

COUNTY OF SACRAMENTO  
CALIFORNIA



For the Agenda of:  
June 14, 2005  
10:30 a.m.

**TO:** Board of Supervisors

**FROM:** Department of Transportation

**SUBJECT:** County Service Area No. 1 - Public Hearing on Formation of Zones; Approval of Appropriation Adjustment Request; Repeal of Ordinance No. 1331; First Reading of New Ordinance; Written Report and Engineer's Report for FY 2005/06; Street Light and Safety Light Service Charges

**CONTACT:** Russell Childers., Senior Civil Engineer, 875-5745

**Overview**

County Service Area 1 (CSA1) funds street light and safety light services in the unincorporated area of Sacramento County and in the Cities of Citrus Heights, Elk Grove and Rancho Cordova via a service charge collected on the annual property tax bills. Each year the Board of Supervisors receives various reports and is a public hearing to accept public testimony and set the following year's service charges. To facilitate city detachments and a proposed ballot procedure, the Board of Supervisors will consider the formation of zones within CSA1.

**Recommendations**

1. Open the public hearing on formation of zones set by your Board on May 10, 2005, for today at 10:30 a.m. in the Board Chambers, accept testimony, and close the public hearing.
2. Adopt the attached resolution approving formation of Zones 1, 2, 3, and 4.
3. Adopt the attached appropriation adjustment request establishing budgets for each zone.
4. Repeal Ordinance No. 1331; introduce new ordinance; waive full reading; and continue this item to July 19, 2005 for adoption.
5. Receive the Written and Engineer's Reports for Fiscal Year 2005/06.
6. Designate July 19, 2005 at 11:30 a.m. in the Board Chambers as the date, time, and place to conduct a public hearing on the proposed Fiscal Year 2005/06 service charges.
7. Direct staff to provide notice of the public hearing as required by law.

**Measures/Evaluation**

Measures or an evaluation are not applicable to this item.

**Fiscal Impact**

CSA1 provides funding for the operation and maintenance of street and safety lights. Individual budgets for Zones 1, 2, 3, and 4 have been proposed based on the service charges included in the Written and Engineer's reports. The 2005/06 proposed budget for CSA 1 was approved on May 12, 2005. However, due to the recommended restructuring, an appropriation adjustment request is necessary to establish budgets for each of the proposed zones effective July 1, 2005.

Board of Supervisors

June 14, 2005

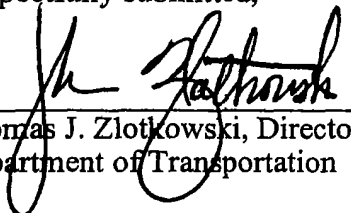
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The Written Report contains the most accurate parcel information available on the preparation date. However, the Assessor's Office continues to process parcel changes and corrections to establish the 2005/06 Fiscal Year tax roll. Therefore, while the Written Report is the best possible representation of the distribution of street light and safety lighting service charges, it is subject to minor changes pending the final production of the lien date tax roll.

The proposed Fiscal Year 2005/06 street light and safety light service charges are subject to a public hearing scheduled for July 19, 2005, at 11:30 a.m. in the Board Chambers. Notice of this public hearing will be provided as required by law. At the close of that public hearing, the Board may adopt service charges for the 2005/06 Fiscal Year.

Respectfully submitted,

APPROVED:

  
\_\_\_\_\_  
Thomas J. Zlotkowski, Director  
Department of Transportation

Terry Schutten  
County Executive

By:

\_\_\_\_\_  
Cheryl Creson, Administrator  
Municipal Services Agency

RMC/MC:car

Attachments

c: Reza Moghissi, Chief, Maintenance & Operations  
Russ Childers, Senior Civil Engineer  
Judy McLaughlin, Administrative Services Officer II  
Holly Gilchrist, Supervising Deputy County Counsel  
John Danielson, City Manager, City of Elk Grove  
Ted Gaebler, City Manager, City of Rancho Cordova  
Henry Tingle, City Manager, City of Citrus Heights

## ATTACHMENT A

### SERVICE CHARGES

The following chart compares the service charges levied in the previous fiscal year with the proposed fiscal year 2005-06 service charges:

	<u>Annual Service Charge Per Parcel</u>	<u>FY 2004-05</u>	<u>FY 2005-06</u>
1.	Safety Light	\$2.56	\$2.56
2.	Safety Light and Street Light (Residential)	\$2.56 + \$15.32	\$17.88
3.	Safety Light and Street Light (Non-Residential)	\$2.56 + \$0.2519 per front foot	\$2.56 + \$0.2519 per front foot

**COUNTY OF SACRAMENTO**

**MUNICIPAL SERVICES AGENCY**  
**DEPARTMENT OF TRANSPORTATION**

**COUNTY SERVICE AREA NO. 1**

**ENGINEER'S REPORT**  
**A Summary of Operating Requirements and Service Charges**

**FISCAL YEAR 2005-06**

**Prepared Under the Direction of:**

**Department of Transportation**  
**Operations and Maintenance Division**  
**May 24, 2005**

NOTE:

The format of this engineer's report varies from previous years. In anticipation of a ballot procedure, and due to the uncertain date of detachment of the cities of Elk Grove and Citrus Heights, CSA1 will be split into four zones. Prior year revenues and expenditures are reported in the existing format. Proposed Fiscal Year 2005-06 revenues and expenditures are reported by zone. This engineers report is a transitional document. In future years, revenues and expenditures will be reported by zone.

One other change is the inclusion of a reference to Underground Service Alert (USA) monitoring and marking in the CSA1 Purpose Section. This service is not an addition to the CSA1 program. USA monitoring and field marking of street light facilities has been appropriately provided by Department of Transportation personnel for many years, and the effort has been financed by CSA1 and included in the Transportation – Maintenance line item of the budget. The reference is added to the purpose section so that cities may have a full understanding of the range of services they must provide upon detachment.

Russell Mark Childers  
Senior Civil Engineer

**COUNTY OF SACRAMENTO MUNICIPAL SERVICES AGENCY  
DEPARTMENT OF TRANSPORTATION  
ENGINEER'S REPORT  
A SUMMARY OF OPERATING REQUIREMENTS AND SERVICE  
CHARGES  
COUNTY SERVICE AREA NO. 1  
FISCAL YEAR 2005-06**

**BACKGROUND**

In 1986, County Service Area No. 1 (CSA1) was created by reorganizing the five existing street lighting maintenance districts into CSA1 with the rest of the unincorporated area of the County. This resulted in all of the unincorporated area of the County being included in a single new street lighting maintenance district, CSA1. The services provided by CSA1 for the unincorporated area do not extend to incorporated cities, with three exceptions.

The City of Citrus Heights annexed to CSA1 in 1997. In 1999, and 2002, the Local Agency Formation Commission resolutions on the Elk Grove and Rancho Cordova incorporations waived certain provisions of the Government Code and allowed those cities to remain in CSA1. Therefore, the cities of Citrus Heights, Elk Grove, and Rancho Cordova are included as part of this Engineer's Report.

In Fiscal Year 2005-06, street light and safety light operations and maintenance services, and CSA1 program management and engineering services, will be provided by personnel from the Sacramento County Department of Transportation. This will be true within the unincorporated area, and also within the cities of Citrus Heights, Elk Grove, and Rancho Cordova through the effective date of any city's detachment from CSA1.

**CSA1 PURPOSE**

CSA1 provides funding for all street light and safety light services in the unincorporated area of the County, plus the cities of Citrus Heights, Elk Grove, and Rancho Cordova, including the following activities:

- Maintenance, repair and replacement of street light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, and repairing damage caused by automobile accidents, vandalism, time and weather.
- Electrical conduit and pullbox repair and replacement due to damage by construction and weather.

- Monitoring of the Underground Service Alert (USA) network, identification of proposed excavation in the vicinity of street light electrical conduits, and marking the location of those underground conduits in the field to prevent them from being damaged by excavation.
- Service-can maintenance, repair and replacement including painting, replacing worn out electrical components and repairing damage due to accidents, vandalism and weather.
- Payment of the electrical bill for the existing street lighting system.
- Responding to citizens and Board members inquiries and complaints regarding street lighting. Resolving complaints may require an engineering study and possible project.
- Remedial projects for major repairs or upgrading of facilities. Engineering services are provided by the Department of Transportation of the Sacramento County Municipal Services Agency, or by private consultant. Construction is usually performed by contract. However, County maintenance forces may do small projects.
- Installation of street lights at intersections for safety purposes along major streets. These safety lights are normally installed by Sacramento Municipal Utility District (“SMUD”), if they meet SMUD’s strict criteria for installation. They are installed on SMUD facilities and maintained by SMUD, but are paid for by CSA1.
- Street light inventory database, pole numbering and mapping to establish the number of street lights that must be maintained, as well as the condition and location of these street lights as part of an effective maintenance program.
- Acquisition of land, easements and rights-of-way necessary to maintain the street and safety lighting system.

## **FINANCING**

The funding for the CSA1 programs described above is from annual service charges levied as separate items on the annual property tax bill pursuant to Board Ordinance No. 1331. The service charges to each property are the result of applying an equitable method of distributing the costs of providing street and safety lighting to properties in proportion to the benefits received from the services.

Funds are expended throughout the year for electricity, maintenance, and administrative costs. Payment for these continual costs comes from the fund balance, interest income, reserve funds and from service charges. Funds from service charges are replenished two times a year, in January and May. Additional revenue from interest on cash deposits is collected toward the end of the fiscal year.

The passage of Proposition 218 in November 1996 froze the street light and safety light service charges at their current levels. Therefore, the service charges for Fiscal Year 2005-06 are the same as those for Fiscal Year 2004-05, and are based on the expenditure and revenue requirements set forth in Tables III, IV, V, and VI. The costs were developed based on the existing number and type of lights to be maintained for the fiscal year, along with engineering judgment about the level of maintenance that can be provided under the funding constraint imposed by Proposition 218. These costs are estimated and derived from records kept by the County of Sacramento of costs incurred in prior years for the types of expenditures shown.

### **SERVICE CHARGE CALCULATION**

For the purpose of determining benefit, and the associated levy on the tax bill, the light fixtures maintained by CSA 1 are defined as either street lights or safety lights. Safety lights are lights located at intersections on major streets, and along the rear of properties that abut major streets. All other lights are designated as street lights.

All properties within CSA1 benefit equally from safety lights as major intersections are illuminated. This lighting assists drivers traveling to or from a property in seeing traffic controls (stop signs, yield signs), and in reading street name signs, after dark. The lights illuminate intersections on major streets, and these are locations where pedestrians are expected to cross the street when traveling to or from a property after dark. In addition to the above, the lights illuminate the intersections, traffic controls, and the street name signs for service providers responding to police, fire, and flood emergencies, and utility problems, at properties located within CSA1.

In addition to the safety light benefit, the engineer determines if a property receives a benefit from the presence of a street light. The street lighting service charge is apportioned only to those parcels that benefit directly from street lighting. A distinction is made between residential benefit parcels and non-residential benefit parcels based on the zoning of the parcel. This results in a flat rate service charge on each residential benefit parcel and a service charge per front foot on each non-residential benefit parcel. Properties that develop during the fiscal year, after the annual levy has been made, will not be subject to any new service charges for new street lighting facilities until the next fiscal year. In the normal course of events, maintenance would not be needed on new facilities during the first year after construction.

### **STREET LIGHT INSTALLATION**

New street lights are installed by developers as part of street improvements, or by business improvement districts. New lights must be turned on, tested, and accepted by others before



Sacramento County Department of Transportation staff includes them in the CSA1 inventory for maintenance and operation.

In unincorporated Sacramento County, improvement plan review and construction inspection services for new street lights are provided by Sacramento County Development and Surveyor Services and Construction Management Division personnel, and these services are funded through plan check fees, construction inspection fees and other sources excluding CSA1 revenues. In incorporated cities, upon termination of any engineering services contract between the city and the county, street light improvement plan check and construction inspection responsibility transfers to city staff.

In order for new lights installed within the cities to be added to the CSA1 inventory, and for city properties to be added to the CSA1 assessment roll, county staff must receive a set of As-Built street light plans from city staff, along with a letter indicating that the lights have been turned on, tested, inspected, and accepted for maintenance by the city.

### **CITY COORDINATION**

Agreements outlining the city and county responsibilities for street light installation, inspection, maintenance and operation, were executed with the cities of Elk Grove and Rancho Cordova in 2001 and 2004 respectively. Unfortunately, since 1997, the City of Citrus Heights and the county have not been able to negotiate and execute an agreement.

In July 2002, the City of Elk Grove assumed responsibility for street light plan check and construction inspection within city territory. Coordination was sporadic until December 2003, when city staff furnished a detailed listing of approximately 400 development projects approved since incorporation. County staff reviewed the listing, notified the city of needed plans, and city staff arranged for copies of missing plans and acceptance letters to be forwarded to the county. The number of lights added to the inventory jumped from 695 the previous year to 1,333 in Fiscal Year 2003-04. The effort to update the assessment database and inventory extended beyond the September 2004 deadline for submitting the written report to the Tax Collector's Office, and is reflected in several areas of the estimated year-end totals for Fiscal Year 2004-05 as shown in Table I.

In Table I, the Transportation – Inventory/Database item doubled from \$85,000 the prior year to \$191,000 in Fiscal Year 2003-04. The MIS CSA1 line item tripled from \$12,000 the prior year to \$34,000 in Fiscal Year 2003-04. The Fiscal Year 2004-05 estimated year end totals for these line items are anticipated to be well above their Fiscal Year 2002-03 levels. As a result of the update, the Revenue-Special Assessments totals increased from \$2,269,000 in Fiscal Year 2003-04 to approximately \$2,400,000 in Fiscal Year 2004-05.

## **BALLOT PROCEDURE , CITY DETACHMENT, AND CREATION OF ZONES**

On October 7, 2003, the Board of Supervisors approved the selection of a consultant to conduct public outreach for a CSA1 ballot procedure. Sacramento County road fund monies were earmarked for the ballot procedure effort. The road fund monies were a loan that was to be repaid to the road fund over a five year period if the ballot procedure was successful.

The public outreach effort was suspended until after the November 2004 general election. Soon after the resumption of the ballot procedure effort, the cities of Elk Grove and Citrus Heights announced their intent to detach from CSA1. In order to continue with the ballot procedure, and due to the uncertain detachment date of the cities, the Department of Transportation recommended the formation of four zones within CSA1. One zone would be formed for the unincorporated county, and one zone for each city.

The proposed zones are as follows:

- Zone 1 – Sacramento County
- Zone 2 – City of Rancho Cordova
- Zone 3 – City of Citrus Heights
- Zone 4 – City of Elk Grove

The Fiscal Year 2005-06 revenue and expenditure has been separated and reported by zone.

## **OPERATING REQUIREMENTS**

Tables I and II compare the Fiscal Year 2004-05 anticipated year-end expenditure and revenue for street lights and safety lights with those from the previous two fiscal years. Tables III, IV, V, and VI show the anticipated Fiscal Year 2005-06 revenues and expenditures for each zone.

The Fiscal Year 2004-05 estimated year-end expenditures, and the proposed zone budgets for Fiscal Year 2005-06, include the 10 percent SMUD electrical rate increase that was effective March 30, 2005.

Note that the proposed ballot procedure will not be completed in time for a service charge increase, if approved by the property owners, to affect the service charge revenue collected in Fiscal Year 2005-06. The Sacramento County road fund contribution toward the ballot procedure, and expenditures for the public outreach and election consultant contracts, are shown in Tables I and III. There is no Sacramento County road fund contribution, or ballot procedure expenditure, reflected in Tables IV, V and VI. These zone budgets will be adjusted at the time of final budget to reflect appropriate and proportional shares of the cost of the ballot procedure public outreach effort, and the costs associated with formation of the four zones.

## SERVICE CHARGES

The following chart compares the service charges levied in the previous fiscal year with the proposed fiscal year 2005-06 service charges:

	<u>Annual Service Charge</u>	<u>2004-05</u>	<u>2005-06</u>
1.	Street Light Service Charge (Residential)	\$15.32 per parcel	\$15.32 per parcel
2.	Street Light Service Charge (Non-Residential)	\$0.2519 per front foot	\$0.2519 per front foot
3.	Safety Light Service Charge	\$2.56 per parcel	\$2.56 per parcel

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE I

STREET LIGHTS SUMMARY ANALYSIS

STATUS FOR FY 2002-03, FY 2003-04 AND FINAL FOR 2004-05

<b>STREET LIGHTS</b>				
DESCRIPTION	ACTUALS	ACTUALS	FINAL BUDGET	ESTIMATED
	FY 02-03	FY 03-04	FY 04-05	YEAR END FY 04-05
<b>USES OF FUNDS:</b>				
Advertising, Legal Notices & Mail	\$0	\$2,284	\$75,000	\$1,000
Construction	0	0	0	0
Electricity	1,371,714	1,501,051	1,501,020	1,543,891
Accounting & Financial Services	5,588	4,115	23,031	15,000
Property Tax Collection Service Charges	3,458	3,330	3,527	3,527
Consultant Contract	15,385	7,995	142,000	400,000
Legal Services	6,269	2,724	5,000	3,500
<b>Other Professional Services:</b>	0	3,390	396,532	16,000
Unanticipated Support	0	0	0	1,000
Public Outreach Contract 80193	0	3,390	383,880	9,000
MIS - Consultant Order 021310	0	0	12,652	6,000
Data Processing Services Order 021310	0	0	0	0
Other Operating Expenses Supplies	0	0	166,000	0
OCIT/Compass Debt Service	3,435	2,405	596	596
GS Mail/Postage	0	1	0	200
<b>Municipal Services Agency:</b>	<b>977,513</b>	<b>1,332,478</b>	<b>1,222,400</b>	<b>1,339,896</b>
AFS Allocated Costs (020817)	1,112	919	6,400	6,400
MSA Contract Management Services	1,104	2,196	2,396	2,396
<b>Transportation :</b>	<b>963,177</b>	<b>1,295,299</b>	<b>1,181,584</b>	<b>1,306,000</b>
Transportation - Maintenance (2615) (TD5A01)	762,093	973,703	911,584	990,000
Transportation - Support Engineering (2613) (TD3A02.)	116,132	107,189	125,000	96,000
Transportation - Inventory/Data Base (2613) (TD3A03)	84,951	191,176	65,000	130,000
Transportation Engr Assessment Ballot Study FY 04 TD3A11	0	19,299	60,000	70,000
Transportation - (2619) (TD9A06)	0	3,931	20,000	20,000
MIS CSA 1 (020708) + (021310)	11,866	34,064	31,020	25,000
IFS Services (190033)	254	0	1,000	0
IFS Services - 1999 Unrecovered Labor Costs	0	0	0	100
Bad Debt Expense	29,484	32,589	33,000	33,000
Tax/Lic/Assess	58,218	0	72,000	72,000
Interfund Transfer	0	0	0	0
Charges Other Services	0	0	0	0
<b>Provision For Reserves:</b>				
Working Capital Reserve	0	0	0	0
Future Replacement Reserve	0	0	0	0
Rate Stabilization Reserve	0	0	0	0
Rollover To Next FY	150	0	0	0
<b>TOTAL USES OF FUNDS</b>	<b>\$2,471,214</b>	<b>\$2,892,361</b>	<b>\$3,640,106</b>	<b>\$3,428,610</b>
<b>SOURCES OF FUNDS:</b>				
Beginning Fund Balance Available	\$110,671	\$642,877	\$332,258	\$332,258
Contract Rollover From Previous FY	10,150	0	0	3,091
<b>Reserve Release:</b>				
Working Capital Reserve	82,350	0	0	0
Future Replacement Reserve	0	0	0	0
Rate Stabilization Reserve	365,695	0	213,948	213,948
Property Taxes - Cur Sec.	134,474	166,665	133,000	119,000
Property Taxes - Cur Unsecured	7,411	8,743	0	9,000
Property Taxes - Cur Sup.	8,571	13,303	0	10,000
Augmentation Secured	1,362	1,816	0	2,327
Augmentation Unsecured	227	348	0	0
Augmentation - Other	18,071	16,971	0	10,000
Property Tax - Sec Redemption	0	0	0	2
Property Tax - Prior - Unsecured	71	(141)	0	0
Property Tax - Penalties	42	27	0	1
Interest Income	29,907	23,130	20,000	9,468
Highway Users Tax - Loan	0	0	0	156,416
Homeowner Prop Tax Rel	3,364	3,878	3,000	3,000
State Subvention Revenue	0	0	0	0
Service Charges-Special Assessments	2,268,240	2,269,369	2,450,884	2,266,461
Bad Debt Recovery	0	592	0	0
Donations & Contributions	0	27,984	472,016	449,000
Misc Other Revenue	76,425	49,056	15,000	56,134
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$3,117,032</b>	<b>\$3,224,618</b>	<b>\$3,640,106</b>	<b>\$3,640,106</b>
<b>FUND BALANCE AVAILABLE</b>			<b>\$0</b>	<b>\$211,496</b>

SACRAMENTO COUNTY SERVICE AREA NO. 1

TABLE I

STREET LIGHTS SUMMARY ANALYSIS

STATUS FOR FY 2002-03, FY 2003-04 AND FINAL FOR 2004-05

<b>STREET LIGHTS</b>				
DESCRIPTION	ACTUALS	ACTUALS	FINAL BUDGET	ESTIMATED YEAR END
	FY 02-03	FY 03-04	FY 04-05	FY 04-05
<b>RESERVES:</b>				
<b>Beginning Reserve Amount:</b>				
Working Capital Reserve	\$823,500	\$741,150	\$741,150	\$741,150
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$698,314	\$332,619	\$332,619	\$332,619
<b>Add Provision For Reserve:</b>				
Working Capital Reserve	\$0	\$0	\$0	\$0
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$0	\$0	\$0	\$0
<b>Subtract Reserve Release:</b>				
Working Capital Reserve	\$82,350	\$0	\$0	\$0
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$365,695	\$0	\$213,948	\$213,948
<b>Ending Reserve Amount:</b>				
Working Capital Reserve	\$741,150	\$741,150	\$741,150	\$741,150
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$332,619	\$332,619	\$118,671	\$118,671
<b>TOTAL RESERVES</b>	<b>\$1,073,769</b>	<b>\$1,073,769</b>	<b>\$859,821</b>	<b>\$859,821</b>
<b>TOTAL SERVICE CHARGES</b>	<b>\$2,268,240</b>	<b>\$2,269,369</b>	<b>\$2,450,884</b>	<b>\$2,266,461</b>
<b>SERVICE CHARGE RATES - STREET LIGHTS:</b>				
Residential Per Parcel	\$15.32	\$15.32	\$15.32	\$15.32
Non-Residential Per Front Foot	\$0.2519	\$0.2519	\$0.2519	\$0.2519
Non-Residential Front Foot				
Number of Residential Parcels				

SACRAMENTO COUNTY SERVICE AREA NO.1  
 TABLE II  
 SAFETY LIGHTS SUMMARY ANALYSIS  
 STATUS FOR FY 2002-03, FY 2003-04 AND FINAL FOR 2004-05

<b>SAFETY LIGHTS</b>				
DESCRIPTION	ACTUALS	ACTUALS	FINAL BUDGET	ESTIMATED
	FY 02-03	FY 03-04	FY 04-05	YEAR END FY 04-05
<b>USES OF FUNDS:</b>				
Advertising, Legal Notices & Mail	\$0	\$0	\$0	\$0
<b>Construction:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Safety Light Installation	0	0	0	0
Electricity	433,173	473,886	474,012	475,137
AAR 24-581 FY 2004		0	0	0
Sewage Disposal Services		0	0	0
Accounting & Financial Services	1,472	897	2,874	2,600
Engr & Consultant Contract	34,167	0	0	0
Legal Services	1,470	639	1,000	100
<b>Other Professional Services:</b>	<b>770</b>	<b>0</b>	<b>0</b>	<b>0</b>
Public Infrastructure/MIS - Administration	770	0	0	0
OCIT/Compass Debt Service	1,335	946	235	235
GS Mail/Postage	5	2	0	10
<b>Municipal Services Agency</b>	<b>59,596</b>	<b>89,636</b>	<b>84,560</b>	<b>83,762</b>
AAR 24-581 FY 2004		0	0	0
AFS Allocated Cost (020817)	1,112	919	3,200	3,200
Transportation - Maintenance (2615) (TD5B01)	27,807	34,981	35,709	35,709
Transportation - Support Engineering (2613) (TD3B02)	29,748	35,304	31,593	27,593
Transportation - Inventory/Data Base (2613) (TD3B03)	929	18,432	14,058	17,260
Transportation - Maintenance Trees (2619) (TD9B05)	0	0	0	0
Tax/Lic/Assess (Collection Services Charge)	101,117	(43)	72,000	72,000
Charges Other Services	0	0	0	0
<b>Provision For Reserves:</b>				
Working Capital Reserve	0	0	0	0
Future Replacement Reserve	0	0	0	0
Rate Stabilization Reserve	0	109,615	0	0
<b>TOTAL USES OF FUNDS</b>	<b>\$633,106</b>	<b>\$675,578</b>	<b>\$634,681</b>	<b>\$633,844</b>
<b>SOURCES OF FUNDS:</b>				
Beginning Fund Balance	\$29,217	\$98,950	(\$1,485)	(\$1,485)
<b>Reserve Release:</b>				
Working Capital Reserve	0	0	0	0
Future Replacement Reserve	0	0	0	0
Rate Stabilization Reserve	30,954	0	0	0
Property Tax Redemption	0	0	0	0
Interest	3,935	3,872	3,059	2,500
Service Charges - Special Assessments	632,581	571,271	633,107	633,000
Contribution From Road Fund	0	0	0	0
Rollover	35,370	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$732,057</b>	<b>\$674,093</b>	<b>\$634,681</b>	<b>\$634,015</b>
<b>FUND BALANCE AVAILABLE</b>	<b>\$98,950</b>	<b>(\$1,485)</b>	<b>\$0</b>	<b>\$171</b>

SACRAMENTO COUNTY SERVICE AREA NO.1  
**TABLE II**  
**SAFETY LIGHTS SUMMARY ANALYSIS**  
STATUS FOR FY 2002-03, FY 2003-04 AND FINAL FOR 2004-05

<b>SAFETY LIGHTS</b>				
DESCRIPTION	ACTUALS	ACTUALS	FINAL BUDGET	ESTIMATED YEAR END
	FY 02-03	FY 03-04	FY 04-05	FY 04-05
<b>RESERVES:</b>				
<b>Beginning Reserve Amount:</b>				
Working Capital Reserve	\$109,990	\$109,990	\$109,990	\$109,990
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$104,814	\$73,860	\$183,475	\$183,475
<b>Add Provision For Reserve:</b>				
Working Capital Reserve	\$0	\$0	\$0	\$0
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$0	\$109,615	\$0	\$0
<b>Subtract Reserve Release:</b>				
Working Capital Reserve	\$0	\$0	\$0	\$0
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$30,954	\$0	\$0	\$0
<b>Ending Reserve Amount:</b>				
Working Capital Reserve	\$109,990	\$109,990	\$109,990	\$109,990
Future Replacement Reserve	\$0	\$0	\$0	\$0
Rate Stabilization Reserve	\$73,860	\$183,475	\$183,475	\$183,475
<b>TOTAL RESERVES</b>	<b>\$183,850</b>	<b>\$293,465</b>	<b>\$293,465</b>	<b>\$293,465</b>
<b>TOTAL SERVICE CHARGES</b>	<b>\$632,581</b>	<b>\$571,271</b>	<b>\$633,107</b>	<b>\$633,000</b>
<b>SERVICE CHARGE RATES - SAFETY LIGHTS:</b>				
Safety Lights Per Parcel	\$2.56	\$2.56	\$2.56	\$2.56
Number of Parcels				

SACRAMENTO COUNTY SERVICE AREA NO.1  
TABLE III  
ZONE 1 - SACRAMENTO COUNTY  
STREET AND SAFETY LIGHTS SUMMARY ANALYSIS  
STATUS FOR PROPOSED FY 2005-06

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>USES OF FUNDS:</b>	
Advertising, Legal Notices & Mail	\$75,000
Construction	0
Electricity	1,340,832
Accounting & Financial Services	10,823
Property Tax Collection Service Charges	2,405
Consultant Contract	250,000
Legal Services	2,165
Unanticipated Support	602
Public Outreach Contract 80193	0
MIS - Consultant Order	7,608
Other Operating Expenses Supplies	138,000
OCIT/Compass Debt Service	645
GS Mail/Postage	135
AFS Allocated Costs	5,242
MSA Contract Management Services	1,441
Transportation - Maintenance (2615)	569,607
Transportation - Support Engineering (2613)	147,295
Transportation - Inventory/Data Base (2613)	47,538
Transportation Engr Assessment Ballot Study FY 04	40,000
Transportation - (2619)	12,026
MIS CSA 1	18,652
IFS Services	601
IFS Services - 1999 Unrecovered Labor Costs	0
Bad Debt Expense	19,843
Tax/Lic/Assess	86,587
<b>Provision For Reserves:</b>	
Working Capital Reserve	18,774
<b>TOTAL USES OF FUNDS</b>	<b>\$2,795,821</b>
<b>SOURCES OF FUNDS:</b>	
Beginning Fund Balance Available	\$197,072
Contract Rollover From Previous FY	0
<b>Reserve Release</b>	8,700
Property Taxes - Cur Sec	119,000
Property Taxes - Cur Unsecured	9,000
Property Taxes - Cur Sup	10,000
Augmentation Secured	1,000
Augmentation Unsecured	0
Augmentation - Other	10,000
Property Tax - Sec Redemption	0
Property Tax - Prior - Unsecured	0
Property Tax - Penalties	0
Interest Income	7,817
Homeowner Prop Tax Reli	3,000
Service Charges - Special Assessments	1,887,232
Bad Debt Recovery	0
Donations & Contributions	503,000
Misc. Other Revenue	40,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$2,795,821</b>
<b>FUND BALANCE AVAILABLE</b>	<b>\$0</b>



**SACRAMENTO COUNTY SERVICE AREA NO.1**  
**TABLE III**  
**ZONE 1 - SACRAMENTO COUNTY**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>RESERVES:</b>	
<b>Beginning Reserve Amount:</b>	
Working Capital Reserve	\$693,472
<b>Add Provision For Reserve:</b>	
Working Capital Reserve	\$18,774
<b>Subtract Reserve Release:</b>	
Working Capital Reserve	\$8,700
<b>Ending Reserve Amount:</b>	
Working Capital Reserve	<b>\$703,546</b>
<b>SERVICE CHARGE RATES - STREET LIGHTS:</b>	
Residential Per Parcel	\$15.32
Non-Residential Per Front Foot	\$0.2519
Non-Residential Front Foot	1,915,625
Number of Residential Parcels	64,160
<b>SERVICE CHARGE RATES - SAFETY LIGHTS:</b>	
Safety Lights Per Parcel	\$2.56
Number of Parcels	165,113

SACRAMENTO COUNTY SERVICE AREA NO.1  
**TABLE IV**  
**ZONE 2 - CITY OF RANCHO CORDOVA**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET FY 05-06
<b>USES OF FUNDS:</b>	
Advertising, Legal Notices & Mail	\$0
Construction	0
Electricity	166,572
Accounting & Financial Services	1,345
Property Tax Collection Service Charges	299
Consultant Contract	0
Legal Services	269
Unanticipated Support	73
Public Outreach Contract 80193	0
MIS - Consultant Order	945
Other Operating Expenses Supplies	0
OCIT/Compass Debt Service	80
GS Mail/Postage	17
AFS Allocated Costs	651
MSA Contract Management Services	179
Transportation - Maintenance (2615)	56,538
Transportation - Support Engineering (2613)	8,715
Transportation - Inventory/Data Base (2613)	5,906
Transportation Engr Assessment Ballot Study FY 04	0
Transportation - (2619)	1,494
MIS CSA 1	2,317
IFS Services	75
IFS Services - 1999 Unrecovered Labor Costs	0
Bad Debt Expense	2,465
Tax/Lic/Assess	10,757
<b>Provision For Reserves:</b>	
Working Capital Reserve	2,332
<b>TOTAL USES OF FUNDS</b>	<b>\$261,029</b>
<b>SOURCES OF FUNDS:</b>	
Beginning Fund Balance Available	\$24,483
Contract Rollover From Previous FY	0
<b>Reserve Release</b>	1,081
Property Taxes - Cur Sec	0
Property Taxes - Cur Unsecured	0
Property Taxes - Cur Sup	0
Augmentation Secured	0
Augmentation Unsecured	0
Augmentation - Other	0
Property Tax - Sec Redemption	0
Property Tax - Prior - Unsecured	0
Property Tax - Penalties	0
Interest Income	971
Homeowner Prop Tax Reli	0
Service Charges - Special Assessments	234,494
Bad Debt Recovery	0
Donations & Contributions	0
Misc Other Revenue	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$261,029</b>
<b>FUND BALANCE AVAILABLE</b>	<b>\$0</b>

**SACRAMENTO COUNTY SERVICE AREA NO.1**  
**TABLE IV**  
**ZONE 2 - CITY OF RANCHO CORDOVA**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>RESERVES:</b>	
<b>Beginning Reserve Amount:</b>	
Working Capital Reserve	\$86,150
<b>Add Provision For Reserve:</b>	
Working Capital Reserve	\$2,332
<b>Subtract Reserve Release:</b>	
Working Capital Reserve	\$1,081
<b>Ending Reserve Amount:</b>	
Working Capital Reserve	<b>\$87,401</b>
<b>SERVICE CHARGE RATES - STREET LIGHTS:</b>	
Residential Per Parcel	\$15.32
Non-Residential Per Front Foot	\$0.2519
Non-Residential Front Foot	457,869
Number of Residential Parcels	4,857
<b>SERVICE CHARGE RATES - SAFETY LIGHTS:</b>	
Safety Lights Per Parcel	\$2.56
Number of Parcels	17,486

SACRAMENTO COUNTY SERVICE AREA NO.1  
**TABLE V**  
**ZONE 3 - CITY OF CITRUS HEIGHTS**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>USES OF FUNDS:</b>	
Advertising, Legal Notices & Mail	\$0
Construction	0
Electricity	244,617
Accounting & Financial Services	1,975
Property Tax Collection Service Charges	439
Consultant Contract	0
Legal Services	395
Unanticipated Support	107
Public Outreach Contract 80193	0
MIS - Consultant Order	1,388
Other Operating Expenses Supplies	0
OCIT/Compass Debt Service	118
GS Mail/Postage	25
AFS Allocated Costs	956
MSA Contract Management Services	263
Transportation - Maintenance (2615)	83,066
Transportation - Support Engineering (2613)	12,798
Transportation - Inventory/Data Base (2613)	8,673
Transportation Engr Assessment Ballot Study FY 04	0
Transportation - (2619)	2,194
MIS CSA 1	3,403
IFS Services	110
IFS Services - 1999 Unrecovered Labor Costs	0
Bad Debt Expense	3,620
Tax/Lic/Assess	15,797
<b>Provision For Reserves:</b>	
Working Capital Reserve	3,425
<b>TOTAL USES OF FUNDS</b>	<b>\$383,369</b>
<b>SOURCES OF FUNDS:</b>	
Beginning Fund Balance Available	\$35,954
Contract Rollover From Previous FY	0
<b>Reserve Release</b>	1,587
Property Taxes - Cur Sec	0
Property Taxes - Cur Unsecured	0
Property Taxes - Cur Sup	0
Augmentation Secured	0
Augmentation Unsecured	0
Augmentation - Other	0
Property Tax - Sec Redemption	0
Property Tax - Prior - Unsecured	0
Property Tax - Penalties	0
Interest Income	1,426
Homeowner Prop Tax Reli	0
Service Charges - Special Assessments	344,402
Bad Debt Recovery	0
Donations & Contributions	0
Misc Other Revenue	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$383,369</b>
<b>FUND BALANCE AVAILABLE</b>	<b>\$0</b>

**SACRAMENTO COUNTY SERVICE AREA NO.1**  
**TABLE V**  
**ZONE 3 - CITY OF CITRUS HEIGHTS**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET FY 05-06
<b>RESERVES:</b>	
<b>Beginning Reserve Amount:</b>	
Working Capital Reserve	\$126,515
<b>Add Provision For Reserve:</b>	
Working Capital Reserve	\$3,425
<b>Subtract Reserve Release:</b>	
Working Capital Reserve	\$1,587
<b>Ending Reserve Amount:</b>	
Working Capital Reserve	<b>\$128,353</b>
<b>SERVICE CHARGE RATES - STREET LIGHTS:</b>	
Residential Per Parcel	\$15.32
Non-Residential Per Front Foot	\$0.2519
Non-Residential Front Foot	320,585
Number of Residential Parcels	13,083
<b>SERVICE CHARGE RATES - SAFETY LIGHTS:</b>	
Safety Lights Per Parcel	\$2.56
Number of Parcels	24,702

SACRAMENTO COUNTY SERVICE AREA NO.1  
**TABLE VI**  
**ZONE 4 - CITY OF ELK GROVE**  
**STREET AND SAFETY LIGHTS SUMMARY ANALYSIS**  
**STATUS FOR PROPOSED FY 2005-06**

<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>USES OF FUNDS:</b>	
Advertising, Legal Notices & Mail	
Construction	0
Electricity	477,862
Accounting & Financial Services	3,857
Property Tax Collection Service Charges	857
Consultant Contract	
Legal Services	771
Unanticipated Support	217
Public Outreach Contract 80193	0
MIS - Consultant Order 021310	2,711
Other Operating Expenses Supplies	
OCIT/Compass Debt Service	230
GS Mail/Postage	48
AFS Allocated Costs	1,868
PW Contract Management Services	513
Transportation - Maintenance (2615)	162,013
Transportation - Support Engineering (2613)	24,999
Transportation - Inventory/Data Base (2613)	16,942
Transportation Engr Assessment Ballot Study FY 04	
Transportation - (2619)	4,286
MIS CSA 1	6,648
IFS Services	214
IFS Services - 1999 Unrecovered Labor Costs	0
Bad Debt Expense	7,072
Tax/Lic/Assess	30,859
<b>Provision For Reserves:</b>	
Working Capital Reserve	6,691
<b>TOTAL USES OF FUNDS</b>	<b>\$748,658</b>
<b>SOURCES OF FUNDS</b>	
Beginning Fund Balance Available	\$70,236
Contract Rollover From Previous FY	0
<b>Reserve Release</b>	3,100
Property Taxes - Cur Sec.	0
Property Taxes - Cur Unsecured	0
Property Taxes - Cur Sup	0
Augmentation Secured	0
Augmentation Unsecured	0
Augmentation - Other	0
Property Tax - Sec Redemption	0
Property Tax - Prior - Unsecured	0
Property Tax - Penalties	0
Interest Income	2,786
Homeowner Prop Tax Reli	0
Service Charges - Special Assessments	672,536
Bad Debt Recovery	0
Donations & Contributions	
Misc. Other Revenue	0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$748,658</b>
<b>FUND BALANCE AVAILABLE</b>	<b>\$0</b>

SACRAMENTO COUNTY SERVICE AREA NO.1  
 TABLE VI  
 ZONE 4 - CITY OF ELK GROVE  
 STREET AND SAFETY LIGHTS SUMMARY ANALYSIS  
 STATUS FOR PROPOSED FY 2005-06

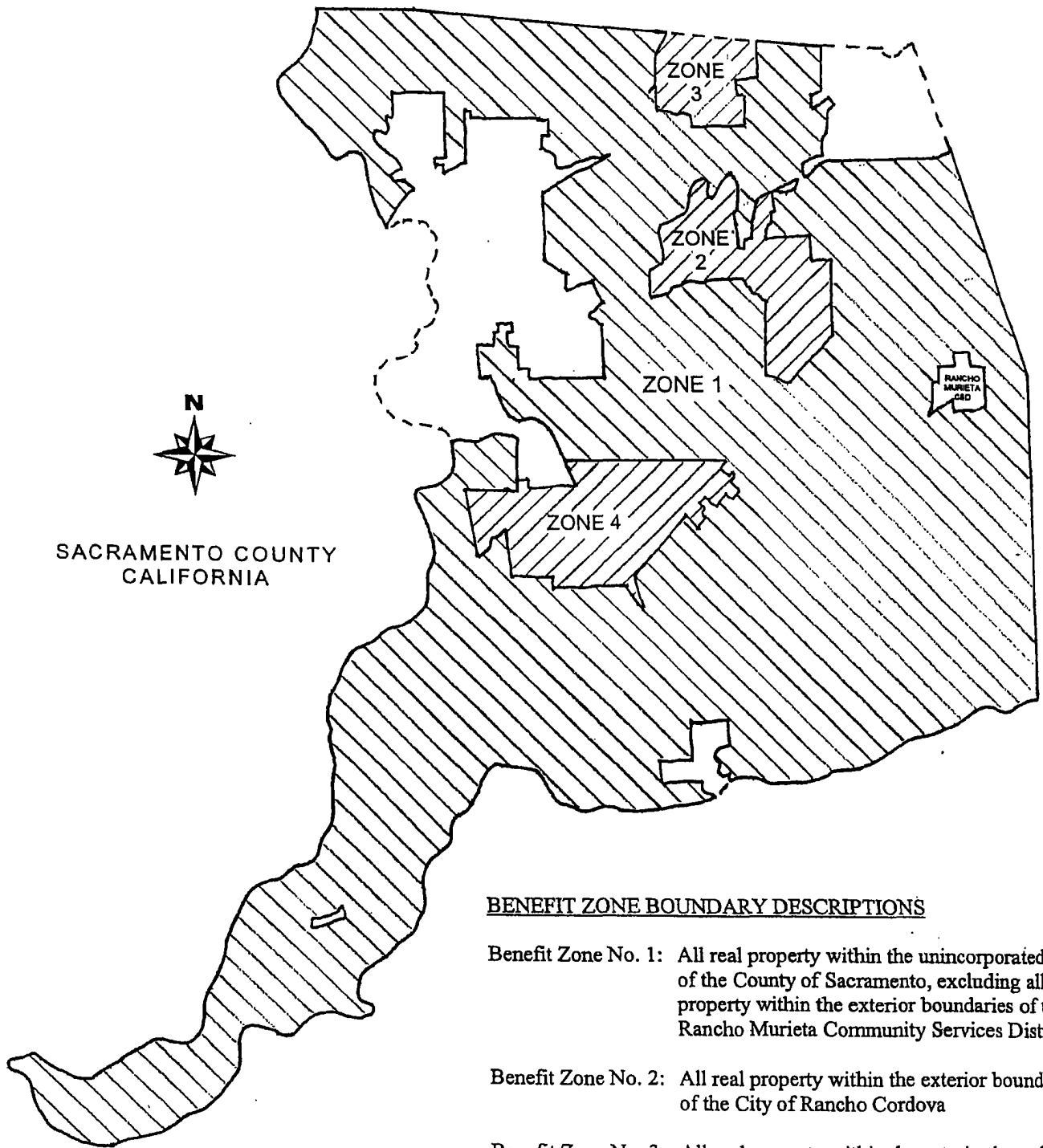
<b>STREET AND SAFETY LIGHTS</b>	
DESCRIPTION	PROPOSED BUDGET
	FY 05-06
<b>RESERVES:</b>	
<b>Beginning Reserve Amount:</b>	
Working Capital Reserve	\$247,149
<b>Add Provision For Reserve:</b>	
Working Capital Reserve	\$6,691
<b>Subtract Reserve Release:</b>	
Working Capital Reserve	\$3,100
<b>Ending Reserve Amount:</b>	
Working Capital Reserve	<b>\$250,740</b>
<b>SERVICE CHARGE RATES - STREET LIGHTS:</b>	
Residential Per Parcel	\$15.32
Non-Residential Per Front Foot	\$0.2519
Non-Residential Front Foot	359,496
Number of Residential Parcels	30,486
<b>SERVICE CHARGE RATES - SAFETY LIGHTS:</b>	
Safety Lights Per Parcel	\$2.56
Number of Parcels	44,901

The following chart presents typical examples of the proposed service charges for 2005-06:

<u>Parcel Description</u>	<u>Total Service Charge</u>
<b>1. Single-Family Residential Property</b>	
a. with Street & Safety Light Benefit	\$17.88
b. with Safety Light Benefit	\$2.56
<b>2. Agricultural Property</b>	
a. with Street & Safety Light Benefit	\$17.88
b. with Safety Light Benefit	\$2.56
<b>3. Multi-Family Property</b>	
<b>200 Front Feet,</b>	
a. with Street & Safety Light Benefit	\$52.94
b. with Safety Light Benefit	\$2.56
<b>1,000 Front Feet,</b>	
c. with Street & Safety Light Benefit	\$254.46
d. with Safety Light Benefit	\$2.56
<b>4. Commercial Property</b>	
<b>80 Front Feet,</b>	
a. with Street & Safety Light Benefit	\$22.71
b. with Safety Light Benefit	\$2.56
<b>1,500 Front Feet,</b>	
c. with Street & Safety Light Benefit	\$380.41
d. with Safety Light Benefit	\$2.56



BOUNDARY MAP OF COUNTY SERVICE AREA NO. 1



BENEFIT ZONE BOUNDARY DESCRIPTIONS

- Benefit Zone No. 1: All real property within the unincorporated area of the County of Sacramento, excluding all real property within the exterior boundaries of the Rancho Murieta Community Services District
- Benefit Zone No. 2: All real property within the exterior boundaries of the City of Rancho Cordova
- Benefit Zone No. 3: All real property within the exterior boundaries of the City of Citrus Heights
- Benefit Zone No. 4: All real property within the exterior boundaries of the City of Elk Grove

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING AND ORDERING THE FORMATION  
OF BENEFIT ZONES NOS. 1, 2, 3, AND 4 OF  
SACRAMENTO COUNTY SERVICE AREA NO. 1**

**WHEREAS**, the Sacramento County Board of Supervisors, (“Board”) on October 21, 1986 by Resolution No. 86-1465, approved the formation of Sacramento County Service Area No. 1 (“CSA No. 1”), pursuant to Chapter 2.2, Division 2, Title 3 of the Government Code (Government Code Section 25210.1 et seq.) (the “Law”) as approved by the Sacramento Local Agency Formation Commission on September 3, 1986, to provide the following miscellaneous extended services: street and highway lighting, including the acquisition, construction, replacement, maintenance and repair of a street or highway lighting system, including land, easements and rights-of-way; and

**WHEREAS**, the City of Citrus Heights incorporated effective on January 1, 1997 and was automatically excluded from the territory of CSA No. 1 by operation of Government Code Section 25210.90; and

**WHEREAS**, the City of Citrus Heights was annexed back into CSA No. 1 on July 23, 1997 pursuant to Sacramento Local Agency Formation Commission Resolution No. LAFC 1183; and

**WHEREAS**, the City of Elk Grove incorporated effective July 1, 2000 and the automatic detachment of the territory of the City of Elk Grove from the territory of CSA No. 1 pursuant to Government Code Section 25210.90 was waived by the Sacramento County Local Agency Formation Commission pursuant to Government Code Section 56375(p); and

**WHEREAS**, the City of Rancho Cordova incorporated effective July 1, 2003 and the automatic detachment of the territory of the City of Rancho Cordova from the territory of CSA No. 1 pursuant to Government Code Section 25210.90 was waived by the Sacramento County Local Agency Formation Commission pursuant to Government Code Section 56375(p); and

**WHEREAS**, on May 10, 2005 the Board adopted a Resolution of Intention to Establish Benefit Zones Nos. 1, 2, 3, and 4 of Sacramento County Service Area No. 1; and

**WHEREAS**, at 10:30 a.m. on June 14, 2005, the Board held a public hearing concerning the formation of Benefit Zones Nos. 1, 2, 3 and 4 and considered written or oral testimony from interested persons.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Sacramento, as follows:

**Section 1.** All of the above recitals are true and correct and the Board so finds and determines.

**Section 2.** The Boundary Map of County Service Area No. 1, indicating Benefit Zones Nos. 1, 2, 3 and 4 attached hereto and incorporated herein by this reference is approved.

**Section 3.** Consistent with the Boundary Map, the Board hereby forms Benefit Zones Nos. 1 (Sacramento County), 2 (City of Rancho Cordova), 3 (City of Citrus Heights) and 4 (City of Elk Grove) of Sacramento County Service Area No. 1 for the purpose of providing miscellaneous extended services of safety lighting and street lighting to the unincorporated area of Sacramento County (excluding the territory of the Rancho Murieta Community Services District) and the cities of Rancho Cordova, Citrus Heights and Elk Grove.

**Section 4.** It is the intention of the Board of Supervisors to continue to levy and collect annual service charges in Benefit Zones Nos. 1, 2, 3 and 4 at the current rates.

**Section 5.** There is hereby created in the County Treasury a special interest bearing trust fund entitled "CSA No. 1, Benefit Zone No. 1 (Sacramento County)" and all service charges levied and collected within that Benefit Zone shall be placed in that fund and shall be expended by the Department of Transportation solely to pay for the costs of operation and maintenance of that Benefit Zone, including but not limited to administrative costs.

**Section 6.** There is hereby created in the County Treasury a special interest bearing trust fund entitled "CSA No. 1, Benefit Zone No. 2 (City of Rancho Cordova)" and all service charges levied and collected within that Benefit Zone shall be placed in that fund and shall be expended by the Department of Transportation solely to pay for the costs of operation and maintenance of that Benefit Zone, including but not limited to administrative costs.

**Section 7.** There is hereby created in the County Treasury a special interest bearing trust fund entitled "CSA No. 1, Benefit Zone No. 3 (City of Citrus Heights)" and all service charges levied and collected within that Benefit Zone shall be placed in that fund and shall be expended by the Department of Transportation solely to pay for the costs of operation and maintenance of that Benefit Zone, including but not limited to administrative costs.

**Section 8.** There is hereby created in the County Treasury a special interest bearing trust fund entitled "CSA No. 1, Benefit Zone No. 4 (City of Elk Grove)" and all service charges levied and collected within that Benefit Zone shall be placed in that fund and shall be expended by the Department of Transportation solely to pay for the costs of operation and maintenance of that Benefit Zone, including but not limited to administrative costs.

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2005, by the following vote, to wit:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

ABSTAIN: Supervisors

\_\_\_\_\_  
Chair of the Board of Supervisors  
of Sacramento County, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors

**COUNTY OF SACRAMENTO  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PROVIDING A PROCEDURE  
FOR COLLECTING STREET LIGHTING AND  
SAFETY LIGHTING SERVICE CHARGES WITHIN  
COUNTY SERVICE AREA NO. 1**

WHEREAS, the Board of Supervisors of the County of Sacramento ("Board") adopted Ordinance No. 1331 on May 12<sup>th</sup>, 1987 which provided a procedure for collecting Street and Highway Safety Lighting Service Charges within County Service Area No. 1; and

WHEREAS, the Board created four (4) zones of benefit within County Service Area No. 1 pursuant to Government Code Section 24210.8 by adoption of Resolution No. 2005-\_\_\_\_, dated June 14, 2005.

NOW, THEREFORE, the Board of Supervisors of the County of Sacramento ordains as follows:

**Section 1. Service Charges**

The Board of Supervisors of the County of Sacramento has adopted on behalf of County Service Area No. 1, Zone 1 (Sacramento County), Zone 2 (City of Rancho Cordova), Zone 3 (City of Citrus Heights) and Zone 4 (City of Elk Grove) certain service charges for Safety Lighting and Street Lighting. In order to provide for the collection of those charges on the County tax rolls pursuant to Section 25210.77a of the Government Code, it is necessary to establish the following procedures.

**Section 2. Procedure for Fixing and Collecting Service Charges**

Section 2.1 Written Report. Once a year the Board of Supervisors shall cause to be prepared a written report which shall contain a description of each parcel of real property receiving safety lighting only or street and safety lighting services and the amount of the charge for each parcel for such year in conformance with the statement of service charges as set forth in this Ordinance, Section 2.6.2. The written report shall be filed with the Clerk of the Board of Supervisors.

Section 2.2. Public Hearing. The Clerk of the Board of Supervisors shall fix a time, date and place for public hearing on the written report and for filing objections or protests thereto.

Section 2.3. Published Notice. The Clerk of the Board of Supervisors shall publish notice of the public hearing as provided in Section 6066 of the Government Code, prior to the date set for hearing, in a newspaper of general circulation printed and published in the County.

Section 2.4. Resolution Confirming the Report. At the time, date and place stated in the published notice, the Board of Supervisors shall hear and consider all objections or protests, if any, to the report and may continue the hearing from time to time. Upon conclusion of the hearing, the Board of Supervisors may adopt, revise, change, reduce, or modify any charge in accordance with California law, and shall make its determination upon each charge as described in the report, and thereafter, by resolution, shall confirm the report.

Section 2.5. Collection of Service Charges. The charges set forth in the report, as confirmed by the Board of Supervisors, shall appear as separate items on the tax bill. The service charges shall be collected and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for such taxes. All laws applicable to the levy, collection, and enforcement of county ad valorem property taxes shall be applicable to service charges, except that, if the real property to which such charge relates has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attaches thereon, prior to the date on which the first installment of such taxes would become delinquent, the charge confirmed pursuant to this ordinance shall not result in a lien against such real property, but instead shall be transferred to the unsecured roll for collection.

Section 2.6. Allocation of Service Charges.

Section 2.6.1 Definitions. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as defined below.

Benefit. An advantage derived from the presence of a street and/or safety light.

Engineer. The Administrator of the Municipal Services Agency of the County of Sacramento or a designated representative.

Safety Light. A street light located at the intersection of a major street and any other street, or on the back of a back-up lot to a major street.

Street Light. A light, other than a safety light, located along the length of any street for the purpose of lighting the street and for which the County assumes responsibility for operating and maintenance expenses.

Residential Parcel. A single family residential parcel zoned RD-1, RD-2, RD-3, RD-4, RD-5, RD-7, RE-1, RE-2, RE2A, RE-3, R-1-A, R-1-B and all parcels zoned agricultural, as defined by the Sacramento County Planning Department.

Non-Residential Parcel. A parcel having any zoning other than a zoning defined as a residential parcel.

Zone 1. All territory within the unincorporated area of the County of Sacramento excluding the territory within the jurisdiction of the Rancho Murieta Community Services District.

Zone 2. All territory within the current exterior boundaries of the City of Rancho Cordova.

Zone 3. All territory within the current exterior boundaries of the City of Citrus Heights.

Zone 4. All territory within the current exterior boundaries of the City of Elk Grove.

Section 2.6.2. Statement of Service Charges.

A. Service Charges for Parcels that Benefit from Both Safety and Street Lights.

Service charges for parcels that benefit from both safety and street lights shall be apportioned to such benefiting parcels within Zones 1, 2, 3, and 4 in proportion to the benefit received. Benefiting parcels shall be classified as residential parcels or non-residential parcels with separate service charges as follows:

1. Residential Parcels

The service charge per residential parcel is equal to \$17.88 per year.

2. Non-Residential Parcels

The service charge per non-residential parcel is equal to \$2.56 plus \$0.2519 per front foot per year.

B. Service Charge for Parcels that Benefit from Safety Lights Only.

Service charges for parcels that benefit only from safety lights shall be apportioned to all such benefiting parcels within Zones 1, 2, 3, and 4 in proportion to the benefit received. The service charge per parcel is equal to \$2.56 per year.

Section 2.7 Adjustments to Street Light Service Charges. Adjustments to street light service charges may be granted by the Engineer when, in his judgment, they are required, whether or not requested in writing by the property owner, for any of the following reasons:

1. The parcel is not a benefiting parcel.
2. The present use of a benefiting parcel is different from its zoning.
3. The parcel is located within a special planning area.

Adjustments resulting in a credit to the property owner shall be handled on a standard County claim form. Adjustments resulting in a charge to the property owner shall be added to the tax bill in the succeeding year following compliance with California Constitution Article XIID. No credit or charge shall be made for a period more than two years prior to the date the Engineer determines an adjustment is necessary.

Section 2.8. Adjustment Appeals. Disputed adjustments may be appealed to an Administrative Hearing Officer. Application for an Adjustment Appeal shall be made in writing to the Administrative Hearing Officer.

Section 2.8.1 Administrative Hearing Officer. The Administrative Hearing Officer shall be designated by the County Executive. The individual may be an employee of the County who is not assigned to the Municipal Services Agency or otherwise subordinate to the Administrator thereof, or a person retained by contract to provide such services. The County Executive is hereby authorized to contract in the name of the County for the services of such a hearing officer.

Section 2.8.2 Hearing. Upon written application by the property owner, a hearing shall be conducted by the Administrative Hearing Officer. The property owner shall carry the burden of proof during the hearing to show



reason for adjustment of service charges. The proof shall be within the meaning of Section 2.7 (Adjustments to Street Light Service Charges) of this Ordinance. The hearing shall be tape recorded, and all documents presented as evidence shall be maintained as a part of the record of the hearing. Within 10 days of the conclusion of the hearing, the Administrative Hearing Officer shall issue a written decision, including findings of fact. The decision of the Administrative Hearing Officer shall be final.

In the event the property owner fails to appear at the time, date and place appointed for the hearing, the appeal will be denied.

The costs of the hearing, including the cost of the Administrative Hearing Officer, shall be borne equally between the County and the property owner requesting the hearing.

### **Section 3. Enforcement**

The Engineer is hereby charged with enforcement of the provisions of this ordinance and with coordination among all officials, agencies, and departments of the County of Sacramento in order to achieve this purpose.

### **Section 4. Severability**

If any provision of this ordinance, or the application thereof to any person or circumstance, is held invalid, the remainder of the ordinance, or the application of such provision to other persons or circumstances, shall not be affected thereby.

### **Section 5. Repeal of Ordinance No. 1331**

Ordinance No. 1331 dated May 12, 1987 is hereby repealed in its entirety and all other ordinances or parts of ordinances and resolutions or parts of resolutions in conflict herewith are hereby repealed.

**Section 6.** This ordinance shall take effect and be in full force on \_\_\_\_\_, 2005. Before the expiration of fifteen (15) days from the date of its passage this ordinance shall be published once, with the names of the members of the Board of Supervisors voting for and against it in a newspaper of general circulation published in the County of Sacramento.

This ordinance was introduced and the title thereof read at the regular meeting of the Board of Supervisors on \_\_\_\_\_, 2005, and on \_\_\_\_\_, 2005 further reading was waived by unanimous vote of the Supervisors present.

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing ordinance was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, at a regular meeting thereof, this \_\_\_\_\_ day of \_\_\_\_\_ 2005, by the following vote, to wit:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

\_\_\_\_\_  
Chair of the Board of Supervisors  
County of Sacramento

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk of the Board of Supervisors  
County of Sacramento

# APPROPRIATION ADJUSTMENT REQUEST

Department Name

MSA - County Service Area 1

Department Name (if applicable)

3. Date

May 20, 2005

4. REQUEST ADJUSTMENT OF APPROPRIATION AS LISTED BELOW

	FUND#	INDEX#	ACCOUNT	ACCOUNT TITLE	AMOUNT
SOURCE OF FINANCING				See Attached	
USE OF FINANCING				See Attached	

5. JUSTIFICATION (Attach Memo if Necessary)

This Appropriation Adjustment Request (AAR) is necessary to reappropriate the 2005-06 Adopted Proposed Budget for County Service Area 1 to reflect the district restructuring into four zones. See attached Board report for additional detail.

For information concerning this AAR, contact Sue Elliott at 874-6168. Please return processed AAR to Sue at Mail Code 01-304A.

Department Head

Thomas J. Zlotkowski, Director

Department Head (if applicable)

By

*[Signature]*

Date 5/23/05

By

Date

6. ACTION

- Dept Head Approval(s) only required
- Board Action Required
- Four-Fifths Vote Required

Auditor-Controller

By

*[Signature: Cheryl Ross]*

Date

5-24-05

7. APPROVAL

- Approve
- Disapprove

County Executive

By

Date

8. RESOLUTION

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ the foregoing resolution was passed and adopted by the BOARD OF SUPERVISORS of the County of Sacramento, State of California, this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ by the following vote, to wit:

**AYES: Supervisors,**  
**NOES: Supervisors,**  
**ABSENT: Supervisors,**

Resolution Number \_\_\_\_\_

(SEAL)

ATTEST

CLERK OF THE BOARD OF SUPERVISORS

CHAIR OF THE BOARD OF SUPERVISORS OF SACRAMENTO COUNTY CALIFORNIA

Distribution (Board of Supervisor Approved)

White - Board of Supervisors  
 Blue - Department Approved Copy  
 Green - County Executive File Copy

Yellow - Auditor-Controller Approved Copy  
 Pink - Auditor-Controller Control Copy  
 Goldenrod - Department Control Copy

*[Handwritten initials]*

# APPROPRIATION ADJUSTMENT REQUEST

MSA - COUNTY SERVICE AREA #1

	FUND #	INDEX #	ACCOUNT	ACCOUNT TITLE	AMOUNT	
SOURCE OF FINANCING	253A	3013000	00000001	Provision For Reserve	31,223	
	253A	3013000	20200500	Advertising/Legal Notices	75,000	
	253A	3013000	20219100	Electricity	1,595,300	
	253A	3013000	20250500	Accounting Services	15,000	
	253A	3013000	20250700	Assessment/Collections Svc	4,000	
	253A	3013000	20252600	Eng & Consult Contract	250,000	
	253A	3013000	20253100	Legal Services	3,500	
	253A	3013000	20259100	Other Professional Services	13,652	
	253A	3013000	20289800	Other Operating Exp - Sup	138,000	
	253A	3013000	20291500	Compass Costs	779	
	253A	3013000	20292200	GS Mail/Postage Charges	200	
	253A	3013000	20293400	Public Works Services	1,200,920	
	253A	3013000	30341000	Bad Debt Expense	33,000	
	253A	3013000	30345000	Tax/Lic/Assess	72,000	
	253A	3013000	07100000	Fund Balance Reserved	859,821	
				<i>reduce</i>		
	253B	3014000	20219100	Electricity	490,000	
	253B	3014000	20250500	Accounting Services	3,000	
	253B	3014000	20253100	Legal Services	100	
	253B	3014000	20291500	Compass Costs	294	
	253B	3014000	20292200	GS Mail/Postage Charges	25	
	253B	3014000	20293400	Public Works Services	85,220	
	253B	3014000	30345000	Tax/Lic/Assess	72,000	
	253B	3014000	07100000	Fund Balance Reserved	293,465	
				<i>reduce</i>		
	253D	3016000	00000002	Fund Balance	197,072	
	253D	3016000	00000003	Reserve Release	8,700	
	253D	3016000	91910100	Prop Tax Cur Sec	119,000	
	253D	3016000	91910200	Prop Tax Cur Unsec	9,000	
	253D	3016000	91910300	Prop Tax Cur Sup	10,000	
	253D	3016000	91910400	Prop Tax Sec Delinquent	1,000	
	253D	3016000	91910600	Prop Tax Unitary	10,000	
	253D	3016000	94941000	Interest Income	7,817	
	253D	3016000	95952200	Home Prop Tax Rel	3,000	
	253D	3016000	96960300	Special Assessment	1,763,141	
	253D	3016000	97973000	Donations/Contributions	503,000	
	253D	3016000	97979000	Misc Other Revenues	40,000	
	253E	3017000	00000002	Fund Balance	24,483	
	253E	3017000	00000003	Reserve Release	1,081	
	253E	3017000	94941000	Interest Income	971	
	253E	3017000	96960300	Special Assessment	237,919	
	253F	3018000	00000002	Fund Balance	35,954	
	253F	3018000	00000003	Reserve Release	1,587	
	253F	3018000	94941000	Interest Income	1,426	
	253F	3018000	96960300	Special Assessment	349,394	
253G	3019000	00000002	Fund Balance	70,236		
253G	3019000	00000003	Reserve Release	3,100		
253G	3019000	94941000	Interest Income	2,786		
253G	3019000	96960300	Special Assessment	682,546		

# APPROPRIATION ADJUSTMENT REQUEST

MSA - COUNTY SERVICE AREA #1

	FUND #	INDEX #	ACCOUNT	ACCOUNT TITLE	AMOUNT	
USE OF FINANCING	253A	3013000	00000002	Fund Balance	327,574	
	253A	3013000	91910100	Prop Tax Cur Sec	119,000	
	253A	3013000	91910200	Prop Tax Cur Unsec	9,000	
	253A	3013000	91910300	Prop Tax Cur Sup	10,000	
	253A	3013000	91910400	Prop Tax Sec Delinquent	1,000	
	253A	3013000	91910600	Prop Tax Unitary	10,000	
	253A	3013000	94941000	Interest Income	10,000	
	253A	3013000	95952200	Home Prop Tax Rel	3,000	
	253A	3013000	96960300	Special Assessment	2,400,000	
	253A	3013000	97973000	Donations/Contributions	503,000	
	253A	3013000	97979000	Misc Other Revenues	40,000	
		253B	3014000	00000002	Fund Balance	171
		253B	3014000	00000003	Reserve Release	14,468
		253B	3014000	94941000	Interest Income	3,000
		253B	3014000	96960300	Special Assessment	633,000
		253D	3016000	00000001	Provision For Reserves	18,775
		253D	3016000	20200500	Advertising/Legal Notices	75,000
		253D	3016000	20219100	Electricity	1,253,890
		253D	3016000	20250500	Accounting Services	10,823
		253D	3016000	20250700	Assessment/Collections Svc	2,405
		253D	3016000	20252600	Eng & Consult Contract	250,000
		253D	3016000	20253100	Legal Services	2,165
		253D	3016000	20259100	Other Professional Services	8,210
		253D	3016000	20289800	Other Operating Exp - Sup	138,000
		253D	3016000	20291500	Compass Costs	645
		253D	3016000	20292200	GS Mail/Postage Charges	135
		253D	3016000	20293400	Public Works Services	805,252
		253D	3016000	30341000	Bad Debt Expense	19,843
		253D	3016000	30345000	Tax/Lic/Assess	86,587
		253D	3016000	07100000	Fund Balance Reserved	693,472
	253E	3017000	00000001	Provision For Reserves	2,332	
	253E	3017000	20219100	Electricity	155,772	
	253E	3017000	20250500	Accounting Services	1,345	
	253E	3017000	20250700	Assessment/Collections Svc	299	
	253E	3017000	20253100	Legal Services	269	
	253E	3017000	20259100	Other Professional Services	1,018	
	253E	3017000	20291500	Compass Costs	80	
	253E	3017000	20292200	GS Mail/Postage Charges	17	
	253E	3017000	20293400	Public Works Services	90,100	
	253E	3017000	30341000	Bad Debt Expense	2,465	
	253E	3017000	30345000	Tax/Lic/Assess	10,757	
	253E	3017000	07100000	Fund Balance Reserved	86,150	
	253F	3018000	00000001	Provision For Reserves	3,425	
	253F	3018000	20219100	Electricity	228,757	
	253F	3018000	20250500	Accounting Services	1,975	
	253F	3018000	20250700	Assessment/Collections Svc	439	
	253F	3018000	20253100	Legal Services	395	
	253F	3018000	20259100	Other Professional Services	1,495	

# APPROPRIATION ADJUSTMENT REQUEST

MSA - COUNTY SERVICE AREA #1

	FUND #	INDEX #	ACCOUNT	ACCOUNT TITLE	AMOUNT
	253F	3018000	20291500	Compass Costs	118
	253F	3018000	20292200	GS Mail/Postage Charges	25
	253F	3018000	20293400	Public Works Services	132,315
	253F	3018000	30341000	Bad Debt Expense	3,620
	253F	3018000	30345000	Tax/Lic/Assess	15,797
	253F	3018000	07100000	Fund Balance Reserved	126,515
	253G	3019000	00000001	Provision For Reserves	6,691
	253G	3019000	20219100	Electricity	446,880
	253G	3019000	20250500	Accounting Services	3,857
	253G	3019000	20250700	Assessment/Collections Svc	857
	253G	3019000	20253100	Legal Services	771
	253G	3019000	20259100	Other Professional Services	2,928
	253G	3019000	20291500	Compass Costs	230
	253G	3019000	20292200	GS Mail/Postage Charges	48
	253G	3019000	20293400	Public Works Services	258,475
	253G	3019000	30341000	Bad Debt Expense	7,072
	253G	3019000	30345000	Tax/Lic/Assess	30,859
	253G	3019000	07100000	Fund Balance Reserved	247,149