

Agenda Item No. 3

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

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November 4, 2009

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: Work Furlough Exemption for LAFCo Commission Clerk

RECOMMENDATION:

1. Approve the exemption of the Commission Clerk position from the County of Sacramento mandatory furlough policy.
2. Authorize the Executive Officer to sign any required documents to implement the exemption of the Commission Clerk position from the County mandatory work furlough policy.
3. Authorize the Executive Officer and Assistant Executive Officer to be exempt from the County and City furlough policies in the event that workload necessitates an adjustment during this year or as long as the respective furlough policies are in effect.

DISCUSSION:

I am requesting an exemption of the Commission Clerk position from the County of Sacramento County mandatory work furlough policy.

LAFCo is an independent agency, separate and apart from the County. LAFCo contracts with the County for the Commission Clerk position and reimburses the County for 100 percent of the salary and benefit costs. In addition, LAFCo pays an administrative fee to the County. The proposed exemption will not have any impact on the County General Fund.

I have requested the County to exempt this position, however, the County has requested that the Commission authorize this exemption because this position is technically subject to county employee policies and procedures.

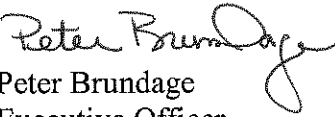
I am making this request since LAFCo has minimal staffing. The furlough is impacting LAFCo's ability to meet deadlines and process the Commission Clerk's workload.

LAFCo has mandatory legislative deadlines that the Commission Clerk is responsible for meeting in a timely manner.

At this time I am not proposing to exempt my position or the Assistant Executive Officer from the respective furlough requirements, however, I am requesting Commission approval to exempt these positions from the respective County and City furlough policies in the event that work load requirements necessitate an adjustment. Currently, these positions are participating in the furlough programs. Savings realized will accrue to LAFCo's Year End Balance.

Sincerely,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION


Peter Brundage
Executive Officer

(File: Commission Work Furlough Request)