICES AND SUPPLIES	1,181,000.00	108,856.31		108,856.31	12,351.70		1,059,791.99	10.26
79790100 CONTINGENCY APPR		36,500.00		36,500.00			36,500.00	
* 79 - Appropriation for Con		36,500.00		36,500.00			36,500.00	
** Expenditure accounts	1,227,000.00	109,394.56		109,394.56	12,351.70		1,105,253.74	9.92
94941000 INTEREST INCOME	5,000.00-			5,000.00-			5,000.00-	
* 94 - REVENUE FROM USE OF M	5,000.00-			5,000.00-			5,000.00-	
96969900 SVC FEES OTHER	415,000.00-	60,761.73		60,761.73			475,761.73-	14.64-
* 96 - CHARGES FOR SERVICES	415,000.00-	60,761.73		60,761.73			475,761.73-	14.64-
97979000 MISC OTHER	686,500.00-	358,722.00-		358,722.00-			327,778.00-	52.25
* 97 - MISCELLANEOUS REVENUE	686,500.00-	358,722.00-		358,722.00-			327,778.00-	52.25
** REVENUE ACCOUNTS	1,106,500.00-	297,960.27-		297,960.27-			808,539.73-	26.93
*** Total	120,500.00	188,565.71-		188,565.71-	12,351.70		296,714.01	146.24-

Date	Year	Per	Document #	G/L	Acct	BA	Fund	Ctr	Cost	Ctr	Amount	Text
08/19/2011	2012	002	1300435859	101000	067A	4544540					14,161.00	
08/19/2011	2012	002	1300435861	101000	067A	4544540					1,311.00	
Total Account Number 101000 CASH IN TREASURY-DP											15,472.00	
08/01/2011	2012	002	2020140241	101500	067A						94.35-	
08/01/2011	2012	002	2020140367	101500	067A						15,729.38-	
08/01/2011	2012	002	2020140532	101500	067A						6,722.74-	
08/02/2011	2012	002	2020144521	101500	067A						94.35-	
08/05/2011	2012	002	2020158927	101500	067A						36.30-	
08/05/2011	2012	002	2020159156	101500	067A						82.29-	
08/09/2011	2012	002	2020166672	101500	067A						4,895.56-	
08/10/2011	2012	002	2020170729	101500	067A						209.94-	
08/19/2011	2012	002	2020191768	101500	067A						1,692.00-	
08/19/2011	2012	002	2020191783	101500	067A						7,000.00-	
08/30/2011	2012	002	2020213044	101500	067A						401.25-	
08/30/2011	2012	002	2020213048	101500	067A						32,231.50-	
08/31/2011	2012	002	2020216171	101500	067A						82.09-	
Total Account Number 101500 PAID WARRANTS RECONCILIATION (IN											69,271.75-	
08/11/2011	2012	002	107611938	109000	067A						918.00-	
08/24/2011	2012	002	107617873	109000	067A						221.12-	
08/30/2011	2012	002	107623229	109000	067A						248.60-	
08/31/2011	2012	002	107625089	109000	067A						11,014.00-	
08/31/2011	2012	002	107625270	109000	067A						356.40-	
08/31/2011	2012	002	107625277	109000	067A						4.40-	
08/31/2011	2012	002	107625285	109000	067A						257.50-	
08/11/2011	2012	002	107627754	109000	067A						918.00	
Total Account Number 109000 CASH IN TREAS-SPL											12,102.02-	
08/09/2011	2012	002	107610965	1880000	067A	7990000					53.00-	
08/09/2011	2012	002	107610965	1880000	067A	7990000					53.00	
Total Account Number 1880000 DUE FROM OTHER FUNDS - YEAR END											0.00	
08/09/2011	2012	002	107610934	1890000	067A	4544540					40,000.00-	AR ACCRUAL FOR FY 2010-11
08/09/2011	2012	002	107610935	1890000	067A	4544540					20,761.73-	
Total Account Number 1890000 ACCOUNTS RECEIVABLE - YEAR END											60,761.73-	
08/02/2011	2012	002	2020139298	5100000	067A						36.30-	
08/02/2011	2012	002	2020139367	5100000	067A						4,895.56-	
08/02/2011	2012	002	2020139373	5100000	067A						7,000.00-	
08/02/2011	2012	002	2020139386	5100000	067A						209.94-	
08/01/2011	2012	002	2020140367	5100000	067A						15,729.38	
08/01/2011	2012	002	2020140532	5100000	067A						6,722.74	
08/03/2011	2012	002	2020143487	5100000	067A						1,692.00-	
08/05/2011	2012	002	2020158927	5100000	067A						36.30	
08/05/2011	2012	002	2020159156	5100000	067A						82.29	
08/09/2011	2012	002	2020166672	5100000	067A						4,895.56	
08/10/2011	2012	002	2020170729	5100000	067A						209.94	
08/19/2011	2012	002	2020191768	5100000	067A						1,692.00	
08/19/2011	2012	002	2020191783	5100000	067A						7,000.00	
08/23/2011	2012	002	2020193893	5100000	067A						82.09-	
08/26/2011	2012	002	2020204370	5100000	067A						6,237.40-	
08/26/2011	2012	002	2020204396	5100000	067A						249.91-	
08/26/2011	2012	002	2020204422	5100000	067A						40,655.60-	

Date	Year	Per	Document #	G/L Acct	BA	Fund Ctr	Cost Ctr	Amount	Text
08/26/2011	2012	002	2020204476	5100000	067A			617.96-	
08/26/2011	2012	002	2020204503	5100000	067A			29.54-	
08/26/2011	2012	002	2020204514	5100000	067A			32,231.50-	
08/26/2011	2012	002	2020204552	5100000	067A			401.25-	
08/30/2011	2012	002	2020213044	5100000	067A			401.25	
08/30/2011	2012	002	2020213048	5100000	067A			32,231.50	
08/31/2011	2012	002	2020216171	5100000	067A			82.09	
Total Account Number 5100000 WARRANTS PAYABLE								25,256.00-	
08/01/2011	2012	002	2020140241	5100020	067A			94.35	
08/02/2011	2012	002	2020144521	5100020	067A			94.35	
08/31/2011	2012	002	2020206405	5100020	067A			94.35-	
08/31/2011	2012	002	2020206406	5100020	067A			94.35-	
08/31/2011	2012	002	2020206419	5100020	067A			24.35-	
08/31/2011	2012	002	2020206429	5100020	067A			94.35-	
08/31/2011	2012	002	2020206442	5100020	067A			94.35-	
Total Account Number 5100020 WARRANTS PAYABLE - SPECIAL DISTR								213.05-	
08/01/2011	2012	002	1904236288	5150000	067A			4,895.56-	*SAC LAFCO 7505
08/01/2011	2012	002	1904236291	5150000	067A			7,000.00-	*SAC LAFCO DUES 2011-2012
08/01/2011	2012	002	1904236293	5150000	067A			36.30-	*SAC LAFCO DUES 1124105243
08/01/2011	2012	002	1904236300	5150000	067A			209.94-	*SAC LAFCO DUES 3014263
08/02/2011	2012	002	1904236931	5150000	067A			1,692.00-	*ATTACH SACRAMENTO LAFCO CONF REG 2011
08/22/2011	2012	002	1904251757	5150000	067A			82.29-	*SAC LAFCO; 8155600380732795
08/22/2011	2012	002	1904251758	5150000	067A			82.29	*SAC LAFCO; 8155600380732795
08/22/2011	2012	002	1904251975	5150000	067A			82.09-	*SAC LAFCO; 8155600380732795
08/25/2011	2012	002	1904255687	5150000	067A			6,237.40-	*SAC LAFCO; SA111
08/25/2011	2012	002	1904255688	5150000	067A			401.25-	*SAC LAFCO; 916-874-6458
08/25/2011	2012	002	1904255689	5150000	067A			249.91-	*SAC LAFCO; 916-874-6458
08/25/2011	2012	002	1904255691	5150000	067A			617.96-	*SAC LAFCO; 360243
08/25/2011	2012	002	1904255692	5150000	067A			29.54-	*SAC LAFCO; 27296554831121
08/25/2011	2012	002	1904255693	5150000	067A			32,231.50-	*SAC LAFCO; 916-874-6458 // PROJ 3233.0002.0
08/25/2011	2012	002	1904255791	5150000	067A			40,655.60-	*SAC LAFCO SAC8002001A
08/26/2011	2012	002	1904257182	5150000	067A			24.35-	*PUFD 11865 8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257187	5150000	067A			94.35-	*PUFD 14048 8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257188	5150000	067A			94.35-	*PUFD 14049 8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257195	5150000	067A			94.35-	*PUFD 16224 8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257220	5150000	067A			94.35-	*PUFD 20766 8/31/11 MLBD PAYROLL CHECK
08/02/2011	2012	002	2020139298	5150000	067A			36.30	
08/02/2011	2012	002	2020139367	5150000	067A			4,895.56	
08/02/2011	2012	002	2020139373	5150000	067A			7,000.00	
08/02/2011	2012	002	2020139386	5150000	067A			209.94	
08/03/2011	2012	002	2020143487	5150000	067A			1,692.00	
08/23/2011	2012	002	2020193893	5150000	067A			82.09	
08/26/2011	2012	002	2020204370	5150000	067A			6,237.40	
08/26/2011	2012	002	2020204396	5150000	067A			249.91	
08/26/2011	2012	002	2020204422	5150000	067A			40,655.60	
08/26/2011	2012	002	2020204476	5150000	067A			617.96	
08/26/2011	2012	002	2020204503	5150000	067A			29.54	
08/26/2011	2012	002	2020204514	5150000	067A			32,231.50	
08/26/2011	2012	002	2020204552	5150000	067A			401.25	
08/31/2011	2012	002	2020206405	5150000	067A			94.35	
08/31/2011	2012	002	2020206406	5150000	067A			94.35	
08/31/2011	2012	002	2020206419	5150000	067A			24.35	
08/31/2011	2012	002	2020206429	5150000	067A			94.35	
08/31/2011	2012	002	2020206442	5150000	067A			94.35	

Date	Year	Per Document #	G/L Acct	BA	Fund Ctr	Cost Ctr	Amount	Text
Total Account Number 5150000 CLAIMS PAYABLE							0.00	
08/31/2011	2012	002	107623222	8025400	067A	4544540	401.75-	15Total Check Amount
08/31/2011	2012	002	107623222	8025400	067A	4544540	70.00-	6002Inc Tax-Fed Addl Tax
08/31/2011	2012	002	107623222	8025400	067A	4544540	31.00-	6210FICA ER Contrib
08/31/2011	2012	002	107623222	8025400	067A	4544540	21.00-	6201FICA EE Deduction
08/31/2011	2012	002	107623222	8025400	067A	4544540	7.25-	6501Medicare EE Ded
08/31/2011	2012	002	107623222	8025400	067A	4544540	7.25-	6503Medicare ER Contrib
08/26/2011	2012	002	1904257182	8025400	067A	4544540	24.35	8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257187	8025400	067A	4544540	94.35	8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257188	8025400	067A	4544540	94.35	8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257195	8025400	067A	4544540	94.35	8/31/11 MLBD PAYROLL CHECK
08/26/2011	2012	002	1904257220	8025400	067A	4544540	94.35	8/31/11 MLBD PAYROLL CHECK
Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING							136.50-	
08/31/2011	2012	002	107623222	10112400	067A	4544540 4544540000	500.00	1180Bds & Comm Mem
Total Account Number 10112400 SALARIES & WAGES - COMMISSION &							500.00	
08/31/2011	2012	002	107623222	10122000	067A	4544540 4544540000	7.25	6503Medicare ER Contrib
08/31/2011	2012	002	107623222	10122000	067A	4544540 4544540000	31.00	6210FICA ER Contrib
Total Account Number 10122000 OASDHI - EMPLOYER COST							38.25	
08/01/2011	2012	002	1904236293	20200500	067A	4544540 4544540000	36.30	ADVERTISING
Total Account Number 20200500 ADVERTISING/LEGAL NOTICES							36.30	
08/02/2011	2012	002	1904236931	20202900	067A	4544540 4544540000	1,692.00	CONF REGISTRATION
08/25/2011	2012	002	1904255689	20202900	067A	4544540 4544540000	249.91	BUS/CONF EXP
Total Account Number 20202900 BUSINESS/CONFERENCE EXPENSE							1,941.91	
08/01/2011	2012	002	1904236288	20205200	067A	4544540 4544540000	4,895.56	INS PREMIUM
Total Account Number 20205200 INSURANCE - PREMIUM							4,895.56	
08/01/2011	2012	002	1904236291	20206100	067A	4544540 4544540000	7,000.00	MEMBERSHIP DUES
Total Account Number 20206100 MEMBERSHIP DUES							7,000.00	
08/01/2011	2012	002	1904236300	20207600	067A	4544540 4544540000	209.94	OFFICE SUPPLIES
08/25/2011	2012	002	1904255692	20207600	067A	4544540 4544540000	29.54	OFFC SUPPL
Total Account Number 20207600 OFFICE SUPPLIES							239.48	
08/22/2011	2012	002	1904251757	20227500	067A	4544540 4544540000	82.29	RENT EQUIP
08/22/2011	2012	002	1904251758	20227500	067A	4544540 4544540000	82.29-	RENT EQUIP
08/22/2011	2012	002	1904251975	20227500	067A	4544540 4544540000	82.09	RENT EQUIP
Total Account Number 20227500 RENT/LEASES EQUIPMENT							82.09	
08/25/2011	2012	002	1904255691	20227504	067A	4544540 4544540000	617.96	RENT/LEASE EQUIP
Total Account Number 20227504 MISCELLANEOUS							617.96	
08/25/2011	2012	002	1904255687	20253100	067A	4544540 4544540000	6,237.40	LEGAL

Date	Year	Per	Document #	G/L	Acct	BA	Fund	Ctr	Cost	Ctr	Amount	Text
Total Account Number 20253100											6,237.40	
LEGAL SERVICES												
08/25/2011	2012	002	1904255688	20259100	067A	4544540	4544540000				401.25	PROF SVC
08/25/2011	2012	002	1904255693	20259100	067A	4544540	4544540000				32,231.50	PROF SVC
08/25/2011	2012	002	1904255791	20259100	067A	4544540	4544540000				40,655.60	
Total Account Number 20259100											73,288.35	
OTHER PROFESSIONAL SERVICES												
08/31/2011	2012	002	107625270	20291100	067A	4544540	4544540000				356.40	
08/31/2011	2012	002	107625285	20291100	067A	4544540	4544540000				257.50	
Total Account Number 20291100											613.90	
SYSTEMS DEVELOPMENT SERVICES												
08/31/2011	2012	002	107625277	20291200	067A	4544540	4544540000				4.40	
Total Account Number 20291200											4.40	
SYSTEMS DEVELOPMENT SUPPLIES												
08/30/2011	2012	002	107623229	20292300	067A	4544540	4544540000				248.60	Per. 2 - Messenger Services
Total Account Number 20292300											248.60	
GS MESSENGER SERVICES												
08/11/2011	2012	002	107611938	20294300	067A	4544540	4544540000				918.00	Prebilling RED Leases - 18143
08/31/2011	2012	002	107625089	20294300	067A	4544540	4544540000				11,014.00	
08/11/2011	2012	002	107627754	20294300	067A	4544540	4544540000				918.00-	Prebilling RED Leases - 18143
Total Account Number 20294300											11,014.00	
LEASED PROPERTY USE CHARGESGS												
08/24/2011	2012	002	107617873	20298700	067A	4544540	4544540000				221.12	Jun 2011 DTech Telecommunications Charges
Total Account Number 20298700											221.12	
Telephone Svcs												
08/09/2011	2012	002	107610934	96969900	067A	4544540	4544540000				40,000.00	AR ACCRUAL FOR FY 2010-11
08/09/2011	2012	002	107610935	96969900	067A	4544540	4544540000				20,761.73	
Total Account Number 96969900											60,761.73	
SVC FEES OTHER												
08/19/2011	2012	002	1300435859	97979000	067A	4544540	4544540000				14,161.00-	SACRAMENTO AREA SEWER DIST. FY 101-11 ASSESSMENT
08/19/2011	2012	002	1300435861	97979000	067A	4544540	4544540000				1,311.00-	CORDOVA REC & PK DIST. FY 10-11 ASSESSMENT
Total Account Number 97979000											15,472.00-	
MISCELLANEOUS OTHER REVENUES												

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 08/04/2011 16:25:08

Fiscal year : 2012
Period : 1 July
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	105,007.48	343,303.00	32,019.68-	416,290.80
* Imprest Cash	40.00			40.00
* Inventory				
* Due from Other Funds Year End	53.00		53.00-	
* Accounts Receivable Year End	60,761.73			60,761.73
** Total Assets	165,862.21	343,303.00	32,072.68-	477,092.53
* Sales Tax Due	1.15-			1.15-
* Warrants Payable	1,080.02-	29,671.89	51,684.37-	23,092.50-
* Deposit Stale Warrants	617.65-		25.83-	643.48-
* Claims Payable	51,576.25-	51,725.04	148.79-	
* Due to Others				
* Suspense Clearing				
* Payroll Clearing	66.50-	133.00	66.50-	
** Total Liabilities	53,341.57-	81,529.93	51,925.49-	23,737.13-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	108,412.36	120,500.00		228,912.36
* Revenues and Other Financing Sources			343,250.00-	343,250.00-
* Expenditures/Expenses		2,415.24		2,415.24
* Estimated Revenue		1,106,500.00		1,106,500.00
* Appropriations			1,227,000.00-	1,227,000.00-
* Start of System Clearing				
** Total Equity & Other Accounts	112,520.64-	1,229,415.24	1,570,250.00-	453,355.40-
*** Total Liabilities & Equity + Other Accts	165,862.21-	1,310,945.17	1,622,175.49-	477,092.53-

Date: 08/04/2011
 Time: 16:18:04
 Period: 001
 Year: 2012

Vendor One Time Vendor	Vendor Name	BA	Per	Doc.no.	Postg date	Reference	Check	Fund Center	Trans. currency	Status
1505	KELLY SERVICES INC	067A	001	2020106364	07/18/2011		1101272773		94.48 USD	closed
1505	KELLY SERVICES INC	067A	001	2020106364	07/18/2011		1101272773		565.88 USD	closed
2295	MILLER & OWEN	067A	001	2020103829	07/15/2011		1101272050		4,831.78 USD	closed
2295	MILLER & OWEN	067A	001	2020103829	07/15/2011		1101272050		10,897.60 USD	closed
2295	MILLER & OWEN	067A	001	2020090774	07/12/2011		1101269796		6,722.74 USD	closed
5634	FRESH & QUICK CATERING	067A	001	2020083774	07/08/2011		1101268117		239.03 USD	closed
12036	WELLS FARGO BANK	067A	001	1500039517	07/01/2011				66.50 USD	closed
12036	WELLS FARGO BANK	067A	001	1904211003	07/01/2011	MLFD-TAX 6/30/11		4544540	66.50- USD	closed
12322	COMCAST	067A	001	2020077283	07/07/2011		1101267361		82.29 USD	closed
12322	COMCAST	067A	001	2020134532	07/29/2011		1101278943		82.29 USD	closed
12322	COMCAST	067A	001	1904233399	07/28/2011	8155600380732795		4544540	82.29- USD	closed
19696	THE ECONOMIST	067A	001	2020083850	07/08/2011		1101268185		137.19 USD	closed
28211	MEA OF CALIFORNIA INC	067A	001	2020106556	07/18/2011		1101272947		628.87 USD	closed
37434	JAMES P MARTA	067A	001	2020104046	07/15/2011		1101272238		1,000.00 USD	closed
37780	DS WAITERS OF AMERICA INC	067A	001	2020106618	07/18/2011		1101273005		104.19 USD	closed
39553	MICHAEL BRANDMAN ASSOCIATES	067A	001	2020083915	07/08/2011		1101268247		4,508.73 USD	closed
39553	MICHAEL BRANDMAN ASSOCIATES	067A	001	2020106631	07/18/2011		1101273018		20,761.73 USD	closed
42181	STAPLES CONTRACT & COMMERCIAL INC	067A	001	2020106659	07/18/2011		1101273042		414.91 USD	closed
48634	ENVIRONMENTAL PLANNING PARTNERS INC	067A	001	2020104115	07/15/2011		1101272293		135.00 USD	closed
48634	ENVIRONMENTAL PLANNING PARTNERS INC	067A	001	2020083951	07/08/2011		1101268275		438.75 USD	closed
423495	THE VANTAGE GROUP LLC	067A	001	2020067332	07/01/2011		1101265876		12.08 USD	closed
Sum of Business Area 067A									51,576.25 USD	*

Fiscal Year 2012
 From period 1
 To period 1

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 IAFDC DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-CL	Actual-CD	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE	8,000.00						8,000.00	
10122000 CASDHI	1,500.00						1,500.00	
* 10 - SALARIES AND EMPLOYEE	9,500.00						9,500.00	
20200500 ADVERTISING	7,500.00						7,500.00	
20202200 BOOKS/PER SUP	2,000.00						2,000.00	
20202900 BUS/CONFERENCE E	12,000.00						12,000.00	
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20203900 EMP TRANSPORTATI								
20205200 INS PREMIUM	7,000.00						7,000.00	
20206100 MEMBERSHIP DUES	7,250.00						7,250.00	
20207600 OFFICE SUPPLIES	8,000.00						8,000.00	
20208100 POSTAL SVC	5,000.00						5,000.00	
20227500 RENT/LEASE EQ	18,000.00	82.29		82.29			17,917.71	0.46
20250500 ACCOUNTING SVC								
20253100 LEGAL SVC	60,000.00						60,000.00	
20254100 PERSONNEL SVC	522,000.00						522,000.00	
20259100 OTHER PROF SVC	450,600.00						450,600.00	
20291000 COUNTYWIDE IT SV	1,700.00	419.50		419.50			1,280.50	24.68
20291100 SYSTEM DEV SVC	17,000.00						17,000.00	
20291200 SYSTEM DEV SUP	500.00	67.25		67.25			432.75	13.45
20291600 WAN ALLOCATION	4,500.00	1,105.25		1,105.25			3,394.75	24.56
20291700 ALARM SERVICES								
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		237.30		237.30			237.30	
20292600 GS STORE CHARGES	1,000.00	503.65		503.65			496.35	50.37
20293400 PUBLIC WORKS SVS								
20294300 LEASED PROF USE	48,500.00						48,500.00	
20298700 TELEPHONE SVC	4,000.00						4,000.00	
* 20 - SERVICES AND SUPPLIES	1,181,000.00	2,415.24		2,415.24			1,178,584.76	0.20
79790100 CONTINGENCY APPR	36,500.00						36,500.00	
* 79 - Appropriation for Con	36,500.00						36,500.00	
** Expenditure accounts	1,227,000.00	2,415.24		2,415.24			1,224,584.76	0.20
94941000 INTEREST INCOME	5,000.00						5,000.00	
* 94 - REVENUE FROM USE OF M	5,000.00						5,000.00	
96969900 SVC FEES OTHER	415,000.00						415,000.00	
* 96 - CHARGES FOR SERVICES	415,000.00						415,000.00	
97979000 MISC OTHER	686,500.00	343,250.00		343,250.00			343,250.00	50.00
* 97 - MISCELLANEOUS REVENUE	686,500.00	343,250.00		343,250.00			343,250.00	50.00
** REVENUE ACCOUNTS	1,106,500.00	343,250.00		343,250.00			763,250.00	31.02
*** Total	120,500.00	340,834.76		340,834.76			461,334.76	282.85

Date	Year	Per	Document #	G/L Acct	BA	Fund Ctr	Cost Ctr	Amount	Text
07/28/2011	2012	001	1300433672	101000	067A	4544540		114,417.00	
Total Account Number 101000 CASH IN TREASURY-DP								114,417.00	
07/01/2011	2012	001	1500039517	101200	067A			66.50-	
Total Account Number 101200 CASH IN TREASURY-WIRE TRANSFERS								66.50-	
07/01/2011	2012	001	2020068581	101500	067A			24.35-	
07/01/2011	2012	001	2020068583	101500	067A			94.35-	
07/06/2011	2012	001	2020078142	101500	067A			94.35-	
07/06/2011	2012	001	2020078324	101500	067A			94.35-	
07/07/2011	2012	001	2020084945	101500	067A			12.08-	
07/12/2011	2012	001	2020096542	101500	067A			4,508.73-	
07/14/2011	2012	001	2020104452	101500	067A			438.75-	
07/15/2011	2012	001	2020107207	101500	067A			94.35-	
07/19/2011	2012	001	2020115171	101500	067A			94.35-	
07/21/2011	2012	001	2020121050	101500	067A			661.36-	
07/21/2011	2012	001	2020121102	101500	067A			20,761.73-	
07/21/2011	2012	001	2020121139	101500	067A			135.00-	
07/21/2011	2012	001	2020121410	101500	067A			82.29-	
07/25/2011	2012	001	2020125823	101500	067A			414.91-	
07/25/2011	2012	001	2020126144	101500	067A			239.03-	
07/25/2011	2012	001	2020126329	101500	067A			1,000.00-	
07/26/2011	2012	001	2020129510	101500	067A			137.19-	
07/26/2011	2012	001	2020129763	101500	067A			628.87-	
07/27/2011	2012	001	2020132819	101500	067A			104.19-	
Total Account Number 101500 PAID WARRANTS RECONCILIATION (IN								29,620.23-	
07/25/2011	2012	001	107598898	102000	067A	9999999		53.00	CLEAR DUE TO/FROM FOR 4TH QTR INTEREST FY2011
Total Account Number 102000 CASH IN TREAS-JOURNAL VOUCHERS								53.00	
07/27/2011	2012	001	107561629	109000	067A			228,833.00	
07/26/2011	2012	001	107597984	109000	067A			419.50-	
07/26/2011	2012	001	107597991	109000	067A			67.25-	
07/26/2011	2012	001	107597993	109000	067A			1,105.25-	
07/26/2011	2012	001	107604038	109000	067A			237.30-	
07/05/2011	2012	001	4900572204	109000	067A			426.52-	
07/05/2011	2012	001	4900572207	109000	067A			59.29-	
07/06/2011	2012	001	4900572463	109000	067A			15.66-	
07/06/2011	2012	001	4900572466	109000	067A			2.18-	
Total Account Number 109000 CASH IN TREAS-SPL								226,500.05	
07/25/2011	2012	001	107598898	1880000	067A	9999999		53.00-	CLEAR DUE TO/FROM FOR 4TH QTR INTEREST FY2011
Total Account Number 1880000 DUE FROM OTHER FUNDS - YEAR END								53.00-	
07/27/2011	2012	001	107598878	5100000	067A			25.83-	Clear 2-1/2 yr stale dated wts fr JV 107591693
07/27/2011	2012	001	107598878	5100000	067A			25.83	Clear 2-1/2 yr stale dated wts fr JV 107591693
07/01/2011	2012	001	2020067332	5100000	067A			12.08-	
07/07/2011	2012	001	2020077283	5100000	067A			82.29-	
07/08/2011	2012	001	2020083774	5100000	067A			239.03-	
07/08/2011	2012	001	2020083850	5100000	067A			137.19-	
07/08/2011	2012	001	2020083915	5100000	067A			4,508.73-	
07/08/2011	2012	001	2020083951	5100000	067A			438.75-	
07/07/2011	2012	001	2020084945	5100000	067A			12.08	

Date	Year	Per	Document #	G/L Acct	BA	Fund	Ctr	Cost	Ctr	Amount	Text
07/29/2011	2012	001	2020134532	5150000	067A					82.29	
Total Account Number 5150000 CLAIMS PAYABLE										51,576.25	
07/01/2011	2012	001	107594673	7400000	067A	9999999				120,500.00	FY 2011/12 PRE BUDGET
Total Account Number 7400000 FUND BALANCE UNRESERVED/UNDESIGN										120,500.00	
07/01/2011	2012	001	107581803	8025400	067A	4544540				66.50-	
07/01/2011	2012	001	107581803	8025400	067A	4544540				66.50	
07/01/2011	2012	001	1904211003	8025400	067A	4544540				66.50	95 TAX
Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING										66.50	
07/01/2011	2012	001	107594673	8030000	067A	9999999				1,106,500.00	FY 2011/12 PRE BUDGET
Total Account Number 8030000 ESTIMATED REVENUES AND OTHER FIN										1,106,500.00	
07/01/2011	2012	001	107594673	8036000	067A	9999999				1,227,000.00-	FY 2011/12 PRE BUDGET
Total Account Number 8036000 APPROPRIATIONS AND ESTIMATES OTH										1,227,000.00-	
07/28/2011	2012	001	1904233399	20227500	067A	4544540	4544540000			82.29	RENT/LEASE EQUIP
Total Account Number 20227500 RENT/LEASES EQUIPMENT										82.29	
07/26/2011	2012	001	107597984	20291000	067A	4544540	4544540000			419.50	FY1112 1st Qtr Countywide IT Alloc
Total Account Number 20291000 COUNTYWIDE IT SERVICES										419.50	
07/26/2011	2012	001	107597991	20291200	067A	4544540	4544540000			67.25	FY1112 1st Qtr Service Desk
Total Account Number 20291200 SYSTEMS DEVELOPMENT SUPPLIES										67.25	
07/26/2011	2012	001	107597993	20291600	067A	4544540	4544540000			1,105.25	FY1112 1st Qtr WAN Allocation
Total Account Number 20291600 WAN Costs										1,105.25	
07/26/2011	2012	001	107604038	20292300	067A	4544540	4544540000			237.30	Per. 1 - Messenger Services
Total Account Number 20292300 GS MESSENGER SERVICES										237.30	
07/05/2011	2012	001	4900572204	20292600	067A	4544540	4544540000			6.89	
07/05/2011	2012	001	4900572204	20292600	067A	4544540	4544540000			48.83	
07/05/2011	2012	001	4900572204	20292600	067A	4544540	4544540000			370.80	
07/05/2011	2012	001	4900572207	20292600	067A	4544540	4544540000			0.96	
07/05/2011	2012	001	4900572207	20292600	067A	4544540	4544540000			6.79	
07/05/2011	2012	001	4900572207	20292600	067A	4544540	4544540000			51.54	
07/06/2011	2012	001	4900572463	20292600	067A	4544540	4544540000			15.66	
07/06/2011	2012	001	4900572466	20292600	067A	4544540	4544540000			2.18	
Total Account Number 20292600 GS STORE CHARGES										503.65	
07/27/2011	2012	001	107561629	97979000	067A	4544540	4544540000			228,833.00-	2010-11 Budget
07/28/2011	2012	001	1300433672	97979000	067A	4544540	4544540000			114,417.00-	
Total Account Number 97979000 MISCELLANEOUS OTHER REVENUES										343,250.00-	

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-7458

October 5, 2011

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: Legislative Update

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937

RECOMMENDATION

Information only, no action is recommended.

SUMMARY

This memo is part of the ongoing effort to keep your Commission informed regarding various legislative matters.

An ad-hoc committee appointed by the CALAFCO Board of Directors has considered and adopted positions on several bills. (Please see below.)

Several LAFCo related bills have been signed by the Governor. Staff will continue to track the bills, in collaboration with CALAFCO, and report back to the Commission.

LEGISLATION

AB 54 (**Solorio D**) **Drinking water.**

Current Text: Enrolled: 9/21/2011

Introduced: 12/6/2010

Last Amended: 8/30/2011

Status: 9/21/2011-Enrolled and presented to the Governor at 3:30 p.m.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled
	1st House				2nd House				Conc.	

Summary:

Would specify that any corporation organized for or engaged in the business of selling, distributing, supplying, or delivering water for irrigation purposes, and any corporation organized for or engaged in the business of selling, distributing, supplying, or delivering water for domestic use that provides in its articles or bylaws that the water shall be sold, distributed, supplied, or delivered only to owners of its shares and that those shares are appurtenant

to certain lands shall be known as a mutual water company. This bill contains other related provisions and other current laws.

Position: Support

Subject: Water

CALAFCO Comments: Requires mutual water companies to respond to LAFCo requests for information, requires Mutuals to provide a map of boundaries to LAFCo, adds authority for LAFCo to request MSR data from mutuals and include compliance with safe drinking water standards in MSRs.

AB 912 (Gordon D) Local government: organization.

Current Text: Chaptered: 7/25/2011

Introduced: 2/17/2011

Last Amended: 5/27/2011

Status: 7/25/2011-Chaptered by the Secretary of State, Chapter Number 109, Statutes of 2011

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Comp.			

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires a local agency formation commission, where the commission is considering a change of organization that consists of a dissolution, disincorporation, incorporation, establishment of a subsidiary district, consolidation, or merger, to either order a change of organization subject to confirmation of the voters, as specified, or order the change of organization without an election if the change of organization meets certain requirements. This bill would authorize the commission, where the commission is considering a change of organization that consists of the dissolution of a district that is consistent with a prior action of the commission, to immediately order the dissolution if the dissolution was initiated by the district board, or if the dissolution was initiated by an affected local agency, by the commission, or by petition, hold at least one noticed public hearing on the proposal, and order the dissolution without an election, unless a majority protest exists, as specified.

Position: Support

Subject: Special District Consolidations, Special District Powers

CALAFCO Comments: Allows a commission to dissolve a special district - under specific circumstances - without a vote unless there is a majority protest.

AB 1430 (Committee on Local Government) The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 omnibus bill.

Current Text: Chaptered: 9/21/2011

Introduced: 4/5/2011

Last Amended: 8/17/2011

Status: 9/21/2011-Chaptered by the Secretary of State, Chapter Number 300, Statutes of 2011

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Comp.			

Summary:

Current law defines various terms for purposes of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. This bill would

revise various definitions within that act, and would make other conforming and technical changes. This bill contains other related provisions and other current laws.

Position: Sponsor

Subject: CKH General Procedures

CALAFCO Comments: CALAFCO Sponsored bill. Makes technical, non-substantive changes to Cortese-Knox-Hertzberg. Includes major definitions update.

SB 89 (Committee on Budget and Fiscal Review) Vehicles: vehicle license fee and registration fee.

Current Text: Chaptered: 7/1/2011

Introduced: 1/10/2011

Last Amended: 6/27/2011

Status: 6/30/2011-Chaptered by Secretary of State - Chapter 35, Statutes of 2011.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Would require the Legislature to determine and appropriate annually an amount for the use of the DMV and the FTB for the enforcement of the Vehicle License Fee Law. The bill would deem, for the 2011-12 fiscal year, \$25,000,000 as the cost to the DMV for the collection of the motor vehicle license fee. This bill contains other related provisions and other current laws.

Attachments:

[CALAFCO Veto Request](#)

Position: Oppose

Subject: Annexation Proceedings, Incorporation Proceedings

CALAFCO Comments: This budget-related bill redirects VLF from cities to statewide public safety programs. Most impacted are cities formed after 2006 and inhabited annexations after 2006. Will likely result in disincorporations. Significantly this will also make most all future incorporations and inhabited annexations financially impossible. This language was added at the last minutes and voted on by the Members with little knowledge of the content of the bill. No one outside of the Capital was aware of the language until after the bill passed.

SB 244 (Wolk D) Local government: land use: general plan: disadvantaged unincorporated communities.

Current Text: Enrolled: 9/16/2011

Introduced: 2/10/2011

Last Amended: 9/8/2011

Status: 9/16/2011-Enrolled and presented to the Governor at 10:30 a.m.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

The Planning and Zoning Law requires a city or county to adopt a comprehensive, long-term general plan for the physical development of the city or county and of any land outside its boundaries that bears relation to its planning. That law also requires the general plan to contain specified mandatory elements, including a housing element for the preservation,

improvement, and development of the community's housing. This bill would require, on or before the next adoption of its housing element, a city or county to review and update the land use element of its general plan to include an analysis of the presence of island, fringe, or legacy unincorporated communities, as defined, and would require the updated general plan to include specified information. This bill would also require the city or county planning agency, after the initial revision and update of the general plan, to review, and if necessary amend, the general plan to update the information, goals, and program of action relating to these communities therein. By adding to the duties of city and county officials, this bill would impose a state-mandated local program. This bill contains other related provisions and other current laws.

Attachments:

[CALAFCO Letter of Concern - 29 March 2011](#)

Position: None at this time

Subject: Disadvantaged Communities

CALAFCO Comments: Amended to require LAFCo review of disadvantaged unincorporated communities. It adds a definition for disadvantaged unincorporated communities, requires LAFCo to review water, sewer and fore services to the communities in the next SOI update, places more emphasis on LAFCo recommendations on reorganizations for efficient and effective services, requires LAFCo to identify service deficiencies to these communities in MSR, and specifically requires LAFCo to assess alternatives for efficient and affordable infrastructure and services, including consolidations, in MSR. Bill requires LAFCo to look at communities "in or adjacent to the sphere of influence."

AB 119 (Committee on Budget) State government.

Current Text: Chaptered: 6/29/2011

Introduced: 1/10/2011

Last Amended: 6/8/2011

Status: 6/29/2011-Chaptered by the Secretary of State, Chapter Number 31, Statutes of 2011

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc			

Summary:

Would delete the requirement that the California Victim Compensation and Government Claims Board provide notice to the chairpersons of the committees in each house of the Legislature that consider appropriations and the annual budget act, and the chairperson of the Joint Legislative Budget Committee, prior to allowing either the use of a current year appropriation to pay claims for prior year costs of \$500,000 or more, or claims from a single provider of goods or services with respect to a single department that exceed \$500,000 within one year. This bill contains other related provisions and other current laws.

Position: None at this time

Subject: Service Reviews/Spheres, Special District Principle Acts

CALAFCO Comments: Language has been added to this budget bill which changes the requirement for special districts to respond to SOI requests for information from a state mandate to a local requirement. This change would eliminate the state requirement to reimburse special districts for the costs of

responding to a LAFCo request. It is not anticipated to have any actual change in process.

AB 187 (Lara D) State Auditor: audits: high-risk local government agency audit program.

Current Text: Enrolled: 9/14/2011

Introduced: 1/25/2011

Last Amended: 8/15/2011

Status: 9/14/2011-Enrolled and presented to the Governor at 3 p.m.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House								

Summary:

Would authorize the State Auditor to establish a high-risk local government agency audit program to identify, audit, and issue reports on any local government agency, including any city, county, or special district, or any publicly created entity that the State Auditor identifies as being at high risk for the potential of waste, fraud, abuse, or mismanagement or that has major challenges associated with its economy, efficiency, or effectiveness. The bill would also authorize the State Auditor to consult with the Controller, Attorney General, and other state agencies in identifying local government agencies that are at high risk.

Position: None at this time

Subject: Financial Viability of Agencies, Service Reviews/Spheres

CALAFCO Comments: Would allow the State Auditor to audit and issue reports on any local agency it identifies at being at high risk for waste, fraud, abuse or mismanagement.

AB 307 (Nestande R) Joint powers agreements: public agency: federally recognized Indian tribe.

Current Text: Chaptered: 9/7/2011

Introduced: 2/9/2011

Last Amended: 6/22/2011

Status: 9/6/2011-Chaptered by the Secretary of State, Chapter Number 266, Statutes of 2011

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House								

Summary:

Current law authorizes 2 or more public agencies, as defined, to enter into an agreement to exercise common powers. Current law also permits certain federally recognized Indian tribes to enter into joint powers agreements with particular parties and for limited purposes. This bill would include a federally recognized Indian tribe as a public agency that may enter into a joint powers agreement. This bill would also make conforming changes by conforming related code sections. This bill contains other related provisions.

Position: Watch

Subject: Municipal Services

CALAFCO Comments: Would allow any federally recognized Indian tribe to act as a public agency to participate in any Joint Powers Authority. Significantly expands current law on Indian tribe participation in a JPA. NOTE: There is a LAFCo question on whether this would allow a tribe to enter into a JPA with a city and district and circumvent the LAFCo process

for delivery of municipal services. Counsel is currently evaluating this potential and the options for LAFCo.

AB 781 (John A. Pérez D) Local government: counties: unincorporated areas.

Current Text: Amended: 8/29/2011

Introduced: 2/17/2011

Last Amended: 8/29/2011

Status: 8/30/2011-Measure version as amended on August 29 corrected.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Would authorize the board of supervisors of a county in which a city that will be disincorporated pursuant to statute is located to vote to continue that city if, after receipt of an audit conducted by the State Auditor, the board of supervisors determines that the territory to be disincorporated is not expected to generate revenues sufficient to provide public services and facilities, maintain a reasonable reserve, and pay its obligations during the 5 years following disincorporation. The bill would require a city that is audited pursuant to these provisions to reimburse the State Auditor for the costs incurred to perform the audit, thereby imposing a state-mandated local program. This bill contains other related provisions and other current laws.

Position: Watch

Subject: Disincorporation/dissolution, Special District Principle Acts

CALAFCO Comments: This bill was gutted and amended on 20 June to create a CSD in any unincorporated area that was previously a city and was disincorporated by the legislature. It is specifically targeted at Vernon. It also contains language directing LAFCo on the terms and conditions of the disincorporation.

AB 1265 (Nielsen R) Local government: Williamson Act.

Current Text: Chaptered: 7/15/2011

Introduced: 2/18/2011

Last Amended: 6/30/2011

Status: 7/15/2011-Chaptered by the Secretary of State, Chapter Number 90, Statutes of 2011

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Current law, the Williamson Act, authorizes a city or county to enter into 10-year contracts with owners of land devoted to agricultural use, whereby the owners agree to continue using the property for that purpose, and the city or county agrees to value the land accordingly for purposes of property taxation. Current law sets forth procedures for reimbursing cities and counties for property tax revenues not received as a result of these contracts. This bill would, beginning January 1, 2011, and until January 1, 2016, authorize a county, in any fiscal year in which payments authorized for reimbursement to a county for lost revenue are less than 1/2 of the participating county's actual foregone general fund property tax revenue, to revise the term for newly renewed and new contracts and require the assessor to value the property, as specified, based on the revised contract term. The bill would provide that a landowner may choose to nonrenew and begin the cancellation process. The bill would also provide that any increased revenues generated by

properties under a new contract shall be paid to the county. This bill contains other related provisions.

Position: Support

Subject: Ag Preservation - Williamson

CALAFCO Comments: Creates an interim solution to the loss of state subventions for Williamson Act lands by giving counties and alternative landowner-funding approach.

SB 46 (Correa D) Public officials: compensation disclosure.

Current Text: Amended: 6/2/2011

Introduced: 12/9/2010

Last Amended: 6/2/2011

Status: 8/22/2011-In Assembly. Read first time. Held at Desk.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

Summary:

Would, commencing on January 1, 2013, and continuing until January 1, 2019, require every designated employee and other person, except a candidate for public office, who is required to file a statement of economic interests to include, as a part of that filing, a compensation disclosure form that provides compensation information for the preceding calendar year, as specified. This bill contains other related provisions and other current laws.

Attachments:

[CALAFCO Opposition Letter](#)

Position: Oppose

Subject: LAFCo Administration

CALAFCO Comments: Similar to a 2010 bill, this would require all those who file a Form 700 to also file an extensive compensation and reimbursement disclosure report. Would require all local agencies, including LAFCo, to annually post the forms on their website.

SB 436 (Kehoe D) Land use: mitigation lands: nonprofit organizations.

Current Text: Enrolled: 9/14/2011

Introduced: 2/16/2011

Last Amended: 9/2/2011

Status: 9/14/2011-Enrolled and presented to the Governor at 11:30 a.m.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House				2nd House				Conc.			

Summary:

Would, until January 1, 2022, require a special district or nonprofit organization that holds funds on behalf of a local agency, for the long-term management of land, to comply with certain requirements. The bill would also state the findings and declarations of the Legislature with respect to the preservation of natural resources through mitigation, and would state that it is in the best interest of the public to allow state and local public agencies and nonprofit organizations to utilize the tools and strategies they need for improving the effectiveness, cost efficiency, and durability of mitigation for California's natural resources.

Position: Support

Subject: Ag/Open Space Protection

CALAFCO Comments: Would allow a local agency to provide funds to a non-profit to acquire land or easements to satisfy an agency's mitigation requirements. May be an important tool for LAFCo in agricultural and open space preservation.

SB 668 (Evans D) Local government: Williamson Act.

Current Text: Chaptered: 9/7/2011

Introduced: 2/18/2011

Last Amended: 6/22/2011

Status: 9/6/2011-Chaptered by the Secretary of State, Chapter Number 254, Statutes of 2011

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Would, until January 1, 2016, authorize a nonprofit land-trust organization, a nonprofit entity, or a public agency to enter into a contract with a landowner who has also entered into a Williamson Act contract, upon approval of the city or county that holds the Williamson Act contract, to keep that landowner's land in contract under the Williamson Act, for a period of up to 10 years in exchange for the open-space district's, land-trust organization's, or nonprofit entity's payment of all or a portion of the foregone property tax revenue to the county, where the state has failed to reimburse, or reduced the subvention to, the city or county for property tax revenues not received as a result of Williamson Act contracts.

Position: None at this time

Subject: Ag Preservation - Williamson

CALAFCO Comments: Would allow an open space district, land trust or non profit to contract with a Williamson Act landowner to keep land in Williamson Act in exchange for paying all or a portion of the foregone property tax to the county if the state has failed to provide subventions.

AB 506 (Wieckowski D) Local government: bankruptcy: neutral evaluation.

Current Text: Enrolled: 9/23/2011

Introduced: 2/15/2011

Last Amended: 9/8/2011

Status: 9/23/2011-Enrolled and presented to the Governor at 3:30 p.m.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Would prohibit a local public entity from filing under federal bankruptcy law unless the local public entity has participated in a specified neutral evaluation process with interested parties, as defined, or the local public entity has declared a fiscal emergency and has adopted a resolution by a majority vote of the governing board at a noticed public hearing that includes findings that the financial state of the local public entity jeopardizes the health, safety, or well-being of the residents of the local public entity's jurisdiction or service area absent bankruptcy protections.

Position: Watch

Subject: Financial Viability of Agencies

CALAFCO Comments: This bill creates a complex "neutral evaluator" process which a local agency must follow prior to being able to file Chapter 9 bankruptcy.

AB 1266 (Nielsen R) Local government: Williamson Act: agricultural preserves: advisory board.

Current Text: Introduced: 2/18/2011

Introduced: 2/18/2011

Status: 7/14/2011-From consent calendar. Ordered to third reading. Ordered to inactive file at the request of Senator La Malfa.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary:

Current law, the Williamson Act, authorizes a city or county to enter into contracts to establish agricultural preserves. Current law also authorizes the legislative body of a city or county to appoint an advisory board to advise the legislative body on agricultural preserve matters. This bill would specify matters on which the advisory board may advise the legislative body of a county or city. This bill would also state that the advisory board is not the exclusive mechanism through which the legislative body can receive advice on or address matters regarding agricultural preserves.

Position: None at this time

Subject: Ag Preservation - Williamson

CALAFCO Comments: Specifies additional responsibilities for the county or city Williamson Act advisory board. May also be a placeholder for more significant modifications to the Williamson Act.

SB 235 (Negrete McLeod D) Water conservation districts: reduction in number of directors.

Current Text: Chaptered: 7/25/2011

Introduced: 2/9/2011

Last Amended: 6/9/2011

Status: 7/25/2011-Chaptered by the Secretary of State, Chapter Number 122, Statutes of 2011

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary:

The Water Conservation District Law of 1931 generally governs the formation of water conservation districts and specifies the powers and purposes of those districts. This bill would authorize a water conservation district with a board of directors consisting of 7 directors, to reduce the number of directors to 5, consistent with specified requirements. The bill would not apply to districts within the County of Ventura.

Position: None at this time

Subject: Special District Principle Acts

CALAFCO Comments: Allows specified water districts to reorganize their board of directors to reduce the number of directors, by action of the Board.

SB 288 (Negrete McLeod D) Local government: independent special districts.

Current Text: Chaptered: 7/8/2011

Introduced: 2/14/2011

Last Amended: 3/29/2011

Status: 7/8/2011-Chaptered by Secretary of State - Chapter 66, Statutes of 2011.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Current law authorizes the governing board of a special district, by resolution, to provide for the establishment of a revolving fund, in an amount not to exceed \$1,000, to be used to make change and pay small bills directly, and requires the resolution establishing the fund to make specified designations relating to the purposes for which the fund may be expended, the district officer with authority and responsibility over the fund, the necessity for the fund, and the maximum amount of the fund. This bill would additionally authorize the governing board of an independent special district, as defined, to provide, by resolution, for the establishment of a revolving fund in an amount not to exceed 110% of 1/12 of the independent special district's adopted budget for that fiscal year, and would require the resolution establishing the fund to make specified designations relating to the purposes for which the fund may be expended, the district officer with authority and responsibility over the fund, the necessity for the fund, and the maximum amount of the fund. This bill contains other current laws.

Position: None at this time

Subject: Special District Powers, Special District Principle Acts

CALAFCO Comments: Allows special districts as defined by C-K-H to set up special revolving funds.

SB 618 (Wolk D) Local government: solar-use easement.

Current Text: Enrolled: 9/16/2011

Introduced: 2/18/2011

Last Amended: 9/8/2011

Status: 9/16/2011-Enrolled and presented to the Governor at 3 p.m.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House				Conc.			

Summary:

Would authorize the parties to a Williamson Act contract, after approval by the Department of Conservation, in consultation with the Department of Food and Agriculture, to mutually agree to rescind the contract in order to simultaneously enter into a solar-use easement that would require that the land be used for solar photovoltaic facilities for a term no less than 20 years, except as specified. The bill would require the city or county to charge the property owner a rescission fee based upon the fair market value of the property at the time of the rescission, as specified. This bill would require a city or county to include certain, and authorizes a city or county to include other, restrictions, conditions, or covenants in the deed or instrument granting a solar-use easement. This bill would provide that a solar-use easement would be automatically renewed annually, unless either party filed a notice of nonrenewal. This bill would provide that a solar-use easement may only be extinguished on all or a portion of the parcel by nonrenewal,

Agenda Item #4

termination, or by returning the land to its previous contract under the Williamson Act. This bill would require that if the landowner extinguishes the contract either by filing a notice of nonrenewal or by terminating the solar-use easement, the landowner shall restore the property to the conditions that existed before the easement by the time the easement terminates. This bill would authorize a landowner to terminate a solar-use easement by complying with certain procedures, and paying a termination fee based upon the termination value of the property, as determined by the county assessor. This bill would provide that specified parties may bring an action to enforce the easement if it is violated. This bill contains other related provisions and other current laws.

Position: None at this time

Subject: Ag Preservation - Williamson


CALAFCO Comments: Allows renewable energy generation (wind, solar farms) as an acceptable use for Williamson Act lands.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

October 5, 2011

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer 

RE: FINAL MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR DEL PASO MANOR WATER DISTRICT (LAFC 02-11) (CEQA: Exempt)

RECOMMENDATION

1. Receive and File the Del Paso Manor Water District Final Municipal Service Review with Determinations and Sphere of Influence Update; and
2. Adopt Resolution 2011-16-1005-02-11 Approving the Final Municipal Service with Determinations and Sphere of Influence Update for Del Paso Manor Water District.

DISCUSSION:

On August 3, 2011, the Commission reviewed and heard public testimony on the Draft Municipal Service Review and Sphere of Influence Update for the Del Paso Manor Water District. The Draft MSR has been posted on the Commission website, and distributed to affected agencies and interested parties. No comments were received.

This Final Municipal Service Review is the result of collaboration with Del Paso Manner Water District. Your staff recognizes and appreciates the District's cooperation and their ongoing responsiveness to keep your Commission and the public informed.

RESOLUTION No. LAFC 2011-16-1005-02-11

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

***MAKING DETERMINATIONS FOR THE DEL PASO MANOR WATER DISTRICT
MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE***

WHEREAS, the Executive Officer presented the Draft Municipal Service Review for Del Paso Manor Water District on August 3, 2011 and set a public hearing for October 5, 2011, for consideration of the Final Municipal Service Review and Sphere of Influence Update; and

WHEREAS, at said hearing, the Sacramento Local Agency Formation Commission reviewed and considered the Executive Officer's Report and Recommendation, each of the policies, priorities and factors set forth in Government Code Sections 56425 et. seq. and Sacramento LAFCo policies, procedures and guidelines; and

WHEREAS, during the public hearing, an opportunity was given to all interested persons, organizations and agencies to present oral and written testimony and any other information concerning the proposal and related matters; and

WHEREAS, the Sacramento Local Agency Formation Commission adopts this Resolution Making Determinations,

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Sacramento Local Agency Formation Commission as follows:

1. The foregoing recitals; and each of them, are true and correct.
2. The Sacramento Local Agency Formation Commission adopts the recommendations set forth in the Municipal Service Review and Sphere of Influence Update for the Del Paso Manor Water District as set forth in Exhibit "A" attached hereto and incorporated herein.
 - a. Del Paso Manor Water District provides efficient and adequate water service to its customers within its service territory. The Sphere of Influence shall be coterminous with District boundaries.
3. The Sacramento Local Agency Formation Commission makes the following written determinations:
 - a. **Regarding growth in population expected for the District area:**

The Commission determines that the District is capable of continuing to provide water service in the future. The District has adequate water supply to serve existing residents and the anticipated population growth within its service area. The District utilizes 100 percent groundwater to meet the demands of its customers. The service population demand is not expected to grow significantly. New growth will

primarily result from reuse and infill development activity. Water pressure and water quality meet federal and state requirements for safe drinking water.

b. Regarding present and planned capacity of public facilities, and adequacy of public services, including infrastructure needs or deficiencies:

The Commission determines that the Del Paso Manor Water District currently provides adequate services and facilities throughout its service area. However, the District recognizes that continued water line replacement, water meters, and infrastructure replacement are required and necessary to sustain current levels of service and meet future demands. The District has established a rate structure and capital improvement program to facilitate a sustainable water system.

c. Regarding financial ability of the Del Paso Manor Water District to provide services:

The Commission determines that Del Paso Manor Water District has sufficient rates to finance operations and maintenance costs, meet water quality standards, and capital improvements as set forth in the District Master Plan. The District complies with the requirements of Proposition 218 to establish rates.

d. Regarding status of and opportunities for, shared facilities:

The Commission determines that Del Paso Manor Water District has mutual aid agreements with adjacent water service providers and participates in several Joint Power Agreements that facilitate cooperation and management of water resources including ground water.

e. Regarding accountability for community service needs, including governmental structure and operational efficiencies:

The Commission determines that the District encourages public participation at its Board meetings and provides many different public education programs and outreach efforts to the community it serves. The District has a five-member Board. Directors are elected at large by the voters of the District.

f. Regarding other information as requested by the Commission:

The Commission determines that the District is managed effectively and efficiently.

BE IT FURTHER RESOLVED that Resolution No. **LAFC 2011-16-1005-02-11** was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the **5th day of October 2011**, by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Christopher Tooker	_____	_____	_____	_____	_____	_____
Gay Jones	_____	_____	_____	_____	_____	_____
Charles Rose	_____	_____	_____	_____	_____	_____
Roberta MacGlashan	_____	_____	_____	_____	_____	_____
Robert Jankovitz	_____	_____	_____	_____	_____	_____
Jimmie Yee	_____	_____	_____	_____	_____	_____
Steve Cohn	_____	_____	_____	_____	_____	_____

Commission Vote Tally Aye _____ No _____ Absent _____ Abstain _____
 Passed Yes _____ No _____

By:

Gay Jones, Vice Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST:

Diane Thorpe
Commission Clerk

Attachments: Exhibit A – Del Paso Manor Water District Final MSR and SOI Update

**DEL PASO MANOR WATER DISTRICT
FINAL MUNICIPAL SERVICE REVIEW AND
SPHERE OF INFLUENCE UPDATE**

(LAFCo 02-11)

October 5, 2011

**Sacramento Local Agency Formation Commission
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458
FAX (916) 874-2939**

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

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Christopher Tooker, Public Member
Jimmie Yee, County of Sacramento Member
Susan Peters, County of Sacramento Member
Robert Jankovitz, City of Isleton Member
Charles T. Rose, Special District Member
Gay Jones, Special District Member

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Jerry Fox, Alternate Special District Member

STAFF

Peter Brundage, Executive Officer
Donald J. Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

EXECUTIVE SUMMARY

RECOMMENDATION

Staff recommends that the Sacramento Local Agency Formation Commission accept the Final Municipal Service Review for Del Paso Manor Water District and make the following determinations:

1. Del Paso Manor Water District provides efficient and adequate water service to its customers within its service territory. The Sphere of Influence shall be coterminous with District boundaries.
2. Municipal Service Review Determinations:

- a. **Regarding growth in population expected for the District area:**

The Commission determines that the District is capable of continuing to provide water service in the future. The District has adequate water supply to serve existing residents and the anticipated population growth within its District boundaries. The District uses 100 percent ground water. The service territory is not expected to grow significantly and new growth will primarily result from reuse and infill development activity.

- b. **Regarding present and planned capacity of public facilities, and adequacy of public services, including infrastructure needs or deficiencies:**

The Commission determines that the Del Paso Manor Water District currently provides adequate services and facilities in the unincorporated areas of Arden Arcade. However, the District recognizes that continued water line replacement, water meters, and infrastructure replacement are required and necessary to sustain current levels of service and meet future demands. The District is in the process of establishing a rate structure and capital improvement program to facilitate a sustainable water system.

- c. **Regarding financial ability of the Del Paso Manor Water District to provide services:**

The Commission determines that the Del Paso Manor Water District has sufficient rates to finance operations and maintenance costs, meet water quality standards, and capital improvements as set forth in the District Master Plan. The District complies with Proposition 218 to establish rates.

d. Regarding status of and opportunities for, shared facilities:

The Commission determines that Del Paso Manor Water District has mutual aid agreements with adjacent water service providers and participates in several Joint Power Agreements that facilitate cooperation and management of water resources including ground water.

e. Regarding accountability for community service needs, including governmental structure and operational efficiencies:

The Commission determines that the District encourages public participation at its Board meetings and provides many different public education programs and outreach efforts to the community it serves. The District has a five-member Board elected at large.

f. Regarding other information as requested by the Commission:

The Commission determines that the District is managed effectively and efficiently.

Respectfully Submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage
Executive Officer

MUNICIPAL SERVICE REVIEW REQUIREMENTS

Introduction

The Cortese-Knox-Hertzberg Local Government Reorganization (CKH) Act of 2000 requires that each Local Agency Formation Commission (LAFCo) prepare Municipal Service Reviews and update Spheres of Influence for all cities and special districts within its jurisdiction.

A Sphere of Influence is defined by Government Code 56425 as:

A plan for the probable physical boundary and service area of a local agency or municipality.

A Municipal Service Review is defined by Government Code Section 56430 as:

A means of identifying and evaluating public services.

A Municipal Service Review may be conducted prior to, or in conjunction with, the update of a Sphere of Influence.

Requirements

The Commission shall include a written statement of its determinations with respect to each of the following:

- (1) Growth and population projections for the affected area;
- (2) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs and deficiencies;
- (3) Financial ability of agencies to provide services;
- (4) Status of, and opportunities for, shared facilities;
- (5) Accountability for community service needs, including governmental structure and operational efficiencies; and
- (6) Any other information as requested by the Commission.

MUNICIPAL SERVICE REVIEW INFORMATION

DISTRICT PROFILE:

March 15, 2011

Agency Name: Del Paso Manor Water District

Date Established: 1956

Address: 4268 Lusk Drive, Sacramento, CA 95864

Website: None

Telephone: 916-487-0419 Fax: 916-487-8534

Administrator Name: Debra Sedwick

Title: General Manager

Name of Contact: Debra Sedwick

Contact's E-mail Address: debrasedwick@sbcglobal.net

Agency's Principle Act: County Water District Law, Water Code sections 30000, et seq.

Services Provided: Del Paso Manor Water District provides potable drinking water to all residents and businesses located within our service boundaries.

Latent Powers: Under the water code, The District have wastewater collection, treatment, and disposal; generation and distribution of hydroelectric power; solid waste collection and disposal, fire protection services. However, we do not exercise any of these latent powers.

Governing Body: Five Member Board of Directors, elected at-large

Total Number of Employees: 4 regular and 2 temporary/seasonal, all are unrepresented.

Acreage/sq. Miles within Agency: 1.3 square miles.

Total Population within Agency: 4,458 per the 2000 census

Total Registered Voters within Agency: 2,806 per the 2010 election.

INTRODUCTION:

Background Information:

The Del Paso Manor Water District is an Independent Special District.

- **Mission:**

To provide a safe and reliable supply of water at a reasonable cost.

- **Setting:**

See Attachment 1

History:

The District was formed in 1956. The District was established to provide domestic water service to a portion of residents in the Arden/Arcade community in the unincorporated area of Sacramento County.

Services Provided:

See above.

Management and Staffing Structure:

Management:

The General Manager, Debra Sedwick, was appointed by the Board of Directors to carry out the day-to-day activities of the District. Debra Sedwick has been with Del Paso Manor Water District since June 1988 and was appointed to the General Manager position in December 2006.

Employment Structure:

The District currently employs three additional employees and two temporary/seasonal workers. None of the employees are represented by a union.

Organization Chart:

Please see attachment 2

- The type and purpose of contracts and consultants:

Del Paso Manor Water District contracts with outside consultants for engineering services, major construction, equipment purchases, and repair

services for large equipment. The purpose of these contracts is to fulfill our mission of providing a safe and reliable water supply and strategic plan.

- Describe purchasing process and competitive bidding practices:

The Del Paso Manor Water District solicits bids for all construction contracts unless an emergency precludes such. The District's small quantity supply purchases do not go through the bidding process due to the minimal costs associated with such purchases.

- Please feel free to mention any awards or recognition the agency has received:

The District has received the following awards and recognition since our last Municipal Service Review:

1. Best Tasting Water in California award from the California Rural Water Association in 2005.
2. Resolution from the Sacramento County Board of Supervisors congratulating the District on the excellence of our water and on being awarded the Best Tasting Water in the State of California in April 2006.
3. CalPERS Spotlight on Excellence Award in 2006.
4. Best Tasting Water in California award from the California Rural Water Association in 2007.
5. Most Creative Float Award in the Arden Arcades 4th of July parade in 2008.
6. Our "Pedal Conservation Patrol" received a write up in the California Rural Water Association quarterly magazine because of the uniqueness of the program, conserving water and gas in 2009.

- Describe ongoing training and personnel policies:

Del Paso Manor Water District requires training for all of their employees and Board of Directors on a regular basis. The District feels that training is essential to meet our goals as well as promote professional enrichment to its employees. Certified operators are required to have continuing education in order to keep their certifications current. The District assists by allowing employees attend training sessions. The District pays or reimburses employee for costs associated with this required training. The District encourages employees to further their education in areas that are beneficial to the District and will reimburse an employee for the cost of tuition and books for such activities.

Also, the District participates with an on-line company called Target Safety that provides safety and water related on-line water related courses; we regularly “assign” courses for employees to take to assure that they are receiving training. Our Board of Directors receives Ethics Training and Sexual Harassment Prevention Training for Manager every two years minimum.

In addition, we encourage the Board to attend outside training courses to assist them in becoming better board members and to become familiar with water issues affecting our region and state.

- Are salaries, pay scales, and benefits comparable/competitive with regional and industry standards:

Yes. The District regularly updates its job descriptions and performs a salary/benefit survey to assure that pay is competitive within the area. Our last review was completed in October 2010.

- Describe pension system and practices:

Del Paso Manor Water District participates in the CalPERS retirement system with the 2% at 55 formula. We also contribute to Social Security. We offered two deferred compensation programs, ING and CalPERS; however, this is 100 percent employee participation.

- Describe financial reporting and auditing practices:

The District prepares annual financial statements, operating and capital budgets, and is audited by an independent auditor. The audit is conducted in accordance with governmental auditing standards generally accepted in the United States of America. The audit also looks at internal controls. In addition, the District prepares a financial snapshot and an expense listing for the Board to review each month at its regular Board meeting.

Annual financial statements and other related disclosures are set to the State Controllers office, the County of Sacramento Auditor-Controllers office, Bank of New York Mellon Trust per our bond covenants, and Standard & Poor’s credit rating agency.

- Is the organization structure similar with like service providers?

Yes.

MUNICIPAL SERVICE REVIEW INFORMATION AND DETERMINATIONS

1. Growth and Population Projects (This provides the public with a “snapshot” of your community).

- Please provide growth rate and population projections:

Del Paso Manor Water District is completely built out and is expected to remain steady. The District does not expect any significant “rebuild” of parcels in the District that would result in an increase in population.

- What is the current level of demand for services:

The District has seen a decline in water use over the last several years, especially in the last two. In 2010, our production total was 1,409 acre feet of water or 1.26 million gallons per day. Our past five-year average demand is 1,563 acre feet per year or 1.4 million gallons per day.

- What is the projected demand for services:

Water demand is highly dependent on weather conditions. The last two years we have had fairly cool and wet conditions which assisted with keeping our water demand down. Del Paso Manor Water District encourages efficient use of water and has a very active conservation program which also account for some of the decrease in demand. Over the last 15 years, we have seen a continuous decrease our usage. The Governor’s 20x2020 Plan calls for a 20 per cent reduction by the year 2020 for “urban” water purveyors. Although, Del Paso Manor Water District is not considered an “urban” water purveyor by definition, we project our demand to decrease to at least 1363 acre feet per year by 2020 which will meet the requirement of this 20x2020 plan.

- What is the current and projected water supply:

The current water supply is groundwater. The District’s Master Plan calls for conjunctive use by 2025. The Sacramento Groundwater Authority has projected that our “conjunctive use goal” to be a little less than 200 acre feet per year. Del Paso Manor Water District continues to monitor the groundwater basin and will continue working on bringing the conjunctive use plan to fruition.

The District does have contracted rights for 2,460 acre feet of water with the City of Sacramento. Per the contract is water must be used in “Area D”. The use of this water is subject to “Hodge” flows.

- Please provide any other information relevant to planning for future growth or changing demographics:

The District completed the development of a District Master Plan which reviewed and discussed future growth potentials and changing demographics. The Plan addresses replacement of aging infrastructure in the water system in order to

continue to provide a safe and reliable water supply for generations to come. The Plan also addresses the installation of water meters to meet state laws.

2. Facilities and Programs

A. Facilities:

Summary of Facilities

NAME	LOCATION	SIZE (Acres)	AMENITIES/SPECIAL FEATURES	DESCRIPTION
Well #2	2715 Avalon Dr.	.14		Well site
Well #3	4110 Lusk Dr.	.08		Well site
Well #4	3814 Lusk Dr.	.07		Well site
Well #5	3705 Kings Way	.04		Well site
Well#6 & Office	4268 Lusk DR.	.26	Well pump ran by natural gas engine.	Well site & Office location
Well #7	2324 Butano Dr.	.03		Well site
Well #8	Watt Ave. & El Camino Ave.	.04	Alternate Propane Power at site.	Well site
Well #9	2701 Avalon Dr.	.14	Enclosed Pump House – New 2011	Well site

Facilities Map – See attachment 3

Present and Planned Capacity of Public Facilities

- What is the current and projected supply service capacity?

As of March 2011, the current supply capacity is 4,875 gpm. This District has drilled a new well to replace a 65 year old well and it is projected to go on-line in May 2011 which will add 1,500 gpm to give the District a capacity of 6,375 gpm. The District’s Master Plan calls for drilling three additional wells at 1,500 gpm to replace old wells with an average of 500 gpm capacity.

- What is the level of adequacy of services and facilities to serve current and future populations?

The services and facilities of the District are completely adequate to serve the current and future population of the District. The District has addressed aging infrastructure by adopting a Master Plan that calls for full replacement of the District's facilities by 2025. The District has begun implementing the Master Plan last year.

- What Performance Measures are used by the District to determine service adequacy?

The District monitors the system daily to assure that the service is adequate. We have routine monthly tests of our back-up power supplies to assure that they are in good working order in the event of a power outage. The District logs all leaks in order to determine if there are any "weak" areas of the District; we have not found any yet. We also monitor our performance by responses to our customer service. Complaints are logged and reported to the Board of Directors at each Board meeting. We also report all letters of support and compliments of service at each Board meeting.

- Demonstrate the District's ability to meet water quality standards.

The District meets or exceeds all State and Federal water quality standards. Each year we provide a Consumer Confidence Report to our customers that shows the quality of the water within the District. Please see Attachment 4 for the report that was sent out in June 2010.

- Describe District's water supply sources and conjunctive use efforts. (Percent groundwater/percent surface water).

The District's water supply is currently 100 percent groundwater. Our average demand is approximately 1,550 acre feet, with the last two years being at or below 1500 acre feet. This District does have contracted surface water rights of 2,460 acre feet but the water must be used in area "D" and is subject to "Hodge" restrictions which does not make it available every year. The District Master Plan addresses conjunctive use with several options that will be investigated further.

- Describe water pressure and fire flows.

The District's operating pressure in the distribution system is 50 to 55 psi. There are eight wells within the District that are set up on automatic demand/pressure so if the pressure drops in an area, another well will automatically turn on to keep system pressure at 50 to 55 psi.

Del Paso Manor Water District maintains fire flows per the requirements of the Sacramento Metropolitan Fire District. Fire flow tests are run on a periodic basis throughout the District to assure that we are meeting the minimum requirements. Although, the District fire hydrant placement is up to code, the District's Master

Plan calls for installing more fire hydrants and replacing small wharf hydrants with larger dry barrel hydrants as the water mains are replaced.

- Describe water leaks and interruptions.

The majority of the District water mains are along the backyard easements. In 2010, Del Paso Manor Water District had a total of 43 leaks; 35 were service line leaks caused by corrosion, customers or contractors breaking them, or tree roots which are the customer's responsibility to repair. The remaining 8 leaks were main breaks, the majority caused by tree root displacement, were the District's responsibility to repair or replace.

- Describe compliance with the Water Forum Agreement.

Each signatory to the Water Forum Agreement has a Purveyor Specific Agreement. Del Paso Manor Water District is in compliance with our Purveyor Specific Agreement.

- Describe drought preparedness and emergency plans.

The Del Paso Manor Water District has a Drought and Water Shortage Plan that was revised in April 2010. The District also has an Emergency Response Plan to provide guidance to staff in the event of an emergency. This plan was last updated in December 2007. We review every five years or sooner if there is a change in staff. District staff also participates with area water districts in table-top response exercises.

Infrastructure Needs or Deficiencies/Capital Improvement Program

Provide the following information for wells, distribution lines, transmission lines, storage facilities, treatment facilities, and any other related infrastructure.

- Describe the District's Capital Improvement Program, as applicable.

The District's Master Plan that was adopted in August 2009 addresses the District's aging infrastructure, adding SCADA to our system, and the installation of meters. In the Master Plan, we refer to these Capital Improvements as Planned System Maintenance since we are completely built out.

- Describe deferred maintenance.

The District has always had a policy to address any maintenance issue as it arises. If a leak occurs, a repair is generally made with a repair band. If a second leak occurs in the same area, the District replaces the pipe with new pipe. This policy has kept the District from "deferring" any maintenance. However, with the

Master Plan, the District is taking a proactive approach by addressing the replacement of infrastructure before it fails.

- Describe policies and practices for depreciation and replacement of infrastructure.

Currently the District does not fund depreciation but has discussed this practice and is investigating if this practice would benefit the District. As mentioned before, in 2009, the District developed a plan to address the aging infrastructure within the District with full replacement by 2025.

- How will new or upgraded infrastructure and deferred maintenance be financed?

The Master Plan calls for the replacement of all infrastructure, the addition of SCADA, and the installation meters in five 4-year phases. The first phase was financed by Certificates of Participation. We expected most work to be financed in a similar fashion, however, we some will be on a pay-as-you go basis. The District will also investigate any grant funding that may be available for our projects.

- List infrastructure deficiencies, if any; indicate if deficiencies have resulted in permit or other regulatory violations; if necessary, explain how deficiencies will be addressed.

Fortunately, the only deficiency that Del Paso Manor Water District has is infrastructure that has outlived its useful life. However, we have addressed these issues with a plan to resolve. Del Paso Manor Water District has not had any deficiencies that have resulted in permit or other regulatory violations.

- Provide evidence of compliance with applicable regulatory standards.

The District complies with all regulatory drinking water standards. The District maintains permits with the State Department of Public Health, Sacramento County, the Sacramento Regional Air Quality Management District, and the Regional Water Quality Control Board. All District projects have conformed to CEQA requirements.

B. Programs

Describe water meters, water conservation efforts, urban groundwater management planning efforts, public education and outreach, and any other applicable program.

Summary of Programs

Program Name	Location	Size	Description
Water Forum Conservation Element	District, Regional, and State		Various BMP's to reduce water use.
RWA Water Efficiency Program	District and Regional		Various programs and RP effort to assist in reducing water use
DPMWD Conservation Program	District		We have an active patrol, a landscape watering assist program, and a school program.

3. Financial Information

Budget

See Attachment 5.

Revenue

- Describe all revenue sources (i.e. property taxes, special taxes, service charges, fees, rentals, assessments, grants, etc.).

The District revenue sources are from customer payments for water service and other charges such as delinquent fees, re-connection fees, or service charges.

Rates, Fees, Charges, and Assessments

- Describe rate setting methodology.

Rates and charges for water service for Del Paso Manor Water District are set by the Board of Directors but are subject to the requirements of Proposition 218 including notice, hearing and the majority protest provisions.

When determining rates, the Board looks at our operating expense, debt service, debt covenants and then compares our rates with area water purveyors. Our last rate increase went effective in April/May 2010 and includes an adjustment each year through 2012.

- Explain constraints associated with agency’s ability to generate revenue. What options are available – special assessments/special taxes/increases in sales tax/impact fees/grants, etc.?

Del Paso Manor Water District is constrained by the limitations provided by Proposition 218. To date, the rate payers of Del Paso Manor Water District has not protested any rate increase to a high degree; the last increase generated only 4 written protests. Special fees, assessments, and taxes also have limitations within the Government Code and California Constitution. The District does not have the authority to increase sales tax.

- Please provide a comparison of rates and charges with similar service providers.

Del Paso Manor Water District residential customers are currently flat rate based on lot size. The comparison below compares the monthly rate for a 1” service on a lot that is 8000 square feet and includes any “capital improvement” charges they may be added to monthly bills.

As of March 15, 2011:

<i>District</i>	<i>Flat Rate</i>
County of Sacramento	\$33.32
Del Paso Manor Water District	33.80
Fair Oaks Water District	43.33
Citrus Heights Water District	44.76
Carmichael Water District	56.07
Sacramento Suburban Water District	76.83

Expenditures

- Describe the agency’s service levels compared to industry standards and measurements.

Del Paso Manor Water District provides outstanding service to it’s customers that is equivalent to or better than industry standards.

- Describe the cost of service compared to industry standards and measurements.

The District’s operating budget for fiscal year 2010-2011 is approximately \$747,000 without debt service and \$1.1 million dollars with debt service. If rates for service are used to determine industry standards, Del Paso Manor Water District costs are within the industry standard.

Assets, Liabilities, Debt, Equity, and Reserves

- Provide the Book Value of Assets

As of June 30, 2010: \$1,430,532.

- Provide a list of equipment, land, and other fixed assets.

Please find enclosed a copy of our Property List used for insurance purposes. All well sites are on land owned by the District; the size of parcels are mentioned in Summary of Facilities.

- Provide a summary of long term debt and liabilities.

In August 2010, the District issued \$5,615,000 of Certificates of Participation. The average annual debt service is approximately \$365,000. As of June 30, 2010, our current liabilities were \$48,000.

- Explain the agency's bond rating; discuss reason for rating. Discuss amount and use of existing debt. Describe proposed financing and debt requirements.

The District asked Standard & Poor's for a bond rating for our recent COP offering. Standard & Poor's gave the District an "A" rating. Given that we had no debt history for over 20 years and the size of the District, we were very pleased to see an "A" rating. As mentioned before, the existing debt is \$5,615,000; it is being used for the first phase of our Master Plan which calls for replacement of aging wells, replacement of some distribution mains, replacement of aging electrical panels at other well sites, and the addition of SCADA. The requirement with this debt is for net revenues to be 120% of our operating and debt expense.

- Describe policies and procedures for investment practices.

The District has conservative policies for investment of funds. Currently, all reserve funds are invested with the Local Agency Investment Fund.

- Describe policies and procedures for establishing and maintaining reserves/retained earnings.

The District maintains the reserves in the Local Agency Investment Fund for short-term operating needs, emergency repair of infrastructure (if needed), regulatory changes, contractual obligations (including bond covenant requirements), and any other unforeseen needs that may arise.

Summary of Revenue Sources

Fiscal Year	2006/07	2007/08	2008/09	2009/10	Projected
Charges of Service	631,464	745,270	743,077	792,957	1,173,236
Property Taxes	N/A	N/A	N/A	N/A	N/A
Interest	28,118	28,384	15,550	5,485	1,200
Rental Income	N/A	N/A	N/A	N/A	N/A
HPTR	N/A	N/A	N/A	N/A	N/A
In-Lieu Fees	N/A	N/A	N/A	N/A	N/A
State & Fed. Grants	-0-	-0-	-0-	-0-	-0-
Grants	-0-	-0-	-0-	-0-	-0-
Miscellaneous	15,742	1,557	126,299	4,693	3095
Fund Balance Available	Proprietary Fund	Proprietary Fund	Proprietary Fund	Proprietary Fund	N/A
Total	675,324	775,211	884,926	803,135	1,177,531

N/A – Not Applicable

Summary of Expenditures

Fiscal Year	2006/07	2007/08	2008/09	2009/10	Projected
Salaries & Wages	233,521	216,547	222,429	247,012	264,587
Services & Supplies	367,763	391,736	444,075	421,195	482,117
Long-Term Debt	-0-	-0-	-0-	-0-	341,962
Capital Improvements ¹	Rates & Fees	Rates & Fees	Rates & Fees	Rates & Fees	Debt
Equipment	Included in Supplies	Included in Supplies	Included in Supplies	Included in Supplies	Included in Supplies
Contingency ²	Debt is Variable	Debt is Variable	Debt is Variable	Debt is Variable	
Total	601,284	608,283	666,504	668,207	1,088,666

1. Identify Sources of Funding
2. Fixed or Variable

Summary of Financial and Operational Information

	2009/10
Population	4458
Area Served	Portion of Arden/Arcade
Developed Real Estate	1.3 Sq. Miles
Undeveloped Real Estate	-0-
Service Standard Ratios	1 employee per 450 connections
Full Time Employees	4
Average Part-time Employees	2

Total Annual Budget	\$1.1 operating & debt
Per Capita Spending	\$262/yr. inc. debt service
Total Annual Administrative Costs	\$362,585
% Annual Administrative Costs to Total	48% of operating costs
Estimated Deferred Maintenance	\$0
Average Capital Improvements (5 years)	\$7.5M
Reserve Amount	\$620,000
Operational Cost per Employee	\$186,676
Average Property Tax Rate	none

4. Status of and Opportunities for Innovation and Shared Facilities

- a. Describe existing and/or potential shared facilities, infrastructure, and staff. Describe any joint power agreements or other agreements for sharing resources with other agencies.

Del Paso Manor Water District has Mutual Aid Assistance agreements with Sacramento Suburban Water District and Carmichael Water District. These agreements provide each agency to ability to obtain water in the event of an emergency, assistance for water line repairs, use of or sharing of equipment including an operator, borrowing of materials, and use of personnel as needed in the event of an emergency or if additional help is needed. In addition, the District has 2 interties with Sacramento Suburban Water District to give the ability to receive water from another agency in the event of an emergency.

- b. Describe existing and/or potential joint use planning.

The District participates with the following groups for joint use planning: Regional Water Authority (RWA), Sacramento Groundwater Authority (SGA), Sacramento Water Forum (WF), and Sacramento Water Works Association (SAWWA).

- c. Describe existing and/or potential duplication with existing or planned facilities or services with other agencies.

Del Paso Manor Water District does not have or plans to have a duplication of facilities. The facilities of DPMWD have the capacity to serve the customers within the District boundaries and to meet required fire flows.

- d. Describe availability of any excess capacity to serve customers or other agencies.

Del Paso Manor Water District does not have the capacity to provide service to another agency on a continuous basis. We can provide in the event of an emergency and have agreements in place to do so with neighboring agencies.

- e. Describe any economies of scale in shared purchasing power, and any other cost-sharing opportunities that can be implemented by joint use or sharing resources.

The only area that the District utilizes a shared cost purchasing is under the Regional Water Authorities Water Efficiency Program. The amount saved is minimal but the District looks at all opportunities to save money and resources.

- f. Describe any duplication (overlap), or gaps in services or boundaries.

There are no known material gaps or duplication in services or boundaries.

- g. Describe ongoing cost avoidance practices. (for example, if you hire contract vs. in-house employees, is the bidding process cost effective and efficient)?

Del Paso Manor Water District attempts to handle most operations in-house, with the exception of engineering services which are professional services contracted out. Works that can not be handled by staff due to staff or equipment limitations are outsourced. The District solicits bids for all construction activities unless an emergency precludes such.

- h. Describe any opportunities to reduce overhead and operational costs.

The District continuously explores opportunities to reduce overhead and operational costs and implements when it is cost effective. Example of such opportunities are participating in the RWA's Water Efficiency Program for public outreach and school education, working with the County of Sacramento for monitoring and implementing our Cross-Connection Program, and using the benefit of the Target Safety Program provided by the Joint Powers Insurance Authority at no additional cost for required education.

- i. Describe any opportunities to reduce duplication of infrastructure with other agencies.

There may be opportunities for Del Paso Manor Water District to work with Carmichael Water District, the City of Sacramento, and/or Sacramento Suburban Water District for treatment and delivery of surface water to the Del Paso Manor service area.

- j. Identify any areas outside agency boundary which could be efficiently served by existing or proposed agency facilities.

Del Paso Manor Water District can not identify any significant areas.

- k. Identify any areas within agency boundary which could be more efficiently served by another agency.

Del Paso Manor Water District can not identify any.

l. Are your service plans compatible with those of other local agencies?

Yes.

m. Please list any professional and industry memberships.

The District is a member of the following: American Water Works Association, the Association of California Water Agencies, the California Rural Water Association, California Special District's Association, the Regional Water Authority, the Sacramento Groundwater Authority, the Sacramento Area Water Works Association, and the Water Education Foundation.

5. Accountability for Community Service Needs, including Governmental Structure and Operational Efficiencies.

a. Explain the composition of the agency's governing board.

- Number of Directors: 5
- Nature/Length of Terms: 4 years
- Is governing body landowner or population based? Directors have to be a registered voter and a resident in the District.
- Are Directors elected or appointed? Elected
- Are elections or appointments at large or by district? At Large

b. Explain compensation and benefits provided to the governing board, including any benefits that continue after term of service.

Directors of Del Paso Manor Water District received \$200.00 per day for each day's attendance at meetings of the Board or for each day's service rendered as a member of the Board by request of the Board. Board members can elect to participate in the District health insurance program but at a defined rate of contribution not to exceed \$12.00 per month (the contract began with \$1.00 and increases by 5% per year with a maximum of \$12.00); if they have 20 years of service this benefit can continue upon retirement. Currently, the District does not have any Directors participating. One retired annuitant participates but reimburses the District 100% of the contribution amount.

- c. Where and how frequently does the governing board meet?

The Board of Directors meets regularly once per month, on the first Monday of the month at the District office located at 4268 Lusk Drive, Sacramento, CA 95864. Occasionally, there is a need for a special meeting or hearing which requires an additional meeting. These types of meetings take place at the District office or the District makes arrangements to hold them at the A.T.&T. auditorium located at 2700 Watt Avenue, Sacramento, CA.

- d. Describe rules, procedures, and programs for public notification of agency operations, meetings, programs, etc.

- How is public participation encouraged?

The District posts meeting agendas at the District office located at 4268 Lusk Drive and mails notices to those who have requested such. If workshops or public hearings are being held, we post additional notices at public places within the District boundaries such as the post office, school and park. We also send out regular notices as bill inserts giving the information of Board meeting times to encourage public participation. We participate in most community events and provide information about participating in Board meeting. At the Board meeting, we have a public comment period at the beginning of the meeting but also, if time allows, encourage comments or questions during and at the end of the meeting.

- Are meetings accessible to the public, i.e., evening meetings, adequate meeting space, etc.?

Our regular Board meetings are held at the District office at 7:30pm in order to be accessible to the public. If larger accommodations are needed, we arrange for the use of the A.T.&T. auditorium that is in our 1.3 sq. mile boundaries and, again, evening meetings are held to encourage participation.

- e. Describe public education/outreach efforts?

The District provides the majority of its outreach through bill inserts; we bill bi-monthly and usually every time some type of notice is included to keep the customers updated with the activities of the District. We also participate in community such as the Del Paso Manor Homeowners' Association events, school events, and other local events that provide an opportunity for us to reach out to Del Paso Manor Water District residents.

- f. Describe level of public participation, and ways that staff and Directors are accessible to the public.

District staff is accessible to the public during working hours in person, by telephone, and email. Again, District staff participates in community events that

allow members of the community to talk with us. Directors are encouraged and usually attend the community events as well. The five directors of Del Paso Manor Water District are active within the community which makes them accessible to residents outside of regular Board meetings.

- g. Describe ability of public to access information and agency reports.

The majority of time residents come by due to close proximity to their home or call to get information if they are only seeking verbal information. However, if a copy is requested, a Public Records Request is available at the District office or can be requested by phone and faxed in. The public can also access information by attending Board meetings, at community outreach booths, and at our front counter.

- h. Describe any opportunities to eliminate service islands, peninsula and other illogical service areas.

Del Paso Manor does not know of any opportunities to eliminate service islands, peninsula and other illogical service areas.

6. Issues, Concerns and Opportunities

Please provide information regarding any issues, concerns, or opportunities related to operations (financial, managerial, legal, organizational, etc.)

- Compliance with Environmental Justice requirements

Del Paso Manor Water District has no issues or concerns with Environmental Justice requirements. The District conforms to any environmental requirements necessary for projects that require such.

- Compliance with regulatory reporting requirements

The District complies with all regulatory reporting requirements that are known. We maintain permits with the California Department of Public Health, the Sacramento Air Quality Management District, the County of Sacramento, and the Regional Water Quality Control Board; each has their own reporting requirements to maintain the permits.

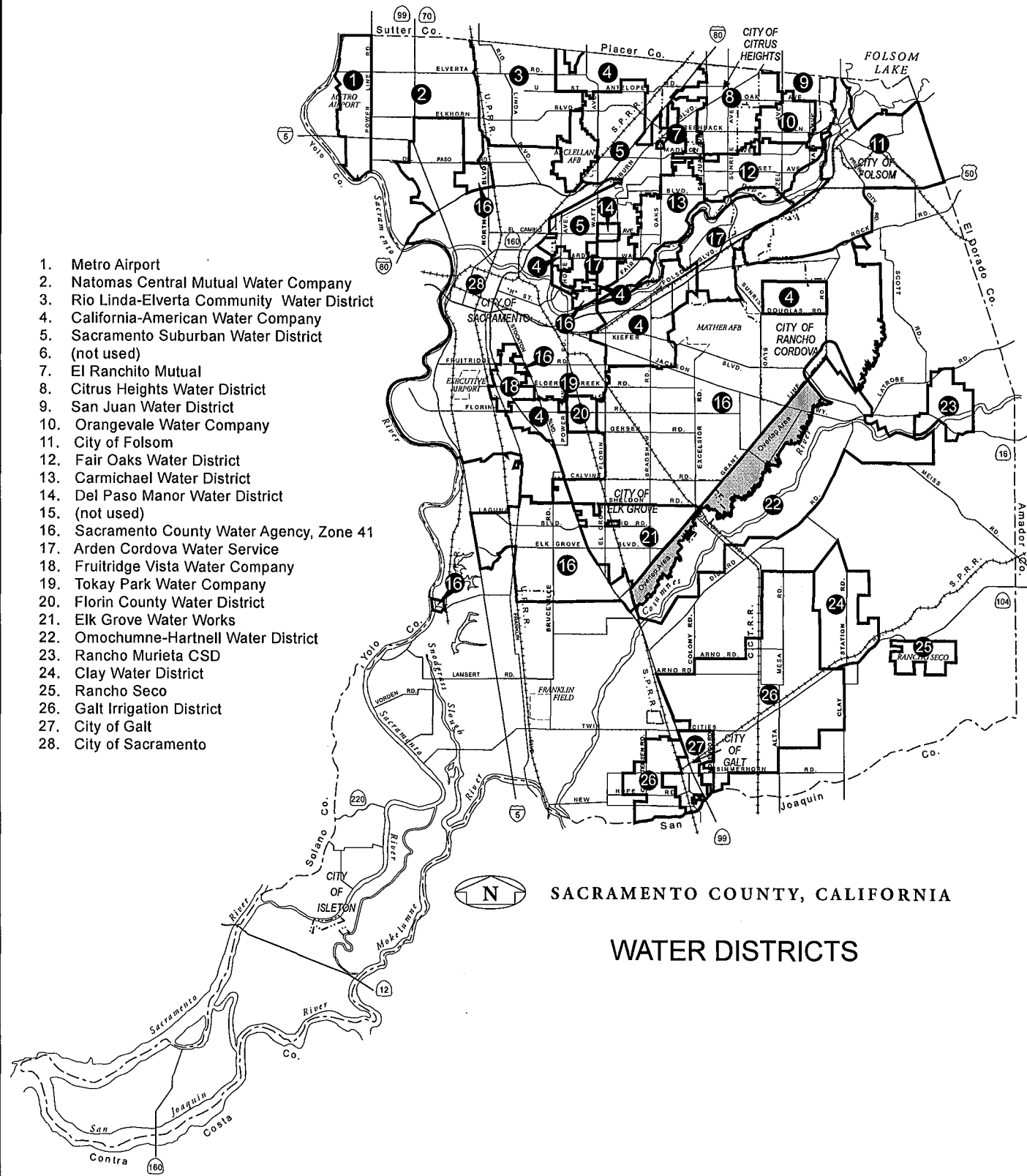
- Compliance with regulatory agencies and public health and safety issues.

Health and Safety is a priority at Del Paso Manor Water District and the District complies with all requirements of the County, State, and Federal Government to assure the public's safety.

Summary of District Information

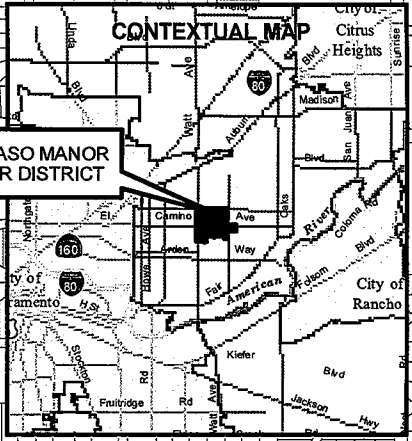
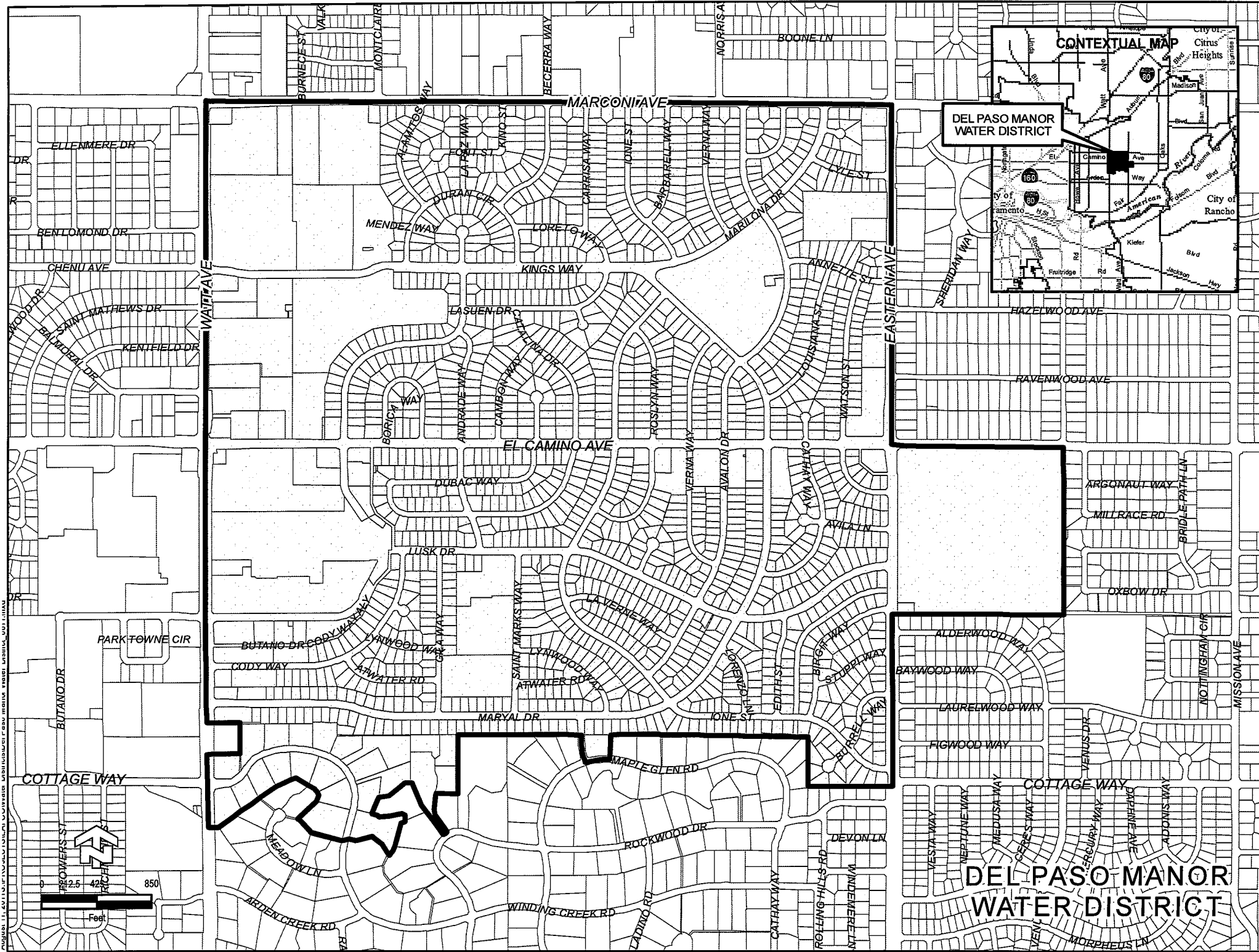
Population	4,458
Area Served	Portion of Arden/Arcade
Number of Water Meters	95
Percent of Connections Metered	5.30%
Fluoridated Water	No
Water Supply source	Groundwater
Total Annual Water Consumption	Average is 1550 acre ft.
Average Monthly Consumption	1.4M gpd
Average Demand (GPM)	972 gpm
Average Peak Demand	2.4M gpd
Average Use per Meter per day	723 gpd per connection including large use commercial and irrigation accounts
Miles of Distribution Lines Average Age	23 miles -- Average age is 59 years
Miles of Transmission Lines Average Age	0 miles
Number of Wells Average Age	8 wells including our new well. Average age is 45.75 years including our new well.
Number of Storage Tanks Average Age Total Storage Capacity	We do not have any storage tanks only pneumatic tanks
Average Water Pressure	50 to 55 psi
Average Revenue per Meter/Customer	\$665 per year (revenue /customers)
Debt Service per Customer	\$203 per year (debt service/customers)
Annual Revenue	Projected FY10/11 - \$1,177,531
Annual Surcharge Revenue	Projected FY10/11 - \$1200
Annual Operation & Maintenance Costs	Projected FY10/11 - \$746,700
Annual Average Capital Costs	\$1.5M per 2009 Master Plan
Annual Pipeline Replacement	FY10/11 - 3000 ft.
Average Annual Operating Reserve	\$620,000
Annual Number of Leaks per Mile	2.9 main line leaks
Average Surplus Production Capacity	None
Compliance with CDPH Standards	Meets or Exceeds Standards

1. Metro Airport
2. Natomas Central Mutual Water Company
3. Rio Linda-Elverta Community Water District
4. California-American Water Company
5. Sacramento Suburban Water District
6. (not used)
7. El Ranchito Mutual
8. Citrus Heights Water District
9. San Juan Water District
10. Orangevale Water Company
11. City of Folsom
12. Fair Oaks Water District
13. Carmichael Water District
14. Del Paso Manor Water District
15. (not used)
16. Sacramento County Water Agency, Zone 41
17. Arden Cordova Water Service
18. Fruitridge Vista Water Company
19. Tokay Park Water Company
20. Florin County Water District
21. Elk Grove Water Works
22. Omochumne-Hartnell Water District
23. Rancho Murieta CSD
24. Clay Water District
25. Rancho Seco
26. Galt Irrigation District
27. City of Galt
28. City of Sacramento

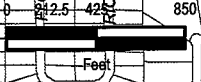


SACRAMENTO COUNTY, CALIFORNIA

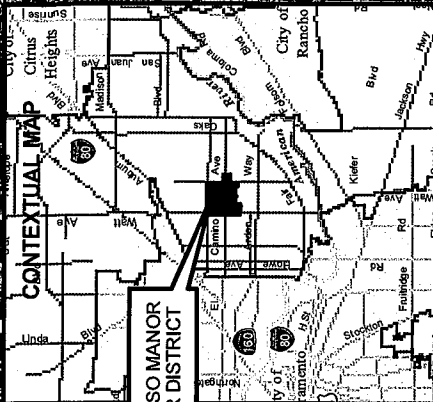
WATER DISTRICTS



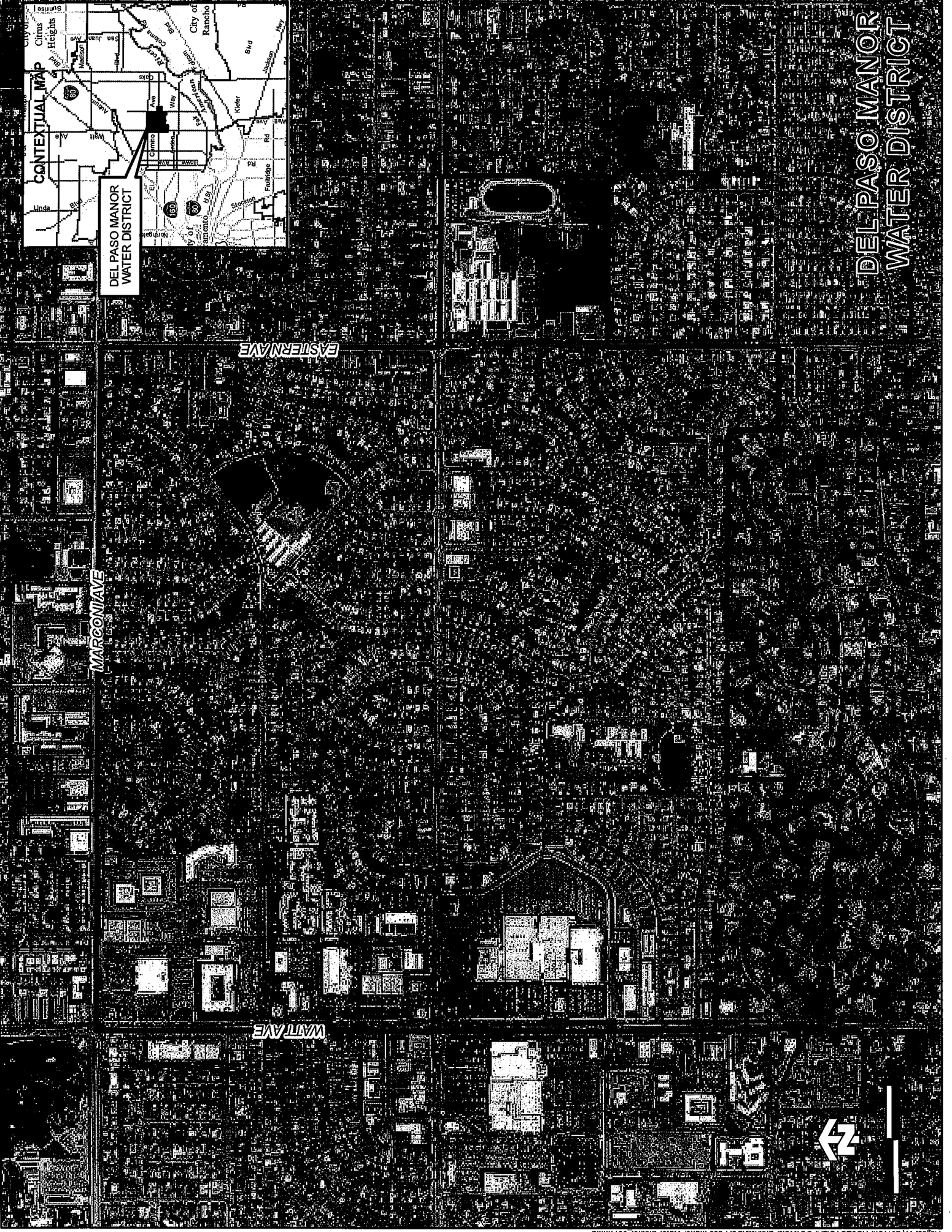
COURTESY OF THE SACRAMENTO COUNTY WATER DISTRICTS. THIS MAP IS PROVIDED FOR INFORMATION ONLY AND DOES NOT CONSTITUTE A CONTRACT.



**DEL PASO MANOR
WATER DISTRICT**



DEL PASO MANOR
WATER DISTRICT

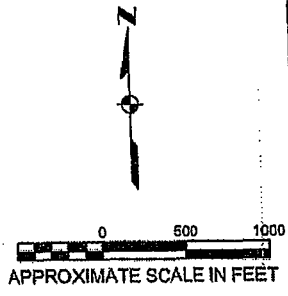
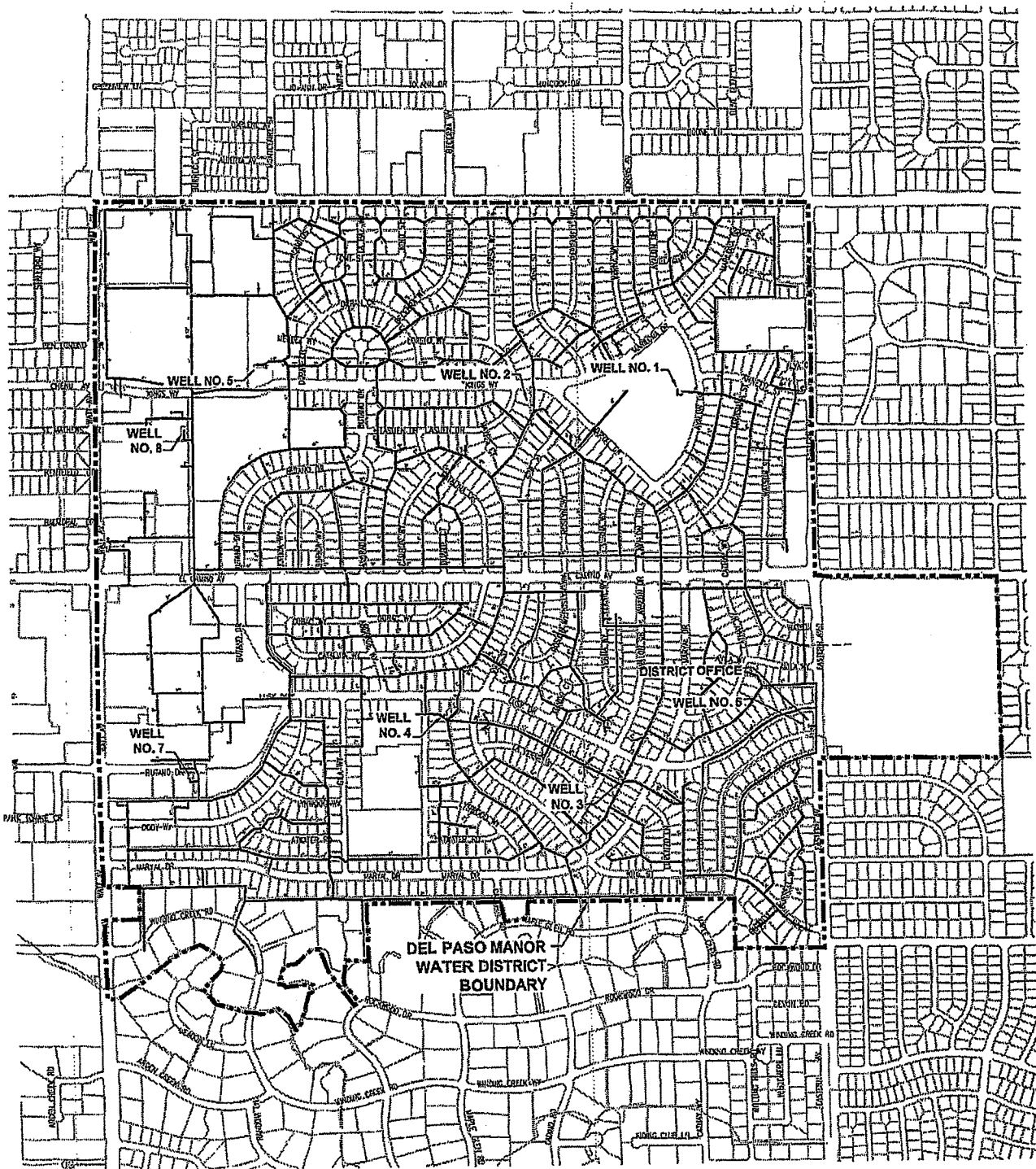


DEL PASO MANOR
WATER DISTRICT



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Kennedy/Jenks Consultants

DEL PASO MANOR WATER DISTRICT
SACRAMENTO, CALIFORNIA
MASTER PLAN

DISTRICT SERVICE
AREA BOUNDARY

K/J 0870017.00
APRIL 2009

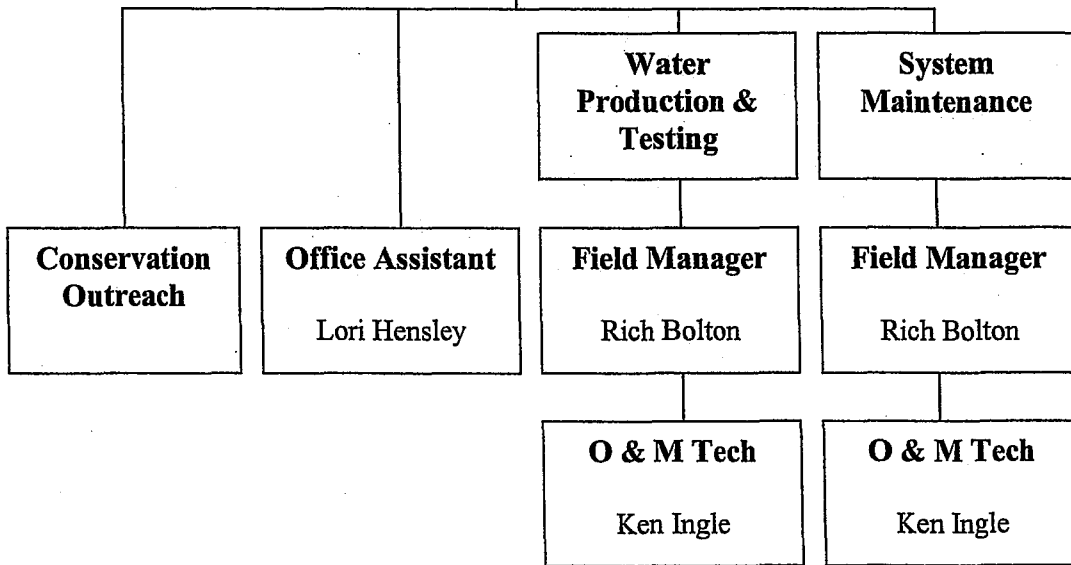
FIGURE 4

Board of Directors

Richard Allen
Michael Clohossey
Philip Ripplinger
Ryan Saunders
Roy Wilson

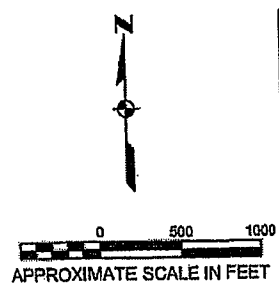
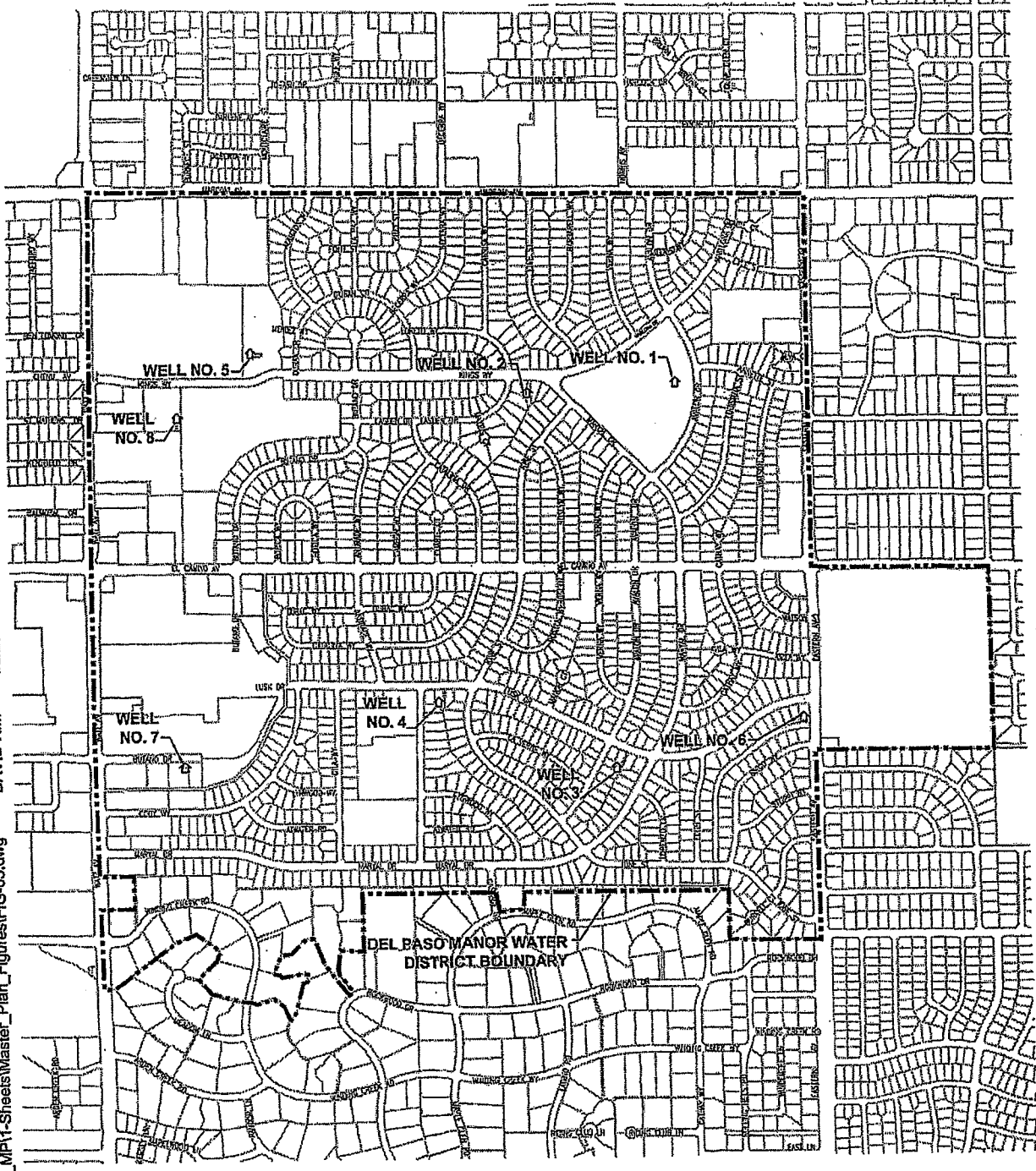
General Manager

Debra Sedwick



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Kennedy/Jenks Consultants

DEL PASO MANOR WATER DISTRICT
SACRAMENTO, CALIFORNIA
MASTER PLAN

EXISTING WELL SITES

K/J 0870017.00
APRIL 2009

FIGURE 5

BUDGET

2010/2011

OPERATIONAL BUDGET 2010/2011

<u>Account</u>	08/09	09/10	09/10	09/10	10/11	
	<u>Actual</u>	<u>Budgeted</u>	9-Month <u>Actual</u>	12-Month <u>Estimated</u>	<u>Proposed</u>	
Management Salary	94266.24	96204.00	72153.18	96204.24	99186.72	⁶
Staff Salaries	140664.64	157000.00	112980.66	152000.00	165400.00	⁶
Conservation	3974.15	30000.00	5753.92	8800.00	15000.00	⁷
Power	81722.71	94000.00	62605.13	81000.00	87000.00	⁸
Repairs & Maintenance	84322.09	65000.00	69111.80	88200.00	69000.00	⁹
Insurance	25756.54	28000.00	6492.37	8100.00	21000.00	³
Lab Fees	3300.80	7300.00	3490.95	5600.00	8000.00	
Engineer/Consulting Fees	78344.65	15000.00	20108.05	25000.00	9000.00	⁴ ¹⁰
Office Expense	25554.39	46000.00	20417.82	42500.00	30000.00	¹¹
Director Fees	11400.00	18500.00	16200.00	22000.00	24000.00	⁵ ¹²
Audit Fees	6325.00	6325.00	6325.00	6325.00	9500.00	¹³
Legal Fees	13656.94	16500.00	10712.00	25000.00	15000.00	
Election	3896.00	0.00	0.00	0.00	5000.00	
Miscellaneous	0.00	500.00	0.00	0.00	500.00	
Payroll Taxes	19550.82	22000.00	15794.43	20000.00	22740.00	
PERS/Retirement	25489.27	30000.00	21548.38	29500.00	33600.00	
Health	71457.48	71000.00	56263.18	66720.00	73400.00	¹⁴
Retiree Health	0.00	0.00	5453.10	0.00	0.00	
OPEB	196730.00	0.00	0.00	0.00	0.00	¹⁵
City Water	3659.88	3805.00	1920.30	3840.61	3977.00	
Backflow Program	0.00	0.00	0.00	0.00	0.00	
Prof. Administration Fees	12204.63	9500.00	7595.82	7600.00	11000.00	
Bank Charges	185.18	500.00	880.89	1150.00	1200.00	
Professional Dues	23295.00	25000.00	22994.00	23000.00	24000.00	
Professional Meetings	13261.79	21000.00	11471.65	15500.00	18000.00	
Cert/Continuing Education	1078.18	1000.00	285.00	785.00	1200.00	
TOTALS	940096.38	764134.00	550557.63	728824.85	746703.72	
Debt Service (P&I)					341962.00	
TOTAL Operation & Debt					1088665.72	

REVENUE WITH SYSTEM MAINTENANCE CHARGES

ESTIMATED REVENUE 2009/2010

WATER SALES:	
Monthly Commercial (Meters)	300,000.00
Bi-Monthly Commercial (Flat Rate)	6,614.10
Bi-Monthly Residential (Flat Rate)	425,500.00
System Maintenance Charges	67,867.20
WATER SALES & MISCELLANEOUS	4,500.00
Sub-Total	804,481.30
INTEREST	3,567.00
UNCOLLECTABLES	-
TOTAL	808,048.30

ESTIMATED REVENUE 2010/2011

WATER SALES:	
Monthly Commercial (Meters)	315,000.00
Bi-Monthly Commercial (Flat Rate)	6,229.70
Bi-Monthly Residential (Flat Rate)	430,976.00
System Maintenance Charges	420,777.40
WATER SALES & MISCELLANEOUS	1,200.00
Sub-Total	1,174,183.10
INTEREST*	3,095.00
TOTAL	1,177,278.10

*Interest computed @ .5% on reserves of \$619,000.00

ESTIMATED CASH CARRYOVER 2009/2010

REVENUE	115,700.00
LOCAL AGENCY INVESTMENT FUND	619,000.00
TOTAL	734,700.00

TOTAL CAPITAL 2010/2011 (ESTIMATED)

REVENUE	1,177,278.10
CARRYOVER	734,700.00
Sub-Total	1,911,978.10
LESS PROPOSED 2010/2011 BUDGET inc. debt service	1,088,665.72
ESTIMATED CAPITAL END 2010/2011	823,312.38

COMMENTS

Column #4

- ¹ - Conservation: Since we have not yet completed negotiations with the Water Forum, we did not use the full budget on meeting BMP's.
- ² - Repairs and Maintenance: This area was higher due to the fact that opted to repair Well #5 rather than replace under the Planned System Maintenance expenses. Also we had a catastrophic pump failure at Well #1 which required extra unexpected expenses.
- ² - Insurance: The JPIA was able to keep claims down and issued record breaking premium refunds to most of its members; we were one of the fortunate ones to received over \$11,800.00.
- ³ - Engineering/Consulting Fees: Last years budget anticipated the final payment for our Master Plan and that any additional costs would be under a Planned System Maintenance budget, however, with the decision to replace Well #5, the failure at Well #1, and the Goodwill project, we needed engineering services for our normal operations.
- ⁴ - Director's Fees: Per the Auditor's recommendation, I no longer expense director stipends, while attending as authorized representatives to association meetings, under Professional Meetings but under Directors expense. In addition, I allowed for one more special meeting before June 30th in case there is a need.

Column #5

- 6 - Salaries (Manager & Staff): Reflects a 3.1% cost of living adjustment based on the Consumer Price Index, All Cities U.S., for the twelve month period ending January 2010. Given that some employees are still relatively new and are getting their required certification, it does include merit step increases assuming that the employee goals are met. No merit/step increase was budgeted for the General Manager.
- 7 - Conservation: This amount includes the potential increases costs to meet the Water Forum BMP requirements as well as additional temporary part-time staff to perform the required tasks.
- 8 - Power: SMUD has indicated there will be a 5.0% increase in January.
- 9 - Repairs & Maintenance: This amount includes normal operation expense; we are not planning for any more major pump failure expenses!
- 10 - Engineer/Consulting Fees: Includes a small amount for engineering and/or consulting fees that may be incurred that are not related with projects in the "Planned System Maintenance" budget.
- 11 - Office Expense: The updated billing software has not been completed within last years fiscal year so some of the expense will be carried over to this fiscal year. The updated software will allow both our flat rate and metered accounts onto one system.
- 12 - Director Fees: Budget allows for a 66.67% increase to be effective January 1, 2011, should the Board choose. A total of thirteen meetings are budgeted, twelve regular meetings and one special meetings, if necessary.
- 13 - Audit: Allows for additional work to set up books for tracking the Planned System Maintenance Charge revenue and related expenses.
- 14 - Health: Expected increases have not been announced by PERS so a 10% increase was used.
- 15 - OPEB (Other Post Employment Benefits): Our required two year valuation is not completed yet, but since we funded in full per the 2008 valuation report, I do not expect that a payment will be required in this fiscal year.

REVENUE COMMENTS

Interest rates drastically fell which made our actual interest revenue far less than anticipated. Again, due to the economy, we saw a high number of residential foreclosures that resulted in water terminations for long periods of time. We also saw a reduction in water use in our metered accounts from both cooler weather and conservation which resulted in less revenue. These factors resulted in less projected revenues for the 2009/2010 fiscal year. So far this year we have seen a reduction in water production so I took a conservative approach in estimating 2010/2011 metered revenue. I estimated the commodity charge on 90% of the 2009 usage at the new rate of \$.81 per 100 cubic feet. Last year I was very optimistic using a 1.9% rate of return on our investments in the Local Agency Investment Fund. This year I used the current rate of .5% with the hope that it can't go down much further. Last year, we adopted a budget that had a \$9,950 shortfall but even with some extraordinary expenses, we managed to come in with an estimate of \$35,000 under the total budget. This year the proposed budget I am presenting is in the black by approximately \$10,000 which allows for some unplanned expenses.

OPERATIONAL BUDGET WITH 2-YEAR PROJECTION

<u>Account</u>	09/10 12-Month <u>Estimated</u>	10/11 <u>Proposed</u>	Projected Proposal <u>11/12</u>	Projected Proposal <u>12/13</u>
Management Salary	96204.24	99186.72	104050.00	109300.00 ¹
Staff Salaries	152000.00	165400.00	180000.00	189000.00 ¹
Conservation	8800.00	15000.00	20000.00	20000.00
Power	81000.00	87000.00	91000.00	95500.00
Repairs & Maintenance	88200.00	69000.00	72450.00	98000.00 ²
Insurance	8100.00	21000.00	22000.00	23000.00
Lab Fees	5600.00	8000.00	5000.00	5300.00
Engineer/Consulting Fees	25000.00	9000.00	10000.00	10000.00
Office Expense	42500.00	30000.00	24000.00	25000.00
Director Fees	22000.00	24000.00	24000.00	24000.00
Audit Fees	6325.00	9500.00	7000.00	7350.00
Legal Fees	25000.00	15000.00	15000.00	15000.00 ³
Election	0.00	5000.00	0.00	5000.00
Miscellaneous	0.00	500.00	500.00	500.00
Payroll Taxes	20000.00	22740.00	24000.00	25000.00
PERS/Retirement	29500.00	33600.00	39600.00	43900.00 ⁴
Health	66720.00	73400.00	77000.00	80000.00
Retiree Health	0.00	0.00	0.00	0.00
OPEB	0.00	0.00	5000.00	5000.00 ⁵
City Water	3840.61	3977.00	4203.00	4383.00
Backflow Program	0.00	0.00	0.00	0.00
Prof. Administration Fees	7600.00	11000.00	9500.00	9500.00
Bank Charges	1150.00	1200.00	1200.00	1000.00
Professional Dues	23000.00	24000.00	26000.00	27300.00
Professional Meetings	15500.00	18000.00	18900.00	19800.00
Cert/Continuing Education	785.00	1200.00	1200.00	1200.00
TOTALS	728824.85	746703.72	781603.00	844033.00

COMMENTS

The purpose of this 2-year projection is to give us a look at what our expenses and revenues will be on the horizon. In projecting the expenses for the next two fiscal years, I generally used 5% unless I expected it to remain the same or had knowledge of the future expenses. Five percent may be a little conservative if inflation hits but we will adjust each year.

Again, on the revenue side, I used 90% of the 2009 commercial usage to at the approved rate to arrive at the monthly commercial revenue. The flat rate did not adjust for accounts that may be turned off for a long period of time.

- ¹ - Salaries: I estimated a 5% increase which includes COLA. However, due to the economy, we postponed doing a tri-annual salary survey in 2009. I recommend that we complete a survey which will make projecting this expense more accurate.
- ² - Repairs and Maintenance: Again, I used a 5% increase but in the 2012/13 projection included the replaced of the 2005 truck in order to get on a replacement cycle of eight years.
- ³ - Legal Fees: I anticipate that most of our legal expense will be from Planned System Maintenance projects and will be expenses accordingly.
- ⁴ - PERS/Retirement: PERS has provided an "projected" estimated rate for the 2011/12 fiscal year and used that in projecting these costs.
- ⁵ - OPEB: Without having a valuation, I included an amount in this area. The minimum payment allowed is \$5000; if your ARC is less, they recommend carrying it over to the next year.

SYSTEM MAINTENANCE BUDGET

	2009/2010	2010/2011	2011/2012	2012/2013
System Maintenance Charge	67,867.20	420,777.40	504,977.52	586,623.12
Less Debt Service		350,600.00	350,600.00	350,600.00
SUB-TOTAL		70,177.40	154,377.52	236,023.12
Carryover from Previous Year		67,867.20	138,044.60	292,422.12
TOTAL ON RESERVE**		138,044.60	292,422.12	528,445.24

** This amount is encumbered for direct payment of projects, future phase work, future debt service, or on reserve to meet loan covenant of revenue requirements of 1.2%.

Phase 1 Work

Well #9 w/ Building	1,300,000.00
Installation of 12" Distribution Main -	174,000.00
Electrical Upgrades at all wells	250,000.00
Well #10 w/ Block Wall	1,165,000.00
Installation of 12" Distribution Main -	324,000.00
Demolish Well #1	90,000.00
Demolish Well #5	50,000.00
Demolish Well #7	75,000.00
Engineering/Legal/ Admin/Etc.	450,000.00
Contingencies	1,077,000.00
	4,955,000.00

Del Paso Manor Water District
BUILDINGS, FIXED PROPERTY, AND PERSONAL PROPERTY
AS OF 04/01/2011

SITE	BUILDING	QTY	SIZE	U/M	DESCRIPTION	TYPE	SCHEDULED VALUE	*
4268 LUSK DRIVE, SACRAMENTO	OFFICE/GARAGE/ STORAGE		1,200	SF	BUILDING	B	\$152,369	
		1		LOT	FURNITURE/WORKSTATIONS	PP	\$10,000	
		1		LOT	OFFICE EQUIPMENT	PP	\$15,000	
		1		LOT	SMALL TOOLS AND SUPPLIES	PP	\$20,000	
		1	90	HP	WELL PUMP W/NATURAL GAS ENGINE, WAUKESHA, RIGHT ANGLE GEAR DRIVE (PUMP SETTING 140')	F	\$140,662	
2701 AVALON DRIVE	WELL #1		684	SF		B	\$32,032	
		1	50	HP	VFD's	F	\$14,549	MV
		1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 150')	F	\$51,731	
		1	5,000	GAL	HYDROPNEUMATIC TANK	F	\$31,855	
2715 MARYAL DRIVE	WELL #2	1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 150')	F	\$39,426	
		1	5,000	GAL	HYDROPNEUMATIC TANK	F	\$31,855	
4110 LUSK DRIVE	WELL #3	1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 140')	F	\$38,548	
		1	5,000	GAL	HYDROPNEUMATIC TANK	F	\$31,855	
3814 LUSK DRIVE	WELL #4	1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 160')	F	\$40,305	
		1	5,000	GAL	HYDROPNEUMATIC TANK	F	\$31,855	
3705 KINGS WAY	WELL #5	1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 150')	F	\$40,305	
		1	5,000	GAL	HYDROPNEUMATIC TANK	F	\$31,855	
2324 BUTANO DRIVE	WELL #7 (IN VAULT)	1	50	HP	WELL PUMP W/MOTOR, VERTICAL TURBINE (PUMP SETTING 120')	F	\$36,789	
NE QUADRANT OF WATT AVE AND EL CAMINO AVE, CARMICH	WELL #8	1	125	HP	WELL PUMP W/DUAL DRIVE: ENGINE, FORD, NATURAL GAS, 460 CUBIC INCHES, WITH RIGHT ANGLE GEAR DRIVE, 500 GALLON PROPANE TANK: 100 HP MOTOR (PUMP SETTING 160')	F	\$144,091	
		1	100	HP	VARIABLE FREQUENCY DRIVE	F	\$36,999	

Print Date 10/13/2010
Effective Date 4/1/2011

Del Paso Manor Water District

Page 2

Del Paso Manor Water District
BUILDINGS, FIXED PROPERTY, AND PERSONAL PROPERTY
AS OF 04/01/2011

SITE	BUILDING	QTY	SIZE	U/M	DESCRIPTION	TYPE	SCHEDULED VALUE *
DISTRICT-WIDE	PERSONAL PROPERTY		1	LOT	TOOLS ON LICENSED VEHICLES	PP	\$3,000

Summary for Del Paso Manor Water District

BUILDINGS	\$184,401
FIXED EQUIPMENT	\$742,680
PERSONAL PROPERTY	\$48,000
GRAND TOTAL	\$975,081

* BASIS OF VALUE:
 COC = Course of Construction

ACV = Actual Cash Value
 FRC = Functional Replacement

AGD = Agreed Value
 MV = Member Value

AVG = Average Value
 NCC = Not Currently Covered

Print Date 10/13/2010
 Effective Date 4/1/2011

Del Paso Manor Water District

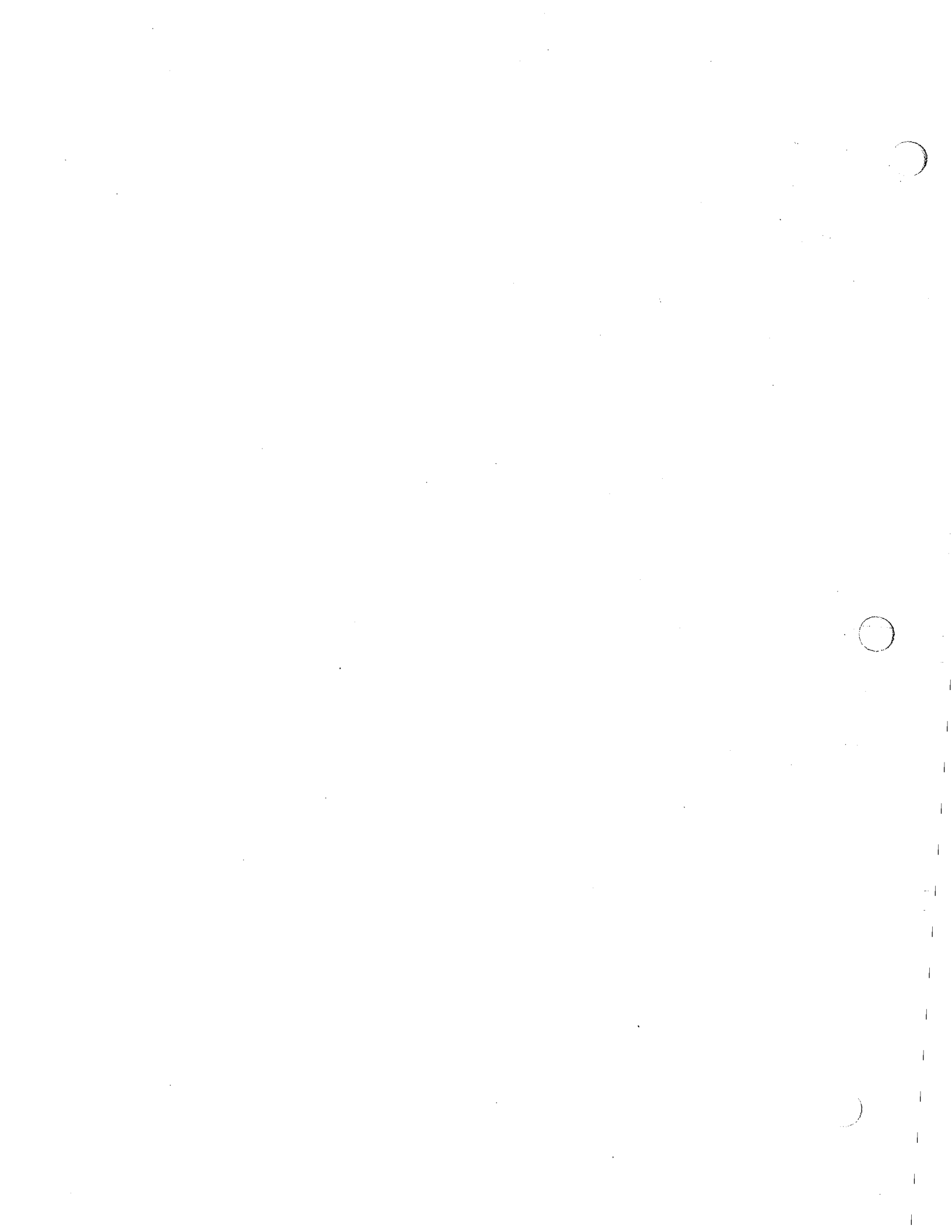
**Del Paso Manor Water District
MOBILE EQUIPMENT AS OF 04/01/2011**

UNIT#	YEAR	VIN/SN	DESCRIPTION	TYPE	SOURCE OF VALUE *	SCHEDULED VALUE
	1984	11573	BACKHOE LOADER, BOBCAT, MDL 440		MV	\$6,000
			MISCELLANEOUS MOBILE EQUIPMENT UNDER \$10,000 EACH		MV	\$3,000
					MOBILE EQUIPMENT TOTAL:	\$9,000

**Del Paso Manor Water District
LICENSED VEHICLES AS OF 04/01/2011**

UNIT#	YEAR	VIN/SN	DESCRIPTION	TYPE	SOURCE OF VALUE *	SCHEDULED VALUE
	2005	1D7HA18N65J630425	DODGE, RAM 1500	Light Truck	AVG	Avg Value
	2009	1F1KW12W99FB19074	FORD, F150	Light Truck	AVG	Avg Value
	1996	1B7HC16Y7TJ192674	DODGE, 1/2-TON	Light Truck	AVG	Avg Value
	1984		ZIEMAN, TRAILER, TILT TYPE, 14FT, 1-AXLE, SN 2W2U2	All Other	MV	\$7,053
	2001	4GNFU12261B005900	TRAILER MOUNTED EMERGENCY GENERATOR W/SUZUKI DIESE	All Other	MV	\$25,188

NUMBER OF COVERED VEHICLES: 5



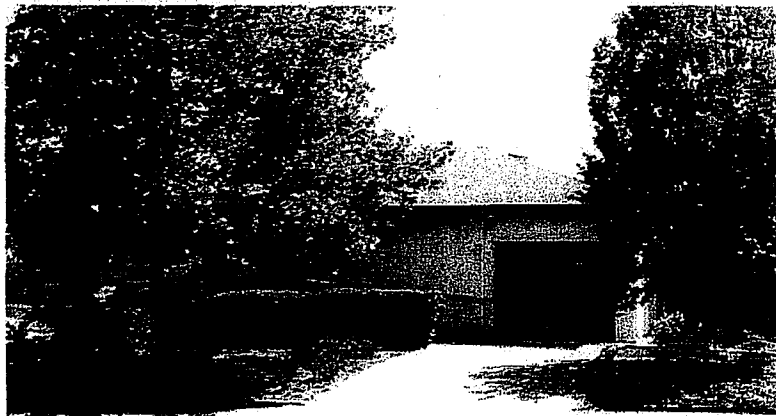


DEL PASO MANOR WATER DISTRICT

Del Paso Manor Water District 2009 Consumer Confidence Report

Este informe contiene información muy importante sobre su agua potable. Tradúzcalo o hable con alguien que lo entienda bien.

Your tap water meets all Environmental Protection Agency and California drinking water health standards. Del Paso Manor Water District vigilantly safeguards its water supplies and we are proud to report that our system did not violate a maximum contaminant level or any other water quality standard. This report conforms to federal regulations that require each community water system to annually provide information about the quality of the drinking water. Included in this report are details about where your water comes from, what it contains, and how it compares to State standards. We hope the information presented enhances your understanding of the quality and integrity of the water you drink everyday.



District Office located at 4268 Lusk Drive

Ensuring The Safety of Your Drinking Water

In order to ensure that tap water is safe to drink, the U.S. Environmental Protection Agency (USEPA) and the California Department of Public Health (CDPH) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. The CDPH regulations also establish limits for contaminants in bottled water that provide the same protection for public health.

The Source of Your Water Supply

Del Paso Manor Water District's water source is groundwater. There are eight wells located throughout the District. The wells are approximately 500' deep with the aquifer depths varying from 100' to 500'. Our pumping water level is approximately 100' to 125' feet. Chlorine is added as a disinfectant to protect you against microbial contaminants.

An assessment of the drinking water source for Del Paso Manor Water District was completed in May 2002. The wells are considered most vulnerable to the following activities not associated with any detected contaminants: dry cleaners, gas stations, historic gas stations and sewer collection systems. A copy of the complete assessment may be viewed at the District office located at 4268 Lusk Drive, Sacramento, CA or call Debra Sedwick at (916) 487-0419.

DEL PASO MANOR WATER DISTRICT WATER QUALITY DATA

The State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. In the table below, contaminants marked with an asterisk (*) notes test results from 2009. All other data were results from tests performed in 2007, except for Gross Alpha, and Radium 228 which were monitored in 2006 and specific conductance which was monitored in 2008.

Terms and abbreviations used below:

Notification Level (NL): The concentration of a contaminant which, when exceeded, requires that a water system notify its customers.

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency.

Public Health Goal (PHG): The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

Primary Drinking Water Standard (PDWS): MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfection allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

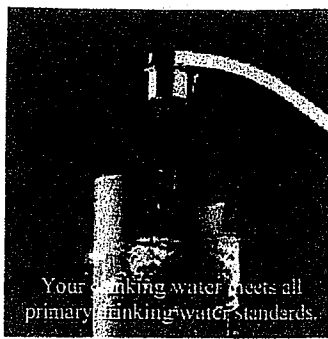
Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Regulatory Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

N/A: not applicable -- **N/E:** none established -- **ND:** not detectable at testing limit -- **N/R:** not regulated -- **ppb or ug/L:** parts per billion or micrograms per liter -- **ppm or mg/L:** parts per million or milligrams per liter -- **pCi/l:** picocuries per liter (a measure of radiation)

	MAXIMUM CONTAMINANT LEVEL	MCLG OR (PHG)	DPMWD AVERAGE	DETECTION RANGE	SOURCE OF CONTAMINATION
PRIMARY STANDARDS					
RADIONUCLIDES					
Gross Alpha (pCi/L)	15	0	0.29	ND - 1.50	Erosion of natural deposits
Radium 228 (pCi/L)	5	0	0.38	ND - 1.68	Erosion of natural deposits
INORGANIC CHEMICALS					
Arsenic (ug/L)	10	4	2.11	2 - 3.5	Erosion of natural deposits
Barium (mg/L)	1	(2)	0.05	ND - .11	Erosion of natural deposits
Nitrate (as NO ₃) (mg/L)*	45	(45)	3.30	1.7 - 4.4	Erosion of natural deposits
Flouride (mg/L)	2.0	(1)	0.14	.12 - .17	Erosion of natural deposits
DISINFECTION RESIDUALS					
Chlorine (mg/L)	MRDL = 4.0	4	0.66	.31 - 1.15	Drinking water disinfectant added for treatment
SECONDARY STANDARDS					
Aluminum (ug/L)	200	none	6.88	ND - 55.0	Erosion of natural deposits
Chloride (mg/L)	500	none	16.13	5.5 - 33.0	Leaching from natural deposits
Iron (ug/L)	300	none	62.5	ND - 300	Leaching from natural deposits
Manganese (ug/L)	50	none	29.75	ND - 150	Leaching from natural deposits
Foaming Agents-MBAS (ug/L)	500	none	1.5	ND - 92.0	Municipal waste discharges
Odor-Threshold (units)	3	none	1	1	Naturally-occurring organic materials
Specific Conductance (uS/cm)	1600	none	201.25	170 - 230	Substances that form ions when in water
Sulfate (mg/L)	500	none	6.24	2.2 - 16.0	Leaching from natural deposits
Total Dissolved Solids (mg/L)	1000	none	291.25	160 - 320	Leaching from natural deposits
Turbidity (units)	5	none	0.44	ND - 1.2	Soil runoff
OTHER CONSTITUENTS					
Hardness (CaCO ₃) (mg/L)	none	none	118.63	74 - 200	Naturally occurring
pH (units)	none	none	7.96	7.8 - 8.0	
Potassium (mg/L)	none	none	1.91	ND - 3.3	Naturally occurring
Sodium (mg/L)	none	none	14.38	10 - 20	Naturally occurring



Lead and Copper

Every nine years the District tests for lead and copper at various sites throughout the District. In 2004, we tested at 20 locations throughout the district at customer's service taps for both lead and copper.

Lead and Copper Sampling						
	Action Level	MCLG	Number of Samples Collected	Action Level	Number Exceeding AL	Typical Source of Contamination
Lead (ppb)	15	0.2	20	2.5	0	Internal corrosion of household plumbing systems; erosion of natural deposits
Copper (ppm)	1.3	0.3	20	0.12	0	Internal corrosion of household plumbing systems; erosion of natural deposits

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Del Paso Manor Water District is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

What You Should Know About Disinfection By-Products

In 2005, California implemented additional testing per the US Environmental Protection Agency on Disinfection By-Products, Disinfection Residuals and Disinfection By-Products Precursors. We tested for these within the distribution system in 2009 and no detections were found.

Testing of Microbiological Contaminants

In addition to the above well testing, the District tests the water for microbiological contamination at various points in the distribution system on a weekly basis. In 2009, a total of 89 samples were taken with the following results:

Microbiological Contaminants	Highest No. of Detections	No. of Months in Violation	MCL	MCLG	Typical Source of Bacteria
Total Coliform Bacteria	1	0	More than 1 sample in a month with a detection	0	Naturally present in the environment
Fecal Coliform or E. coli	0	0	A routine sample and a repeat sample detect total coliform and either sample which detects fecal coliform on E. coli	0	Human and animal fecal waste

The District disinfects the water system to ensure that microbiological contaminants do not exist. Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially harmful, bacteria may be present.

Environmental Influences on Drinking Water

The sources of drinking water (both tap and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- **Microbial contaminants**, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- **Inorganic contaminants**, such as salts and metals, that can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- **Pesticides and herbicides**, that may come from a variety of sources such as agriculture, urban storm water runoff and residential uses.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, that are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, agricultural application and septic systems.
- **Radioactive contaminants**, that can be naturally occurring or be the result of oil and gas production and mining activities.

Del Paso Manor Water District
4268 Lusk Drive
Sacramento, CA 95864



Public Meetings

The Board of Directors meets the first Monday of the month at the District Office located at 4268 Lusk Drive, 7:30pm; all are welcome to attend.

Note to At-Risk Water Users

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. USEPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

This newsletter is published as a public service of the

Del Paso Manor Water District

4268 Lusk Drive
Sacramento, CA 95864

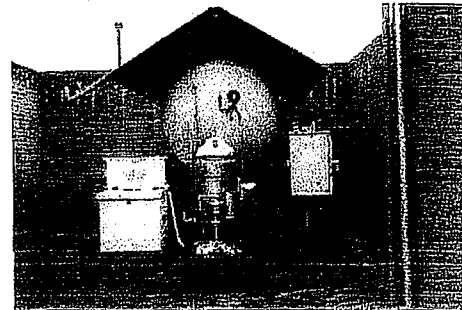
(916) 487-0419

General Manager: Debra Sedwick

About Your Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. Environmental Protection Agency Safe Drinking Water Hotline:

1-800-426-4791



DEL PASO MANOR *Water District*

PHONE (916) 487-0419 FAX (916) 487-8534

4268 LUSK DRIVE • SACRAMENTO, CA 95864

August 2, 2010

Sacramento Superior Court
ATTN: The Honorable Steve White, Presiding Judge
720 9th Street, Department 47
Sacramento, CA 95814

RE: Responses to Survey of Independent Special Districts

Dear Honorable Judge White:

The Del Paso Manor Water District has reviewed the Survey of Independent Special Districts report issued by the 2009-2010 Sacramento County Grand Jury. Below are the Del Paso Manor Water District's responses to the Findings 1 through 5, per your request.

Finding 1.0: *ISD directors perform valuable service at minimal cost. However, this survey reveals inconsistent behaviors regarding compliance with sound management practices.*

Grand Jury Recommendation 1.1: *Directors should review their by-laws every four years to assure compliance with applicable laws, ethical practices, and appropriate behavior.*

Response: The District periodically reviews its bylaws and will enact a formal policy to review the bylaws every four years to ensure compliance with all federal and state regulations. In order to ensure complete compliance, the District will host ethics training for its members to fulfill the requirements of AB 1234. Furthermore, the District is independently audited every year.

Grand Jury Recommendation 1.2: *Directors should limit compensation to reasonable meeting stipends and necessary costs of professional activities. All ISD boards should ensure that their compensation practices conform to the principles in Section 5.1 of this report.*

Response: The Del Paso Manor Water District Director's stipend program complies with all federal and state law. Directors are awarded stipends for attendance at the Board of Directors meetings, attendance at any required training, and/or attendance as the District's appointed representative at meetings for other water-

related organizations. Stipends for other seminars or conferences are limited. The District's per diem rate for mileage and meals is set below the Internal Revenue Services recommended level.

Grand Jury Recommendation 1.3: *Directors should limit the use of consent calendars according to the principles in section 5.1 of this report.*

Response: The Del Paso Manor Water District does not utilize a consent calendar at the Board meetings. Each agenda item is listed as a separate item.

Finding 2.0: **Some ISDs grant monetary awards for education and training; many have inadequate evaluation of employees' degrees and certificates.**

Grand Jury Recommendation 2.1: *All ISDs should encourage education and training, but should not make direct monetary (cash) awards for educational achievement.*

Response: The Del Paso Manor Water District does not monetarily award academic achievement.

Grand Jury Recommendation 2.2: *All ISDs should recognize educational degrees and certificates only if they meet the criteria listed in Section 5.3.1.*

Response: The Del Paso Manor Water District has established specific job classifications/descriptions which include particular certifications and degree requirements. The salary level corresponds to those requirements/certifications.

Finding 3.0: **ISD pension awards and Other Post Employment Benefits (OPEB) have increased markedly in the last decade. Some of these awards are unfair and unsustainable.**

Grand Jury Recommendation 3.1: *All ISDs should adopt pension and OPEB plans that are fair, affordable and sustainable.*

Response: The Del Paso Manor Water District's pension plan is with CalPERS and The OPEB plan only includes health insurance. The Board is aware of this and believes that this is fair, affordable, and sustainable.

Grand Jury Recommendation 3.2: *To minimize unfair pension boosting, all ISDs should ensure that calculations of employees' base pension awards are on actual base salary earnings over their highest 36 months of earnings and urge CalPERS to promote this standard.*

Response: Pension is based on the actual salary of the employee. "Pension boosting" is not allowed.

Grand Jury Recommendation 3.3: *All ISD pension/OPEB changes should be made only after analysis and full disclosure to all parties of the fiscal ramifications.*

Response: An actuarial study, reviewed and approved by the Board of Directors prior to any pension change with CalPERS is required. The last change to the pension was made in July 2001. The change was adopted during a properly noticed public meeting. OPEB changes follow the same procedure.

Grand Jury Recommendation 3.4: *All ISD pension/OPEB benefits should have an employee contribution component.*

Response: The pension benefit plan currently in place includes an employee contribution provision. The District's health plan for retirees mirrors that of an active employee. Depending on the particular health plan offered by CalPERS, the employee may or not provide an employee contribution. Therefore, the District pays a certain amount towards the health plan and if there is a remainder, the employee/retiree pays the difference.

Finding 4.0: **The majority of the ISDs surveyed in this study are neglecting their fiduciary responsibility to taxpayers and ratepayers by excessive use of no-bid purchasing.**

Grand Jury Recommendation 4.1: *Every ISD in Sacramento County should establish and adhere to a goal of minimizing no-bid purchasing. Essentially all purchases except utilities and emergency construction should be by contracts awarded to the lowest responsive responsible bidders.*

Response: The Del Paso Manor Water District solicits bids for all construction contracts unless an emergency precludes such. The District's small quantity supply purchases do not go through the bidding process due to the minimal costs associated with such purchases.

Finding 5.0: **ISDs have not consistently conducted and reported required Independent Financial Audit Reports and management audits.**

Grand Jury Recommendation 5.1: *All ISDs must complete and file the required annual Independent Financial Audit.*

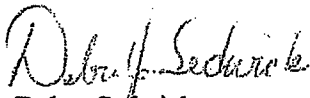
Response: The Del Paso Manor Water District completes and files an Independent Financial Audit annually.

Grand Jury Recommendation 5.2: *All ISDs should commission a thorough periodic management audit. These audits should be completed by a multi-disciplinary team qualified to examine a district's management practices. This audit should be done in fiscal year 2011, and every four years thereafter.*

Response: The Del Paso Manor Water District acknowledges the benefits of a periodic management audit; however, the District is concerned with the corresponding costs to the taxpayers. Some districts could benefit from such an audit. The Del Paso Manor Water District does not believe that a periodic management audit is necessary. First, the Board of Directors performs annual performance evaluations of the General Manager. The evaluations determine and measure the General's Manager's ability to set and meet goals in line with the District's mission. Second, this measures the District's need for employee training. This allows training costs to be included in the annual budget. Third, the evaluation analyzes the compensation packages/strategy of the district. Triennial reviews of the compensation and benefit packages will ensure accurate and appropriate budgeting for such expenditures. Finally, the District's budget process ensures the taxpayers are getting "there monies worth" and that resources are maximally used and allocated.

In light of this recommendation, the District will further investigate the feasibility of an independent "management audit" that addresses the concerns highlighted in 5.2.3, and if deemed through a cost benefit analysis to be worthwhile, will be implemented.

Sincerely,



Debra Sedwick
General Manager/Board Secretary

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

October 5, 2011

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: Engagement Letter for FY 2010-11 Financial Audit

RECOMMENDATION:

Authorize the Executive Officer to enter into a contract with James Marta & Company, CPA for Financial Audit Services, not to exceed \$10,800.

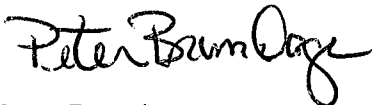
DISCUSSION:

James Marta and Company recently completed the FY 2009-10 financial audit and has prepared the attached engagement letter to conduct the Financial Audit for FY 2010-11 in the amount not to exceed \$10,800. It is anticipated that the audit for last fiscal year will commence in late October.

The audit will be presented to the Commission upon completion.

Respectfully,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage
Executive Officer



James Marta & Company
Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

September 2, 2011

Peter Brundage
Executive Officer
Sacramento Local Agency Formation Commission
1112 I Street, Suite 100
Sacramento, CA 95814

We are pleased to confirm our understanding of the services we are to provide for Sacramento Local Agency Formation Commission for the year ended June 30, 2011.

I. SCOPE OF WORK

We have been engaged to perform an audit of Sacramento Local Agency Formation Commission's basic financial statements as of June 30, 2011. The purpose of an audit is to express an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America, and is limited to the period covered by our audit.

II. MANAGEMENT'S RESPONSIBILITIES

At the outset, it is imperative that we state the scope of your responsibilities in connection with this engagement. The financial statements are the responsibility Sacramento Local Agency Formation Commission's management. Encompassed in that responsibility is the establishment and maintenance of effective internal control over financial reporting, the establishment and maintenance of proper accounting records, and the selection of appropriate accounting principles.

Management is responsible for the design and implementation of programs and controls to prevent or detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

We will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. You are responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

As part of our engagement we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on your financial statements. Further, you are responsible for designating a qualified management-level individual to be responsible and accountable for overseeing these services.

III. OUR RESPONSIBILITY

Our responsibility is to express an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles, and is limited to the period covered by our audit. Facts and circumstances may require us to qualify that opinion, or to disclaim it, or to express an adverse opinion. Other facts and circumstances may require us to provide additional information on our report. We will keep you informed if and when we begin to reach conclusions that our report may need to be modified because of such facts and circumstances.

IV. CHARACTER AND LIMITATIONS OF AN AUDIT

Our audit will be conducted in accordance with Generally Accepted Auditing Standards (GAAS) and Generally Accepted Government Auditing Standards. Those standards require that we initially assess the risk that errors, fraud, irregularities, and illegal acts may cause the financial statements to contain a material misstatement. This is necessary because we do not audit all the transactions and balances in the financial statements, only a selected portion of them, in some cases a very small portion. The costs for us to examine a large portion of them, or all of them of a certain category, or all of them in all categories, would be prohibitive. Consequently, there are risks.

In making this initial assessment, we are required to obtain an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of financial statements and to design appropriate audit procedures. Those considerations mandate your complete cooperation and honesty about your knowledge and understanding of the possibility of the existence of errors, fraud, irregularities and illegal acts. By signing this letter, you agree that you will provide this cooperation and that you will be totally honest with us.

Based on that assessment, the standards require us to design the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by errors, fraud, irregularities and illegal acts. Accordingly, a material misstatement may remain undetected. While we are required to exercise due care and professional skepticism, since our opinion is based on the concept of reasonable assurance, we are not an insurer and our report does not constitute a guarantee. We will inform you of all matters of fraud that come to our attention. We will also inform you of illegal acts that come to our attention, unless they are clearly inconsequential. We will inform you of any need to extend our procedures because of them and our estimate of their additional cost.

The discovery, subsequent to the date of the auditor's report, that one or more errors, frauds, irregularities, or illegal acts causing the financial statements to contain one or more material misstatements, have occurred does not necessarily mean that our audit was not conducted in accordance with generally accepted auditing standard.

An audit includes obtaining an understanding of internal control sufficient to plan the audit, but is not designed to provide assurance on internal control or to identify significant deficiencies conditions. However, during the audit, if we become aware of such reportable conditions or ways that we believe management practices can be improved, we will communicate them to you in a separate letter.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, legal counsel, creditors, and financial institutions.

The Commission's management hereby promises that it will make every diligent effort to maintain proper books and records that accurately reflect its business activities, that it will be completely truthful with us and that we may rely upon both oral and written statements and responses to questions. Management further promises to immediately advise us if it become aware of any inaccuracy in the record-keeping or dishonesty in any of its business dealings, including its statements to us. Management acknowledges that the promises are the cornerstone of its relationship with us and are made to induce us to accept this audit engagement, and that we would not accept this audit engagement without such promises.

Management is responsible for making all financial records and related information available for purposes of the audit. In the event that the financial information provided is incomplete or inaccurate, then we will either complete the work at our standard rate, or delay the audit until this information is complete and accurate.

At the conclusion of our audit, we will require you to furnish us a management representation letter confirming, among others, your responsibility for your financial statements and for the design and implementation of program and controls to prevent and detect fraud. This letter is a required audit procedure prior to issuing our report. By signing this engagement letter and furnishing a management representation letter, you agree to indemnify us and hold us harmless for any liability and costs arising from knowing misrepresentations by management.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

In accordance with the requirements of *Government Auditing Standards*, a copy of our latest external peer review report of our firm is included in our proposal.

V. OTHER STIPULATIONS

Fees

Our fee for the audit will not exceed \$10,800 for the fiscal year ended June 30, 2011. This fee includes the cost of a board presentation in Sacramento, California, additional cost will be added for time and travel expense to an alternate location. Invoices are payable upon presentation. Unpaid fee balances 30 days over due will bear interest at 18 percent per annum.

Whenever possible, we will attempt to use your organization's personnel to assist in the preparation of schedules and analyses of accounts. We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing. This effort could substantially reduce our time requirements, facilitate the timely conclusion of the audit, and help you hold down audit fees. If assistance is not provided or accounting is not complete and we must complete these items, the additional time and costs will be charged at our standard hourly rates.

Our initial fee estimate assumes we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. In the event that the GASB, FASB, AICPA, GAO, OMB, or the State issues additional standards or audit procedures that require additional work during the audit period, we will discuss these requirements with you before proceeding further. Before starting the additional work, we will prepare an estimate of the time necessary, as well as the fee for performing the additional work. Our fee for addressing the additional requirements will be our standard hourly rates for each person involved in the additional work.

Reports

We will provide you with 15 copies of the report. If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

You agree to distribute the report those charged with governance and the appropriate officials of the responsible party.

Working Papers

The working papers for this engagement are the property of James Marta & Company and constitute confidential information. However, we may be requested to make certain working papers available or provide copies of them to certain regulators pursuant to authority given to it by law or regulation. If requested, access to such working papers will be provided under the supervision of James Marta & Company.

We agree to retain our workpapers related to this audit for a period of at least seven (7) years from the date of our report.

Mediation Provision


Disputes arising under this agreement (including scope, nature, and quality of services to be performed by us, our fees and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Several technical accounting and auditing words and phrases have been used herein. We presume you to understand their meaning or that you will notify us otherwise so that we can furnish appropriate explanations.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing the duplicate copy of this letter and returning it to us.

We appreciate the opportunity to serve you and look forward to working with you and your staff.

Sincerely,

A handwritten signature in cursive script that reads "James Marta".

James Marta & Company

RESPONSE:

This letter correctly sets forth our understanding.

Approved by: _____

Title: _____

Date: _____

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

October 5, 2011

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (LAFC 07-10)**

RECOMMENDATION

1. Receive and file status report.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since August 3, 2011.

On September 14, 2011, a meeting was held with Director Frank Caron, Mary Henrici, General Manager, Nancy Miller, Don Lockhart, and Peter Brundage to discuss the following issues:

I. Status of Recall Election

A draft petition has been submitted to the Registrar of Voters. The Registrar of Voters is reviewing the draft language before the petition can be circulated to obtain signatures. 25 percent of the registered voters within the District must sign the petition within 90 days before a recall election can be set. The Registrar of Voters must verify the signatures and set the election. If the petition qualifies for an election, RLECWD will be charged to cover the cost of the election. The cost of a special election is estimated to be \$60,000 to \$80,000.

II. Progress of Well Construction

Well No. 15

The well can produce approximately 2,800 gpm. The water quality is good and no treatment will be required. Test results have been submitted to CDPH. The higher than expected capacity will require the District to upgrade the discharge piping in order to distribute the higher production capacity of this well. The depth of this well is located in the mid-aquifer.

Construction of the production well should be complete by the Spring of 2012. The District needs to comply with applicable wetland construction permits and requirements. Documentation and fees have been submitted to the regulatory agencies for approval. Once permits are issued, the well and pipeline can be completed.

The District has issued a Request for Proposal to obtain bids to construct the pipeline from the well to the District's pipeline infrastructure. The District is trying to commence and complete construction of the new pipeline prior to construction restrictions imposed by Federal regulations which precludes soil disturbance between October 15th and March 15th.

Well No. 14

The District is evaluating whether or not to construct a test well on Well Site No. 14 at the same depth as Well 15 to determine if the water quality at this existing location would not require treatment. The District is meeting with California Department of Public Health to determine if it will be possible to amend the scope of work and funding agreement to construct another well on this site in lieu of Well No. 16. The District is required to submit required information to CDPH by October 10, 2011. See attached letter from CDPH dated September 6, 2011.

The District may be required to provide updated design plans, environmental documentation and other information to CDPH. The cost has not been determined and is not part of the current funding agreement. Consequently, the District may have to fund these studies from other sources.

Well No. 16 and 17

Well No. 16 will not be purchased by the District. The property owner has rescinded their offer to sell a well site to the District. The District has paid for and completed the required studies, and consequently, these costs will have no value.

Well No. 17 may not be an appropriate well site because it is relatively small and located between two residential houses that are on septic systems. The District is evaluating its options. Also, this site has not yet been purchased by the District.

III. Status of CDPH Compliance Orders

This District has provided the CDPH with the required reports and currently, there are no outstanding issues. The District plans to flush the water lines this fall as part of on-going scheduled system maintenance. CDPH has completed a Bi-Annual inspection of the District's facilities. This report is not yet available but it indicates that CDPH did not find any significant issues with the water system. We have requested a copy of the final report when it is available.

IV. Sacramento Suburban Water District Interconnection

The interconnection between Sacramento Suburban Water District and Rio Linda Elverta Community Water District has been converted to an automatic valve. If water pressure in the Rio Linda Elverta Community Water District falls below 31 psi the valve opens to maintain minimum water pressure in the RLECWD system. The valve will close automatically if water pressure exceeds 35 psi.

The valve has only been activated a few times during the last several months indicating the District has been able to maintain water pressure during the critical summer months.

Basically, water pressure and quality remain adequate.

V. Status of District Operations

District Financial Condition

The FY 2009-10 Financial Audit has not yet been completed. The audit is underway. The District is still having a hard time getting financial information and records taken by the Grand Jury and District Attorneys Office to complete reconciliation of accounting information. No additional information is available.

The District recently paid most of its past due bills. However, as a result, the District has only approximately \$20,000 in reserves.

The District is still attempting to reconcile how much should be in the capital construction fund and its General Fund, i.e. was money taken from the Capital Construction Fund and transferred to the General Fund and used for operation and maintenance expenses.

The District continues to incur significant legal expenses every month. This has been a difficult issue to resolve because of the contract terms.

Staffing and Employee Relations

The District is still negotiating a Memorandum of Understanding to reach an agreement with the Union and is currently operating under the Last, Best and Final offer. The

District and Union continue to negotiate an agreement. No final agreement has been reached.

Mary Henrici has completed a salary and benefit survey that indicates the District is not paying competitive salary and benefits. This could have an impact on recruitment of staff. The District is currently exploring ways to fill a required water conservation specialist part-time position.

Pending Litigation

The Dillon litigation has been resolved and the District received reimbursement of approximately \$102,000 from their insurance carrier to cover legal costs to defend the lawsuit.

The Joe Sherrill legal costs will be covered by their insurance carrier, however, any settlement or payment will be paid by the District if a judgment is issued in favor of the plaintiff.

VI. District Operations

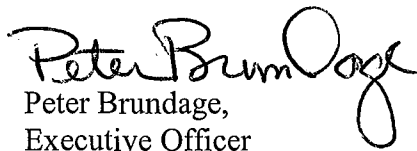
A manager's report as of August 15, 2011 is attached highlighting the status of various district operations. Routine well site inspections are being made in order to keep on top of problems and in order to implement preventative maintenance activities.

VII. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION


Peter Brundage,
Executive Officer

cc: Board of Directors and General Manager RLECWD
California Department of Public Health
Sacramento Grand Jury



RON CHAPMAN, MD, MPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

September 6, 2011

PWS No.: 3410018

Ms. Mary Henrici
General Manager
Rio Linda Elverta Community Water District
P.O. Box 400
Rio Linda, CA 95673

**RE: REQUEST TO CHANGE SCOPE OF WORK FOR FUNDING AGREEMENT NO.
SRF11CX107**

Dear Ms. Henrici:

Thank you for submitting your request to the California Department of Public Health (CDPH) on August 18, 2011 to change the scope of work for the Rio Linda Elverta Community Water District's (District's) SRF Funding Agreement. The District is requesting to substitute Well 16 with a replacement at Well 14, and expand the scope of work for Well 15 with additional pipeline improvements. CDPH agrees in concept with the pipeline improvements for Well 15 and Replacement Well 14. We understand that you are also still continuing your plans for Well 17.

Well 15 which was originally evaluated to provide 2,000-gpm, now has an estimated potential to sustain a 2,800-gpm capacity. We have reviewed the technical memo regarding the pump tests for Well 15 and concur with the 2800-gpm rating. We understand that the pipelines from Well 15 will need to be upgraded in size. Will the size of the pump motor be upgraded as well? Salvador Turrubiarres will work with Sara Rodgers reviewing the plans for the additional pipeline improvements.

Before a permit amendment and an amendment to Funding Agreement SRF11CX107 can be acted upon for both pipe improvements and site relocation, CDPH requires:

1. Project Plan (Scope of Work) for all improvements.
2. A Subsequent Initial Study/Mitigated Negative Declaration for Replacement Well 14 filed with the Office of Planning and Research, a stamped Notice of Determination, a Resolution adopting the Subsequent Initial Study/Mitigated Negative Declaration, a Federal Cross-Cutting Worksheet, and a Biological and Cultural Report for Replacement Well 14, with cc to Bridget Binning.
3. Detailed cost estimate of all items to be in the funding agreement and estimate of impacts to overall project cost.

4. Revised Budget & Expenditure sheet.
5. Revised Permit Amendment Application.
6. Plans and Specs for new pipes associated with Well 15.
7. Plans and specifications for Replacement Well 14. In addition, we will need to see and approve your Replacement Well 14 test site and proposed site.

Please provide all information to CDPH by October 10, 2011, or provide proposed dates of delivery for those items you cannot deliver by October 10, 2011.

If you have any questions, please contact Salvador Turrubiarres at (916) 552-9998 or salvador.turrubiarres@cdph.ca.gov.

Sincerely,



Roxanne Cargill, P.E.
Sacramento District Engineer
Drinking Water Field Operations

Cc: Courtney Caron, Board President
Rio Linda Elverta Community Water District

Peter Brundage, Executive Officer
LAFCo.

Richard Hinrichs, P.E.
Regional Engineer

Kim Wilhelm, P.E., Chief
Technical Programs Branch

Salvador Turrubiarres
Sanitary Engineer

Bridget Binning
Environmental Scientist

Annette C. Dobie
Fiscal Services Unit

Manager Report

For August 15, 2011 meeting

I will be on vacation from August 18 thru August 22, 2011. Mr. Goyet will be in charge of field operations and Ms. Schiavone will in charge of office duties. I will also be available by phone in case of emergency.

July 14, 2011 Went to Regional Water Authority meeting. They were celebrating their 10th anniversary as an organization. The meeting was held at Sacramento Suburban's offices. They mainly gave a history of how the organization was founded and all of the great things they have done since the agencies inception.

Later that day I met with the Neopost people who we lease our postage equipment from. Our lease is for another 4 years and we discussed how to get the equipment to do bulk mailing so we can receive the better postage rates. They later provided me with the cost to install a program on their equipment which is several thousand dollars. Needless to say we are going another route. Our billing program also has the ability to sort the invoices in the correct way so we can receive the better postage rate but the 4 digit zip codes need to be added to all of the addresses before we can take advantage of their program.

July 19, 2011 I met with Lafco and State Health regarding the current status of the District. I presented them my past two Managers Reports and discussed several items of concern with our District including Well 15, 16 and 17 project progress, micromanaging, and staff fulfillment of Compliance Order requirements. They seemed happy with our progress although there was concern about site 16 status and site procurement issues. We were directed by California Department of Health Services to try to proceed with site 16 monitoring well before the cutoff date of 8-15-11 if possible to avoid a change order to the project. With this direction from State Health the following meetings happened: The engineers contacted the drillers and they said they could hold to their original price. The drillers met at our office on 8-1-11 with the engineers and myself and discussed details and timelines to get the monitoring well done in the timeline that we were told was available. The drillers then asked to see the site and were brought out to the property as we were informed that Ms. Dyer had agreed to extend our contract until 8-15-11. She does not answer her phone and there were very large dogs in both her front and back yards. I tried to yell at her to get her attention in the house but to no avail. So we left an engineer by her house and viewed the site. She came out very upset and said she would call the police if we did not leave. I immediately instructed everyone to leave except the person who drove me there. I talked to Ms. Dyer for a bit I told her that I had been informed that she would give us until 8-15-11 to do a monitoring well on her property and the people who were out here were the drillers who would do the work. She said there was no longer an agreement between our agency and herself as of a week and a half ago. I said that I had been misinformed and that we were having a board meeting that night so I would tell the Board then.

August 1 thru August 31 (Continued)

Turn On Service - 5

Backflow - 1

August 9 thru September 13

8/9/11 - HQ maintenance, well rounds, well site painting, backflow program administration, report work, routine samples, vehicle maintenance

8/10/11 - Well rounds, well site painting, HQ maintenance, well 15 project work, well site maintenance, vehicle maintenance, backflow program administration, work orders, usa's, board packet delivery

8/11/11 - Well rounds, well site painting, work orders, usa's, vehicle maintenance, lead & copper sample customer bottle delivery

8/12/2011 - Vehicle maintenance, HQ maintenance, well rounds, well site painting, HQ Meeting

8/13/11 - Saturday - Well rounds

8/14/11 - Sunday - Well rounds

8/15/11 - HQ meeting, well rounds, backflow program administration, well site painting/ maintenance, work orders,usa's

8/16/11 - Well rounds, routine samples, distribution repair S Street

8/17/11 - Well rounds, well site painting, HQ maintenance, work orders, usa's, HQ paperwork

8/18/11 - Well rounds, well site maintenance, CDPH annual inspection, work orders, usa's

8/19/11 - Well rounds, vehicle maintenance, backflow program administration

8/20/11 - Saturday - Well rounds

8/21/11 - Sunday - Well rounds

8/22/11 - Well rounds, HQ maintenance, work orders, usa's

8/23/11 - Well rounds, distribution repair 26th Street, routine samples, sample bottle pick up at BSK

8/24/11 - Well rounds, dsitribution repair Kenora Ave, lead & copper customer sample pick up/delivery to BSK, source water samples, well site painting, work orders, usa's

8/25/11 - Well rounds, well site painting, backflow program administration, work orders, usa's

8/26/11 - Saftey meeting, well rounds, well site painting, backflow program administration, work orders, usa's

8/27/11 - Saturday - Well rounds

8/28/11 - Sunday - Well rounds

8/29/11 - Well rounds, well site maintenance, backflow program testing, work orders, usa's

8/30/11 - Well rounds, well site painting, routine samples, backflow program testing, work orders, usa's

8/31/11 - Well rounds, backflow program testing, distribution repair I Street, HQ maintenance, work orders, usa's

9/1/11 - Well rounds, well site painting, backflow program testing, work orders, usa's

9/2/11 - Well rounds, backflow program testing, work orders, well site painting, usa's

9/3/11 - Saturday - Well rounds

9/4/11 - Sunday - Well rounds

9/5/11 - Monday - Holiday - Well rounds

9/6/11 - Well rounds, 48 hour disconnect tags, HQ maintenance

9/7/11 - Well rounds, routine samples, backflow program testing, work orders, usa's

9/8/11 - Well rounds, distribution repair Fallon Woods Way, distribution repair 16th Street, backflow program testing, HQ paperwork

9/9/11 - Saftey meeting, well rounds, well site painting, backflow program testing

9/10/11 - Saturday - Well rounds

9/11/11 - Sunday - Well rounds

9/12/11 - HQ Meeting, well rounds, customer disconnect/reconnects

9/13/11 - Well rounds, routine samples, check customer disconnects, meter reading

RIO LINDA/ELVERTA C.W.D. 2011

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
36.4	31.8	34.7	47.8	76.4	95.4	
36,400,670	31,773,290	34,702,190	47,815,210	76,378,760	95,376,645	
July	August	Sept.	Oct.	Nov.	Dec.	
122.4	129.4					574.30
122,432,020	129,359,010					

		Monthly Total		
Gallons = Multiply M.G. by:	1,000,000	129,359,010	Gallons	574,237,795
Cubic Feet = Divide gallons by:	7.48	17,293,985	Cubic Feet	76,789,759
Hundred Cu Ft. = Divide cu. ft. by:	100	172,940	Hundred Cubic Feet	767,698
Acre Ft. = Divide gallons by:	325,829	397.02	Acre Ft.	1,762

DISTRIBUTION SYSTEM DATA

Water Quality Complaints		Complaints Total (Low Psi Complaints)				
January	February	March	April	May	June	Year To Date
3 (1)	0	0	1 (1)	3 (1)	2 (2)	
July	August	Sept.	Oct.	Nov.	Dec.	
2 (2)	3 (2)					14

New Services

New Construction	0	0	0
Existing Homes	0	0	0
Paid prior to increase. (2 not installed)	0	0	0
Total of Service Connections to Date ----->		4616	

Service Failures

Deterioration August 1 thru August 31	7	37	0
Damaged August 1 thru August 31	0	1	0

Water Sampling

Routine	20	138	0
Non Routine	0	0	0

August 1 thru August 31

7 Distribution leaks repaired by District staff, 0 by contractor.	
Work Orders Issued: 82	USA's Issued - 22
Disconnect Service - 1	
Get Current Read - 55	
Line Leak - 3	
Other Work - 5	
Possible Leak - 6	
Pressure Complaint - 2	
Water Quality Complaint - 1	
Repair - 1	
Tag Property - 2	

7-20-11 Went to public records act training at JPIA offices met with the Risk Assessment Manager , the head of the agency, property appraiser for our property insurance and many others in the office who perform tasks for our agency. It was also the retirement party for Barbara Duggan.

July 25, 2011 Met with Susheel and Doris at California Bank and Trust to nail down the final paperwork necessary to transfer the accounts to their bank. I am still waiting for their scanner to put checks through, their machine to run credit cards and checks for the accounts so we may pay bills once the money is in the accounts.

July 29, 2011 Met With John Haas at our office. He is the JPIA Risk Assessment Manager and reviewed the list that he had created last time he was at our site. All items had been corrected and we looked at a few sites.

August 2, 2011 Conference call with engineers and CDPH and Army Corp of Engineers about possible extension of construction time at well 15 site. Due to wetlands issue we cannot do construction during the winter. It was determined that it would not be economical to try to extend the construction timeline.

August 3, 2011 Attended regular meeting of Lafco. Since our district and its current status was on the agenda I figured I should go to the meeting. I updated them on the status of several items since our last subcommittee meeting on July 19, 2011.

August 8, 2011 I had a meeting with CDPH today regarding change order request procedure for a couple of items on the project. They requested we write a letter explaining reasoning for the request and they will run it by their legal department and make a determination within 4 to 6 weeks. They also requested detailed information from the engineers and a few drawings to better understand our requests.

Due to the large number of Board meetings the past month along with other issues that have come up I have not been able to get to the minutes of the past few meetings. If it is not decided to use DVDs as Board minutes at this meeting I will try to get them to you by the next regular meeting of the Board.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458**

October 5, 2011

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: City of Elk Grove Sphere of Influence Amendment-South of Kammerer Road
Status Report (LAFC 04-08) (CEQA EIR SCH# 2010092076)

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937
Don.Lockhart@SacLAFCo.org

RECOMMENDATION:

Receive and File Status Report. No action is required.

DISCUSSION:

The proposed City of Elk Grove Sphere of Influence Amendment (SOIA) Draft Environmental Impact Report (DEIR) is available for public review. The Executive Summary (ES) and DEIR are attached. The ES provides your Commission with a concise overview of the DEIR, and a summary of potential impacts and proposed mitigation measures.

Significant and unavoidable impacts were identified in the DEIR. The DEIR found that the project would result in significant and unavoidable impacts for aesthetics, agricultural resources, land use and planning, noise, population and housing, and transportation and traffic.

The public should note that the comment period is September 29, 2011 through November 14, 2011. Also, public comment regarding the DEIR will be encouraged before the Commission at your regular meeting of *November 2, 2011*.

The DEIR may be reviewed and/or downloaded @ www.saclafco.org. Hard copy may be reviewed at the LAFCo offices, Elk Grove City Hall (8400 Laguna Palms Way,) the Elk Grove Library (8900 Elk Grove Blvd.) and the Franklin Community Library (10055 Franklin High Rd.) To be considered, all comments must be received by the end of the public comment period (*September 29, 2011 through November 14, 2011*.) Upon completion of the 45-day public review period, responses to all substantive comments concerning the adequacy of the DEIR will be prepared and incorporated into a Final EIR.

Early in 2012 your Commission will hold a public hearing to consider certification of the Final EIR and the related discretionary actions concerning project approval.

BACKGROUND:

The DEIR is intended to serve as an informational document for your Commission and the general public regarding the objectives and components of the proposed project. The document evaluates potentially significant adverse environmental impacts that could be associated with the project, and identifies project changes (mitigation measures) and project alternatives that would reduce or eliminate these impacts. The DEIR does not set forth policy for your Commission about the proposed project's desirability. Rather, the DEIR is an informational document to be used by the public, decision-makers and public agencies. During the project review process, Sacramento LAFCo must consider all feasible mitigation measures and alternatives developed in the DEIR to substantially lessen anticipated environmental impacts of the proposed project.

Project Description

The proposed project consists of a request initiated by the Elk Grove City Council (Resolution #2008-54) to the Sacramento Local Agency Formation Commission (LAFCo) to amend the City of Elk Grove's SOI. The current SOI is coterminous with the City boundary. The application to amend the SOI includes 7,869 acres generally described as the areas south of Bilby Road/Kammerer Road and Grant Line Road. Current City of Elk Grove land use projections indicate that future growth may require additional lands outside of the current city boundary. The City's available residential, industrial, and commercial land inventory is in the process of building out and may be unable to accommodate all anticipated urban growth within the city limits. As a result, the City needs to establish a direction to accommodate its anticipated future growth by designating an area for long-term planning. For purposes of analyzing environmental impacts, LAFCo has developed land use assumptions in the following sections that would allow LAFCo to understand environmental effects that may result from future anticipated growth during future annexations. There are no specific land use entitlements proposed at this time in conjunction with the proposed SOI Amendment (SOIA). California Government Code Section 65300 provides that a city may comprehensively plan for lands outside of its jurisdiction without the area being within an approved SOI. However, while the Elk Grove City Council has expressed its desire to have the proposed SOIA Area master planned, the City Council has explicitly stated that no comprehensive planning of the area will occur until LAFCo approves the SOIA.

The current City boundaries and coterminous SOI encompass 26,974 acres. The proposed SOIA would expand the existing SOI, not city limits, by 7,869 acres, or by 29 percent, to a total SOI of 34,843 acres. However, anticipated future growth and expansion through the annexation process would be limited to areas outside of the FEMA 100-year floodplain. This would limit future growth to 6,882 acres of the proposed 7,869-acre SOI expansion, leaving 13 percent of the area for non-urban uses, such as open space.



City of Elk Grove
Proposed Sphere of Influence Amendment
Draft Environmental Impact Report (LAFC # 09-10)

SCH No. 2010092076

Executive Summary



Sacramento LAFCo ■ September 29, 2011



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EXECUTIVE SUMMARY
for the
DRAFT ENVIRONMENTAL IMPACT REPORT
City of Elk Grove
Proposed Sphere of Influence Amendment (LAFC # 09-10)
City of Elk Grove, Sacramento County, California

State Clearinghouse No. 2010092076

Prepared for:



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EXECUTIVE SUMMARY

Purpose

This Draft Environmental Impact Report (Draft EIR) is prepared in accordance with the California Environmental Quality Act (CEQA) to evaluate the potential environmental impacts associated with the implementation of the Proposed Elk Grove Sphere of Influence Amendment (State Clearinghouse No. 2010092076). This document is prepared in conformance with CEQA (California Public Resources Code, Section 21000, et seq.) and the CEQA Guidelines (California Code of Regulations, Title 14, Section 15000, et seq.).

The purpose of this Draft EIR is to inform decision makers, representatives of affected and responsible agencies, the public, and other interested parties of the potential environmental effects that may result from implementation of the proposed project. This Draft EIR describes potential impacts relating to a wide variety of environmental issues and methods by which these impacts can be mitigated or avoided.

Project Summary

Project Setting

The proposed project site is located in the unincorporated area of Sacramento County, California. The project area is generally located south-southwest of the existing City of Elk Grove boundaries close to the community of Franklin-Laguna. The area subject to the City of Elk Grove's application is described as the areas south of Bilby Road, Kammerer Road, and Grant Line Road, extending south to Eschinger Road and Cosumnes River; east towards Cosumnes River and just past Freeman Road; and west towards Interstate 5 (I-5) and the Union Pacific Railroad tracks. The proposed Sphere of Influence (SOI) boundary does not reach the Cosumnes River east of State Route 99 (SR-99) but follows the 100-year Federal Emergency Management Agency (FEMA) floodplain. The proposed project is located on the Elk Grove, California, United States Geological Survey 7.5-minute topographic quadrangle map, Township 6 North, Range 5 East, Section 13 (Latitude 38°21'37" North; Longitude 121°23'02" West).

Project Description

The proposed project consists of a request initiated by the Elk Grove City Council (Resolution #2008-54) to Sacramento Local Agency Formation Commission (LAFCo) to amend the City of Elk Grove's SOI. The current SOI is coterminous with the City boundary. The application to amend the SOI includes 7,869 acres generally described as the areas south of Bilby Road/Kammerer Road and Grant Line Road. Current City of Elk Grove land use projections indicate that future growth may require

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additional lands outside of the current city boundary.¹ The City's available residential, industrial, and commercial land inventory is in the process of building out and may be unable to accommodate all anticipated urban growth within the city limits. As a result, the City needs to establish a direction to accommodate its anticipated future growth by designating an area for long-term planning. For purposes of analyzing environmental impacts, LAFCo has developed land use assumptions in the following sections that would allow LAFCo to understand environmental effects that may result from future anticipated growth during future annexations. There are no specific land use entitlements proposed at this time in conjunction with the proposed SOI Amendment (SOIA). California Government Code Section 65300 provides that a city may comprehensively plan for lands outside of its jurisdiction without the area being within an approved SOI. However, while the Elk Grove City Council has expressed its desire to have the proposed SOI Area master planned, the Council has explicitly stated that no comprehensive planning of the area will occur until LAFCo approves it.

The current City boundaries and coterminous SOI encompass 26,974 acres. The proposed SOIA would expand the existing SOI, not city limits, by 7,869 acres, or by 29 percent, to a total SOI of 34,843 acres. However, anticipated future growth and expansion through the annexation process would be limited to areas outside of the FEMA 100-year floodplain. This would limit future growth to 6,882 acres of the proposed 7,869-acre SOI expansion, leaving 13 percent of the area for non-urban uses, such as open space.

Project Objectives

The objectives of the proposed project are to:

- To amend the Sphere of Influence (SOI) boundary beyond the existing Elk Grove City limits to accommodate orderly and sustainable growth consistent with the City's General Plan.
- To implement the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 consistent with public service conditions present or reasonably foreseeable in the proposed SOIA Area.
- To establish a logical boundary within which future and timely annexation requests by the City of Elk Grove may be considered.
- To establish an SOI for the City of Elk Grove that will facilitate the protection of important environmental, cultural, and agricultural resources.

¹ City of Elk Grove, Sphere of Influence Amendment Application, 2010.

Summary of Environmental Impacts and Mitigation Measures

Table ES-1 summarizes the impacts, mitigation measures, and resulting level of significance after mitigation for the relevant environmental issue areas evaluated for the proposed project. The table is intended to provide an overview; narrative discussions for the issue areas are included in the corresponding section of this EIR. Table ES-1 is included in the EIR as required by CEQA Guidelines Section 15123(b)(1).

Significant Unavoidable Adverse Impacts

The proposed project would result in the following significant unavoidable impacts:

- **Visual Character:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization (at an undetermined time) of the project area. In addition, the City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries to accommodate future growth. Therefore, future urbanization of agricultural lands would significantly alter the existing visual character of the proposed SOIA Area and add light and glare.
- **Important Farmland:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization (at an undetermined time) of the project area. More than 90 percent (7,360 acres) of the SOIA Area is designated as Important Farmland. The City of Elk Grove estimates that 6,327 acres would be required outside the existing city boundaries (within the proposed SOIA Area) to accommodate future growth. Therefore, urbanization of agricultural lands would result in permanent loss of prime agricultural lands.
- **Onsite Roadway Noise:** Should the proposed SOIA be fully developed in the future, it would contribute to onsite roadway noise levels that exceed acceptable noise exposure standards relative to the existing conditions. No feasible mitigation is available to mitigate this impact. Therefore, the residual significance of this impact is significant and unavoidable.
- **Traffic Noise:** Sacramento LAFCo acknowledges that expansion of the SOI boundary would result in future urbanization (at an undetermined time) of the project area. Urbanization of the SOIA Area would result in an increase in traffic noise from 0 to 13 dB L_{dn} relative to existing conditions. No feasible mitigation measure is available; therefore, impacts would remain significant and unavoidable.
- **Traffic Levels of Service:** Should the proposed SOIA Area be fully developed in the future, it would generate vehicle trips that would contribute to unacceptable levels of service (LOS) on various roadway and freeway segments under Existing Plus Project conditions. Mitigation is proposed that would require the applicant to contribute fees to fund necessary improvements;

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however, there is uncertainty regarding actual implementation of the improvements. As such, the residual significance of this impact is significant and unavoidable.

- **Cumulative Traffic Levels of Service:** Should the proposed SOIA Area be fully developed in the future, it would generate vehicle trips that would contribute to unacceptable LOS on various roadway and freeway segments under Cumulative conditions. Mitigation is proposed that would require the applicant to contribute fees to fund necessary improvements; however, there is uncertainty regarding actual implementation of the improvements. As such, the residual significance of this impact is significant and unavoidable.

Summary of Project Alternatives

Below is a summary of the alternatives to the proposed project considered in Section 5, Alternatives to the Proposed Project.

No Project Alternative

Under the No Project Alternative, the project site would remain in its existing condition and no SOIA would occur. The SOI boundaries would be limited to the existing City of Elk Grove city limits. The SOIA Area is anticipated to continue to develop under the existing Sacramento County General Plan.

Alternate SOI Boundary Alternative

The Alternate SOI Boundary Alternative would entail the expansion of the City of Elk Grove's SOI to the northeast of the existing city limits and would encompass an area that is larger than the currently proposed SOI Area. This Alternate SOI Boundary modification is aimed to encompass an unincorporated area of Sacramento County that would allow the City meet its objectives of future growth and expansion but focus on areas adjacent to the City that are currently processing specific plans and development applications. As such, the alternate SOI boundary would include the North Vineyards Station Specific Plan (1,590 acres); the Vineyard Springs Comprehensive Plan (2,650 acres); and an area west of these specific plans that includes 6,500 acres bounded by Eagle Nest Road to the east, Elder Creek Road to the north, Calvine Road to the south, and Grant Line Road to the southeast. Similar to the proposed SOIA Area, the land use designations for the 6,500 acres is General Agriculture-20, most of the land (about 90 percent) is grazing land, according to the Farmland Mapping and Monitoring Program (FMMP).

Enhanced Regional Alternative

The Enhanced Regional Alternative would entail the expansion of the City of Elk Grove's SOI over 2,700 acres immediately to the south of the current City limits, generally one-half mile northerly of Eschinger Road, in the area between SR 99 and Franklin Boulevard. This Enhanced Regional Alternative would be located within portions of the area identified by the Sacramento Area Council of Governments (SACOG) Blueprint Preferred Scenario for Elk Grove as a Medium Density Residential place type, and as Vacant Urban Designated Lands (2050). This Alternative aims to encompass an

unincorporated area of the County that would allow the City to meet many of its objectives for future growth and expansion but focus on siting that growth in areas that meet regional as well as City objectives as set forth in regional transportation and air quality planning documents. By encouraging more compact urban development, the Alternative would reduce potential environmental impacts to air quality and greenhouse gas emissions, and the loss of agricultural and biological resources as well.

Areas of Controversy

Pursuant to CEQA Guidelines Section 15123(b), a summary section must address areas of controversy known to the lead agency, including issues raised by agencies and the public, and it must also address issues to be resolved, including the choice among alternatives and whether or how to mitigate the significant effects.

A Notice of Preparation (NOP) for the project was issued on September 27, 2010. The NOP describing the original concept for the project and issues to be addressed in the EIR was distributed to the State Clearinghouse, responsible agencies, and other interested parties for a 30-day public review period, extending from September 27, 2010 through October 26, 2010. The NOP identified the potential for significant impacts on the environment related to the following topical areas:

- Aesthetics
- Agricultural Resources
- Air Quality
- Greenhouse Gas Emissions
- Biological Resources
- Cultural Resources
- Geology and Soils
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources
- Noise
- Population, Employment, and Housing
- Public Services and Recreation
- Utilities
- Transportation

Disagreement Among Experts

This Draft EIR contains substantial evidence to support all the conclusions presented herein. It is possible that there will be disagreement among various parties regarding these conclusions, although Sacramento LAFCo is not aware of any disputed conclusions at the time of this writing. Both the CEQA Guidelines and case law clearly provide the standards for treating disagreement among experts. Where evidence and opinions conflict on an issue concerning the environment, and the lead agency knows of these controversies in advance, the EIR must acknowledge the controversies, summarize the conflicting opinions of the experts, and include sufficient information to allow the public and decision makers to make an informed judgment about the environmental consequences of the proposed project.

Substantial Evidence

As defined by CEQA Section 21080(e) and CEQA Guidelines Section 156044, substantial evidence includes fact, a reasonable assumption predicated upon fact, or expert opinion supported by fact. Substantial evidence is not argument, speculation, unsubstantiated opinion or narrative, evidence that is clearly inaccurate or erroneous, or evidence of social or economic impacts that do not contribute to, or are not caused by, physical impacts on the environment. Evidence of economic and social impacts that do not contribute to or are not caused by physical changes in the environment is not substantial evidence that the project may have a significant effect on the environment

Potentially Controversial Issues

Below is a list of potentially controversial issues that may be raised during the public review and hearing process of this Draft EIR:

- Land Use
- Transportation
- Hydrology and Flooding
- Air Quality
- Agricultural Resources
- Biological Resources
- Public Services/Utility Systems
- Greenhouse Gases

It is also possible that evidence will be presented during the 45-day, statutory Draft EIR public review period that may create disagreement. Decision makers would consider this evidence during the public hearing process.

In rendering a decision on a project where there is disagreement among experts, the decision makers are not obligated to select the most environmentally preferable viewpoint. Decision makers are vested with the ability to choose whatever viewpoint is preferable and need not resolve a dispute among experts. In their proceedings, decision makers must consider comments received concerning the adequacy of the Draft EIR and address any objections raised in these comments. However, decision makers are not obligated to follow any directives, recommendations, or suggestions presented in comments on the Draft EIR, and can certify the Final EIR without needing to resolve disagreements among experts.

Public Review of the Draft EIR

The Draft EIR will be available for public review for the statutory 45-day review period beginning September 19, 2011. The document will be available for public review at the following location:

Sacramento Local Agency
Formation Commission
1112 I Street, Suite 100
Sacramento, California 95814

Executive Summary Matrix

Table ES-1 below summarizes the impacts, mitigation measures, and resulting level of significance after mitigation for the relevant environmental issue areas evaluated for the proposed project. The table is intended to provide an overview; narrative discussions for the issue areas are included in the corresponding section of this EIR. Table ES-1 is included in the EIR as required by CEQA Guidelines Section 15123(b)(1).

Table ES-1: Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.1 – Aesthetics		
Impact AES-1: The proposed project would have a substantial adverse effect on a scenic vista.	No mitigation is available.	Significant and unavoidable impact.
Impact AES-2: The project would not block views of scenic resources, including but not limited to trees, rock outcroppings, and historic buildings, within a state scenic highway.	No mitigation is necessary.	Less than significant impact.
Impact AES-3: The proposed project would degrade the visual character of the project site and its surroundings.	No mitigation is available.	Significant and unavoidable impact.
Impact AES-4: Implementation of the proposed project would result in the introduction of substantial new sources of light and glare.	<p>MM AES-4: Prior to submitting any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will develop a comprehensive light and glare reduction plan for the SOIA Area, or demonstrate to LAFCo how the application of then-existing city policies and ordinances to the SOIA would achieve the following goals:</p> <ul style="list-style-type: none"> • Meet the standard of allowing no offsite trespass of direct lighting and meeting dark skies criteria, unless demonstrated public safety needs could not be met while complying with these standards. • The light and glare reduction plans should establish standards for outdoor urban lighting within the SOIA that would reduce high-intensity nighttime lighting and glare, including but not limited to requirements for directional shielding for street lighting, parking lot lighting, and other substantial light sources, and automatic shutoffs or motion sensors or lighting features to further reduce excess nighttime light. • The light and glare reduction plans should require the use shielded or screened public lighting fixtures to prevent the light from shining off the surface intended to be illuminated. 	Significant and unavoidable impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.2 – Agricultural Resources		
<p>Impact AG-1: The project would convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use.</p>	<p>MM AG-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will identify lands to be set aside in permanent conservation easements at a ratio of one open space acre converted to urban land uses to one-half open space acre preserved and at a ratio of one agriculture acre converted to urban land uses to one-half agriculture acre preserved. Stacking of mitigation values will be permitted in order to serve multiple overlapping conservation purposes. The total acres of land conserved will be based on the total onsite open space and agriculture acreage converted to urban uses. Conserved open space and agriculture areas may include areas on the project site, lands secured for permanent habitat enhancement (e.g., giant garter snake, Swainson’s hawk habitat), or additional land identified by the City.</p>	<p>Significant and unavoidable impact.</p>
<p>Impact AG-2: The project would not conflict with existing zoning for agricultural use, or a Williamson Act contract.</p>	<p>Implement Mitigation Measure AG-1.</p>	<p>Significant and unavoidable impact.</p>
<p>Impact AG-3: The project would not involve other changes in the existing environment, which due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use.</p>	<p>MM AG-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA), the City of Elk Grove shall prepare an agricultural land use compatibility plan for the SOIA Area to the satisfaction of LAFCo. The plan shall include implementation of the City’s Right to Farm Ordinance, site design, screening, fencing, landscaping, setbacks, and buffers, as well as procedures for addressing complaints from future SOIA Area residents. Performance standards shall also be included, such as the satisfactory resolution of all complaints within 30 days from the receipt of the complaint.</p>	<p>Less than significant impact.</p>
Section 3.3 – Air Quality/Greenhouse Gas Emissions		
<p>Impact AIR-1: The project would not conflict with or obstruct implementation of the applicable air quality plan.</p>	<p>MM AIR-1a: The goal of this mitigation measure is to avoid air quality impacts by ensuring that the Elk Grove Sphere of Influence Amendment (SOIA) Area meets or exceeds the air pollution control requirements in</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<p>the federally mandated State Implementation Plan for the Sacramento Ozone Non-attainment Area (SIP), which consists of all or parts of Yolo, Solano, El Dorado, Placer, Sutter, and Sacramento counties, including the City of Elk Grove and the SOIA Area.</p> <p>At the time of submittal of any application to annex territory within the SOIA Area, the City of Elk Grove will prepare an Air Quality Mitigation Plan.</p> <ul style="list-style-type: none"> a. The Plan must reduce the SOIA Area’s operational ozone precursor emissions by 35 percent when compared with the potential emissions that could occur in the SOIA in the absence of the policies and measures included in the AQMP. b. The City of Elk Grove will coordinate the development of the Air Quality Mitigation Plan with the SMAQMD and SACOG, and will use modeling tools approved by those agencies to gauge the effectiveness of the measures. <p>OR</p> <p>MM AIR-1b: Alternative air quality mitigation): The AQMP required under Mitigation Measure AIR-1 will be required to demonstrate a 15-percent reduction in ozone precursor emissions if the following conditions are met:</p> <ul style="list-style-type: none"> a. The application for annexation of the SOIA Area or any portion thereof occurs after the June 15, 2019 SIP attainment deadline, and the SMAQMD confirms the ozone standards have been achieved. b. The City of Elk Grove demonstrates that the development proposal is consistent with the new SIP or attainment plan and the SMAQMD concurs with the analysis. If the demonstration uses modeling tools, the tools must be approved by SMAQMD and SACOG. 	
<p>Impact AIR-2: The project would not violate any air quality standard or contribute substantially to an existing or projected air quality violation.</p>	<p>MM AIR-2: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate that the SMAQMD’s most current</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	guidance on the screening and assessment of CO, PM ₁₀ , and PM _{2.5} hotspots will be implemented for all development proposals within the SOIA Area. In addition, the City of Elk Grove shall demonstrate that sufficient mitigation shall be required of all identified potentially significant CO, PM ₁₀ , and PM _{2.5} hotspots to reduce the impact to less than significant.	
<p>Impact AIR-3: The project would not result in a cumulatively considerable net increase of any criteria pollutant for which the project region is nonattainment under an applicable federal or state ambient air quality standard (including releasing emissions that exceed quantitative thresholds for ozone precursors).</p>	Implement Mitigation Measure AIR-1a or AIR-1b.	Less than significant impact.
<p>Impact AIR-4: The project would not expose sensitive receptors to substantial pollutant concentrations.</p>	<p>MM AIR-4: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall review existing sources of toxic air contaminants in and around the project site, including (but not limited to): State Route 99, rail lines, California Air Resources Board or Sacramento Metropolitan Air Quality Management District-permitted point-sources, warehouse operations and similar sources of heavy-duty truck trips. The City will adopt appropriate distance buffers to be applied between sources of toxic air contaminants and sensitive receptor land uses. Future development proposals that would result in the location of sensitive land uses closer to sources of toxic air contaminants than the adopted buffer distances shall require a detailed Health Risk Assessment to determine if significant impacts would occur, and include mitigation measures if necessary to reduce impacts to less than significant levels.</p>	Less than significant impact.
<p>Impact AIR-5: The project would not create objectionable odors affecting a substantial number of people:</p>	<p>MM AIR-5: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall review existing sources of odor in and around the project site, including (but not limited to) any land use referenced in Sacramento Metropolitan Air Quality Management District CEQA Guidance document as an odor-generating land use. The City will adopt and apply appropriate distance buffers between existing sources of odor and receptor land uses in the SOIA Area.</p>	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.4 – Biological Resources		
<p>Impact BIO-1: The project would not have a substantial adverse effect, either directly or through habitat modifications, on special-status wildlife species.</p>	<p>MM BIO-1a: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will demonstrate compliance with the following measures to LAFCo:</p> <ul style="list-style-type: none"> A. A reconnaissance-level biological survey of the SOIA Area shall be performed by a professional biologist approved by the lead agency to identify habitats and individuals of special-status species defined in this EIR. This will permit the lead agency to track impacts to special-status species on a regional basis rather than on project-by-project basis, when feasible. B. Avoidance of all special-status species or their habitats shall be attempted during project design. If avoidance is infeasible, mitigation of special-status species shall occur pursuant to measure C, below. C. The lead agency shall require the preparation and implementation of a Habitat Conservation Management Plan (HCMP) for all affected species and habitats. The HCMP shall be developed in consultation with CDFG and USFWS for listed species under FESA and CESA. D. The HCMP shall incorporate mitigation guidelines of these agencies for listed species. For non-listed but sensitive species as defined by this EIR, the HCMP should include provisions such as the following: <ul style="list-style-type: none"> – Require clustering of urban development to retain non-disturbed open space areas. – Require comprehensive site development standards to minimize removal of existing vegetation and to require installation and long-term maintenance of landscaping in setback and buffer areas. Landscaping in buffer areas adjacent of preserved habitat areas should be of native plant materials, and non-irrigated. – Minimize impacts to movement corridors to ensure movement of wildlife. 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<ul style="list-style-type: none"> - Provide for the integrity and continuity of wildlife and plant habitat. - Support the acquisition, development, maintenance, and restoration of habitat lands for wildlife and plant enhancement. <p>MM BIO-1b: To mitigate impacts on Swainson’s hawk and other raptors (including burrowing owl), prior to annexation of all or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate, through policy or adopted planning documents, that the following requirements shall be applied to development proposals within the SOIA Area, and required actions be completed prior to development activity:</p> <ul style="list-style-type: none"> • A qualified biologist will be retained by the applicant to conduct preconstruction surveys and to identify active nests on and within 0.5 mile of the proposed development and active burrows on the development site. The surveys shall be conducted before the approval of grading and/or improvement plans (as applicable) and no less than 14 days and no more than 30 days before the beginning of construction for all project phases. To the extent feasible, guidelines provided in Recommended Timing and Methodology for Swainson’s Hawk Nesting Surveys in the Central Valley shall be followed for surveys for Swainson’s hawk. • If no nests are found, no further mitigation is required. • If active nests are found, impacts on nesting Swainson’s hawks and other raptors shall be avoided by establishing appropriate buffers around the nests. No project activity shall commence within the buffer area until the young have fledged, the nest is no longer active, or until a qualified biologist has determined in coordination with CDFG that reducing the buffer would not result in nest abandonment. CDFG guidelines recommend implementation of 0.25- or 0.5-mile-wide buffers, but the size of the buffer may be adjusted if a qualified biologist and the City, in consultation with CDFG, determine that such an adjustment would not be likely to adversely affect the nest. Monitoring of the nest by a qualified biologist during and after 	

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	construction activities will be required if the activity has potential to adversely affect the nest.	
<p>Impact BIO-2: The project would not have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service.</p>	<p>MM BIO-2: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate to LAFCo the implementation of requiring the following actions from all future development within the SIOA Area:</p> <ul style="list-style-type: none"> • Prior to the approval of grading or improvement plans, and before any groundbreaking activity associated with future projects, the City shall require project applicant(s) of all project's that would include fill of wetlands or other waters of the U.S. or waters of the state to complete site-specific wetland delineations and obtain all necessary permits under sections 401 and 404 of the Clean Water Act or the state's Porter-Cologne Act and a CDFG Streambed Alteration Agreement for the respective phase. Wetland habitat shall be restored, enhanced, and/or replaced at an acreage and location and by methods agreeable to USACE, the Central Valley RWQCB, and the City, as appropriate, depending on agency jurisdiction, and as determined during the Section 401 and Section 404 permitting processes. 	Less than significant impact.
<p>Impact BIO-3: The project would not have a substantial adverse effect on wetlands.</p>	Implement Mitigation Measure BIO-2.	Less than significant impact.
<p>Impact BIO-4: The project would not interfere substantially with the movement of any native resident or migratory fish or wildlife species.</p>	Implement Mitigation Measure BIO-2.	Less than significant impact.
<p>Impact BIO-5: The project would not conflict with local biological policies or ordinances, including tree preservation policies.</p>	<p>MM BIO-5: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will demonstrate compliance with the following measures to LAFCo:</p> <ul style="list-style-type: none"> A. Reconnaissance-level tree survey of the SOIA Area should be performed by a certified arborist to identify native tree resources, particularly those that may be designated as landmark or heritage trees. This will enable the lead agency to track impacts to native trees 	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<p>on a regional basis rather than a project-by-project basis, when feasible.</p> <p>B. Avoidance of all tree species shall be attempted during project design. If avoidance is infeasible, mitigation of native trees pursuant to measures D through F below shall be conducted.</p> <p>C. In addition to native oak trees, all native tree species should be protected under the City of Elk Grove’s Tree Preservation Ordinance. The mitigation rate would be the same as those in the Ordinance, but it would also require obtaining replacement trees from local genetic stock.</p> <p>D. A live-year monitoring plan would be completed for all mitigation plantings. The monitoring plan would include appropriate irrigation schedules, as well as criteria for success and reestablishment during the 5-year period. A success rate of not less than 80 percent at the end of the 5-year monitoring period is recommended.</p> <p>E. Individual trees or groups of trees preserved shall be fully protected during construction. A temporary protective fence shall be established at a minimum of 10 feet beyond the drip line of the retained native trees. The fence shall be in place prior to beginning construction activities, including grading. Within this protective buffer, no grading, trenching, fill, or vegetation alteration shall be allowed.</p> <p>F. Mitigation shall target large tracts or contiguous native tree habitat. Connectivity between native tree woodland preserves as well as adequate buffering from development is important to promote native tree recruitment, the long-term viability of the habitat, and wildlife use of the area.</p>	
<p>Impact BIO-6: The project would not conflict with local habitat conservation plans.</p>	<p>Implement Mitigation Measure LU-3.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.5 – Cultural Resources		
<p>Impact CUL-1: Subsurface construction activities associated with the proposed project would not damage or destroy previously undiscovered historic resources.</p>	<p>MM CUL-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will implement the following:</p> <ul style="list-style-type: none"> • If potentially significant historic resources are encountered during subsurface excavation activities for the project area, all construction activities within a 100-foot radius of the resource shall cease until a qualified archaeologist determines whether the resource requires further study. The City shall require that the applicant include a standard inadvertent discovery clause in every construction contract to inform contractors of this requirement. Any previously undiscovered resources found during construction shall be recorded on appropriate California Department of Parks and Recreation (DPR) forms and evaluated for significance in terms of California Environmental Quality Act criteria by a qualified archaeologist. Potentially significant cultural resources consist of but are not limited to stone, bone, fossils, wood, or shell artifacts or features, including hearths, structural remains, or historic dumpsites. If the resource is determined to be significant under CEQA, the City and a qualified archaeologist shall determine whether preservation in place (avoidance) is feasible. Such preservation in place is the preferred mitigation. If such preservation is infeasible, the qualified archaeologist shall prepare and implement a research design and archaeological data recovery plan for the resource. The archaeologist shall also conduct appropriate technical analyses, prepare a comprehensive written report and file it with the appropriate information center (California Historical Resources Information System), and provide for the permanent curation of the recovered materials. 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
<p>Impact CUL-2: Subsurface construction activities associated with the proposed project would not damage or destroy previously undiscovered archaeological resources.</p>	<p>MM CUL-2: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will implement the following:</p> <ul style="list-style-type: none"> • If potentially significant archaeological resources are encountered during subsurface excavation activities, all construction activities within a 100-foot radius of the resource shall cease until a qualified archaeologist determines whether the resource requires further study. The City shall require that the applicant include a standard inadvertent discovery clause in every construction contract to inform contractors of this requirement. Any previously undiscovered resources found during construction shall be recorded on appropriate Department of Parks and Recreation forms and evaluated for significance in terms of California Environmental Quality Act criteria by a qualified archaeologist. Potentially significant cultural resources consist of but are not limited to stone, bone, fossils, wood, or shell artifacts or features, including hearths, structural remains, or historic dumpsites. If the resource is determined to be significant under CEQA, the City and a qualified archaeologist shall determine whether preservation in place (avoidance) is feasible. Such preservation in place is the preferred mitigation. If such preservation is infeasible, the qualified archaeologist shall prepare and implement a research design and archaeological data recovery plan for the resource. The archaeologist shall also conduct appropriate technical analyses, prepare a comprehensive written report and file it with the appropriate information center (California Historical Resources Information System), and provide for the permanent curation of the recovered materials. 	<p>Less than significant impact.</p>
<p>Impact CUL-3: Subsurface construction activities associated with the proposed project would not damage or destroy previously undiscovered paleontological resources.</p>	<p>MM CUL-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will implement the following:</p> <ul style="list-style-type: none"> • In the event that plant or animal fossils are discovered during subsurface excavation activities for the proposed project, all excavation within 50 feet of the fossil shall cease until a qualified paleontologist has 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<p>determined the significance of the find and provides recommendations in accordance with Society of Vertebrate Paleontology standards. The paleontologist shall notify the City of Elk Grove to determine procedures to be followed before construction is allowed to resume at the location of the find. If the find is determined to be significant and the City determines that avoidance is not feasible, the paleontologist shall design and implement a data recovery plan consistent with the Society of Vertebrate Paleontology standards. The plan shall be submitted to the City for review and approval. Upon approval, the plan shall be incorporated into the project.</p>	
<p>Impact CUL-4: Subsurface construction activities associated with the proposed project would not damage or destroy previously undiscovered human remains.</p>	<p>MM CUL-4: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will implement the following:</p> <ul style="list-style-type: none"> • If previously unknown human remains are encountered during construction activities, Section 7050.5 of the California Health and Safety Code applies, and the following procedures shall be followed: <ul style="list-style-type: none"> - In the event of an accidental discovery or recognition of any human remains, Public Resource Code Section 5097.98 must be followed. Once project-related ground disturbance begins and if there is accidental discovery of human remains, the following steps shall be taken: <ul style="list-style-type: none"> • There shall be no further excavation or disturbance of the site or any nearby area reasonably suspected to overlie adjacent human remains until the Sacramento County Coroner’s Office is contacted to determine if the remains are Native American and if an investigation into cause of death is required. If the coroner determines the remains are Native American, the coroner shall contact the NAHC within 24 hours, and the NAHC shall identify the person or persons it believes to be the most likely descendant (MDL) of the deceased Native American. The MDL may make recommendations to the landowner or the person responsible for the excavation work, for means of treating or disposing of, with appropriate dignity, the human remains and any associated grave goods as provided in Public Resources Code Section 5097.98. 	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.6 – Geology, Soils, and Seismicity		
Impact GEO-1: Development of the proposed project would not expose persons or structures to seismic hazards.	MM GEO-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will implement the applicable sections of the Uniform Building Code to ensure that structures within the SOIA Area meet all applicable seismic standards to the satisfaction of LAFCo. Additionally, the City shall require that a geotechnical report or other appropriate analysis be conducted at time of development application submittal to determine the shrink/swell potential and stability of the soil for public and private construction projects and identify measures necessary to ensure stable soil conditions.	Less than significant impact.
Impact GEO-2: Construction activities associated with the proposed project would not have the potential to create erosion and sedimentation.	No mitigation is necessary.	Less than significant impact.
Impact GEO-3: The proposed project would not expose persons or structures to hazards associated with unstable geologic units or soils.	No mitigation is necessary.	Less than significant impact.
Impact GEO-4: Development of the proposed project would not expose persons or structures to hazards associated with expansive soils.	No mitigation is necessary.	Less than significant impact.
Section 3.7 – Greenhouse Gas Emissions		
Impact GHG-1: The project would not generate greenhouse gas emissions, either directly or indirectly, that would have a significant impact on the environment.	MM GHG-1: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall amend or augment the City’s greenhouse gas emissions inventory projections to account for development of the SOIA Area. Emission factors used by the City shall be submitted for review and concurrence to the SMAQMD and the ARB. The City shall assess the potential emission reductions from development of the SOIA Area consistent with the City’s Sustainability Element, Climate Action Plan; other applicable General Plan policies; and applicable city, county, and/or state programs that reduce greenhouse gases. The City shall demonstrate that future development of the SOIA	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	Area would be consistent with AB 32, S-3-05, and SB 375 regional emission reduction targets, or other emission reduction targets adopted by the State of California or regional agencies in effect at the time of application for annexation.	
Impact GHG-2: The project would not conflict with any applicable plan, policy, or regulation of an agency adopted for the purpose of reducing emissions of greenhouse gases.	Implement Mitigation Measure GHG-1.	Less than significant impact.
Section 3.8 – Hazards and Hazardous Materials		
Impact HAZ-1: The project would not create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials.	MM HAZ-1: Prior to environmental clearance for a development permit for a parcel within the SOIA Area, the County or City of Elk Grove (pursuant to City of Elk Grove General Plan, SA-8, Action 4) will require that a Phase I site assessment be completed by a qualified professional (e.g., a California registered environmental assessor). The study will identify current and historical land uses or conditions that may have resulted in a release of hazardous materials into the environment, or impact the proposed development of the site. The assessment will be performed in conformance with standards adopted by American Society for Testing Materials (ASTM) for Phase I site assessments. The Phase I site assessment shall identify any limitations to development that are due to the presence of hazardous materials in the vicinity of the subject site, and present recommendations for further investigation of the site, if necessary.	Less than significant impact.
Impact HAZ-2: The project would not create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment.	Implement Mitigation Measure HAZ-1.	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Impact HAZ-3: The project would not emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within 0.25 mile of an existing or proposed school.	No mitigation is necessary.	No impact.
Impact HAZ-4: The project would not be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would not create a significant hazard to the public or the environment.	Implement Mitigation Measure HAZ-1.	Less than significant impact.
Impact HAZ-5: The project would not impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan.	No mitigation is necessary.	No impact.
Impact HAZ-6: The project would not expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands.	No mitigation is necessary.	Less than significant impact.
Impact HAZ-7: The project would not expose people to electric and magnetic fields from nearby high-voltage lines.	No mitigation is necessary.	Less than significant impact.
Section 3.9 – Hydrology and Water Quality		
Impact HYD-1: The project would not violate any water quality standards or waste discharge requests.	MM HYD-1: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate implementation of the following measures to LAFCo: A. A Master Stormwater Pollution Prevention Plan (SWPPP) shall be prepared and submitted to the RWQCB consistent with the requirements of Construction General Permit 2009-0009-DWQ or any successor regulation that identifies specific actions and Best Management Practices (BMPs) to prevent stormwater pollution during construction activities. The SWPPP shall identify a	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<p>practical sequence for BMP implementation, monitoring, and maintenance; site restoration; contingency measures; responsible parties; and agency contacts.</p> <p>B. A Master Stormwater Quality Control Plan consistent with the City’s Municipal Stormwater Discharge (MS4) NPDES requirements shall be submitted to the RWQCB for review and approval. The plan shall include both regional and detailed drainage plans and identify expected, site-specific pollutants and required measures to treat those pollutants before they reach the Morrison Creek stream group, Deer Creek, the Cosumnes River or any tributaries downstream.</p>	
<p>Impact HYD-2: The project would not substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level that would not support existing land uses or planned uses for which permits have been granted).</p>	<p>MM HYD-2: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove demonstrate provide a Plan for Services that demonstrates that sufficient, sustainable potable water supplies adequate for projected demand needs are available and would not result in depletion of groundwater quantities greater than that under the ‘without project’ baseline.</p>	<p>Less than significant impact.</p>
<p>Impact HYD-3: The proposed project would not increase impervious surface coverage, which may result in increased stormwater runoff volumes and peak flows.</p>	<p>MM HYD-3: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall prepare a Master Drainage Plan for the SOIA Area, and require site-specific drainage plans for future projects to conform with requirements of the master drainage plan. Individual projects shall prepare a detailed drainage plan that demonstrates attainment of pre-project runoff requirements prior to release at the outlet canal and describes the volume reduction measures and treatment controls used to reach attainment. The drainage plan shall identify all expected flows from the project area and the location, size, and type of facilities used to retain and treat the runoff volumes and peak flows to meet pre-project conditions. The Master Drainage Plan shall also include the geotechnical report verifying groundwater elevation for the regional basins.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
<p>Impact HYD-4: The proposed project would not place structures within a 100-year flood hazard area that may have the potential to divert flood flows or to be subjected to flood hazard.</p>	<p>MM HYD-4a: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall prepare a local plan of flood protection that shows the following for land within the SOIA Area: identification of all types of flood hazards (levee failure inundation, 100-year storm flooding, 200-year storm flooding and 500-year storm flooding), and locations of flood management facilities.</p> <p>The City will not approve any discretionary permit or entitlement, or any ministerial permit that would result in the construction of a new residence; any tentative map, or any parcel map for which a tentative map was not required; or enter into development agreement for projects located within a 200-year flood zone unless the City makes one of the following findings based on substantial evidence (as stated in Section 65865.5 of the California Government Code):</p> <ul style="list-style-type: none"> A. The facilities of the State Plan of Flood Control or other flood management facilities protect the property to the urban level of flood protection in urban and urbanizing areas or the national Federal Emergency Management Agency standard of flood protection in nonurbanized areas. B. The City has imposed conditions on the development agreement that will protect the property to the urban level of flood protection in urban and urbanizing areas or the Federal Emergency Management Agency standard of flood protection in nonurbanized areas. C. The local flood management agency has made adequate progress on the construction of a flood protection system that will result in flood protection equal to or greater than the urban level of flood protection in urban or urbanizing areas or will meet the Federal Emergency Management Agency standard of flood protection in nonurbanized areas for property located within a flood hazard zone, intended to be protected by the system. <p>MM HYD-4b: Prior to annexation of any or part of the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall demonstrate for land within the 100-year floodplain (to be identified by</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	hydraulic and hydrologic modeling), that development will not result in an increase in floodwater surface elevations within or downstream of the SOIA Area.	
Impact HYD-5: The proposed project would not expose people or structures to a significant risk of loss, injury, or death involving flooding as a result of the failure of a levee or dam.	No mitigation is necessary.	Less than significant impact.
Section 3.10 – Land Use and Planning		
Impact LU-1: The project would not physically divide an established community.	No mitigation is necessary.	No impact.
Impact LU-2: The project would not conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect.	Implement Mitigation Measure AG-1.	Significant and unavoidable impact.
Impact LU-3: The project would not conflict with any applicable habitat conservation plan or natural community conservation plan.	MM LU-3: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall either demonstrate participation in the South Sacramento County Habitat Conservation Plan or provide mitigation consistent with the requirements of state and federal regulatory authorities regarding impacts to special habitats and endangered species. If the proposed SOIA project is inconsistent with the South Sacramento County Habitat Conservation Plan, the City shall seek to have the Plan amended. The City shall continue to mitigate impacts on special habitats and endangered species in consultation with applicable federal and state agencies prior to adoption of the South Sacramento County Habitat Conservation Plan.	Less than significant impact.
Impact LU-4: The project would convert open space resources to urban uses.	Implement Mitigation Measure AG-1.	Significant and unavoidable impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Section 3.11 – Mineral Resources		
Impact MIN-1: The project would not result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the State.	No mitigation is necessary.	Less than significant impact.
Impact MIN-2: The project would not result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan.	No mitigation is necessary.	Less than significant impact.
Section 3.12 – Noise		
Impact NOI-1: Development within the SOIA Area would increase existing traffic noise levels at noise-sensitive land uses.	No feasible mitigation measure is available.	Significant and unavoidable impact.
Impact NOI-2: The proposed project would not expose future sensitive receptors to elevated noise levels from both transportation and non-transportation noise sources.	No mitigation is necessary.	Less than significant impact.
Section 3.13 – Population and Housing		
Impact POP-1: The project would not induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure).	MM POP-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will consult with the Sacramento Area Council of Governments (SACOG) regarding the Regional Blueprint and consistency with the Metropolitan Transportation Plan.	Significant and unavoidable impact.
Section 3.14 – Public Services		
Impact PSU-1: The proposed project would not result in a need for new or expanded fire facilities or adverse impacts on fire protection.	MM PSU-1a: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment(SOIA) Area, the City of Elk Grove will provide a Plan for Services that demonstrates that the water purveyor, if a public agency, has requested that the SOIA Area be within its Sphere of Influence; that such purveyor has prepared or approved an	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
	<p>infrastructure plan and funding program to ensure compliance with Federal Clean Water Act standards; and that sufficient, sustainable, potable water supplies adequate for projected needs are available to accommodate the buildout of the annexation territory, with no adverse impact to existing ratepayers.</p> <p>MM PSU-1b: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will provide a Plan for Services that demonstrates that CCSD and the City of Elk Grove have coordinated that the SOIA Area be within their respective Spheres of Influence and that such providers have prepared or approved a service plan and funding program to ensure that sufficient fire services are available to accommodate the buildout of the annexation territory, with no adverse impact to fire protection services of current and future residents.</p>	
<p>Impact PSU-2: The proposed project would not result in a need for new or expanded police facilities or adverse impacts on police protection.</p>	<p>MM PSU-2: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment Area, the City of Elk Grove will provide a Plan for Services that demonstrates that the City of Elk Grove has prepared or approved a service plan and funding program to ensure that sufficient police services are available to accommodate the buildout of the annexation territory, with no adverse impact to police protection services for current and future residents.</p>	<p>Less than significant impact.</p>
<p>Impact PSU-3: The proposed project would not result in a need for new or expanded school facilities or adverse impacts on education.</p>	<p>No mitigation is necessary.</p>	<p>Less than significant impact.</p>
<p>Impact PSU-4: The proposed project would not result in a need for new or expanded park, trail, or community facilities or adverse impacts on related services.</p>	<p>No mitigation is necessary.</p>	<p>Less than significant impact.</p>
<p>Impact PSU-5: The proposed project would not result in a need for new or expanded library facilities or adverse impacts on related services.</p>	<p>No mitigation is necessary.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
Impact PSU-6: The proposed project would not result in the need for new or expanded animal control facilities or adverse impacts on related services.	No mitigation is necessary.	Less than significant impact.
Impact PSU-7: The proposed project would not result in the need for new or expanded code enforcement services.	No mitigation is necessary.	Less than significant impact.
Section 3.15 – Transportation and Traffic		
Impact TRANS-1: Future annexation and development activities within the proposed project would generate new vehicle trips that would contribute to unacceptable traffic operations under Existing Plus Project Conditions.	MM TRANS-1: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall cooperate with Sacramento County, and Caltrans that shall establish transportation improvement plans and funding mechanisms to provide service levels consistent with the City’s and County’s General Plan. In addition, any future annexation and development activity within the SOIA Area shall require the preparation of a traffic impact study that would include discussion of the project’s fair-share contribution and mitigation strategies.	Significant and unavoidable impact.
Impact TRANS-2: Future annexation and development activities within the proposed project would generate new vehicle trips that would contribute to unacceptable traffic operations under Cumulative Conditions.	Implement Mitigation Measure TRANS-1.	Significant and unavoidable impact.
Impact TRANS-3: The project would not increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment).	No mitigation is necessary.	Less than significant impact.
Impact TRANS-4: The project would not result in inadequate emergency access.	No mitigation is necessary.	Less than significant impact.
Impact TRANS-5: Future annexation and development activities within the proposed project would not conflict with adopted policies, plans, or	MM TRANS-5a: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall update the City’s Bicycle and Pedestrian Master	Less than significant impact.

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
<p>programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities.</p>	<p>Plan to delineate bicycle and pedestrian facilities in the SOIA Area consistent with the goals and policies of the City’s General Plan. The update will identify on-street and off-street bikeways and pedestrian routes as well as support facilities. Development in the SOIA Area shall be responsible for implementing the master plan recommendation as development occurs in the project area.</p> <p>MM TRANS-5b: At the time of submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall complete a transit master plan for the SOIA Area consistent with policies of the City’s General Plan. This plan will identify the roadways to be used by bus transit routes, locations for bus turnouts and pedestrian shelters, locations for bus transfer stations, alignment for fixed route rail service, and the location of rail service stations. Future development in the SOIA Area and the City of Elk Grove shall be responsible for implementing the master plan recommendations as development occurs in the project area.</p>	
<p>Section 3.16 – Utilities and Service Systems</p>		
<p>Impact USS-1: The proposed project would not generate a demand for increased water services over that which is currently produced in the area and would not result in a need for additional water supplies or facilities.</p>	<p>Implement Mitigation Measure HYD-2, and:</p> <p>MM USS-1: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will provide a Plan for Services that demonstrates that the water purveyor has requested that the SOIA Area be within its Sphere of Influence if a public agency, and that such purveyor has prepared or approved an infrastructure plan and funding program to ensure compliance with Federal Clean Drinking Water Act standards; and that sufficient, sustainable potable water supplies adequate for projected needs are available to accommodate the buildout of the annexation territory, with no adverse impact to existing ratepayers.</p>	<p>Less than significant impact.</p>

Table ES-1 (cont.): Executive Summary Matrix

Impacts	Mitigation Measures	Level of Significance After Mitigation
<p>Impact USS-2: The proposed project would not require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities.</p>	<p>MM USS-2: Prior to submittal of any application to annex territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove will provide a Plan for Services that demonstrates that the wastewater transmission and treatment providers have requested that the SOIA Area be within their respective Spheres of Influence if a public agency, and that such providers have prepared or approved an infrastructure plan and funding program to ensure compliance with Federal Clean Water Act and applicable state standards; and that sufficient transmission infrastructure, and treatment and disposal capacity adequate for projected needs are available to accommodate the buildout of the annexation territory, with no adverse impact to existing ratepayers.</p>	<p>Less than significant impact.</p>
<p>Impact USS-3: The proposed project would not require or result in the construction of new stormwater drainage facilities or expansion of existing facilities.</p>	<p>Implement Mitigation Measure HYD-3.</p>	<p>Less than significant impact.</p>
<p>Impact USS-4: The proposed project would be served by landfills with sufficient permitted capacity and would comply with applicable regulations.</p>	<p>MM USS-4: At the time of submittal of any application to annex any or all territory within the Sphere of Influence Amendment (SOIA) Area, the City of Elk Grove shall identify solid waste services to be extended, the level and range of services, timing of services, improvements of facility upgrades associated with the services, and how the services will be financed to accommodate the buildout of the SOIA Area.</p>	<p>Less than significant impact.</p>
<p>Impact USS-5: The proposed project would not result in the unnecessary, wasteful, or inefficient use of energy.</p>	<p>No mitigation is necessary.</p>	<p>Less than significant impact.</p>

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458

October 5, 2011

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **FY 2011-12 Amended Final Budget**

RECOMMENDATION

Adopt the attached Budget Resolution approving the FY 2011-12 Amended Final Budget with total Appropriations of \$1,227,000 and Revenue in the amount of \$1,455,833.

DISCUSSION

This report outlines the FY 2011-12 Amended Final Budget based actual Year-End Fund Balance.

The FY 2011-12 Amended Final Budget reflects an adjustment to revenue in the amount of \$228,833. The County of Sacramento share of cost for FY 2010-11 (last year) was not transferred to LAFCo in time to be reflected in the actual Year-End Fund Balance. This resulted in a negative Fund Balance in the amount of \$108,412 for FY 2010-11 rather than the estimated Year-End Fund Balance in the amount of \$120,500.

The Amended Final Budget increases revenue in the amount of \$228,833 to reflect payment of the County contribution for FY 2010-11 made in FY 2011-12. The Amended Final Budget Appropriations remain the same as adopted by the Commission on June 1, 2011.

This adjustment will reverse the negative actual Year-End Fund Balance summarized as follows:

Summary of Amended Final Budget Adjustments

FY 2010-11 Actual Year-End Fund Balance	\$108,412-
FY 2010-11 Assessment Revenue paid in FY 2011-12	<u>228,833</u>
Adjusted FY 2010-11 Fund Balance	\$120,421

Summary FY 2011-12 Amended Final Budget

Appropriations	\$1,227,000
Funding Sources	
Project Revenues	400,000
Assessments	686,500
FY 2010-11 Assessment	228,833
Fund Balance-General	120,500
Miscellaneous Project Revenue	15,000
Interest Earnings	<u>5,000</u>
Total Revenue and Assessments	\$1,455,833

FY 2010-11 Year-End Balance was estimated to be \$120,500. This results in an actual Year-End Fund Balance shortfall of \$79. Miscellaneous Revenue will be increased by \$79 in order to balance the FY 2011-12 Budget.

General Fund Reserves (6-30-11)

There is no change in the General Fund Reserves. Currently, the Commission General Reserve Fund Balance is \$220,933. This amount has been set aside for unanticipated expenditures, revenue shortfalls and/or litigation. These funds cannot be spent without Commission approval.

Balance (5-4-10)	\$113,562
Increase (9-1-10)	<u>107,371</u>
Reserve Balance (7-1-2011)	\$220,933

Conclusion and Recommendation

Based on these adjustments, the FY 2011-12 Amended Final Budget is balanced. Staff recommends that the Commission adopt the FY 2011-12 Amended Final Budget and transmit the Budget Resolution to the Auditor-Controller's Office.

Respectfully Submitted,


Peter Brundage
Executive Officer

Sacramento Local Agency Formation Commission

Amended Final Budget FY 2011-12 (October, 2011)

Base Budget with Projects

Acct	Description	Final Budget	Amended Final Budget	Change Increase/(Decrease)
		10-11	11-12	
Salary and Benefit Accounts				
1000	Total Salaries & Benefits	475,000	480,000	5,000
1005	Secretary Part time	42,000	42,000	0
1124	Commission Reimbursement	9,000	9,000	0
1240	Worker's Comp	500	500	0
1250	Unemployment	0	0	0
Total 1000's Account		526,500	531,500	5,000
Service and Supply Accounts				
2005	Advertising-public notice, meetings etc.	7,500	7,500	0
2022	Periodicals, Books, Subs	2,000	2,000	0
2029	Business & Conf Expenses	12,000	12,000	0
2035	Education/Training	2,200	2,200	0
2039	Employee Transportation	200	200	0
2051	Liability Insurance for Commission	7,000	7,000	0
2061	Membership CaLAFCo Dues	7,250	7,250	0
2076	Office Supplies	8,000	8,000	0
2081	Postage	5,000	5,000	0
2275	Rents/Leases Equipment-Copier	18,000	18,000	0
2505	Accounting/Audit Fees	10,000	5,000	(5,000)
2531	Legal Costs projects	0	0	0
2531	Legal-General	60,000	60,000	0
2591	Other Professional Services	30,000	30,000	0
2591	Incorporation Studies	0	0	0
2591	Misc Billable Project	400,000	400,000	0
2910	County Wide IT Services	0	1,700	1,700
2911	System Dev Sve Web & Desktop Supp	25,000	17,000	(8,000)
2912	System Dev Sup Maintenance	1,000	500	(500)
2916	WAN Wide Area Network	4,200	4,500	300
2917	Security Alarm Monitoring	2,500	0	(2,500)
2921	Printing Services/Duplication	3,000	2,250	(750)
2923	GS Messenger Services	2,700	0	(2,700)
2926	GS Stores	1,000	1,000	0
2934	P/W Charges	8,000	7,400	(600)
2943	Lease Facility Charges	67,200	48,500	(18,700)
2987	Telephone	10,000	4,000	(6,000)
2990	GS Other Dept Svc	500	500	0
2995	County Allocated Costs	0	7,500	7,500
Total 2000's Account		694,250	659,000	(35,250)
7900	Contingency Base	25,000	36,500	11,500
7901	Contingency Surplus	0	0	0
	General Purpose Reserve	0	0	0
Total Contingency		25,000	36,500	11,500
Total Appropriations and Contingency		1,245,750	1,227,000	(18,750)
Less: Project Revenue-Variou				
		15,000	15,079	79
Revenue Reimbursement-Projects				
		400,000	400,000	0
Interest Earnings				
		5,000	5,000	0
Fund Balance/Carryover				
		118,000	(108,412)	(226,412)
Fund Balance restricted for Arden Arcade				
		0	0	0
Reserve or Fund Balance Betterment-Adjustment				
		0	0	0
Assessments from Contributing Agencies				
		686,500	915,333	228,833
Incorporation Revenue from Proponents				
		0	0	0
Total Funding		1,224,500	1,227,000	2,500
Estimated Surplus/Shortfall		(21,250)	0	21,250

RESOLUTION NO. LAFC 2011-15-1005-00-00

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**RESOLUTION APPROVING THE
AMENDED FISCAL YEAR 2011-12 FINAL BUDGET**

WHEREAS, the Sacramento Local Agency Formation Commission has conducted a public hearing on October 5, 2011, amending the Final Budget for Fiscal Year 2011-2012 (FY 2011-12) were considered and made.

WHEREAS, in accordance with Government Code Section 56381, that the Amended Final Budget for FY 2011-12 is hereby adopted in accordance to the following:

(1)	Salaries and Employees Benefits	\$ 9,500
(2)	Services and Supplies	\$1,192,500 ¹
(3)	Other Charges	-0-
(4)	Fixed Assets	
	(A) Land	-0-
	(B) Structures and Improvements	-0-
	(C) Equipment	-0-
(5)	Expenditure Transfers	-0-
(6)	Contingencies	\$ 25,000
(7)	Provision for Reserve Increases	\$ <u>0</u>
	TOTAL BUDGET REQUIREMENTS	\$1,227,000
	TOTAL FUNDING	\$1,455,833

WHEREAS, the FY 2011-12 Budget is subject to any salary and benefit changes made by the County Board of Supervisors and Sacramento City Council during their budget deliberations. LAFCo contracts with City and County staff. These positions are subject to salary and benefits which are approved by the respective agencies;

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$1,455,833.

NOW THEREFOR, BE IT RESOLVED that the Amended Final Budget for FY 2011-12 be and is hereby adopted with the listed attachments which show in detail the approved appropriations subject to limitations attached hereto and by reference made a part hereof.

¹ Includes reimbursement to City and County of Sacramento for Reimbursements of Salary and Benefits for Executive Officer, Assistant Executive Officer and Commission Clerk.

BE IT FURTHER RESOLVED that Resolution No. **L AFC 2011-15-1005-00-00** was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the **5th day of October 2011**, by the following vote, to wit:

	Motion	2nd	Aye	No	Absent	Abstain
Christopher Tooker	_____	_____	_____	_____	_____	_____
Gay Jones	_____	_____	_____	_____	_____	_____
Charles Rose	_____	_____	_____	_____	_____	_____
Roberta MacGlashan	_____	_____	_____	_____	_____	_____
Robert Jankovitz	_____	_____	_____	_____	_____	_____
Jimmie Yee	_____	_____	_____	_____	_____	_____
Steve Cohn	_____	_____	_____	_____	_____	_____

Commission Vote Tally Aye _____ No _____ Absent _____ Abstain _____
 Passed Yes _____ No _____

By:

Gay Jones, Vice Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST:

Diane Thorpe
Commission Clerk